

**CITY OF GENOA
CITY COUNCIL
MEETING AGENDA
APRIL 3, 2024 7 P.M.
City Council Chambers
333 East First Street Genoa, IL**

PUBLIC HEARING ON THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025.

- I. CALL TO ORDER/ ROLL CALL**
- II. PUBLIC COMMENT**
- III. CLOSE THE PUBLIC HEARING**
- IV. MOTION TO ADJOURN**

REGULAR CITY COUNCIL MEETING:

- I. CALL TO ORDER & ROLL CALL**
- II. MOMENT OF SILENCE FOR DEKALB COUNTY SHERIFF'S OFFICE DEPUTY MUSIL**
- III. PLEDGE OF ALLEGIANCE**
- IV. GUEST SPEAKERS**
- V. PUBLIC COMMENT**
- VI. OLD BUSINESS**
- VII. CONSENT AGENDA**

A. MOTION TO APPROVE THE CONSENT AGENDA THAT INCLUDES THE FOLLOWING ITEMS:

- 1. THE MINUTES FROM THE FEBRUARY 28, 2024 EXECUTIVE SESSION MEETING**
- 2. THE MINUTES FROM THE MARCH 20, 2024 CITY COUNCIL MEETING**
- 3. THE MINUTES FROM THE MARCH 20, 2024 COMMITTEE OF THE WHOLE MEETING**
- 4. THE ACCOUNTS PAYABLES DATED MARCH 31, 2024**
- 5. AUTHORIZE THE MAYOR TO EXECUTE A MASTER SERVICES AGREEMENT WITH SIKICH LLP**
The City's auditor, Sikich, has updated their Master Services Agreement and is requesting City approval. The changes primarily relate to the City's ability to hire Sikich's employees as well as language changes due to a change in their corporate structure.
- 6. AUTHORIZE THE MAYOR TO EXECUTE A STATEMENT OF WORK WITH SIKICH LLP**
The City's auditor, Sikich, has updated the date within Statement of Work and is requesting City approval.

7. AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH LANDMARK CONTRACTORS FOR THE DOWNTOWN REVITALIZATION PROJECT

This bid for this project that includes the new downtown streetlighting, installation of electrical cables underground, and brick ribbon at the back of the curb was approved by the City Council in November of 2023. A contract has now been drafted and signed by the Contractor for work to begin.

8. AUTHORIZE THE MAYOR TO EXECUTE A SUPPLEMENTAL MEMORANDUM OF AGREEMENT WITH THE COUNTY OF DEKALB FOR DISPATCH SERVICES

The City of Genoa contracts with the DeKalb County Sheriff's Office for 911 dispatching services and has done so since 2003. Through ongoing conversations with DeKalb County regarding dispatching services, the DeKalb County Sheriff's Office has taken cost savings measures to reduce costs in their 911 communications operations and are therefore reflecting the costs savings within the dispatching costs owed by each community. This cost savings is due to combining both Sycamore and Genoa on one dispatching channel with the remainder of the County for twenty-four hours a day instead of twelve, reducing staffing demands. DeKalb County Sheriff's Office has offered several cost reductions over the past 5 years. For perspective, under this contract, the City will pay \$110,000 in 2024-2025, which is the lowest it has been since 2003. Under the terms of the current agreement, the City's fees were to increase to \$131,000 in FY 2024-2025.

9. AUTHORIZE THE MAYOR TO EXECUTE THE RENEWAL OF A LEASE AGREEMENT WITH SCOTT HERRON FOR PROPERTY AT 113 NORTH GENOA STREET, UNIT 1

10. AUTHORIZE THE MAYOR TO EXECUTE THE RENEWAL OF A LEASE AGREEMENT WITH THE GENOA AREA CHAMBER OF COMMERCE FOR PROPERTY AT 113 NORTH GENOA STREET, UNIT 2

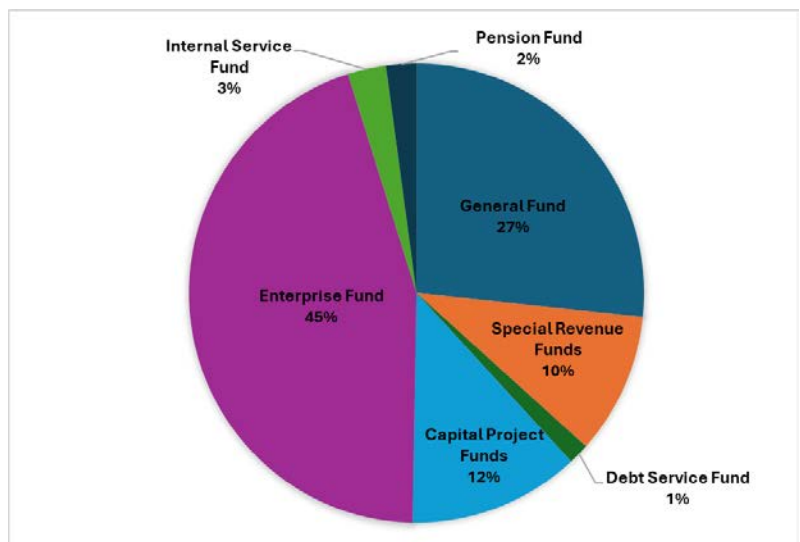
11. AUTHORIZE THE MAYOR TO EXECUTE THE RENEWAL OF A LEASE AGREEMENT WITH CROWN EXTERIORS FOR PROPERTY AT 113 NORTH GENOA STREET, UNIT 3

12. APPROVE RESOLUTION AUTHORIZING THE APPLICATION FOR A PERMIT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR WORK TO BE DONE ON ROUTE 72 FOR THE DOWNTOWN REVITALIZATION PROJECT

VIII. NEW BUSINESS

A. APPROVE AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025 FOR THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS

The Fiscal Year 2025 budget includes total City Revenues expected to be \$11,849,980, and total Expenditures expected to be \$14,134,000. Expenditures are



higher than revenues due to almost \$8,000,000 in Capital Purchases and Projects that are scheduled to be completed in FY2024-2025, including, Streets, Sidewalks, Downtown Revitalization, Lead Service Line Replacements, Water/Sewer Infrastructure Improvements and Equipment Purchases.

Priorities between budget years of operations remain largely the same with an emphasis on Capital for streets, water and sewer infrastructure, and a large Downtown Revitalization project. Highlights of the 2024-2025 budget include an overall balanced General Fund budget with an increase of 3.5% in revenues and a 4.5% increase in expenditures since the FY 2023-2024 budget, and almost \$8,000,000 in Capital expenditures.

FY2024-2025 Budget Highlights:

- MFT Rebuild IL Street Project - \$342,420
- Over \$525,000 in Street and Sidewalk repairs
- Water Distribution System Improvements - \$560,000
- \$4 Million Lead Service Line Replacement Program in Partnership with the IEPA Low Interest Loan and Forgiveness (if awarded)
- \$1.5 Million Downtown Revitalization Project
- Police Department Equipment -E Force Software System and UTV - \$75,000
- Public Works Department Equipment- Dump Truck / Plow and mower - \$313,000
- Public Works Department Equipment – Ford Explorer - \$40,000

B. DISCUSS INSTALLING EARTHCAM IN THE DOWNTOWN

In the packet is a quote for the installation of a camera for the downtown that would provide a live stream to eartcham.com. Many cities and organizations provide a live camera as a way to promote their events, tourism, or cause. The cost of the camera is outlined in the quote as well as the yearly hosting fee for the live feed. A downtown business owner has agreed to allow the camera to be affixed to their building. The expected installation by a contractor is \$1,500.

C. DISCUSS THE DEVELOPMENT OF THE NORTH GENOA STREET PROPERTY

D. APPROVE AN ORDINANCE AMENDING TITLE 3, CHAPTER 3, LIQUOR CONTROL, OF THE MUNICIPAL CODE

E. APPROVE AN ORDINANCE CREATING TITLE 2, CHAPTER 10, COMPREHENSIVE AND STRATEGIC PLANNING COMMITTEE, OF THE CITY OF GENOA

The purpose of this Committee is to aid in action planning for the Comprehensive and Strategic Plans, assign goals to Committees and Departments, and report to the Council on recommendations regarding policy, budgetary items, and status of action planning as it relates to the Comprehensive and Strategic Plans adopted in January 2023. A total of five members would serve on the Committee with meeting dates and members appointed to be determined.

F. APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A FIRST AMENDMENT TO THE MATERIALS MANAGEMENT AGREEMENT FOR DISPOSAL OF MUNICIPAL BIOSOLIDS FOR GENOA, IL WASTEWATER AUTHORITY

This Amendment is due to a legislative change in the Prevailing Wage Act which has caused cost increases for wastewater treatment plant waste/biosolids hauling. A Staff Report is included in the City Council packet.

G. OPEN BIDS FOR PARCEL 03-19-457-005, COMMONLY KNOWN 304 WEST MAIN STREET

IX. CLOSED SESSION

A. FOR THE PURPOSE OF REVIEWING MINUTES OF THE PREVIOUS CLOSED SESSION

B. FOR THE PURPOSE OF DISCUSSING THE PURCHASE OF PROPERTY

C. FOR THE PURPOSE OF DISCUSSING THE SALE OF PUBLIC REAL ESTATE

X. RECONVENE REGULAR SESSION

H. AUTHORIZE THE MAYOR TO EXECUTE A REAL ESTATE SALE AGREEMENT

I. AWARD A BID AND AUTHORIZE THE MAYOR TO EXECUTE A PURCHASE AND SALE AGREEMENT

XI. FUTURE ITEMS FOR DISCUSSION

XII. DEPARTMENT REPORTS

XIII. ANNOUNCEMENTS

XIV. MOTION TO ADJOURN