

CITY OF GENOA

COMPREHENSIVE AND STRATEGIC PLANNING COMMITTEE

SPECIAL MEETING MINUTES

August 5, 2024

Ron Sheahan called the August 5, 2024 City of Genoa Comprehensive and Strategic Planning Committee Special Meeting to order at 12:00 P.M.

On roll call, members Gordon Jones, Ron Sheahan, Russell Winter, and Rick Hoffman were present; Alyssa Seguss and Lucas Smith, City of Genoa was also present.

Being the first meeting, there was no old business.

New Business:

- A. **Discuss the Purpose of the Committee:** Seguss shared the ordinance establishing the Comprehensive and Strategic Planning Committee. The Committee discussed the purpose and tasks of the Committee: establish/review steps to achieving goals, receive status updates from Staff, and report to Council on progress towards achieving goals.
- B. **Discuss Goals Outlined in the Comprehensive Plan:** Seguss shared copies of goals outlined in the Comprehensive Plan and discussed general topics, however, the document is extensive and the full document will be shared with the Committee for their review outside of the meeting with future discussions and updates on achieving goals outlined.
- C. **Discuss Goals Outlined in the Strategic Plan-** Seguss shared the Strategic Plan Action Planning document in a draft form. Staff and Committee reviewed and discussed this document for the bulk of the meeting time. Staff will update the document and send out a final draft to the Committee for final edits and approval at the next Committee meeting.
- D. **Discuss Future Meeting Dates:** The Committee decided to meet next on August 27th at 4 PM with regularly schedule meetings at 4 PM on the 4th Tuesdays. The Committee may switch to quarterly meetings once action planning documents are in place.
- E. **Next Meeting Agenda:** At the next meeting on August 27th, the Committee will finalize the Strategic Planning Document and if time allows, begin a more in-depth review of the Comprehensive Plan.

Motion to Adjourn:

There being no further business, Ron Sheahan made a motion to adjourn the meeting at 1:45 PM, seconded by Gordon Jones. Upon voice vote, all members present said aye.