

CITY OF GENOA
City Hall
City Council Special Meeting Minutes
January 12, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:03 p.m. Roll call was taken. Aldermen Pulley, Freund, Winter and Holcomb were present. Alderman Wesner and Cravatta was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Holcomb to accept the minutes of the December 15, 2021 City Council meeting seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for December 31, 2021, in the amount of \$158,403.65, seconded by Alderman Winter. Roll call vote was taken. Aldermen Pulley, Freund, Winter, Holcomb and Mayor Brust voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Recognition of Alderman James Stevenson Upon His Retirement as Ward 2 Alderman: Alderman Stevenson has been on the City Council for 10 years, has served as pro-tem Mayor for the City of Genoa and worked in the DeKalb County Jail. Alderman Stevenson has taken a new position as a City of Genoa Police Officer.

Approve a Police Pension Actuarial Engagement Letter with Lauterbach and Amen, LLP: Motion made by Alderman Pulley to approve a police pension actuarial engagement letter with Lauterbach and Amen, LLP, seconded by Alderman Holcomb. Lauterbach and Amen, LLP has provided the City's actuarial services since 2016 and Staff has been happy with their services thus far. The most recent engagement letter has expired and a new engagement letter for a term of 3 years is included in the packet. The services provided will remain the same, however, there has been a 17% increase (\$4,050 to \$4,740) between 2021 and 2022. There is a memo in the packet that explains that the cost increases are due to additional actuarial reporting requirements. Staff is requesting the Council approve the engagement letter with Lauterbach and Amen, LLP to provide actuarial services. No further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Winter, Holcomb and Mayor Brust voted yes. Motion carried.

Approve an Ordinance Deleting Title 4, Chapter 2, Garbage, Junk and Refuse, Section 5 of the Municipal Code of The City of Genoa: Motion made by Alderman Holcomb to approve an Ordinance Deleting Title 4, Chapter 2, Garbage, Junk and Refuse, Section 5 of the Municipal Code of The City of Genoa, seconded by Alderman Winter. Staff is recommending the deletion of the language in the Municipal Code pertaining to the refuse and recycling rate. Because the City previously provided billing services, the rate was

updated in the Code each year to authorize the City to charge residents the rate established. With the most recent Flood Brothers contract, the Contractor began billing and therefore it is no longer necessary to include the rate in the Municipal Code and update it each year. The Council will still approve the refuse and recycling rate through the negotiated contract with each hauler. Alderman Holcomb asked for clarification of why this needed to be removed from the city code. City Administrator Alyssa stated that since the city has changed hauling companies and is no longer collecting for this that it just makes sense to take it out of the Ordinance instead of updating this year after year. Roll call vote was taken. Aldermen Pulley, Freund, Winter, Holcomb and Mayor Brust voted yes. Motion carried.

Approve an Ordinance Amending Title 3, Chapter 3, Liquor Control, Section 7 of The Municipal Code of The City of Genoa: Motion made by Alderman Pulley to approve an Ordinance Amending Title 3, Chapter 3, Liquor Control, Section 7 of The Municipal Code of The City of Genoa, seconded by Alderman Winter. Prairie State Winery has requested to expand their business by selling distilled wine products. Distilling wine creates alcoholic beverages, such as brandy, which typically have a higher alcohol content. The Liquor Commission has met to discuss an amendment to the W Liquor License and has recommended that an "add-on" to the liquor license be created that would allow the sale of distilled wine products in accordance with the liquor code. An ordinance to amend the W Liquor License is included in the packet. Alderman Pulley asked if this was for 80 proof alcohol? Mayor Brust and City Administrator Alyssa stated that this is a special wine that Prairie State Winery would like to start making with a base such as brandy that the city felt it was necessary to create this special code; this will not be a large part of their sales only approximately 10%. This is also regulated by the state and government. Roll call vote was taken. Aldermen Pulley, Freund, Winter, Holcomb and Mayor Brust voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that she has order forms for the council for City of Genoa shirts; the city will purchase 1 shirt per person and if any additional would like to be purchased by the council they can do so.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she is working on the budget and on Monday into Tuesday the city is fully up and running with Metronet.

Public Works – Public Works Director, Janice Melton stated that she has nothing new to report at this time.

Police Department – Chief Smith reported that they assisted with the County in the missing person; the first heavy snowfall was the 1st of the year and thank you to public works for clearing and making the streets safe; on January 7th James Stevenson was sworn in as the new police officer.

Mayor's Report – Mayor Brust stated that she has nothing new to report at this time.

ANNOUNCEMENTS – Congratulations again to James Stevenson and Katie has been working at Public Works and leaves for 3 months, she will be greatly missed while she is gone.

Motion to adjourn the meeting of the City Council was made by Alderman Pulley, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:20 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
January 19, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:01 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Cravatta and Holcomb were present. Alderman Winter was absent. Quorum present. A motion was made by Alderman Wesner to have Alderman Cravatta be present through phone call, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion Carried.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the January 12, 2022 Special City Council meeting seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for January 15, 2022, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Cravatta, Holcomb and Mayor Brust voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Approve A Resolution Providing for the Retirement of Certain Municipal Indebtedness By the Use of Motor Fuel Tax Funds: Motion made by Alderman Wesner to approve a resolution providing for the retirement of certain Municipal Indebtedness by the use of Motor Fuel Tax Funds, seconded by Alderman Holcomb. If approved, this IDOT Resolution authorizes the City of Genoa to utilize \$100,000 of Motor Fuel Tax Funds to pay principal on the 2020 Bond issued. The 2020 Bond was issued for street improvements, several of which were done in 2021 with more to come in 2022. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Cravatta, Holcomb and Mayor Brust voted yes. Motion carried.

Approve An Ordinance Adopting the zoning map of the City of Genoa: Motion made by Alderman Freund to approve an ordinance adopting the zoning map of the City of Genoa seconded by Alderman Pulley. The City of Genoa is required to annually update its zoning map. Staff worked with the DeKalb County GIS Coordinator to update the City of Genoa's Zoning Map. Changes made from the 2021 map include addressing unimproved lots in Derby Estates, Riverbend, and Oak Creek Estates. This will ease the process of creating new addresses for new homes. There were zoning changes approved by the Council that are not included in the 2022 map because they have not been formally recorded at the County (craft barn project and subdivision of two Derby Estates lots). These changes can be included in the 2023 map benefits. No further discussion.

Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Cravatta, Holcomb and Mayor Brust voted yes. Motion carried.

Approve an Ordinance Amending Title 8, Chapter 6, Rates and Charges, of The Municipal Code of The City of Genoa: Motion made by Alderman Holcomb, to approve an ordinance amending Title 8, Chapter 6, Rates and Charges of the Municipal Code of The City of Genoa, seconded by Alderman Wesner. Despite the title of the Chapter this ordinance amends, this ordinance does not change water and sewer rates and charges. Instead, this Ordinance amends the Municipal Code to align with the City's current water and sewer billing, accounting, and metering practices. Some of the inconsistencies in the ordinance were drawn to Staff's attention during negotiations with the Village of Kingston for the treatment of their wastewater. In example there is language in the Municipal Code that states that each resident is to maintain their water meter, which is no longer accurate. Additionally, the ordinance clarifies the current uses of the rates and charges (operation and maintenance of the Wastewater Treatment Plant) and deletes the "debt service charge" and "debt service rate" as these were replaced by the Capital Fee. No further discussion. Roll call was taken. Aldermen Wesner, Pulley, Freund, Cravatta, Holcomb and Mayor Brust voted yes. Motion carried.

Approve and Authorize the Mayor to Execute a Material Management Agreement with Synagro for Sludge Hauling and Disposal: Motion made by Alderman Holcomb to approve and authorize the mayor to execute a material management agreement with Synagro for sludge hauling and disposal, seconded by Alderman Wesner. During the waste water treatment process, a byproduct ("sludge") is created which is the material that does not breakdown. To dispose of the sludge, the city contracts with a third party to haul the product away and apply it to land (all of which is regulated by state and federal agencies). Included in the packet is an agreement with Synagro, a company the city has worked with for a number of years, to lock in a 3-year agreement for this sludge hauling and disposal services. The rate for 2022 is \$20 per cubic yard, which was a \$2 increase since 2021 making it the first price increase in 4 years. In 2021, the city disposed of 380 cubic yards and has been billed \$6,840 accordingly. The rates for 2023 and 2024 will be modified according to the CPI adjustments annually. Furthermore, these fees may be adjusted based on the fuel surcharge included in the agreement. Public Works has reached out to another sludge hauler, however, due to not having fields to apply the sludge to in the area, the costs for hauling were higher. There no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Cravatta, Holcomb and Mayor Brust voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that the city submitted the downtown street grant on 1/10/22 and anticipate it will take approximately 6 months before we hearing anything back. Staff has been working with Intersect Illinois which is an organization that focus on keeping business in Illinois and helping them grow, we are working on implementing geographical information system onto our website that would have a property inventory that would be really helpful for staff and business owners that would like to see what properties are available in Genoa. This will also be helpful to recognize where we need to grow and annex into city limits. Economic consultant and Alyssa have been meeting with the department of commerce and have been learning about grant opportunities specifically related to infrastructure as this is an area we are really struggling in; have also been learning about loans for local businesses and are hoping to schedule a community meeting with local businesses and DECO to help them build direct relationships with DECO. A few commercial businesses are looking to expand and or remodel a few are Sibs Corner Grill and Prairie State Winery. Staff and the mayor have been with meeting several industrial businesses that are looking to expand in Genoa. Have also had many meetings with a local developer to build a larger scale industrial building. Residential development has been going well on it's own we had 29 new home permits in

2021 which is the most since 2007. Staff has been meeting with our IT consultant about various IT improvements that were needed, the city council had approved these expenses in February 2021, since then everything has been completed and now, they are looking at what else needs to be updated before the new budget comes out. Continuing to work on the union contract and hope to have a presentation to the council in the near future.

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are finalizing 2021 payroll tax reporting, W2's and 1099. Continuing to work on the budget for 2022. If anyone has any ideas of things that need to be changed, improved or areas they feel need to be cut back if they could set up a meeting with Jan and the Mayor before the budget gets finalized would be a big help.

Public Works – Public Works Director, Janice Melton stated that she has been doing Paser Rating on the streets, Baxter and Woodman did a rating back in 2019. There are a few roads that could benefit from chip and seal, this will last approximately 10 years before the roads will have to be done, the cost for this is a huge savings. The council seemed interested in having a few of the roads having this done.

Police Department – Chief Smith reported that COVID has been around for about 2 years and the police department has their first officer out this week with COVID. Record system that was approved in December has been put on hold due to unexpected cost from the company's side and it is not cost effective at this time, the police department is looking in some other systems. With the new year brings more mandates on the department that are a lot of them are unfunded, they are working out what needs to be done online and in person.

Mayor's Report – Mayor Brust stated that if there are any budget items that anyone would like to discuss please set up a time with himself and Jan. Mayor Brust would like to budge 1 event for alderman to go to in the next fiscal year, something that would educate or enable the alderman.

ANNOUNCEMENTS – Mayor Brust announced that a previous City of Genoa Mayor, Clerk and Alderman Dave Rood passed away.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:33 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
February 2, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:07 p.m. Roll call was taken. Aldermen Wesner, Pulley, Winter, Cravatta and Holcomb were present. Alderman Freund was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Wesner to accept the minutes of the January 12, 2022 Special City Council meeting seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve payment of the account's payables for January 31, 2022, seconded by Alderman Holcomb. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Cravatta and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE THE APPOINTMENT OF WALTER STAGE, WARD 2 ALDERMAN: Motion made by Alderman Cravatta to appoint Walter Stage as Ward 2 Alderman, seconded by Alderman Wesner.

SWEARING IN OF WALTER STAGE, WARD 2 ALDERMAN

Roll call was taken. Aldermen Wesner, Pulley, Stage, Winter, Cravatta and Holcomb were present. Alderman Freund was absent. Quorum present.

APPROVE THE USE OF THE MUNICIPAL PARKING LOT BY THE GIRL SCOUTS ON FEBRUARY 26TH FROM 1 - 4 PM: Motion made by Alderman Wesner to approve the use of the municipal parking lot by the Girl Scouts on February 26th from 1-4 pm, seconded by Alderman Holcomb. The Girl Scouts would like to use a few parking spaces at the Municipal Parking lot in the downtown for cookie sales. The Girl Scouts have submitted a Certificate of Insurance naming the City as an additional insured for the event. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE A RESOLUTION DESIGNATING SIGNATORIES FOR THE CITY OF GENOA: Motion made by Alderman Pulley to approve a resolution designating signatories for the City of Genoa, seconded by Alderman Winter. The City of Genoa previously authorized past Alderman Katie Lang and past Alderman James Stevenson as signatories for the City of Genoa. Designating a signatory allows that official to sign financial documents which require two separate signatures. Currently, the Mayor and Finance Director are

signatories. Providing for additional signatories allows the ability for the City to continue to meet financial obligations should the mayor be unavailable to sign checks or other financial documents. The resolution in the packet designates Alderman Wesner and Alderman Cravatta as additional signatories. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A FASCADE GRANT AGREEMENT WITH 137 WEST MAIN STREET, LLC FOR 133, 135, AND 137 WEST MAIN STREET, NOT TO EXCEED \$40,155: Motion made by Alderman Wesner to approve and authorize the mayor to execute a Fascade Grant agreement with 137 W Main Street, LLC for 133, 135 and 137 West Main Street, not to exceed \$40,155, seconded by Alderman Pulley. The city has received a Fascade Grant application for the building currently occupied by Sib's Corner Grill. This building has multiple addresses and is also a corner lot which means not only is the front fascade eligible for grants but the side of the building is as well. The owners, Katie and Ted Aretos/137 West Main Street, LLC, have outlined numerous improvements to the building, including new windows, light fixtures, tuck pointing, painting, and work to the current awning, totaling \$83,278 of investment into the downtown building. Broken down, the costs are as follows:

West Side of the Building $\$32,968 / 2 = \$16,484$	\$15,000 maximum
133 West Main - $\$25,155 / 2 =$	\$12,577.50
137 West Main - $\$25,155 / 2 =$	\$12,577.50
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Total Eligible Costs for Reimbursement	\$40,155

The applicants have provided an extensive amount of information for the packet including a letter to the Council, quotes for the work, and an elevation depicting the building once all the work is complete. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE A RESOLUTION ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE OAK CREEK ESTATES UNIT 4, PHASE 1 SUBDIVISION AND REDUCTION OF THE LETTER OF CREDIT: Motion made by Alderman Winter, to approve a resolution accepting the public improvements for the Oak Creek Estates Unit 4, Phase 1 Subdivision and reduction of the letter of credit, seconded by Alderman Cravatta. The Developer of Oak Creek Estates Unit 4, Phase 1 requested that the City of Genoa accept the remaining public improvements within the phase and reduce the Letter of Credit accordingly. The remaining improvements included:

1. Final lift on the streets and the paved path in the retention area
2. Curb repair/replacement
3. Concrete sidewalk in the park
4. Excavation needed for the asphalt path and park sidewalk

The Public Works Director has evaluated and inspected the improvements and determined that the requirements of the Developer have been met. The Oak Creek Estates Annexation Agreement requires a maintenance warranty in the amount of 10% of the cost of the improvements that are being accepted. Based on the improvements above which had a cost of just over \$250,000, the resolution in the packet was drafted for council consideration which allows the Letter of Credit to be reduced to \$25,500, which accommodates the 10% maintenance warranty. No further discussion. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss stated that she has nothing new to report at this time.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time.

Public Works – Public Works Director, Janice Melton stated that this last snow fall, snowplowing went great. Alderman Cravatta wanted to thank Janice and the Public Works Department for the assistance with an issue that happened down the street from him.

Police Department – Chief Smith reported that we have a new crossing guard to replace one that had retired; Nick Garvey also retired both will be recognized at the next meeting on March 2, 2022.

Mayor's Report – Mayor Brust stated that a few weeks ago our deputy mayor, city administrator and the mayor met with one of the Illinois State Representatives.

ANNOUNCEMENTS – Alderman Cravatta stated that he is hosting a meet and greet for Tony McCombie in Chucks garage on Monday February 28, 2022 at 5:00pm.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:20 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
February 16, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:03 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Wesner to accept the minutes of the February 2, 2022 City Council meeting and February 2, 2022 Special Committee of the Whole Meeting, seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Holcomb to approve payment of the account's payables for February 15, 2022, in the amount of \$15,024.00, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

RECOGNITION OF CROSSING GUARD JOHN KITCH UPON HIS RETIREMENT: Chief Smith presented a certificate to crossing guard John Kitch thanking him for his years of service to the community.

APPROVE A RESOLUTION AMENDING THE TERMS OF THE REVOLVING LOAN FUND AGREEMENT BETWEEN THE CITY OF GENOA AND TOBINSON HARDWARE, INC. DATED AUGUST 1, 2008: Motion made by Alderman Wesner to approve a resolution amending the terms of the revolving loan fund agreement between The City of Genoa and TobinSON Hardware, Inc. dated August 1, 2008, seconded by Alderman Winter. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes.

APPROVE THE PURCHASE OF A 2022 FORD F-150 POLICE RESPONDER FROM MORROW BROTHERS, NOT TO EXCEED \$40,205: Motion made by Alderman Cravatta to approve the purchase of a 2022 Ford F-150 police responder from Morrow Brothers, not to exceed \$40,205.00, seconded by Alderman Freund. The Police Department is requesting approval to purchase a new 2022 Ford F-150 to be used as a patrol vehicle. This will be used as a squad for full-time officers and replace a 2012 Chevy Impala. The Police Department alternates buying a new squad once every other year in order maintain adequate funding in the Equipment Replacement Fund but also ensure that the squads are replaced before they begin to incur too many mechanical problems. That being said, the squad that is being considered has been included in the Fiscal Year 2022-2023 budget, which follows every other year cycle. Morrow Brothers has reserved 40 trucks for sale.

There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes.

APPROVE THE PURCHASE OF AN E-FORCE RECORDS SYSTEM, NOT TO EXCEED \$26,080:

Motion made by Alderman Cravatta to approve the purchase of an E-Force records system, not to exceed \$26,080, seconded by Alderman Holcomb. Information regarding the purchase of the Police Department's records management system is included in the packet. This was a budgeted item and replaces the previously approved CAD system from Central Square. The approved Central Square system was \$12,000 for one user and a minimum of two users would have been required. The Police Department had intended to use the Central Square CAD system at the recommendation of the County, however, the County also charged yearly fees that were not known to the Police Department when the item was initially requested for approval. The E-Force system allows more users to access the system without having to pay per user and ultimately seems to be a better fit for the Police Department. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE AMENDING TITLE 1, CHAPTER 4, GENERAL PENALTY, SECTION 1 OF THE MUNICIPAL CODE OF THE CITY OF GENOA:

Motion made by Alderman Pulley, to approve an ordinance amending Title 1, Chapter 4, General Penalty, Section 1 of the Municipal Code of The City of Genoa, seconded by Alderman Winter. The State of Illinois recently passed a law modifying the video gaming regulations. One feature of the law is to raise the annual non-home rule registration fee for video gaming terminals from \$25.00 to \$250.00. For businesses in Genoa that have Video Gaming currently, all are required to also have a pour liquor license. The ordinance in the packet increases the Video Gaming Terminal fees from \$25.00 to \$250.00 annually for bars, video gaming cafes, restaurants, and wineries. The Ordinance increases the fee for C Liquor License holders, which are "Clubs" (currently only includes the Vet's Home) from \$25.00 to \$50.00. The city currently has 45 permitted video gaming terminals, with 5 of them belonging to the Vet's Home. Accounting for the increased fees, this would increase the City's Video Gaming Terminal revenue from \$1,125 to \$10,250. From January 2021 to December 2021, there was a Net Terminal [video gaming] Income in Genoa of \$1,472,1792 with approximately 113 going to the State, 113 going to the business, and 113 to the operator/contractor that owns the machines. After surveying other communities, the \$250 rate seems in line with many other communities, some of which are home-rule a can charge more than \$250. Huntley- \$500 Algonquin- \$500 DeKalb - \$250 Pingree Grove - \$250 Marengo- \$250 Crystal Lake- \$500 Belvidere- \$500 Elburn- \$25* East Dundee- \$250 Woodstock- \$100 Hampshire - \$250 West Dundee- \$250 Lake in the Hills Sycamore- \$250 Cortland - \$250 Gilberts- \$25* \$500 *Considering increase to \$250 May 1st. Alderman Holcomb asked if we are trying to get on par with other towns, City Administrator, Alyssa Seguss stated that state law was recently amended so that the city could increase the fees. Alderman Winter asked if this is something we can choose to do it's not mandated? Seguss stated that is correct. Alderman Freund asked why the Vets Club is not raising as much as the rest of the businesses, Mayor Brust stated that the process was thought as the Vets Club is a non-profit organization, the city could offer a lower tier than the other businesses. There was further discussion about the annual fee. Alderman Cravatta, Freund and Pulley had a few businesses reach out to them with concerns about the Vets Club only going up as much as the others. Roll call was taken to keep the proposed terminal fees. Aldermen Wesner, Pulley, Winter and Holcomb voted yes. Alderman Freund and Stage voted no. Alderman Cravatta Abstained. Motion carried.

APPROVE AN ORDINANCE AMENDING TITLE 8, CHAPTER 6, RATES AND CHARGES, SECTION 1 OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Pulley to approve an ordinance amending Title 8, Chapter 6 rates and charges, Section 1 of The City of Genoa, seconded by Alderman Winter. This ordinance amends the City's charges for water meters and attached equipment. An amendment was made to the rates last May; however, costs have increased since then. Amending the ordinance allows the city to recoup costs from builders when a new residential or commercial building is built and a meter is purchased. The \$50 additional charge will cover the City's costs for assembly, issuing meters, and installing permanent meters after a temporary meter is issued. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that negation for the police union is complete and will have an update for the city council soon and there is an order form for fleece jackets.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time.

Public Works – Public Works Director, Janice Melton stated that they are ready for the potential storm coming in early tomorrow morning.

Police Department – Chief Smith reported that the department is hiring a new part time police, the department has also brought in a new auxiliary member Kyle Stewart who will be ready for Genoa Days. Alderman Wesner stated that it has been brought to her attention about the gentleman who is seen around town picking up garbage and would like to have him recognized. Chief Smith stated that he believes the Daily Chronicle is doing something, however he will find out his name. Mayor Brust stated that in the new budget he is wanting to put in something to recognize people showing excellence in the community.

Mayor's Report – Mayor Brust stated he has nothing new to report at this time.

ANNOUNCEMENTS – Mayor Brust wanted to congratulate Alderman Holcomb and his family on the expecting of another baby. Alderman Cravatta wanted to remind everyone that on Monday February 28th the State of the State at City Hall from 5:30-7 with Tony McCombie and Jeff Keicher. Immediately following will be a meet and greet at Alderman Cravotta's home.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:33 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
March 2, 2022
7:00 P.M.

City Clerk Braheny called the meeting of the City Council to order at 7:03 p.m. Roll call was taken. Aldermen Wesner, Pulley, Winter, Cravatta and Holcomb were present. Alderman Freund was absent. Quorum present.

City Clerk Braheny asked for a motion to have Alderman Cravatta be mayor pro tempore, motion made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried.

Mayor pro tempore Cravatta led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Winter to accept the minutes of the February 16, 2022 Special City Council meeting seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for February 28, 2022, in the amount of \$102,463.89, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Cravatta and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

CONSENT AGENDA BY OMNIBUS VOTE: 2022 EVENTS:

- **MOTION OF UNANIMOUS CONSENT OF THE CITY COUNCIL FOR USE OF AN OMNIBUS VOTE TO APPROVE THE CONSENT AGENDA.** Motion made by Alderman Holcomb for a unanimous consent of the City Council for use of an omnibus vote to approve the consent agenda, seconded by Alderman Winter, No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.
- **MOTION TO APPROVE THE CONSENT AGENDA THAT INCLUDES THE FOLLOWING ITEMS:**
 - A RESOLUTION FOR IDOT APPROVAL TO CLOSE ROUTE 72 {MAIN STREET) FOR THE 2022 GENOA DA VS CELEBRATION/CARNIVAL
 - USE OF THE MUNICIPAL PARKING LOT AND CITY STREETS DURING THE G-K FIRE DISTRICT ANNUAL GENOA DAYS EVENT FROM JUNE 7-12, 2022
 - CLOSURE AND USE OF NORTH GENOA STREET FROM ROUTE 72 TO THE EAST AND WEST BOUND ALLEY FROM JUNE 7-12, 2022
 - A RESOLUTION FOR IDOT APPROVAL TO CLOSE ROUTE 72 {MAIN STREET) FOR THE GENOA AREA CHAMBER OF COMMERCE 2022 CRUISIN' TO GENOA CAR SHOW ON
 - USE OF THE MUNICIPAL PARKING LOT AND CITY STREETS DURING THE GENOA AREA CHAMBER OF COMMERCE 2022 CRUISIN' TO GENOA CAR SHOW ON AUGUST 20,2022
 - USE OF CITIZEN'S/CARROLL PARK DURING THE GENOA AREA CHAMBER OF

COMMERCE RUMBLE ON THE RIVER ON SEPTEMBER 9, 2022

- USE OF CITIZEN'S/CARROLL PARK DURING THE GENOA AREA CHAMBER OF COMMERCE GREAT GENOA DUCK RACE EVENT ON SEPTEMBER 11, 2022
- A RESOLUTION FOR IDOT APPROVAL TO CLOSE ROUTE 72 {MAIN STREET} FOR THE GENOA AREA CHAMBER OF COMMERCE 2022 CELEBRATE THE SEASON EVENT ON DECEMBER 2, 2022
- USE OF THE MUNICIPAL PARKING LOT AND CITY STREETS DURING THE GENOA AREA CHAMBER OF COMMERCE 2021 CELEBRATE THE SEASON DOWNTOWN EVENT DECEMBER 2, 2022

Motion made by Alderman Pulley to approve the consent agenda that includes the items above, seconded by Alderman Holcomb, No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE PROVIDING A ONE YEAR EXTENSION OF THE LIMITED TEMPORARY REDUCTION IN CERTAIN FEES AS AN INCENTIVE FOR NEW

CONSTRUCTION: Motion by Alderman Winter to approve an ordinance providing a one-year extension of the limited temporary reduction in certain fees as an incentive for new construction, seconded by Alderman Pulley. Between 2009 and 2018, the Council waived the School and Park Impact fees for the first 20 new homes built in order to incentivize new construction in the Derby Estates and Oak Creek Subdivisions. In 2019, the City Council approved this ordinance with the 100% reduction in School and Park impact fees in the Derby Estates and Oak Creek Subdivisions, although only for the first 15 homes. In 2020 and 2021, an Ordinance to waive the School Impact fees City-wide for the first 10 homes each year was approved. The Park District has previously stated they no longer wish to participate in the waiver program.

Staff received a request from Silverthorne, the builder in the Oak Creek Subdivision, to extend the waiver in 2022. The school impact fees for the three new subdivisions in the city, depending on the number of bedrooms, range from \$4,100 to \$5,300 for 3–5-bedroom single family detached homes. The Grainger 55+ community condos and townhomes do not pay a school impact fee under the terms of the Riverbend Development Agreement.

The Genoa- Kingston School Board discussed waiving the impact fees at a recent board meeting and indicated that they were comfortable with waiving the impact fees for the first 5 homes in 2022. In the packet is an ordinance extending the incentive program for one year with the same terms as was approved in 2021, however, reducing the number of homes receiving the waiver from 10 to 5.

In 2021, 5 new single-family non-age restricted homes were built in Genoa. Should the number of new homes exceed 5 prior to the end of the year, the School Board and Council could revisit the topic to increase the number of homes that receive the waiver. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE THE REPLACEMENT OF A MOTOR FOR WELL 3, NOT TO EXCEED \$17,340: Motion made by Alderman Pulley to approve the replacement of a motor for well 3, not to exceed \$17,340, seconded by Alderman Wesner. Further information is in the memo in the packet. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE EXCAVATION FOR AND INSTALLATION OF THE PRAIRIE STREET WATER MAIN, NOT TO EXCEED \$16,000: Motion made by Alderman Holcomb to approve the excavation for and installation of the Prairie Street water main, not to exceed \$16,000, seconded by Alderman Wesner. Further information is in the memo in the packet. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE THE PURCHASE OF COPPER AND BRASS FITTINGS FOR THE PRAIRIE STREET WATER MAIN, NOT TO EXCEED \$12,750: Motion made by Alderman Stage to approve the purchase of copper and brass fittings for the Prairie Street water main, not to exceed \$12,750, seconded by Alderman Pulley. Further information is in memo in the packet. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that she has nothing new to report at this time.

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are still working on the budget and working with the pension consolidation to get the funds transferred

Public Works – Public Works Director, Janice Melton stated that public works has been working at Citizens Park and have 4 holes done for the disc golf that Brian Wallace had talked to the council about, some trees have also been removed at the park as well as invasive species. Public works will be planting Oak Trees to replace what was removed, but in different areas. Janice is still gathering information for the Kishwaukee Water Reclamation to present to council. Public Works still has quite a bit of salt with it being March.

Police Department – Chief Smith reported that they just hired and sworn in a new part time police officer Bryan Havlicek; hoping that when the department has testing again Officer Havlicek will hopefully become full time with the city. Police Department is hoping to honor Nick Garvey in the near future at a city council meeting.

Mayor's Report – Mayor Pro Tempore Cravatta stated that he has nothing to report at this time.

ANNOUNCEMENTS – Genoa Kingston Fire Department Mike Way was present and stated that the Department is going to move forward with Genoa Days this year, the dates will be June 8, 9, 10 & 11. The department was hoping to have beer tents but will not be feasible this year and hoping next year that will be possible. They will be expanding the area from Sycamore Street to Washington Street this year. Mayor Pro Tempore stated that last Monday Tony McCombie and Jeff Keicher had a good presentation at City Hall.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:16 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
March 16, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:03 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Winter to accept the minutes of the March 2, 2022 City Council meeting, seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for March 15, 2022, in the amount of \$40,338.32, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE A RESOLUTION AUTHORIZING A TEMPORARY ROAD CLOSURE FOR THE MEMORIAL DAY PARADE: Motion made by Alderman Wesner to approve a resolution authorizing a temporary road closure for the Memorial Day parade, seconded by Alderman Freund. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes.

APPROVE A RESOLUTION AUTHORIZING A TEMPORARY ROAD CLOSURE FOR THE GENOA-KINGSTON HIGH SCHOOL HOMECOMING PARADE: Motion made by Alderman Wesner to approve a resolution authorizing a temporary road closure for the Genoa-Kingston High School Homecoming Parade, seconded by Alderman Holcomb. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes.

APPROVE AN ORDINANCE AMENDING TITLE 1, CHAPTER 4, GENERAL PENALTY, SECTION 1 OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Cravatta to approve an ordinance amending title 1, chapter 4, general penalty, section 1 of the city code of the City of Genoa, seconded by Alderman Winter. This ordinance amends the General Penalty section of the Municipal Code which establishes various fines and fees. The Police Department is recommending increasing many of the fines by increments of \$20-\$50 because they have not been increased since 2015. Increasing fines will aid in covering the increased costs of policing. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A LETTER EXERCISING THE CITY'S OPTION TO EXTEND A LEASE AGREEMENT FOR AS YEAR TERM FOR THE PROPERTY AT 311 DUVAL STREET:

Motion made by Alderman Cravatta to approve and authorize the mayor to execute a letter exercising the city's option to extend a lease agreement for as year term for the property at 311 Duval Street, seconded by Alderman Winter. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

CLOSED SESSION: For the purpose of approving the minutes of the previous closed session and For the purpose of discussing the Appointment, Employment, Dismissal, Compensation, Discipline and/or Performance of Specific Employees as Provided for in 5 ILCS 120/2(c):

Motion made by Alderman Winter to go to Closed Session: For the purpose of approving the minutes of the previous closed session, for the purpose of releasing closed session minutes and For the purpose of discussing collective bargaining as provided for in 5 ILCS 120/2(c)(2), seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

RECONVENE REGULAR SESSION: Motion made by Alderman Wesner to reconvene regular session, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

RELEASE CERTAIN CLOSED SESSION MINUTES: Motion made by Alderman Cravatta that the minutes of closed session meeting of the Genoa City Council be released in or in part for public inspection in accordance with the Open Meetings Act. The minutes to be released are those which are set forth on the list which has previously been submitted to and reviewed by the members of the city council, which list is before me now. Minutes to be released 1/20/2009, 1/2/2018, 2/7/2019, 11/5/2019, 1/7/2020, 12/15/2020, 3/2/2021 and 5/19/2021. Alderman Cravatta further moved that the city clerk be requested to prepare the minutes as reflected on this list for public inspection as soon as possible, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

FISCAL YEAR 2022-2023 BUDGET AND 5 YEAR CAPITAL IMPROVEMENT PLAN

PRESENTATION: Treasurer & Finance Director, Jan Tures presented the council with the Fiscal Year 2022-2023 Budget and 5 Year Capital Improvement Plan. Discussion, Questions and answers took place.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that the mayor and herself have continued to meet with developers and tenants on two potential commercial projects; two potential industrial projects and are hoping to share more information with the council soon. The 4 remaining street projects will be starting up again and supposed to be finished by May 30, 2022.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time.

Public Works – Public Works Director, Janice Melton stated that she has handed out a report from the DNR in regards to Kishwaukee River South Branch Main Stream. The Kishwaukee River water quality has improved significantly since 2016 in the North and South Branch. Janice is watching River Bend and Willow Glen for crack filling which she feels that spot patching and then the next year use the micro seal is a cost-effective option.

Police Department – Chief Smith reported that Officer Hoffstead and Officer Enzo will be in shortly to introduce them to some of the new alderman. Enzo is tracking and drugs K-9 minus cannabis since it is legal for recreational use. Reporting system that was approved last council meeting should be up and running by May. The garage project is about completed. Chief posted on Facebook about the UTV and Golf Cart renewal steps.

Mayor's Report – Mayor Brust stated on June 28th are the primary elections, we will be getting 2 new representatives and a new senator due to the redistricting of the maps. The general election is November 8th. He and City Administrator Seguss on Wednesday will be headed to Springfield for IML Lobby Day, it's a full day of sessions and some private meetings to talk about help with grants, pension issues and issues in regards to non-home rule community.

ANNOUNCEMENTS – Alderman Pulley stated that on Monday March 21st at 10am will be the first meeting for Harvest Fest, if anyone that wants to be involved and can't make the meeting to get ahold of Alderman Pulley. They are expecting that this year will easily double in size from last year.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 9:27 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
April 6, 2022
7:00 P.M.

PUBLIC HEARING ON THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023

Mayor Brust called the public meeting on the annual budget for the fiscal year beginning May 1, 2022 and ending April 30, 2023 to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb were present. Alderman Cravatta was absent. Quorum present.

Public Comment – None

Motion to close the public hearing of the City Council was made by Alderman Pulley, seconded by Alderman Freund. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes.

Motion to adjourn the public meeting of the City Council was made by Alderman Wesner, seconded by Alderman Stage. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:01 p.m.

Mayor Brust called the meeting of the City Council to order at 7:01 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb were present. Alderman Cravatta was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Holcomb to accept the minutes of the March 16, 2022 City Council meeting, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve payment of the account's payables for March 31, 2022, seconded by Alderman Holcomb. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS: Motion made by Alderman Wesner to approve an ordinance adopting the annual budget for the fiscal year beginning May 1 2022 and ending April 20, 2023 for the City of Genoa, DeKalb County Illinois, seconded by Alderman Winter. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes.

APPROVE A LEASE AGREEMENT WITH THE GENOA AREA CHAMBER OF COMMERCE FOR PROPERTY AT 113 NORTH GENOA STREET: Motion made by Alderman Winter to approve a lease agreement with the Genoa Area Chamber of Commerce for property at 113 North Genoa Street, seconded by Alderman Holcomb. The lease agreement being considered includes the same terms as in years past: the Genoa Area Chamber of Commerce will rent a space at the Old City Hall free of charge with the exception of \$100 to be paid to the City per month to reimburse the City for utility costs. The other two units at Old City Hall currently have tenants in them with leases that expire April 30, 2023. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes.

AUTHORIZE THE USE OF THE MUNICIPAL PARKING LOT DURING THE GENOA AREA CHAMBER OF COMMERCE'S FALL CRAWL FROM 2:30 P.M. TO 5:00 P.M. ON SATURDAY, OCTOBER 1, 2022: Motion made by Alderman Pulley to authorize the use of the municipal parking lot during the Genoa Area Chamber of Commerce's Fall Crawl from 2:30pm to 5pm on Saturday, October 1, 2022, seconded by Alderman Wesner. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT WITH THE METROPOLITAN ALLIANCE OF POLICE FOR MAY 1, 2022 THROUGH APRIL 30, 2026: Motion made by Alderman Wesner to approve and authorize the mayor to execute a collective bargaining agreement with the Metropolitan Alliance of Police for May 1, 2022 through April 30, 2026, seconded by Alderman Holcomb. An agreement MAP for 2022-2026 is included in the City Council packet for Council consideration. This agreement has been reached following several months of discussions with MAP. Language changes within the contract include sections related to Officer involved shootings, laterally hired Officers, discipline, child bereavement leave, grievance procedures, a no strike clause, and an update on legal language that has changed since the last agreement was adopted including FMLA, recreational cannabis, and "Fair Share". The wage scale was also amended to increase officer's pay to become more competitive among the City's comparable communities. Adjustments were made to compensatory time allowances in order to help offset wage increases. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes. Motion carried.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A SIDE LETTER WITH THE METROPOLITAN ALLIANCE OF POLICE DATED FEBRUARY 15, 2022: Motion made by Alderman Winter to approve and authorize the mayor to execute a collective bargaining agreement with the Metropolitan Alliance of Police dated February 15, 2022, seconded by Alderman Holcomb. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE AMENDING TITLE 3, CHAPTER 7, MOBILE FOOD VENDORS, OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Wesner to approve an ordinance amending Title 3, Chapter 7, Mobile Food Vendor, of the city code of the City of Genoa, seconded by Alderman Holcomb. A local business owner has requested the City Council consider creating an annual mobile food vendor site permit that allows a business owner to be permitted for mobile food vendors as opposed to each individual mobile food vendor applying for a permit from the city. The Ordinance to be considered creates a permit for a Mobile Food Vendor Site where each applicant is required to submit an application annually with a list of mobile food vendors with the dates and times that they will be at the site. The building inspector will still inspect each food truck during these events. Requiring an annual Mobile Food Vendor Site permit will reduce the administrative costs for collecting and reviewing individual applications. In addition, a background check will not be done on each applicant, which also reduces administrative costs. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes. Motion carried.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT WITH COMED TO SATISFY ALL CLAIMS OF UNPAID TAX LIABILITY: Motion made by Alderman Winter to approve and authorize the mayor to execute an agreement with ComEd to satisfy all claims of unpaid tax liability, seconded by Alderman Pulley. An audit conducted showed that ComEd failed to collect taxes on 4 residential addresses between 2011 and 2014. ComEd is willing to settle the unpaid taxes amount to \$105.69. Council approval is needed for the mayor to execute the agreement. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes. Motion carried.

APPROVE CRACK ROUTING AND FILLING OF CITY STREETS PER THE BID SPECIFICATIONS SUBMITTED BY PATRIOT PAVEMENT MAINTENANCE, NOT TO EXCEED\$31,725: Motion made by Alderman Wesner to approve crack routing and filling of city streets per the bid specifications submitted by Patriot Pavement Maintenance, not to exceed \$31,725, seconded by Alderman Holcomb. The City of Genoa is partnering with the DeKalb County Highway Department, the Village of Malta, and DeKalb and South Grove Road Districts to help reduce the unit pricing for crack routing and filling. Bids were received with the lowest responsible bidder for the county-wide contract being Patriot Pavement Maintenance. This work is included in the draft 2022-2023 budget to be considered by the City Council on April 6, 2022. In the packet is a map that shows the areas to be crack routed and filled in red. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE AUTHORIZING THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS TO DECLARE CERTAIN PROPERTY AS SURPLUS AND APPROVING THE SALE OF SAID PROPERTY: Motion made by Alderman Holcomb to approve an ordinance authorizing the City of Genoa, DeKalb County, Illinois to declare certain property as surplus and approving the sale of said property, seconded by Alderman Freund. The Police Department has accumulated 10 unclaimed bikes that they would like to sell at the upcoming Genoa Area Chamber of Commerce Home and Business Expo. The proceeds from the sale will be deposited into the City's General Fund. Should any of the bikes not sell, they will be disposed of. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that the economic development commission has been meeting the past 6 months and have been working on some surveys and creating a one page which is just a summary of the advantages for the economic development in Genoa, they are planning on coming to the next city council meeting with some questions that they have, they want to make sure they are headed in the right direction with the surveys. City of Genoa was awarded Tree City USA again for the 28th year, thank you to Public Works Director, Janice Melton and Treasurer and Finance Director Jan Tures for putting in the hard work to make this accomplishment happen. Street projects are moving forward Public Works Director, Janice has had lots of meetings with Schroder and Polar Tech to get things moving forward. The city has been getting quite a few calls in regards to brush pick up and the new pick-up requirements with Flood Brothers, some residents have been upset that they have to bundle and tie the brush which they did not have to do when the city was picking it up. The city is trying to get more information out to residents as to what the requirements are. This is saving Public Works a lot of time to be able to focus on other projects. Public Works Director, Janice has submitted a grant with ComEd for a butterfly garden and we are hopeful that we will receive that. The city is keeping a running list of all the grants that are out there, it is very difficult to keep track of not only the dollar amounts that are out there for Federal and State and even private companies. The FFA has a grant and the city was contacted by DeKalb County, they are giving each community in the county \$100,000 dollars of their American Rescue Plan Act Funding; there is discussion on how to best use that money, plus the city has their own funding and what is best to use that on. The city is looking at an economic development grant that is mostly geared to the downtown area however it needs to be focused on the recovery from COVID and how to build back up the businesses downtown. There is a grant for a comprehensive plan as the city's current comprehensive plan is from 2003, this is very much needed and will be a very long process and a very expensive one. Infrastructure grants for walking paths along 72 to help with foot traffic going under the bridge on the roadway. The last grant that the city is looking at is to help with a new HVAC system for city hall, a quote was received for \$700,000. At this point the city is just fixing it as needed with parts off EBay, however, it is starting to get quite costly. Everyone should have received their statement of Economic Interest and if you have any question contact the Illinois Municipal League, when you call their office, they will transfer you to an attorney to help answer any questions you have. Lastly, the new polo shirts have arrived. Alderman Pulley asked if the city has heard anything about the downtown grant, City Administrator, Alyssa stated that as of yet they have not heard anything but was informed at the beginning it could be well into 2022 before we hear anything. Alderman Holcomb asked about the butterfly garden, City Administrator, Alyssa stated that each year ComEd picks a theme and this year's theme was pollinators, for the grant you have to come up with an idea that is helpful for their theme. Public Works Director, Janice had come up with the idea along with signage to explain what the flowers are that will be in the area. Included in the grant money is garbage receptacles, picnic tables and some trees. The butterfly garden will be on the Riverbend side as you come in off Middleton it will be along the prairie area that will be a raised garden with a bunch of flowers. It will be a great educational tool. The grant is for \$10,000.

Finance Report – Treasurer & Finance Director, Jan Tures stated that the new budget will be filed with the county and all requirements will be completed. They will be starting on the audit soon.

Public Works – Public Works Director, Janice Melton stated that the concrete work on the storm drains have been completed on Brown, Homewood CT and in Riverbend. Public Works will be putting together the new Park Equipment for Riverbend on Monday and starting the Prairie Street project hopefully on Tuesday weather permitting.

Police Department – Chief Smith reported that more K-9 donations have come in and with the donations are hoping to replace the K-9 vehicle, they are appreciative of all of the support that they have received with the donations. ATV & Golf Card permits will be in soon, the current permits don't expire until the end of April. Chief Smith will be coming back to the council with some new ordinances due to some of the tickets that are currently in place the police department is not able to be written.

Mayor's Report – Mayor Brust stated that he and City Administrator Seguss went to Springfield for IML Lobby Day, it was a full day of sessions and some private meetings to talk about help with grants, pension issues and issues in regards to non-home rule community. This was a great experience and such an eye opener to see how accessible everyone at that level is. They met with so many people and hearing different opinions. The common thread out of everyone they met was “please just keep us informed” as they are so focused on State initiatives and things from the Federal level that are coming down that occupy so much of their time they don't get to focus on the municipalities. However, they do want us to reach out to them if we feel that something needs to have their attention.

ANNOUNCEMENTS – Eggapalooza is this Saturday at 9:00am, there are many great prizes including a Yeti Cooler, Kyak, Webber Grill plus many other prizes.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:48 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
April 20, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:01 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Wesner to accept the minutes of the April 6, 2022 City Council meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Freund to approve payment of the account's payables for April 15, 2022, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A SERVICE AGREEMENT WITH FOUR SEASONS AMUSEMENTS, NOT TO EXCEED \$6,365.00: Motion made by Alderman Wesner to approve and authorize the mayor to execute a service agreement with Four Seasons Amusements, not to exceed \$6,365.00, seconded by Alderman Cravatta. This service agreement pertains to Four Seasons Amusements providing attractions at the 2022 Harvest Festival. This cost was included in the Fiscal Year 2022-2023 budget. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes.

APPROVE THE PURCHASE AND PLACEMENT OF AN ADDITIONAL 1" N50 SURFACE ON RAILROAD A VENUE FROM SCHROEDER ASPHALT SERVICES, INC., NOT TO EXCEED \$21,575: Motion made by Alderman Holcomb to approve the purchase and placement of an additional 1" N50 surface on Railroad A venue from Schroeder Asphalt Services, Inc., not to exceed \$21,575.00, seconded by Alderman Pulley. Staff has been actively working with Schroeder Asphalt Services to complete the street projects that began last year, including on Railroad Avenue. During a pre-construction meeting, it was advised by both the city's consulting engineer and Schroeder to increase the depth of the asphalt being placed on Railroad Avenue because of the heavy industrial truck traffic. Adding 1" (on to the previously planned 2") of pavement will increase the life of the street and delay maintenance for potholes. There are sufficient funds remaining from the city's 2020 Public Improvement Bond to cover the costs of the additional asphalt. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes.

THIS ITEM WAS REMOVED FROM THE AGENDA: CONSIDER A RESOLUTION FORGIVING THE UNPAID PARK DISTRICT FITNESS CENTER RENT FOR THE MONTHS OF MARCH, APRIL, MAY AND JUNE 2020: City Administrator stated that the Park District has resolved this issue.

APPROVE A RESOLUTION REQUESTING A PERMIT FROM THE ILLINOIS DEPARTMENT OF TRANSPORTATION TO MAKE WATER MAIN REPAIRS ON ILLINOIS ROUTE 72: Motion made by Alderman Wesner to approve a resolution requesting a permit from the Illinois Department of Transportation to make water main repairs on Illinois Route 72, seconded by Alderman Holcomb. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that all budget documents that were approved are submitted and filed at the County, we are currently watching the April budget closely to make sure we are in budget for the fiscal year. In a couple of weeks, we will start the audit process.

Public Works – Public Works Director, Janice Melton stated that she has nothing new at this time.

Police Department – Chief Smith reported that the department has been in training for the new records management software which is a great in-depth program and we will be able to present better reports and it will be much easier to pull data from. James Stevenson is graduating from the academy tomorrow; Chief Smith and Deputy Chief Edwards will be going for the graduation in Champaign; we have started the golf cart and UTV registration there are 18 golf carts and UTV stickers last year there were 41. Please keep Nick Garvey in your thoughts and prayers.

Administrative Report – City Administrator, Alyssa Seguss reported that in each of the alderman's packets is a letter from Chuck Walters who would like to see a walking path added to where the Oak Creek Estates Subdivision where it will eventually develop into phases 2 and 3, Alyssa will be working with the city attorney on that as she is not sure if it is too late in developing this, if it is not, we then need to check with the developer and see if they are interested in it. Genoa Chamber Home and Expo is this weekend there is a sign-up sheet to work at the booth. The city has reached out to Flood Brothers with some of the concerns that the city has been getting call about. During the discussion it was decided that the best action would be for Flood Brothers to reach out to the citizens regarding the concerns. If any alderman hears from residents in regards to Flood Brothers encourage them to call the 1-800 number for Flood Brothers or the city if they do not get the answer they are looking for.

Mayor's Report – Mayor Brust stated that he has nothing new at this time.

ANNOUNCEMENTS – Home and Business Expo is this Saturday April 23, 2022 from 10am – 1 pm at Genoa-Kingston High School.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:20 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
May 4, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:25 p.m. Roll call was taken. Aldermen Wesner, Pulley, Stage and Cravatta were present. Alderman Freund, Winter and Holcomb were absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the April 20, 2022 City Council meeting, seconded by Alderman Stage. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve revised version of payment of the account's payables for April 30, 2022, seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Mayor Brust and Cravatta voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVAL OF THE APPOINTMENT OF GREGG HUGHES, WARD 4 ALDERMAN: Motion made by Alderman Cravatta to approve the appointment of Gregg Hughes, Ward 4 Alderman, seconded by Alderman Stage. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage Mayor Brust and Cravatta voted yes.

SWEARING IN OF GREGG HUGHES, WARD 4 ALDERMAN

APPOINTMENT OF STAFF, BOARDS, AND COMMISSIONS AS STATED IN THE MEMO FROM MAYOR JONATHON BRUST DATED MAY 1, 2022: Motion made by Alderman Pulley for the appointment of staff, boards and commissions as stated in the memo from Mayor Jonathon Brust Dated May 1, 2022, seconded by Alderman Stage. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta and Hughes voted yes.

AUTHORIZE THE USE OF THE MUNICIPAL PARKING SPACES ON BOTH SIDES OF ROUTE 72 FROM MONROE STREET TO SYCAMORE STREET, PARKING SPACES ON THE EAST SIDE OF MONROE STREET, AND THE MUNICIPAL PARKING LOT FOR CRUISIN' FROM 9 AM TO 3 PM FOR A CAR SHOW ON JUNE 19, 2022: Motion made by Alderman Wesner to authorize the use of the municipal parking spaces on both sides of Route 72 from Monroe Street to Sycamore Street, parking spaces on the East side of Monroe Street, and the municipal parking lot for Cruisin' from 9am to 3pm for a car show on June 19, 2022, seconded by Alderman Stage. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta and Hughes voted yes.

APPROVE CHIP AND SEAL WORK BY HELM CIVIL, NOT TO EXCEED \$29,910: Motion made by Alderman Cravatta to approve chip and seal work by Helm Civil, not to exceed \$29,910, seconded by Alderman Hughes. The City of Genoa is partnering with the DeKalb County Highway Department to help reduce the unit pricing for chip and seal work. Bids were received by DeKalb County and the lowest responsible bidder for the work was Helm Civil. This work was budgeted for in the Fiscal Year 2022-2023 budget, however, the project is nearly \$10,000 over the anticipated cost because of the increased costs (supplies, labor, demand) of the chip and seal process. Typically, Staff would recommend cutting back on the work to be done but there are sufficient funds in the City's Motor Fuel Tax Fund, which is for street improvements, to cover the overage for the much-needed work. In the packet is a map that shows the areas to be chip and sealed in yellow. Alderman Cravatta asked Public Works Director Janice Melton that since this cost is now \$10,000 over the anticipated cost if this is still a better option then waiting and having the road asphalted? Janice reported that even though it is more money than originally anticipated it is still a better option at this time as the road is in need of repair at this time, and this will buy us time until it can get new asphalt. Alderman Hughes asked how long the expected life of the chip and seal was, Janice informed the council that it is approximately 5-8 years where asphalt is 15-20 years. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta and Hughes voted yes. Motion carried.

APPROVE AN ORDINANCE CREATING TITLE 2, CHAPTER 10, WASTEWATER TREATMENT COMMITTEE, OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Pulley to approve an ordinance creating Title 2, Chapter 10, Wastewater Treatment Committee, of The City Code of the City of Genoa, seconded by Alderman Stage. The purpose of the Wastewater Treatment Committee is to evaluate the solutions to increasing the City of Genoa's wastewater capacity, including expanding its own Wastewater Treatment Plant or connecting to the Kishwaukee Water Reclamation District. The duties of the Committee are as follows:

- A. To provide updates to the City Council regarding meetings and information on increasing the City's wastewater treatment capacity.
- B. To act as a liaison between the residents of Genoa and the City Council regarding the wastewater treatment project and provide information to either as it is received.
- C. To request, receive, and utilize staff assistance to enable the Committee to critically analyze future wastewater treatment options.

There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta and Hughes voted yes.

APPOINTMENT OF THE WASTEWATER TREATMENT COMMITTEE MEMBERS: Motion made by Alderman Pulley for the appointment of the Wastewater Treatment Committee Members, seconded by Alderman Hughes. Mayor Brust is appointing Alderman Wesner, Alderman Stage and Nick Braddock to the committee for wastewater treatment. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta and Hughes voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures was absent tonight, City Administrator, Alyssa Seguss reported that they have had preliminary meetings for the audit and working on getting all the final information in for the final budget that just ended April 30, 2022.

Public Works – Public Works Director, Janice Melton stated that she has nothing new to report at this time.

Police Department – Chief Smith reported that Officer Stevenson is in his second week of training and they went and visited Nick Garvey who recently got home, he was in good spirits and they were able to give him his gift from the department at that time. Gregg Edwards, Ryan Baxa and a few others went and built a ramp for him at his home.

Administrative Report – City Administrator, Alyssa Seguss reported that at the last council meeting the alderman received a letter from a county resident who asked for a walking path in the new Oak Creek Estates Subdivision and the subdivision at this time is already platted, Alyssa will put a memo into the file so that when the subdivision comes in for final approval, we can ask the developer at that time if they are interested in putting in a walking path. Another county resident that owns property along the Kishwaukee River has had issues with people coming onto his property while being in the water and making fires and leaving their garbage; the city is going to put up signs at the Carroll Memorial Park asking people to be respectful with a map showing where they have access to enter and exit the river. I Pads have been ordered and once they are in and set up Alyssa will contact everyone to set up a time to sign in and create a log in on the I Pads; they are hoping that the next meeting will be paperless. The staff has been discussing the issues and ways to address the brush pick up with Flood Brothers, they are discussing creating a couple of annual pickups that public works will do, one in the Spring and one in the Fall; once dates are set, they will announce them and let residents know. The city applied for a Safe Route to School Grant in which the city was informed that we did not receive this grant; the mayor has contacted our state representatives and has received a response from IDOT to set up a call to find out why we did not receive this grant. We have received information from our engineering firm that we had a stronger point ranking than some of the other communities that received the grant money. The city also submitted a Grant to the DeKalb County Community Foundation for a comprehensive plan grant, our current plan is from 2003. The cost of the process is about \$40,000 by the NIU Center for Governmental Studies, this is a \$20,000 grant. We have also applied for a Rise Grant for the Economic Development Plan to help cover some of the costs for the comprehensive plan. Another grant that the city is looking at is a Federal Transportation Grant to create a sidewalk along RT 72 from Lloyds Landscaping to Kingston and hopefully widen the railroad bridge to create more of a walking path. Mayor Brust and Alyssa attended the DECE Dinner and learned a lot about what's going on in DeKalb County; Genoa was mentioned quite a bit and there was a lot of discussion about developments that are going on in our community, it seems that growth is going on all around us. The Economic Development Commission is meeting on Monday May 9th at 3:30pm for anyone that would like to attend. We have two businesses that are looking at properties in the downtown area, at this time there are more businesses looking for property than there are buildings available. Sweet DeLights is having their grand opening at 113A W Main St Street from 9am to 12pm on Saturday May 14th.

Mayor's Report – Mayor Brust stated that he has nothing new to report at this time

ANNOUNCEMENTS – On 5/14/22 Grand Opening of Sweet Delights and there was a great turn out at the Home and Business Expo.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:12 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
May 18, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Holcomb and Hughes were present. Quorum present.

Mayor Brust asked for a motion to have Alderman Cravatta call into meeting as he had a work conflict, motion made by Alderman Wesner, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – Jim Mancini of the Society of St. Vincent DePaul spoke to council about the history of the Society of St. Vincent DePaul and how this organization helps people in our communities of Genoa, Kingston and the surrounding areas with those that are on the edge of poverty, financial ruin, maintain self-sufficiency and how they help those find stability. This is a volunteer organization within the Rockford Diocese providing personal, discreet assistance with providing emergency financial assistance, food, clothing, medicine, career support or life skis training.

Motion made by Alderman Wesner to accept the minutes from the April 20, 2022 Special Committee of the Whole and the May 4, 2022 City Council meeting, seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve revised version of payment of the account's payables for May 15, 2022, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

AUTHORIZE THE CLOSURE AND USE OF SOUTH WASHINGTON STREET BY OPENDOOR COFFEE FROM MAIN STREET TO THE ALLEY ON SOUTH WASHINGTON STREET ON JUNE 18TH FROM 7:00 AM TO 5:00 P.M.: Motion made by Alderman Freund to authorize the closure and use of South Washington Street by Open Door Coffee from Main Street to the Alley on South Washington Street on June 18th from 7:00 am to 5:00 pm, seconded by Alderman Wesner. Open Door Coffee will be hosting their Grand Opening on June 18th and would like to close the neighboring street down in order to provide more space for the event. Open Door Coffee will be responsible for setting up and taking down barricades for the event. Open Door Coffee will be required to submit a Certificate of Insurance naming the City of Genoa as an additional insured prior to the event. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AN AGREEMENT WITH NORTHERN ILLINOIS UNIVERSITY CENTER FOR GOVERNMENTAL STUDIES FOR SERVICES RELATED TO THE RISE PLANNING GRANT, NOT TO EXCEED \$26,900:

Motion made by Alderman Wesner to approve an agreement with Northern Illinois University Center for Governmental Studies for services related to the Rise Planning Grant not to exceed \$26,900, seconded by Alderman Holcomb. The City of Genoa submitted a Research in Illinois to Spur Economic Recovery Planning Grant through the Illinois Department of Commerce and Economic Opportunity. The plan to be created would address “growth resilience” in Genoa by evaluating infrastructure improvements, future workforce housing, evaluating possible locations for future development, and potential promotions and incentives for developers and new residents. The City of Genoa applied for the grant for approximately \$34,000, which would cover in full not only the work to be done by N.I.U. for creating the plan but also some revenue for staff time and material costs for printing, meeting materials, etc. Within the packet is a scope of work provided by NIU relative to their services. Alderman Cravatta asked if we have already received the grant, City Administrator Seguss stated that we have not yet received the grant, however if we do get the grant, it will cover the whole cost, the city should hopefully hear by July of this year if it was granted to the City of Genoa. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that they just finished the preliminary audit report, the final report will be due by mid-July. Tomorrow City of Genoa is hosting the IL Municipal Treasure Association meeting with 12 local treasurers from surrounding communities; they meet every 2 months.

Public Works – Public Works Director, Janice Melton stated that the road improvements have started and will hopefully be completed by end of week if weather cooperates. Tree planting has started dirt work, seeding and landscaping. Prairie Street project is coming along and will be finishing soon. Hot patching is being done on various streets that need it. Crack filling is moving slower than anticipated but also should be completed by end of week. Alderman Hughes asked about street lighting in the subdivision going into River Bend are out. City Administrator Seguss stated that ComEd is the one who takes care of those lights and she is happy to go online to ComEd’s website and report it and that if there are other lights out or concerns from residents that they can also go online and fill out the form for ComEd.

Police Department – Chief Smith reported that he will have the night officers look for lights out as well and let him or Alyssa know. May 28th there will be a block party on North Brown Street with a DJ from 4-8 pm with quite time at 10pm the resident has applied for a permit. The city is looking for crossing guards if anyone knows of anyone that is interested. The city now has 32 golf carts registered for the year. Tomorrow there is a safety meeting at the high school with fire, rescue, sheriff and Kingston at 9:30am, High School Graduation is this Saturday May 21st at 5:30pm, 8th grade graduation is on Monday May 23rd at 7pm at the High School and the Memorial Day Parade is on Monday May 30th at 11:30am. Alderman Hughes brought up the concern from some residents about the Y intersection getting backed up in the morning and afternoon with buses trying to turn left. Mayor Brust stated that they are aware of the situation and are going to try and work with the school district to try and come up with a solution for the next school year.

Administrative Report – City Administrator, Alyssa Seguss reported that letters are still needed to go with the grant submission for the walking path that will start at Warehouse on Park and go all the way to Kingston where their sidewalk starts. The path will hopefully go under the railroad bridge or around it somehow. The city currently has about 100 letters and would like for all alderman to submit one by tomorrow to her. Planning Commission meeting is tomorrow night 5/19 at 7pm to consider combining 2 lots in Derby Estates, after planning commission approval the city council will see this in a couple of weeks; the first waste water treatment committee meeting was tonight before the council meeting and went really well. The city recently acquired a property through a donation on Stone Creek Circle a couple of weeks ago. All city officials have received their I Pads and if everyone can return the chrome books by mid-June so that they can be recycled. They have had their 3rd Harvest Fest Meeting and is really coming together it is 9/30 10/1 and potentially 10/2, there is a lot of community involvement. The staff has also been discussing the signage throughout town on how to control the signage so that there is not an abundance of old signs, currently the police and city staff collect old signs. If anyone has any ideas on this please let Alyssa know. Alderman Winter asked about the property on Main Street where the small park is if the city could purchase or acquire that property. Mayor Brust stated he would like to use that property for a Genoa Bazaar which would be small pop up stands that people could rent through the summer months to sell retail items (handmade, pottery, jewelry things like that) that they have reached out to the owner and asked if he would donate it and he has declined that however he said that the city could buy it for \$60,000. Mayor Brust stated that he is interested in the councils view on this and would like to get some feedback at some point.

Mayor's Report – Mayor Brust stated that the waste water committee is off to a good start with Alderman Wesner, Alderman Stage and Nick Braddock. He will be attending a Norther Illinois Mayor Conference about an hour and a half from here.

ANNOUNCEMENTS – Mayor Brust wanted to congratulate Alderman Freund on her grand opening of Sweet DeLights, it was a great turn out.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:53 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
June 1, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Holcomb and Hughes were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – Proclamation recognizing Elaine Lin, Genoa-Kingston High School Graduate
Nick Escobar, Com Ed Annual Report

Motion made by Alderman Wesner to accept the minutes from the May 18, 2022 City Council meeting, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve the account's payables for May 31, 2022, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE AN ORDINANCE DESCRIBING AND ESTABLISHING WARD BOUNDARIES AND AMENDING TITLE 1, ADMINISTRATION, CHAPTER 16, MISCELLANEOUS PROVISIONS, SECTION 1-16-1, WARDS, OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Pulley to approve an ordinance describing and establishing ward boundaries and amending Title 1, Administration, Chapter 16, Miscellaneous provisions, Section 1-16-1, wards, of the city code of the City of Genoa, seconded by Alderman Holcomb. Due to the recent 2020 Census results, Genoa's ward populations were shown to have shifted. The city is required by the U.S. Constitution to adopt an updated ward map so that no ward populations deviate by more than 10%. The City of Genoa was provided a draft of a new ward map from the DeKalb County GIS Coordinator that minimizes the shift in ward boundaries, while also following census blocks, and more evenly distributing updated population numbers. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Winter to approve an ordinance amending various sections of the city code of the City of Genoa, seconded by Alderman Cravatta. The State of Illinois recently changed what police departments can write ordinance citations for. The Possession of Cannabis and Drug Paraphernalia, which includes not being in an odor proof container for adults must be written under the Illinois Vehicle Code (IVC) moving forward. In addition, no seat belts by a driver or passenger and uninsured motor vehicles are now a moving violation. These citations must also be written under the IVC and not ordinance.

The Chief is recommend removing these sections from the municipal code, which includes any associated fine structure located within section 1-4-1:

- 5-4-13-B - Use of Cannabis by Driver of Motor Vehicle. (Adults)
- 5-4-13-D – Possession of Cannabis not sealed in odor proof container. (Adult)
- 5-4-12-B - Possession of Drug Paraphernalia. (Adults)
- 6-1-2-5/12-603.1 – Seat Belts, required to use.
- 6-1-2-5/3-707 – Operation of Uninsured motor vehicle. (Business Offense)

Police Departments are still allowed to continue to cite those under 21 years of age for possession of both cannabis and drug paraphernalia. Please contact the Chief of Police with any questions. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AN ORDINANCE CREATING TITLE 2, CHAPTER 11, FINANCE ADVISORY COMMITTEE, OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Cravatta to approve an ordinance creating Title 2, Chapter 11, Finance Advisory Committee, of the city code of the City of Genoa, seconded by Alderman Winter. This Ordinance creates a Finance Advisory Committee to assist the Mayor and Staff in advising in drafting of the city’s budget by providing feedback on priorities for capital expenditures and public improvements. The Committee will also receive no less than quarterly updates from staff regarding the City’s budget expenditures as compared to budgets for each fund.

Upcoming discussions for the Committee include expenditures of grant funds received and advising Staff in the creation of an investment and fund balance policy. Appointments of Committee members will take place at a future meeting. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

CLOSED SESSION: Motion made by Alderman Wesner to move to closed session for the purpose of discussing the appointment, employment, dismissal, compensation, discipline and /or performance of specific employees as provided for in 5 ILCS 120/2(c), seconded by Alderman Stage.

Motion made by Alderman Freund to reconvene regular session, seconded by Alderman Stage. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF GENOA AND EMPLOYEE ROBERT SMITH: Motion made by Alderman Cravatta to approve and authorize the mayor to execute an agreement between the City of Genoa and employee Robert Smith, seconded by Alderman Wesner. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are continuing to work on the audit and she is excited to start the finance advisory committee.

Public Works – Public Works Director, Janice Melton stated that baskets of flowers in the downtown area are up, crack fill is completed. Alderman Cravatta stated that he has had some complaints about the new road on Railroad Ave being wavy, Janice stated that the road originally held quite a bit of water and that was a major concern when they redid the road. Janice stated that she will talk to the Engineer about the road.

Police Department – Chief Smith reported that in the last 2 weeks they have sent out 20+ lawn notices in which most people complied, there are 3 lots in town that public works will be mowing; they have also sent out 30+ notices in regards to junk vehicles. This Sunday June 5th there is a block party in the 600 block of Stern Drive that a permit has been issued for. Genoa Days is next week and the police department is planning for that; there has also been a permit issued for a band at someone's house that Saturday night, they have done this for the past 3 years. Memorial Day the Chief and Mayor met in DeKalb at 6:45 am at the Elks Club in DeKalb for breakfast then they came back to town for the parade and ceremony. There were some juveniles from out of town that came through and did some vandalizing, broke the window at mobile and have gone through other surrounding areas. There was an elderly gentleman that jumped the curb and hit a building. Cruzin' is putting in a garage door that is not vandalizing. Alderman Stage asked the Chief if everyone is trained in rapid response to prevent what happened in Texas. Chief stated that what happened in Texas would not happen here, they are trained that if there is a shooter they would not wait for swat, our officers would move in.

Administrative Report – City Administrator, Alyssa Seguss reported that the Rural Surface Transportation Grant was submitted with 119 letters of support. Touched base with CES who is the engineering firm who completed the grant for the downtown revitalization and they stated that as of now they have not heard anything yet but are hopeful to hear something back within the next 4 weeks or so. The staff is also working on wrapping up the building code update, hoping to share this information soon with the council. Alderman Wesner asked about the building where Dunkin Donut's is going and the progress, Alyssa stated that she believes that they have other projects also going but will be talking to the owner and can get an update.

Mayor's Report – Mayor Brust stated that Memorial Day was great, had a wonderful turnout at both the parade and ceremony. Mayor Brust also stated that he was looking at the vacancy's downtown, we only have 1 building downtown for rent, every other building is either full, rented or owned.

ANNOUNCEMENTS – Genoa Days starts next Wednesday June 8th and goes till Saturday June 11th, St. Catherine's of Genoa has a Taco Dinner this Saturday June 4th, there will hopefully be a ribbon cutting for the Riverbend Park but it is pending sidewalk installation on Tuesday June 7th.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:20 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
June 15, 2022
7:00 P.M.

City Clerk Braheny called the meeting of the City Council to order at 7:17 p.m. Roll call was taken. Aldermen Pulley, Freund, Stage, Cravatta and Hughes were present. Alderman Wesner, Winter and Holcomb were absent. Quorum present.

City Clerk Braheny asked for a motion to have Alderman Cravatta be mayor pro tempore, motion made by Alderman Pulley, seconded by Alderman Hughes. Voice vote was taken. All voted yes. Motion carried.

Mayor pro tempore Cravatta led the Pledge of Allegiance.

Guest Speakers –

GENOA AREA FOOD HUB: Executive Director Heather Edwards spoke to the council about the DeKalb County Community Gardens, they are in charge of the Genoa Area Food Hub located on Main Street in Genoa which services the families in the community, in 2021 they helped 986 individuals. They rent out the facility in Genoa, work with school districts on educational classes, have various workshops, have full meals prepared by chefs once a month and do a pay as you are able, the suggested cost is \$8 per meal. They are open for pick-ups twice a month on Monday and Wednesday from 9:00am-11:00am and Tuesdays from 4:30pm-6:30pm. If anyone would like to help with sponsorships they would be greatly appreciated.

2021-2022 STREET IMPROVEMENT PROGRAM, C.E.S.: Sherri from C.E.S spoke to the council about the street improvement projects that are being completed and those that are completed. She addressed the concern for Rail Road Ave that residents and council had at the last council meeting. She explained that they were working with the existing structure of the street to keep the cost down so that 3 other streets could also be redone. If the city had to pay to have Rail Road Ave completely redone with new drainage, curb and gutters it would have been a lot more expensive. She also explained that this is why in a few spots it seems “wavy” due to having to make the transitions to connecting streets or driveways. The big concern was drainage on that road which has been resolved by creating the crown again on that street.

Motion made by Alderman Pulley to accept the minutes from the June 1, 2022 City Council meeting, seconded by Alderman Stage. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Stage to approve the account’s payables for June 15, 2022, seconded by Alderman Hughes. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta and Hughes voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE AND AUTHORIZE THE CITY ADMINISTRATOR TO ELECTRONICALLY EXECUTE A GRANT AGREEMENT WITH THE DEKALB COUNTY COMMUNITY FOUNDATION: Motion made by Alderman Pulley to approve and authorize the city administrator to electronically execute a grant agreement with the DeKalb County community foundation, seconded by Alderman Hughes. There was no further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta and Hughes voted yes.

APPROVAL OF UPFITTING THE POLICE DEPARTMENT'S 2022 F150 RESPONDER BY JACOB HEISER, NOT TO EXCEED \$3,000: Motion made by Alderman Stage for approval of upfitting the police departments 2022 F150 responder by Jacob Heiser, not to exceed \$3,000, seconded by Alderman Pulley. The Police Department has received the previously approved and purchased 2022 F150 Responder Pickup. The Police Department has begun purchasing the equipment to prepare the responder for the road, including radar, a gun rack, and computer. Also needed is the purchase and installation of equipment for sirens and lighting for the responder. While a \$2,500 purchase does not need council approval under the city's purchasing policy, this item has been placed on the agenda for transparency purposes because a quote has been received by both an employee, Jacob Heiser and Veto Enterprises, with Heiser being the lower quote. Additionally, the police department has utilized Heiser in the past, who has done great work in a timely manner. The quote also includes work for \$500 to remove a camera from one squad and install it in the new responder, which Veto did not provide a quote for. Moving the camera from one squad to another as opposed to buying new saves approximately \$6,000. No further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta and Hughes voted yes.

APPROVE A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A FINAL PLAT OF SUBDIVISION: Motion made by Alderman Pulley to approve a resolution approving and authorizing the execution of a final plat of subdivision, seconded by Alderman Hughes. The Plan Commission held a meeting on May 19, 2021 for the purposes of considering a final plat of subdivision for Margaret's Subdivision. If approved, this Final Plat will combine two residential lots in the Derby Estates Subdivision and vacate an easement between the lots. There are not any utilities within the easement. The property owner has requested this subdivision because they wish to build a home over the current property line between the lots. If approved, the new lot meets standards within the Unified Development Ordinance. *The Plan Commission unanimously recommended approval with the conditions outlined in the attached Resolution.* No further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta and Hughes voted yes.

APPROVE A RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE: Motion made by Alderman Hughes to approve a resolution for Maintenance under the Illinois Highway Code, seconded by Alderman Stage. The Illinois Department of Transportation requires that the City approve and file annually a resolution appropriating Motor Fuel Tax funds for the purpose of maintaining streets. During Fiscal Year 2022-2023, street maintenance costs utilizing Motor Fuel Tax funds amounts to \$162,000. There was no further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta and Hughes voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are continuing to finish up the budget from last year and working on the audit.

Public Works – Public Works Streets Supervisor Joe Flury stated that there is nothing new to report

Police Department – Chief Smith reported that they are accepting applications through October 1st for a police officer. Genoa Days was busy but no major issues. The Salvation Army was kind enough to feed the Officers and Fire Department everyday and the Genoa Library let them use the annex as a hub. The parade was just shy of 2 hours. We had help from Sycamore and DeKalb with patrolling. The council members have a brief synopsis report from the new reporting system of recent calls the department has dealt with.

Administrative Report – City Administrator, Alyssa Seguss reported that the Waste Water Treatment Committee had a meeting at the Kishwaukee Reclamation District yesterday and they were able to tour the facility and get some questions answered, hoping to have a better update at the next city council meeting as their regular meeting before the city council meeting had to be postponed tonight. Hoping to have not 1 but 2 façade grants in the works for the downtown revitalization; the Rail has a building permit in the window, hoping to see some progress, if not then they will be in adjudication at the end of the month. Still accepting applications for the assistant to the finance and administration department, hoping to get a few more in, it will be extended through the end of the week. The Economic Development Commission came out about a month ago and talked to the council in regards to sending out a survey and they are hoping to get it out in the mail or through social media by the end of this week. There is a group from NIU that has approached the city and said that they would be happy to analyze the information for us; hoping to get that coordinated with them and if that does not work it will take a little bit longer to get the information compiled through the EDC. Custom Aluminum is on the DeKalb County Enterprise Agenda for tomorrow for tax abatement for their new expansion and Alyssa will update the council on that when she has more information. The city also met earlier this week to go over the next round of streets projects with the funding that we have from the American Rescue Act plan and also the bond funds, the downtown project is still hanging out their weather or not we receive that is a large contributing factor of certain streets getting done this year or next year. Alderman Huges asked about Route 72 West of the bridge if this is going to get resurfaced anytime soon? Alyssa stated that she submitted a complaint to the Illinois Department of Transportation, as that is their responsibility and not the city's, it was budgeted to get done shortly after the East end of town was completed and then COVID hit and more than likely put a halt to the project, she will follow up and see where the project is currently at.

Mayor's Report – Mayor pro tempore Cravatta stated he has nothing new to report

ANNOUNCEMENTS – Genoa Days went very well; Open Door Coffee has their ribbon cutting on Saturday June 18th at 7:30am and an open house from 8:00am to 4:00pm. There is a car show at Cruzin' in Genoa this Sunday June 19th from 9:00am to 3:00pm.

Motion to adjourn the meeting of the City Council was made by Alderman Pulley, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:15 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
July 6, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:04 p.m. Roll call was taken. Aldermen Pulley, Freund, Stage, Winter, Hughes and Holcomb were present. Alderman Wesner was absent. Quorum present.

Mayor Brust asked for a motion to have Alderman Cravatta be remote, motion made by Alderman Holcomb, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried.

Guest Speakers –

BASICS DEKALB COUNTY: Courtney Hill and Katie Rich from Basics of DeKalb County spoke to the council about this program for children 0-3 years old. They explained how this organization has grown throughout DeKalb County and helps the littles grow and become Kindergarten ready; they have different activities throughout Genoa and DeKalb County for parents, caregivers and grandparents to do with young children; they also explained about basics for everyday with young children help them grow to be happy and smart. More information on this can be found at their website basicsdekalbcounty.org

Motion made by Alderman Pulley to accept the minutes from the June 15, 2022 City Council meeting, seconded by Alderman Hughes. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve the account's payables for June 30, 2022, seconded by Alderman Hughes. Roll call vote was taken. Alderman Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE THE APPOINTMENT OF ALDERMAN CHUCK CRAVATTA, TED ARETOS AND MELISSA DAVIDSON TO THE CITY OF GENOA FINANCE ADVISORY COMMITTEE: Motion made by Alderman Hughes to approve the appointment of Alderman Chuck Cravatta, Ted Aretos and Melissa Davidson to the City of Genoa Finance Advisory Committee, seconded by Alderman Winter. There was no further discussion. Roll call vote was taken. Alderman Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE THE PURCHASE OF A KABOTA MOWER FROM BOBCAT OF ROCKFORD, NOT TO EXCEED \$11,956.00: Motion made by Alderman Pulley for the approval to purchase a Kabota mower from Bobcat of Rockford, not to exceed \$11,956.00, seconded by Alderman Holcomb. No further discussion. Roll call vote was taken. Alderman Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

UPDATE FROM THE WASTEWATER TREATMENT COMMITTEE: Mayor Brust stated that the Wastewater Treatment Committee has been meeting over the last few months before the city council meeting; the committee has done a great job at taking a step back and looking at all the options, where are the gaps in the questions and having great discussions. Alderman Stage spoke to the council about what has been discussed and what has been done over the last few months. The committee at this time is looking where our limiting factors are currently such as can we expand our current facility a little bit more to get the outcome that is needed. The committee toured Kishwaukee Water Reclamation to see how the facility works and what they can offer Genoa. Mayor Brust stated that our city engineer was at today's Wastewater Treatment Committee meeting and going to be looking into what our limiting factors are and if we can expand the current treatment facility to get us to the mgd levels that is targeted; she will also be looking at some plant alternatives.

CLOSED SESSION: Motion made by Alderman Pulley to move to closed session for the purpose of approving the minutes of the previous closed session and for the purpose of discussing land acquisition, seconded by Alderman Stage. Roll call vote was taken. Alderman Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

Motion made by Alderman Stage to reconvene regular session, seconded by Alderman Holcomb. Roll call vote was taken. Alderman Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that no amendment on budget this year; she is excited to work with finance advisory committee. They are finishing up work for audit which auditor will be at city hall all next week. Mayor Brust announced that the City of Genoa received the Award for Excellence Finance and Reporting for 15 years in a row.

Public Works – Public Works Director Janice Melton stated that they were busy today cleaning up from the storm last night there were a lot of trees down. Prairie Street main is good to go paperwork has been sent in and the Fire Hydrants are active. Still working on patching and storm drain repairs.

Police Department – Chief Smith reported that he was invited to the school board meeting on 6/28/22 to talk about school safety; earlier that day Chief went to Camelot to oversee the active shooting training, they did very well. July 4th weekend there were some fireworks calls however not as many as in years past.

Administrative Report – City Administrator, Alyssa Seguss reported that Custom Aluminum is expanding their building and adding on painting and anodizing area that is about 2.7 million dollars investment, it will create 10 new jobs and they did get approval for property tax abatement.

Mayor's Report – Mayor Brust reported that the city is focusing heavily on grants. We have interviewed with another engineering firm that the mayor got connected with at a meet up that he went to earlier in the year who helped Freeport get millions of dollars for led service line replacement that is on the city's horizon here in the near future. Met with a grant writer recently to help with improving our success to getting approved when we do apply for grants, they are looking at a C Block Grant which City of DeKalb takes advantage of each year. The downtown grant we are still waiting for a response, however, the committee is reconvening to discuss some design features. They will be posting on the city's Facebook page some questions to get some feedback from the residents about parking, expansion and design. Open Door Coffee opened a few weeks ago. Prairie State Winery won an award for first place Best in State on Yelp Review. Alderman Hughes asked about the progress of Dunkin Donuts, the Mayor reported that it is moving along just slowly, Dunkin Donuts is for sure

going in, they are currently working on design plans. Alderman Hughes also asked about expansion of McDonald's, City Administrator Seguss stated that they are looking into expanding their parking lot but there is no talk of expanding the building.

ANNOUNCEMENTS – This Friday July 8th is the annual Chamber Golf Outing and the Mayor needs a partner if anyone would like to attend.

Motion to adjourn the meeting of the City Council was made by Alderman Pulley, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:16 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
July 20, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:03 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb were present. Quorum present.

Mayor Brust asked for a motion to have Alderman Cravatta be remote, motion made by Alderman Wesner, seconded by Alderman Pulley. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

Guest Speakers –

DEKALB COUNTY COMMUNITY FOUNDATION: Teri Spartz from the DeKalb County Community Foundation present the council with information about the foundation. The foundation is a 5013C non profit organization that wants to enhance the quality of life of DeKalb County by addressing needs, expanding, managing and distributing philanthropic resources. The foundation has donated to the City of Genoa \$20,000 to help off set the cost to update our comprehensive plan. The foundation has also donated Kindergarten readiness boxes to the local school districts along with many other things throughout DeKalb County.

Motion made by Alderman Hughes to accept the minutes from the July 6, 2022 City Council meeting, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve the account's payables for July 15, 2022, seconded by Alderman Holcomb. Roll call vote was taken. Alderman Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

PROCLAMATION RECOGNIZING VETERAN'S WEEKEND JULY 29TH THROUGH JULY 31ST, 2022: Mayor Brust read the proclamation for the 15th annual Veterans Weekend recognizing our Veterans, First Responders

APPROVE THE APPOINTMENT OF TAMMY ENGEL TO THE CITY OF GENOA ECONOMIC DEVELOPMENT COMMISSION: Motion made by Alderman Pulley to approve the appointment of Tammy Engel to the City of Genoa Economic Development Commission, seconded by Alderman Holcomb. Mayor Brust informed the council that Tammy will be filling a vacant position. Alderman Cravatta stated that he feels Tammy will be a great addition to this commission. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT WITH THE NORTHERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES FOR THE DRAFTING OF A CITY OF GENOA COMPREHENSIVE AND STRATEGIC PLANS, NOT TO EXCEED \$39,000: Motion made by Alderman Pulley to approve and authorize the mayor to execute an agreement with the Northern Illinois University Board of Trustees for the drafting of a City of Genoa Comprehensive and Strategic Plans, not to exceed \$39,000, seconded by Alderman Stage. Northern Illinois Center for Governmental Studies will be present at the July 20, 2022 City Council meeting to review N.I.U.'s proposal to draft a Comprehensive Plan for the City of Genoa. The City's current Comprehensive Plan was adopted in 2003. The city is once again planning to draft a Comprehensive Plan through significant public input to help guide Elected Officials and Staff in the public's interests related to residential and economic development, land use, and utilities and infrastructure. Following the Comprehensive Plan drafting, under the agreement, N.I.U. would draft a Strategic Plan that will aid the city in drafting a plan to achieve goals identified through the Comprehensive Planning process. The city has been awarded an extremely generous \$20,000 grant from the DeKalb County Community Foundation to assist with the cost of the Comprehensive and Strategic Plans. Additionally, the city has applied for a RISE grant to address the city's housing need, which would reduce the Comprehensive Plan cost by approximately \$7,000. There was no further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE THE USE OF THE MUNICIPAL PARKING LOT BY PRAIRIE STATE WINERY ON AUGUST 19, 2022 FROM 7 AM – 10 PM: Motion made by Alderman Wesner to approve the use of the municipal parking lot by Prairie State Winery on August 19, 2022 from 7am-10pm, seconded by Alderman Freund. Prairie State Winery would like to use the Municipal Parking Lot from 7 AM to 12 AM on August 19th to host an event for their wine club members. The Winery intends to have music in the parking lot along with food and their slushie machine available. The Winery will be roping off the area and only allowing one entrance where wrist bands and guest check-in will be required. Wine members will be picking up their wine subscription which may be opened at the event and the slushie machine will be available but the Winery doesn't intend to serve additional wine. The event will take place from 6:30 PM to 9:30 PM, however, the Winery would like to reserve the park for the entire day to avoid any cars remaining parked in the parking lot during their event. No further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF GENOA AND GENOA-KINSTON SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER PROGRAM: Motion made by Alderman Holcomb to approve and authorize the mayor to execute memorandum of understanding between the City of Genoa and Genoa-Kingston School District for a School Resource Officer Program, seconded by Alderman Pulley. The City's agreement with the Genoa-Kingston School District for the School Resource Officer Program expired in June of 2022. The City and School District have met to review the terms of the initial agreement, which was the first agreement for the School Resource Officer program, and made changes to reflect how the School Resource Officer program works currently. Overall, the District and Police Department have been very happy with the arrangement and results of the School Resource Program. No further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A SIDE LETTER WITH THE GENOA KINGSTON SCHOOL DISTRICT: Motion made by Alderman Hughes to approve and authorize the mayor to execute a side letter with the Genoa-Kingston School District, seconded by Alderman Holcomb. As the City's designated School Resource Officer position is currently vacant, the Chief of Police will be filling the role. The side letter stipulates the rate required to be paid per hour that the Chief is working as the SRO. No further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE THE PURCHASE OF A RAW PUMP FOR THE WASTEWATER TREATMENT PLANT FROM THOMAS PUMP COMPANY, INC. NOT TO EXCEED \$43,024: Motion made by Alderman Pulley to approve the purchase of a raw pump for the wastewater treatment plant from Thomas Pump Company, Inc. not to exceed \$43,024, seconded by Alderman Stage. Within the packet is a quote and additional information regarding replacement of a raw pump for the city's wastewater treatment plant. The pump has been rebuilt multiple times and rebuilding is no longer recommended. This equipment is critical and required to pump sewage into the Wastewater Treatment Plant. No further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE THE PURCHASE OF A 2007 PELICAN STREET SWEEPER FROM STANDARD EQUIPMENT, NOT TO EXCEED \$65,000: Motion made by Alderman Winter to approve the purchase of a 2007 Pelican Street Sweeper from Standard Equipment, not to exceed \$65,000, seconded by Alderman Hughes. A quote is provided in the packet for a 2007 Pelican Street Sweeper. The city's 1982 street sweeper with the ability to pick up sticks and leaves in the fall is irreparable as parts have become extremely difficult to find for the old equipment. Public Works has continued to shop for a used street sweeper while weighing the cost of the equipment against the miles and hours on the vehicles (see newer 2011 Pelican that is double the price with more miles and hours). This item was not budgeted during this fiscal year; however, it is critical to fall street cleanup. For this fiscal year, the city had budgeted \$250,000 for the purchase of a new sewer flusher truck. Both this item and the used flusher truck (also on the agenda for consideration) total \$150,000, which is \$100,000 less than the budgeted amount to purchase the flusher truck as well as a savings of \$250,000 to the city's equipment fund over two fiscal years. No further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE THE PURCHASE OF A 2008 VACTOR RAMJET (FLUSHER TRUCK) FROM STANDARD EQUIPMENT, NOT TO EXCEED \$85,000: Motion made by Alderman Stage to approve the purchase of a 2008 Vactor Ramjet (flusher truck) from Standard Equipment, not to exceed \$85,000, seconded by Alderman Pulley. A quote is provided in the packet for the purchase of a new flusher truck. Public Works inspected the truck and found that it was in good working condition. A new flusher truck was budgeted for this fiscal year; however, this would have amounted to \$250,000. The 2008 vehicle has 41,000 miles and 12,760 hours on it. Public Works feels that this flusher truck could last 5-10 years. No further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that last week they finished the field work for the audit, everything went good hoping to do a close-up meeting on Friday or beginning of next week. The City's initial part is done then the 50-80 page document gets started and will be completed by October. First finance committee meeting will be in the next couple of weeks. Mayor Brust stated that Jan was helping out with some cost differences for the waste water committee with numbers for now and in the future.

Public Works – Public Works Director Janice Melton stated that they have completed some chip and seal on roads, chips are working in and once its all sets, she feels you won't be able to tell, there is a sweeper coming in to sweep up the excess rock by the end of this week. Alderman Hughes stated that he had a resident talk to him about the dips in the road. Janice stated that this was not meant to fix the dips in the road it was meant to fill in all the fine cracks and to help extend the wearability of the road. Public Works is working on getting a lot of tree trimming completed. Last Fall there was a drainage issue behind the building where the laundry mat and subway is, the building owner was easy to work with and put in angled downspouts to direct the water to the middle of the alley instead of shooting straight across into the neighbor behinds backyards. We recently got a heavy down pour and the modifications worked to keep the water out of the backyards.

Police Department – Deputy Chief Edwards reported that he has nothing new to share at this time

Administrative Report – City Administrator, Alyssa Seguss reported that she has nothing new to share at this time

Mayor's Report – Mayor Brust reported that he has nothing new to share at this time

ANNOUNCEMENTS – Mayor Brust stated that Veterans Day weekend is at the end of the month, kayak on the Kish was last weekend with a good turnout and Volksfest planning is starting.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:07 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
August 3, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Hughes and Holcomb were present. Alderman Winter absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes from the July 20, 2022 City Council meeting, seconded by Alderman Stage. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve the account's payables for July 30, 2022, seconded by Alderman Holcomb. Alderman Cravatta inquired about the Dispatcher charges and getting a better rate. Finance Director Tures and Chief Smith stated that this was the cheaper rate and that every July per the contract the cost will rise some. Roll call vote was taken. Alderman Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A GENERAL CONDITIONS AGREEMENT FOR PROFESSIONAL SERVICES WITH FEHR GRAHAM FOR MATERIALS REQUIRED TO APPLY FOR AN IEPA LOW INTEREST LOAN NOT TO EXCEED \$78,000: Motion made by Alderman Pulley to approve and authorize the mayor to execute a general conditions agreement for professional services with Fehr Graham for materials required to apply for an IEPA low interest loan not to exceed \$78,000, seconded by Alderman Holcomb. In the packet is a proposal and agreement with Fehr Graham to apply for an IEPA low interest loan (including design engineering). The purpose of applying to the IEPA Low Interest Loan is for the replacement of lead service lines. Public Works has been actively working to complete an inventory to establish a list of identified lead service lines that require replacement. Fehr Graham has had great success in applying for IEPA Low Interest Loans and receiving forgiveness from the IEPA. If the application is approved without forgiveness, the city could at that time decide whether or not to take out the loan. State law requires that the city create an inventory of lead service lines and begin replacing no less than 7% per year, which could be approximately 15 lead service lines per year. If the city were to borrow funds and/or receive forgiveness, the project would be done in a 1–2-year time frame. The city also received a proposal from Baxter and Woodman for \$64,980. Staff is recommending the agreement with Fehr Graham due to their success with receiving forgiveness for large IEPA loan projects and recommendations from other local communities. Darin from Fehr Graham spoke to the council in regards to their company and how they have helped other municipalities to try and get grants to either fully fund or hoping to at least pay for

half of the replacement of the lead lines throughout town. He stated that the average cost per home is between 6,000-15,000 depending on what is needed to replace the line. The work that they complete will leave a resident's home as it originally was. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AN ORDINANCE AMENDING TITLE 3, CHAPTER 3, LIQUOR CONTROL, SECTION 8 OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Cravatta to approve an ordinance amending Title 3, Chapter 3, Liquor Control, Section S of The City code of The City of Genoa, seconded by Alderman Hughes. The City of Genoa has received a request from an existing business owner for a liquor license. The business would most appropriately fall under the City's "R Liquor License" which allows the sale of beer, wine, and ale at a restaurant or banquet facility. The business will also likely add on the alcoholic liquor add on as well as the outdoor seating add on. The Council is considering this amendment to add an additional R liquor license. Alderman Stage asked what the "R" Liquor License was, City Administrator Seguss stated it meant Restaurant and Banquet. The existing business is Open Door Coffee, they are trying to have events that they are hoping will attract more people if they have alcohol. Most of the clientele at this time is mostly female and children. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

APPROVE AN ORDINANCE AMENDING TITLE 9 OF THE MUNICIPAL CODE OF THE CITY OF GENOA: Motion made by Alderman Pulley to approve an ordinance amending Title 9 of the Municipal Code of The City of Genoa, seconded by Alderman Stage. This ordinance adopts the following building codes by reference with amendments as detailed in the ordinance: 2012 International Building Code; 2012 International Fire Code; 2012 International Mechanical Code; 2012 International Property Maintenance Code; 2012 International Residential Code; 2012 International Existing Building Code; 2012 International Energy Conservation Code; 2011 National Electrical Code; 2014 Illinois Plumbing Code 77 IL Admin Code 890; 2012 Life Safety Code; and the 2019 Illinois Accessibility Code. City Administrator Seguss stated that there is a revision to the ordinance that was in the packet and its under residential code section E sub section XR3-13 and XR3-13.2 that talks about fire sprinklers in residential homes, we are going to repeal that section and let the residents have that option if they want to install that or not. Alderman Hughes asked about one of the homes over in River Bend that has residents from Genesis House, Chief Smith stated that he knows there is a fire monitoring system that goes directly to the police department and fire department. The city is going to notify the state and put the information on the website about the updated Ordinance. The staff is also working on making adjustments on the building permits and some of the fees that need to be adjusted per the new ordinance. The staff will also be looking at the bonds that the city has currently for temporary occupancy. Alderman Cravatta had some concerns about the verbiage in the code about the dumpsters and porta potties needing to be at every construction site. Alyssa is going to check into this and try to get some clarification. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are finishing work on the audit, and had the first Finance Committee Meeting which went very well. A great group of people, Alderman Cravatta, is on the committee. The next meeting the auditors will be there to discuss the annual report and discuss and see what they feel is important to be addressed, points to be made and get background information before it's presented to the council.

Public Works – Public Works Director Janice Melton stated that they have been busy with the lead service lines investigating which homes around town have the lead service lines and which don't, they still have about 100-120 homes left to inspect. They have been putting in disc golf at Carroll Park so far it has been a huge hit with the residents, ribbon cutting ceremony will be August 23rd. Central Park is being designed right now Janice is working with Alderman Hughes and Alderman Holcomb at completing this and getting quotes to have everything done. Tree removal and trimming is being completed.

Police Department –Chief Smith reported that written tests will be conducted tomorrow night for entry level candidates, the experienced officers will start with lateral interview's starting next week; there were about 20 applicants. School starts August 16th and we are still in need of crossing guards if anyone knows someone that would be interested. There have been a couple gun calls, Genoa is pretty quiet but we still have quite a bit of activity in town. A few of the incidents could have potentially been worse than what they were.

Administrative Report – City Administrator, Alyssa Seguss reported that the building inspector is out of the office with an injury in the interim, we are using BNF. The staff is looking into a Plan B if this will be an extended leave. All Aldermen have been sent an email in regards to the fitness center agreement to look over before the next meeting and if they have any questions to send them to Alyssa before the next meeting.

Mayor's Report – Mayor Brust reported that he has nothing new to share at this time

ANNOUNCEMENTS – There is a Harvest Fest meeting on 8/15 at 10am, Prairie State Winery has an event on Aug 19th and the car show will be 8/20. Volks Fest planning is underway.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:02 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
August 17, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb were present. Alderman Freund, Stage and Cravatta was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Wesner to accept the minutes of the August 3, 2022 City Council meeting, seconded by Alderman Holcomb. No was further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for August 15, 2022, seconded by Alderman Winter. Alderman Wesner asked Public Works Director about item 36 Street Sweeper Repair, Janice stated that this was a bill that was late coming in to try and repair the old street sweeper before we had purchased the new one. No was further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Brian Wallace spoke to the council about all the events that have been happening around town this year with Eggapalooza, Kayak on the Kish, Volksfest coming up in September with Lucha libre on Friday night of Volksfest and the duck races. He also announced that disc golf is up and going after only 11 months of planning and wanted to thank the Public Works Department for all of their hard work clearing trees and putting up the equipment for disc golf so far it has been a huge success. There will be a ribbon cutting on Tuesday August 23rd at 3:30pm. Tobinson's will be selling the discs for anyone that is needing them.

OLD BUSINESS - None

NEW BUSINESS

DISCUSSION ON THE RENEWAL OF THE GENOA TOWNSHIP PARK DISTRICT FITNESS CENTER INTERGOVERNMENTAL AGREEMENT FOR THE SECOND FLOOR OF CITY HALL:

Motion made by Alderman Wesner to approve an ordinance adopting the annual budget for the fiscal year beginning May 1 2022 and ending April 20, 2023 for the City of Genoa, DeKalb County Illinois, seconded by Alderman Winter. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes.

APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A WORK AUTHORIZATION

AGREEMENT WITH C.E.S., NOT TO EXCEED \$24,500: Motion made by Alderman Pulley to approve and authorize the mayor to execute a work authorization agreement with C.E.S, not to exceed \$24,500, seconded by Alderman Holcomb. In the packet is a work authorization agreement from C.E.S. to complete design engineering for multiple 2023 Street projects including:

- First Street – Sycamore to Duval – add curb, mill, and fill surface
- First Street – Duval to Eureka – mill and fill surface
- Evans Avenue – Prairie to City limits – reconstruction
- Prairie Street – Robinson to East Main Street – mill and fill surface

A very rough cost estimate of construction is \$325,000, plus \$24,500 for engineering, and \$24,500 for construction engineering (cost and work authorization would be presented at a future Council meeting). The City has approximately \$340,000 remaining of Rebuild Illinois funds that are required to be spent by Fall of 2023. The remainder of the project costs would be paid for using other street improvement funds, such as other (non-RBI) Motor Fuel Tax funds. These streets were chosen based on the City's Pavement Management Report and requirements of Rebuild Illinois Fund expenditures. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes.

APPROVE AN ORDINANCE AMENDING TITLE 1 AND APPENDIX A OF THE MUNICIPAL CODE OF THE CITY OF GENOA:

Motion made by Alderman Winter to approve an ordinance amending Title 1 and Appendix A of the municipal code of the City of Genoa, seconded by Alderman Hughes. This ordinance includes implementing a temporary occupancy bond fee, requiring court for building code violations and expired temporary certificate of occupancies, a fine for conducting work without a permit when a permit is required, adjusting fees based on the number of inspections required under the new building code, and adding a fee for solar panels and commercial roof replacements. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes.

APPROVE A CITY HALL HVAC MAINTENANCE AGREEMENT WITH DEKALB

MECHANICAL, NOT TO EXCEED \$5,930: Motion made by Alderman Wesner to approve a city hall HVAC maintenance agreement with DeKalb Mechanical, not to exceed \$5,930, seconded by Alderman Pulley. Alderman Holcomb asked how much longer till the city will need a new system, City Administrator, Alyssa Seguss stated that we could really use the new system now but it is very expensive and at this time we can still find parts for the current system to keep limping it along, however this is something that we should probably start planning for in the future. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVE A PUBLIC WORKS BUILDING HVAC MAINTENANCE AGREEMENT WITH DEKALB MECHANICAL, NOT TO EXCEED \$1,525:

Motion made by Alderman Holcomb to approve a public works building HVAC maintenance agreement with DeKalb Mechanical, not to exceed \$1,525, seconded by Alderman Winter. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVE AN AMENDMENT TO THE CITY'S DOWNTOWN FAÇADE IMPROVEMENT

PROGRAM: Motion made by Alderman Pulley to approve an amendment to the city's downtown façade improvement program, seconded by Alderman Hughes. Included in the packet is an amendment to the City's Façade Improvement Program. This includes:

- Amendment on page 2 to reference paint colors to be used in order to use Façade Improvement Program funds.
- Added Appendix A which includes eligible paint colors.

Alderman Hughes asked about how many buildings have applied and or completed the façade improvement? City Administrator, Alyssa Seguss and Mayor Brust stated that there are quite a few that have inquired about applying for the grant and there are quite a few that have also started and or completed remodeling the outside of the building. Alderman Winter asked about the color scheme and if someone really wanted to do a different color from what is in the ordinance if that was possible? City Administrator, Alyssa Seguss and Mayor Brust stated that all of the applicants have to have the council's final approval and this is to try and keep uniform downtown. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time

Public Works – Public Works Director, Janice Melton stated that Brian Wallace has purchased a bike rack to be placed by disc golf; Roger and JoAnn Watson's family has purchased a picnic table to be placed by the pedestrian bridge in their honor. Water department is continuing to work on gathering the information on homes that have the lead service and getting the water main attached on Prairie Street. Alderman Pulley asked Janice if Com Ed was the one going around and trimming the trees by the power lines, Janice confirmed that they were the ones trimming the trees.

Police Department – Chief Smith reported that there was a fatal accident on August 10th auto vs bicycle at First Street and Washington, the victim was a 59-year-old male from Genoa and the driver is a 20-year-old female from Belvidere who fled the scene. Boone County was waiting for her when she got home, they arrested her and brought her back to Genoa. They have determined that there was no alcohol or cell phone usage involved. Investigators are reconstructing the accident and have determined that she was going approximately 24-27 miles per hour when she struck the victim. Charges will be determined soon. Full time Officer Baxa has resigned after 5 years, he took a position in Winnebago County, it was a loss to the department but we wish him well. We have a part-time officer that will move to full time on August 29th for the department which we are grateful for, he has 5 years with Kingston and 2 years with Sheridan. We have recently finished the test and we have 4 people on the entry level list and will have 1 on the lateral list that if we need to hire another full-time officer, we can move that person up to full time. We have the new golf cart and UTV stickers in we are up to 56 at this time, currently they have not been many complaints just a few minor things here and there, loud music, parking in the grass, etc.... School has started this past week and all went well, however we are still looking for a crossing guard.

Administrative Report – City Administrator, Alyssa Seguss reported that EDC survey for residents is going to be going out within the next couple of days so if any alderman has residents that have any questions or concerns, please refer them back to Alyssa so that she can walk them through any questions or why they are asking certain information, please remind them that this is all completely optional and completely anonymous. A notice was put out today that the city is looking for residents to help with the comprehensive plan task force, unfortunately it can't be any elected officials or employees of the city, but if there are any other residents or business owners that are interested have them email the mayor that they would like to participate. They will probably meet 4-5 times between fall of this year and spring of next year and provide NIU with feed back of what the community needs and wants.

Mayor's Report – Mayor Brust stated that the city is throwing a picnic for employees and elected officials on August 28th from 12pm-3pm. We have received a request recently to have an open house so that the community can meet and talk with the alderman and mayor in a more relaxed setting instead of having a resident or business owner go up to the podium and speak to everyone at once. Comprehensive plan will be in full swing soon, any and all volunteers would be much appreciated we currently have a lot of talented people already on boards and commissions so that means that the pool is slim, but if there is someone that is not on a board or commission, please send the names to the mayor or Alyssa so that they can reach out. Alderman Holcomb asked about any new information on the downtown grant? Mayor Brust stated that they did receive news and the city did not get the grant however, they are trying to gather more information as to why the city did not get the grant. However, Jan Tures is pulling together various funds that could be allocated to the project still and understand that if we were to move forward with the improvements maybe not the full batch what would that look like, how much funding would we have and the last few years the city has received funding called the ARPA funds from COVID and it is to help communities attract tourism, improve and respond to the last couple of years. We have used some of that money to help off set salaries during that time so we have some amount that has been saved up and will have a report to share with the council hopefully next meeting and get opinions on how to move forward or if we want to move forward on what scale.

ANNOUNCEMENTS – Disc Golf grand opening Tues Aug 23, City picnic on the 28th, Car show Aug 20th, Harvest Fest received confirmation that the museum is fulling opening for Harvest Festival and doing events like they do for Pioneer Days, Alderman Pulley is looking for a couple of volunteers to help with setting up the large movie screen on Friday September 30th at 4pm. If anyone is interested in volunteering for anything else at the event would greatly be appreciated. Alderman Hughes had someone ask if the farmers market will return? Alyssa stated that was a Chamber Event and from her understanding the Health Departments food permits were too strict for them to continue it.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:50 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
September 7, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – Introduction of Officer Bryan Havlicek was tabled at this time.

Motion made by Alderman Pulley to accept the minutes of the August 17, 2022 City Council meeting, seconded by Alderman Holcomb. No further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for August 15, 2022, seconded by Alderman Winter. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Mayor Brust stated that the owners of Rise and Shine and Kirkland Family Restaurant are pursuing the purchase of the building on the West end of town by Lloyds Landscaping. They have been speaking with staff in regards to the Façade Grant, currently as the grant is written it is for the front of the building however since the front of the building does not face the road, they are asking for consideration of 2 Façade Grants so that they can update and improve the front of the building and the side that faces the road. They will be remodeling the whole inside starting with the bar area to have that open first as they work on the restaurant area. They both were at the meeting and spoke to the council as to what their plans were.

OLD BUSINESS - None

NEW BUSINESS

CLOSED SESSION: FOR THE PURPOSE OF APPROVING THE MINUTES OF THE PREVIOUS CLOSED SESSION AND FOR THE PURPOSE OF RELEASING CLOSED SESSION MINUTES:

Motion made by Alderman Wesner to go to Closed Session for the purpose of approving the minutes of the previous closed session and for the purpose of releasing closed session minutes, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried

RECONVENE REGULAR SESSION: Motion made by Alderman Pulley to reconvene regular session, seconded by Alderman Stage. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

RELEASE CERTAIN CLOSED SESSION MINUTES: Motion made by Alderman Freund that the minutes of closed session meeting of the Genoa City Council be released in or in part for public inspection in accordance with the Open Meetings Act. The minutes to be released are those which are set forth on the list which has previously been submitted to and reviewed by the members of the city council, which list is before me now. Minutes to be released 4/16/2019, 6/4/2019, 8/20/2019, 9/3/2019, 10/1/2019 and 6/1/2022. Alderman Freund further moved that the city clerk be requested to prepare the minutes as reflected on this list for public inspection as soon as possible, seconded by Alderman Stage. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

DISCUSS THE ANNEXATION OF 5 ACRES BETWEEN NICHOLAS CIRCLE AND NICHOLAS CIRCLE: Motion made by Alderman Cravatta to discuss the annexation of 5 acres between Nicholas Circle and Nicholas Circle, seconded by Alderman Winter. Mayor Brust stated that this property is currently in the county and not city limits, however it is surrounded by subdivisions within the city. The other issue with this property is drainage. Public Works Director Janice stated that this property was originally owned by a landscaping company who did not do much improvement to the property and the drainage was not much of an issue however, now that there are new owners, they are starting to improve the property and the drainage is becoming an issue. The council needs to make a decision if we want to ask the landowners to annex into the city, leave it and not annex it into the city and try to work with the new landowners in regards to the drainage issue or we can force annexation of the property into the city. The positive point of having it annexed into the city is the city has more control over the property and what is being done on it since it is surrounded by subdivisions. The downside to having it annexed into the city is the cost of having the drainage issue fixed along with water and sewer hookup. There was discussion and feedback from the council. The administration will look into the different options such as how much each option will cost and report back to the council in the future.

DISCUSS DOWNTOWN IMPROVEMENTS: The City unfortunately did not receive the Rebuild Main Streets grant from the State of Illinois. The City has since been working on scaling the project back and evaluating available funds, including ARPA funding and remaining 2020 bond funds, to still move forward with a downtown project that would include brick crosswalks, new ornamental street lighting with electrical buried under a brick ribbon along the back of the curb. Mayor Brust stated that he would like to get the council's feedback on how to use these funds to improve the downtown area as part of the revitalization that has been discussed thus far or something else. City Administrator Alyssa Seguss had passed out a pamphlet that had some ideas on it for the council to look at for the downtown area revitalization. There is also a quote from CES to make these improvements, currently the estimate is on the high end to try and prepare for any inflation. There is also an optional idea with Emmett Street, however it is not included in the quote from CES. This project will run from Sycamore Street to Washington Street, the city wanted to have it go to Lloyds but unfortunately there is not enough funds to go that far at this time. Finance Director Jan Tures stated that the bond money is to be used for street improvement and the city had added infrastructure on the bond under the assumption that when we started doing road projects, we would find sidewalks or storm sewers that needed to be repaired along the way. With the infrastructure being in the agreement with the bond the downtown falls within the parameters. City Administrator Alyssa stated that we will still be continuing to do a few streets. There was discussion and a pamphlet that was handed out to council as to what improvement would like to be completed. There was also discussion about closing off Emmett Street by the library with some ideas and

improvements to that area. There was good feedback from the council, the council is interested in moving forward with this project.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that they have the draft back from the audit report that they are currently going through all the numbers and making corrections it's about 150 page document, working on letter of transmittal from the mayor, working on management, discussion and analysis report that goes with it. We will be presenting to the finance committee the draft, Sikich will be coming in two weeks and presenting to the council in October.

Public Works – Public Works Director, Janice Melton stated that Katie Lang and Janice have been working on a grant for reforestation of areas that have been cleared out of invasives and dead ash where the disc golf is currently at. Public Works have been really busy with the park for Volksfest this weekend. ComEd is going to be putting in a few poles mid-October, Janice has signed off on a few permits, they are upgrading it should be minimal interruption for people, ComEd is upgrading and being all done by IDOT specs. Central Park is coming along. They have solid bids, City Administrator Alyssa now has everything and there is a grant to see if we can use some of that money. Led copper is moving along and hoping to get everything done before the November deadline to give the underwriters moving on that. After all the homes have been inspected a letter will go out to inform residents. Janice stated that even houses that were tested with lead because of the polyphosphate that is added to coat the lines, the only time that the city has had a slightly elevated reading was when the resident had been gone for a couple of weeks and the water sits in the line. In the letter they inform residents to let the water run and flush out their lines for a couple of minutes. There are test kits available at stores if they would like to purchase one if they are worried about it. Alderman Cravatta asked if Janice had heard anything about the Catholic Church retention pond and residents on Hill Street getting flooded? Janice stated that nothing has changed that she is aware of, she stated that there are plenty of storm drains and plenty of space. Public Works did not get any phone calls about this. She is wondering if people have landscaped areas to make this change.

Police Department – Chief Smith reported that there are quite a few events this weekend, the police department will be staffing some of those, there is also a home football game. The accident hit and run the police department has completed its investigation and is just waiting for some medical results to come back. There was a department meeting before the city council meeting and the chief sent Brian Havlicek home, who is our new full-time officer. He was on the lateral list; he was part time before and is taking Ryan's position who stepped down a couple of weeks ago. There are now 58 golf cart and UTV stickers; for the most part everyone is being courteous and following the rules. School has been busy, there have been quite a few fights, 3-4 DCFS stuff, some harassment stuff. Alderman Hughes stated that he has personally witnessed golf carts/utvs going way too fast and not following the rules of the road. Chief made a note of it.

Administrative Report – City Administrator Alyssa Seguss reported that everyone has fliers at their seats for the Kishwaukee Water Reclamation District Open house to see how it works on Friday September 9th from 12-3 if anyone would like to stop by, however you do need to RSVP if interested. The staff will be meeting to talk about some personnel policy adjustments tomorrow, the city attorney will be present for the meeting. That will be on the next agenda as well as hopefully the Park District draft agreement, the city attorney is also looking at this with the items that were discussed in a previous meeting; the park district was really excited

that the city is going to work with them. The city has a façade improvement grant application in and are currently working through some of the details. The police chief and city administrator have been inundated with property maintenance issues recently, in Alyssa's opinion it might be time to really look at how we handle property maintenance issues as a city. The problem is that homes are deteriorating so far and neighbors are getting so upset and by the time it gets to the city there is not much that the city can do because it has deteriorated so far. There needs to be a happy medium between the chipping paint and a home that is sitting vacant for years on end that it is uninhabitable and then becomes the city's issue. The city has gotten in touch with homeowners and got nowhere. There seems to be lots of problems with rentals and lack of upkeep. Looking for some guidance internally to help fix this issue. The city is also looking at working with the health department to see if they can get some cooperation in the county side. The staff met with Brian Granger in the River Bend Development who is making some fantastic progress with the public improvements, they are seeding the public retention ponds out there which was a significant cost to the developer; they are working ahead on their list and a few items that may be pushed back on the schedule but the city is working to keep that communication open with them. They are anticipating about 4 more years before that development is complete. Still looking for some task force members for the comprehensive plan, unfortunately there has not been a great response from non-elected officials, so if anyone knows of anyone who might be interested, they are looking for 15 people and we are currently near 10, please have them contact the city.

Mayor's Report – Mayor Brust stated that they had the first company/employee picnic which was a great success and a lot of fun, hoping to make it bigger and better for next year. Thank you to everyone who made it possible. A few weeks back there was a disc golf ribbon cutting, great showing and beautiful day; very positive reaction. A thank you to public works for making it happen and to Brian Wallace for making it happen with getting donations, it is a great addition. Like Alyssa mentioned we need about 5 people for the comprehensive plan to get this task force filled. Downtown project is exciting and will more than likely be posting on social media about it to get ideas, interest, objections to try and spearhead some of these potential conflicts these ideas may cause in the future and try to get more feedback from the community.

ANNOUNCEMENTS – Volksfest is coming up Friday, Saturday and Sunday; IML conference is coming up on the 16th of September Alderman Hughes and Mayor Brust will be going down on Friday the 16th if any other alderman are interested it is a great opportunity to meet other alderman, other clerks to get some great access to other communities, if interested please let Alysa know asap because she will have to get you registered. Alderman Cravatta asked about the Baxter & Woodman Dinner which is going on per city clerk. Alderman Pulley stated that the council will be getting an email in regards to Harvest Fest Shirts shortly.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:42 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
September 21, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb were present. Alderman Freund, Stage and Cravatta were absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – INTRODUCTION OF OFFICER BRYAN HAVLICEK

Motion made by Alderman Wesner to accept the minutes of the September 7, 2022 City Council meeting, seconded by Alderman Holcomb. No further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Hughes to approve payment of the account's payables for September 15, 2022, seconded by Alderman Wesner. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE –

OLD BUSINESS - None

NEW BUSINESS

APPROVE A THIRD AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT FOR CONSTRUCTION, OPERATION, AND MAINTENANCE OF A COMMUNITY FITNESS CENTER:

Motion made by Alderman Pulley to approve a third amendment to an intergovernmental agreement for construction, operation and maintenance of a community fitness center, seconded by Alderman Winter. The District and City entered into an intergovernmental agreement in 2010 for the use of the 2nd floor of City Hall as a Fitness Center. The second extension/option of the agreement is coming to an end at the end of 2022. Due to the Fitness Center struggling financially since COVID, the Park District requested amendments to the existing agreement including:

- 2-year extension instead of 5
- No rent increases
- No maintenance increases

Following the Council's discussion at a previous meeting, an amendment was drafted in accordance with the Park District's requests, which the Park District Executive Director will also present to the Park Board on September 19th. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes.

APPROVE THE REIMBURSEMENT OF \$42,310.25 TO 137 WEST MAIN STREET, LLC: Motion made by Alderman Wesner to approve the reimbursement of \$42,310.25 to 137 West Main Street, LLC, seconded by Alderman Winter. 137 West Main Street, LLC applied for a Façade Improvement Grant in February of 2022 which included new windows, lighting, an awning, tuck pointing, and painting. The construction has been completed and the building owners have submitted for reimbursement of their costs under the terms of the grant program, however, their project went over budget. Therefore, they are asking for \$2,155.25 more than previously approved. The revised total, \$42,310.25 includes eligible expenses for the 2 addresses and side of the building. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes.

APPROVE A FAÇADE IMPROVEMENT PROGRAM GRANT FOR 682 PARK AVENUE, NOT TO EXCEED \$30,000: Motion made by Alderman Wesner to approve a façade improvement program grant for 682 Park Avenue, not to exceed \$30,000, seconded by Alderman Holcomb. In the packet is a Façade Improvement Program grant application for 682 Park Avenue, previously known as “Trackside”. The new owners of the building are currently doing extensive work to the inside of the building and will soon be doing work on the outside of the building, with exterior work amounting to just under \$110,000. Much of the work included in the scope of the project is eligible for the Façade Improvement Program grant funds. The new owners approached the Council and asked if they could receive approval for two sides of their building due to the extensive costs and the Council agreed to this. Sam and Dashi LLC is asking for approval of grant funds amounting to \$30,000 of eligible project costs including replacing all exterior windows and doors, painting walls, stone work, installing new awnings, and portions of the electrical work, roof work (mansard roof - side of building), parking lot repairs, and landscaping. The building will be a light gray color, with gray or brown stone (yet to be decided). There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes.

APPROVE A FAÇADE IMPROVEMENT PROGRAM GRANT FOR 308 – 316 WEST MAIN STREET, NOT TO EXCEED \$35,000: Motion made by Alderman Wesner to approve a façade improvement program grant for 308-316 West Main Street, not to exceed \$35,000. In the packet is a Façade Improvement Program grant application for 308-316 West Main Street. The owners plan to install white board and batten on the front of 308 West Main Street, as well as the top portion of 312 and 316 West Main Street as depicted in the color rendering included in the packet. The bottom half of 312 and 316 West Main Street will include a gray or black brick. The owners also plan to add awnings, new doors, flower boxes, and new lighting as shown in the color rendering. The owners are requesting approval of \$35,000 in Façade Improvement Program grant funds for the project. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVE THE PURCHASE OF WATER METERS AND RADIOS FROM MUELLER, NOT TO EXCEED \$11,716.: Motion made by Alderman Pulley to approve the purchase of water meters and radios from Mueller, not to exceed \$11,716, seconded by Alderman Hughes. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVE A RESOLUTION ADOPTING AN IDENTITY THEFT PREVENTION PROGRAM FOR THE CITY OF GENOA: Motion made by Alderman Winter to approve a resolution adopting an identity theft prevention program for The City of Genoa, seconded by Alderman Holcomb. State Law requires that the City implement an identity theft program and policy. In the packet is a resolution that includes a program and policy provided by the City Attorney. Staff has reviewed the program and policy and discussed how the program will be implemented. Many of the ways in which the city can identify identity theft have already been implemented, the Resolution is formally establishing a program. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Winter, Hughes and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that the second finance committee meeting was today and Brian from Sikich was at the meeting, went through the audit more extensive than what is done at the council meeting, there were a lot of questions and answers. They will start updating policies for investments, purchases etc. Audit work will continue for about another month.

Public Works – Public Works Director, Janice Melton stated that public works is moving forward with water hookups on Prairie Street, all of this will be patched in for the winter and then there are plans for asphalt overlay in the spring. Busy cross training, asphalt patching and the fall décor will be going up next week for the Harvest Festival.

Police Department – Chief Smith reported that the events over the last weekend with Volksfest and home football game all went well, all were well attended. Working on staffing for Harvest Fest and who to contact with any issues to Alderman Pulley, the Fall Crawl is also going on Saturday October 1st. A press release went out in regards to the male who tried to enter the high school and battered the principal. Chief in the near future will do a presentation in regards to the new Safe-T Act.

Administrative Report – City Administrator, Alyssa Seguss reported that the staff is continuing to meet with the downtown design group and engineering on the downtown project, they are hoping to have some sketches back from engineering soon to share with the council and public to get feedback of the potential loss of parking and educate people of the potential project and what that will look like. The city received the Rise Grant which is a grant that helps cover part of the cost of the comprehensive plan, the grant itself is for \$33,000 which a large portion will go to NIU to prepare a grant about housing and future development within the city, taking a look at utilities going East and the housing market which has changed quite a bit since the grant was submitted, however there is a need for workforce housing within the city. Currently there is \$275,000 in the Façade Grant Fund however with what was approved tonight there is \$167,780.00 remaining assuming all of the current projects go as planned.

Mayor's Report – Mayor Brust stated that himself and Alderman Hughes attended the IML conference last Friday, there was a wide variety of sessions to attend, both of the governor candidates were there live answering questions. They talked about the LGDF funds that municipalities used to get, and many asked when the amount would go up. Both candidates did not give any answers, and the Safe-T act was brought up. Property tax was talked about heavily at the conference. There was a forum of about 50 mayors that are also experiencing the same challenges in their municipalities as we are, one of the larger topics was in regards to landlords this is specifically to residential landlords not commercial properties. The biggest issue is absentee landlords, such as the big commercial companies buying property they live in a different state and don't take care of the property and let it deteriorate. There are programs out there and something that the council needs to take a look at to try and stay ahead of this becoming a bigger issue than it already is within our community. The comprehensive plan is going to be a huge asset in filling out new grants, the city loses points if you don't

have a current plan to show how the city plans to grow and where we will be in the years to come; still need a few volunteers for the task force if anyone is interested. Alderman Hughes talked about potential site selectors going to different cities; they look for is it a growing community, growing housing, distance to universities, demographics, average household income plus many other factors that they look at to determine what business would be interested in coming into the community such as Walgreens would not come into our community as it is just not large enough, however a Burger King or Taco Bell might come to our community since we have a McDonald's and they feed off each other. Cell phone analysis was brought up which is they are always tracking our cell phones and they can tell how far people travel to go to a location and how long you stay there. There are services out there that track this data to help businesses determine if a particular location is good. There was also a list of what businesses you could attract in a more rural setting.

ANNOUNCEMENTS – Harvest starts September 30th from 4-30pm-7:30pm and Saturday October 1st from 9am-3pm. There is also a Fall Crawl on Saturday October 1st and The Warehouse on Park on Sat 10/1 will be hosting an artisan's warehouse event from 12-3 and Lee Gardener will be performing from 1-3.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:40 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
October 5, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken by City Clerk pro tem Jan Tures. Aldermen Pulley, Freund, Stage, Cravatta, Hughes and Holcomb were present. Alderman Wesner and Winter were absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the September 21, 2022 City Council meeting, seconded by Alderman Freund. No further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for September 30, 2022, seconded by Alderman Hughes. No further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS:

AN ORDINANCE PROVIDING A REDUCTION IN CERTAIN FEES AS AN INCENTIVE FOR NEW CONSTRUCTION: Motion made by Alderman Hughes to approve an ordinance providing a reduction in certain fees as an incentive for new construction, seconded by Alderman Holcomb. In the past, the city, with support of the School District, has waived school impact fees for a certain number of residential homes per year (i.e., the first 5, 10, 20 etc.). In 2022, the Council waived the first 5. Since then, all of the waivers have been utilized and Silverthorne Homebuilders, who is building homes in Oak Creek Estates, requested additional waivers. At their recent meeting, the School District indicated they'd like to waive the school impact fee for the remaining lots of Oak Creek Estates Unit 4 Phase 1, which would be for 19 additional new homes, which is reflected in the draft ordinance within the packet. The Ordinance also includes a refund of a school impact fee that was paid by Silverthorne Homebuilders on the 6th new home that did not receive a waiver because the first 5 waivers had been utilized. Alderman Cravatta asked how much this will impact the city for revenue, Mayor Brust stated none that this is strictly for the school district. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta, Hughes and Holcomb voted yes.

WAIVE THE BID PROCESS AND APPROVE A CONTRACT FOR SIDEWALK AND CURB WORK BY UNITRIM CEMENT AND LANDSCAPE, NOT TO EXCEED \$29,848.66: Motion made by Alderman Holcomb to waive the bid process and approve a contract for sidewalk and curb work by Unitrim Cement and Landscape, not to exceed \$29,848.66, seconded by Alderman Hughes. Unitrim has submitted a contract to complete sidewalk and curb repairs and installation throughout various areas of the community,

including locations along: North State Street, North Hadsall Street, South Hadsall Street, South Genoa Street, South Sycamore Street, East Main Street, Forest View Drive, Walnut Street, and North Brown Street. Over 1/3 of the cost of this year's sidewalk work is to install a new sidewalk connecting Oak Creek Estates to South Oak Creek Drive. Public Works Director stated that she is having a hard time getting contractors to give the city bids and if she gets some they are way more expensive. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Cravatta, Hughes and Holcomb voted yes.

Alderman Winter now present for meeting

CLOSED SESSION: Motion made by Alderman Pulley to go to Closed Session for the purpose of approving the minutes of the previous closed session and for the purpose of discussing land acquisition, seconded by Alderman Holcomb. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried

RECONVENE REGULAR SESSION: Motion made by Alderman Stage to reconvene regular session, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time

Public Works – Public Works Director, Janice Melton stated that they are working on the Gabian Baskets over at Oak Creek off of Madison, Prairie Street has 4 more hook-ups, hot patching roads, tree planting and working on grants. Alderman Cravatta thanked public works for the work they did by resident Sue Hamm's home on South State St.

Police Department – Chief Smith reported that the new squad is almost ready just missing a few minor things, Friday is the Homecoming Parade and Game, Chief handed out September Call List (this report is generated from the new software) to council and pointed out that domestics is the biggest occurrence in town at 39 calls with the majority of the calls being in Ward 3.

Administrative Report – City Administrator, Alyssa Seguss was absent from meeting

Mayor's Report – Mayor Brust stated that he wanted to commend Alderman Pulley for another successful Harvest Fest which was bigger and better and well organized. If anyone is interested there will be a meeting for next years Harvest Fest planning and feedback this coming Monday at 1pm.

ANNOUNCEMENTS – Homecoming this weekend, Halloween coming up in a few weeks, Trunk or Treat, Caramel Apples are being sold at Sweet Delights.

Motion to adjourn the meeting of the City Council was made by Alderman Pulley, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:01 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
October 19, 2022
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:06 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb were present. Alderman Cravatta, was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the October 5, 2022 City Council meeting, seconded by Alderman Hughes. No further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for October 15, 2022, seconded by Alderman Stage. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Chief Bruce Kozlowski presented the council with information in regards to the referendum for the G-K Fire Protection District if this referendum is passed this will ease some burden that the district is currently facing such as staffing issues, equipment, relying on neighboring departments for multiple calls in progress. Chief Kozlowski stated that there is currently a 13% decrease in fire fighters and a 400% decrease in the last 6 years for paramedics due to our district not being able to compete with surrounding areas for compensation. If this referendum is passed, we can increase salaries and be able to maintain 3-4 people on shift 24/7 to help with multiple calls at a time, be able to keep our status as advanced life support and replace old or broken equipment. Alderman Pulley had a resident ask him if this is not passed if homeowners insurance could increase, Chief stated that is a possibility that some owners could face depending on their insurance.

OLD BUSINESS - None

NEW BUSINESS:

PRESENTATION OF THE CITY OF GENOA FISCAL YEAR 2021-2022 AUDIT REPORT BY SIKICH: Brian from Sikich presented the city council with the City of Genoa Fiscal Year 2021-2022 audit report. This report was also presented last week to the financial committee. There was no further discussion.

ACCEPT THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED APRIL 30, 2022: Motion made by Alderman Winter accept the annual comprehensive financial report for the fiscal year ended April 30, 2022, seconded by Alderman Holcomb. Each year, the City's financials and accounting controls are reviewed by an independent auditor, Sikich. The City's financial statements are presented as an Annual Comprehensive Financial Report (ACFR). In this format, the basic financial statements, statements of net position and budget-to-actual statements are provided with additional information about the City in the introductory section and a statistical section toward the end of the document to show a historical comparison. The City of Genoa will be submitting the ACFR to the Government

Finance Officers Association (GFOA) in order to be considered for the Certificate of Achievement for Excellence in Financial Reporting. The City of Genoa has received the Certificate with the past 16 ACFRs submitted and believes the Audit once again conforms with the GFOA's award standards. The Management's Discussion and Analysis (MD&A) is available in the ACFR and the ACFR will be posted on the City's website, once the ACFR is accepted by the Council. The MD&A is designed to provide a narrative overview and analysis of the City's financial activities for the past fiscal year. The MD&A focusses on significant financial issues as well as changes in the City's financial position. Roll call vote was taken. No further discussion. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

AUTHORIZE THE USE OF THE MUNICIPAL PARKING SPACES ON BOTH SIDES OF ROUTE 72 FROM MONROE STREET TO SYCAMORE STREET, PARKING SPACES ON THE EAST SIDE OF MONROE STREET, AND THE MUNICIPAL PARKING LOT FOR CRUISIN' FROM 8 AM TO 3 PM FOR A CAR SHOW ON OCTOBER 30, 2022. Motion made by Alderman Wesner to authorize the use of the Municipal Parking Spaces on both sides of Route 72 from Monroe Street to Sycamore Street, parking spaces on the East side of Monroe Street and the Municipal parking lot for Cruisin' from 8am to 3pm for a car show on October 30, 2022, seconded by Alderman Holcomb. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

APPROVE THE REPAIR OF THE DIGESTER BUILDING ROOF BY ENECON USA, INC, NOT TO EXCEED \$22,680. Motion made by Alderman Pulley to approve the repair of the digester building roof by Enecon USA, Inc, not to exceed \$22,680 seconded by Alderman Hughes. Currently, the roof of the digester building needs repairs and is allowing methane gas to escape the building. If the roof was repaired, the building would allow the recycling of methane into the methane boiler to provide heat to the digester tank and reduce the amount of natural gas used to "digest" the sludge at the wastewater treatment plant. The Wastewater Treatment Plant's natural gas bills are approximately \$650 per month. While this won't be a 100% savings on that bill, it will surely help soften the increasing costs of natural gas moving forward. Alderman Pulley asked if this is just normal wear and tear? Public Works Director Janice stated that yes there are little pin holes in the roof letting out methane and this is a spray coating to help seal the holes and keep in most of the gas. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

APPROVAL OF THE 2023 MEETINGS CALENDAR: Motion made by Alderman Holcomb for the approval of the 2023 meetings calendar, seconded by Alderman Winter. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

APPROVAL OF THE 2023 CITY HALL CLOSINGS: Motion made by Alderman Winter for the approval of the 2023 City Hall closings, seconded by Alderman Freund. Mayor Brust opened the discussion to replace one of the current closing dates and replace it with Juneteenth, after discussion the council and administration tabled this so that staff could discuss this further and come back to council with a date to replace. Alderman Winter made a motion to table approval of the 2023 city hall closing until a further meeting, seconded by Alderman Stage. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

WAIVE THE BID PROCESS AND APPROVE ROYER ASPHALT PAVING TO COMPLETE VARIOUS ASPHALT PATCHING, NOT TO EXCEED \$39,490: Motion made by Alderman Wesner for

the approval to waive the bid process and approve the Royer Asphalt paving to complete various asphalt patching, not to exceed \$39,490, seconded by Alderman Pulley. Alderman Hughes asked why we were waiving the bid process and if we only had the one bid; Public Works Director Janice stated that we did get two quotes. The difference between the bid process and the quote process Alyssa stated that the bid process is you have to post, collect the bids and put them in tabs. A quote is when someone calls a company and asks for quotes for work to be completed. If work that needs to be completed is over \$25,000 it has to go out for bid unless the council approves it to be waived. Janice stated that due to the size of this project most companies won't place a bid because they are so busy right now and it is too small. Alderman Stage asked if when this project will be completed; Public Works Director Janice stated that it will be done this year. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

APPROVAL OF THE DRAFT PERSONNEL POLICY: Motion made by Alderman Pulley for the approval of the draft personnel policy, seconded by Alderman Wesner. Included in the packet is a draft of the City's Personnel Policy. City Attorney Kelly Cahill has reviewed the Policy, making necessary legal updates and clarifications for some inconsistencies found within the manual. Attorney Cahill stated that they have updated the personnel policies to match State and Federal Statute has done, some of the updates that were completed is the Equal Opportunity Language, New Wage Notification Laws adding 3.07-3.11 are new statutes, updated sexual harassment policy and general harassment policy were combined into one, anti-relation policy all of this are required, Illinois Pregnancy Accommodation Act and the Nursing Mother Policy and the Victim Employment Safety Security Act and FMLA language was left general due to the number of employees the city currently has and that it can accommodate if more employees were hired it would still be updated, Drug Free Work Place Act Policy, Progressive Discipline, Employees are at will if they are not in a union if they are part of a union then it is stated that the union contract will control but if the contract is silent then this policy will kick in. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

APPROVE AN ORDINANCE DELETING TITLE 1, CHAPTER 17, SECTION 7 OF THE CITY CODE OF THE CITY OF GENOA: Motion made by Alderman Stage to approve an ordinance deleting Title 1, Chapter 17, Section 7 of the city code of the City of Genoa, seconded by Alderman Hughes. This Ordinance removes the City's Sexual Harassment Policy from the Municipal Code as it has now been included in the City's Personnel Policy to be considered in item H. City Attorney Cahill stated that since we have a section in our personnel policy, we do not need this separate policy and this one is outdated. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

APPROVE A CITY OF GENOA PURCHASING POLICY: Motion made by Alderman Winter to approve a City of Genoa purchasing policy, seconded by Alderman Holcomb. City Administrator, Alyssa Seguss stated that with the Personnel Policy revisions include in item H, the Purchasing Policy was removed from the Personnel Policy and instead made a separate standalone document. The Policy is consistent with the City's policy in the past and has been reviewed and discussed by the Finance Advisory Committee that recommended adoption of the Purchasing Policy. The Finance Advisory Committee also took a look at the credit card purchasing policy which goes hand in hand and will be presented at the next city council meeting. Finance Director Jan stated that the city does have some payments that are ACH and come out every month such as health insurance and utilities that get paid before they are approved so that the city does not incur late fees or penalties. Alderman Stage asked if the city always gets the same quotes from the same people; Public Works Director Janice stated no the city does not; Mayor stated that is why bidding is a good practice so that you can get new company names new quotes. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

APPROVE AN ORDINANCE AUTHORIZING THE CITY OF GENOA, DEKALB COUNTY ILLINOIS TO DECLARE CERTAIN PROPERTY AS SURPLUS AND APPROVING THE DISPOSAL OR SALE OF SAID PROPERTY:

Motion made by Alderman Wesner to approve an ordinance authorizing The City of Genoa, DeKalb County Illinois to declare certain property as surplus and approving the disposal or sale of said property, seconded by Alderman Freund. Attached to this ordinance is a list of electronics, most of it which have reached an age that the item is no longer usable, or it is broken. There is also a list of equipment from the Public Works Department that still has some life remaining and can be auctioned off. City staff places electronic equipment in storage and once or twice a year presents an ordinance to the council to dispose of the equipment. Flood Brothers will likely pick up the electronic equipment for recycling. Public Works can provide an update of the auctioned off equipment following the auction. Alderman Winter asked what happens to the items that we are disposing of, City Administrator, Alyssa stated that items will either be disposed of, recycled or sold if something is able to be and if it does not get sold then it will be thrown away or brought back to council to determine what should be done with it. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that the annual treasures report will be in the Daily Chronicle tomorrow as we are required every fiscal year to publish the report before the end of October then it gets filed with the county. Starting to prepare the 2022 tax levy estimates and working to complete the fillings for the audit report, now that it is complete and approved it can be finalized by the end of the month.

Public Works – Public Works Director, Janice Melton stated that Prairie Street last two lines were hooked up, hopefully in the next few weeks public works is hoping to get the areas hot patched for over the winter, hoping to do a lift on Prairie Street when everything is all said and done. Last week boy scouts came out and did prairie seed collection. Trying to tie up the storm sewer had to get a few more gaping baskets for Oak Creek, Granger is doing well getting their list done, they were starting the burial of the concrete today and hoping in another week or two that completion of the retaining ponds will be done. Alderman Hughes asked about the lights going into River Bend. Public Works Director Janice stated that she has been in contact with ComEd and trying to find out information, if those lights are their responsibility or the city's. Once we find out who's ownership it is it will get taken care of.

Police Department – Chief Smith handed out reports to alderman pertaining to their wards, Alyssa has one for all of the wards for the month of September. There are some events going on in the next few weeks Trunk or Treat is 10/29, Car Show on 10/30 and Halloween on 10/31, Trick or Treat is from 4-7pm. We are also sending some staff over for Pumpkin Fest as Sycamore helped out with Genoa Days. Mayor Brust asked that any Alderman that would be available to be at Trunk or Treat to hand out candy would be great. Alderman Winter asked about dispatch service last month seemed higher than before, City Administrator, Alyssa Seguss and Finance Director stated that we are under contract with an increase each year around July or August.

Administrative Report – City Administrator, Alyssa Seguss stated that Mayor and herself had a kick off meeting for the comprehensive plan, mayor is still looking for some members to join if anyone knows anyone who would be interested in joining. Continuing to work on the downtown design plans with a smaller committee picking out lighting and design details, engineering is working on some different options with the closure of Emmett Street, hoping to share this information soon with the public and getting some feedback. Working on wrapping up the city's annual report and calendar. Jan and Alyssa have been working on reviewing the insurance renewals for 2023 which will be presented to the council soon, good news there is actually some savings with the health insurance without having to reduce any benefits. Police department has been actively been working on their emergency plan which is also something council will see in the coming meetings as well. Big shout out to Public Works for getting the information on the led service line

replacement so far ahead of time that it has bumped up our time on submitting our grant application with Fair Graham, we had a call earlier this week with them and it went really well. They still believe there is a forgiveness with the IEPA.

Mayor's Report – Mayor Brust stated that progress on the downtown revitalization is going well and hoping to release to public soon. There was an Economic Development Commission meeting recently that had a really good conversation with the marketing team from DeKalb County's EDC. There has been a lot of effort from the EDC and sorting out where Genoa is today and where the community would like to be, what it wants and needs in the future. With the survey they have received over 100 results with series of questions like how long have you lived here to what are your top dream business to open in Genoa; it has been really eye opening with some of the results that have come in. A Summary will be shared with the council at some point. There has been talk on putting in a quarterly meeting for state of community meeting that would include the Fire Department, Park District, Library, EDC all of these different boards to come together and share what they are doing and what is going on within their departments. The budget process in the next couple of weeks will be starting if any alderman has any requests to be included in this budget, please let us know sooner than later and we will add them into our preliminary meeting in a couple of weeks; it is so much easier to add budget items now than later. Alderman Stage is going to give an update on the waste water treatment.

Alderman Stage stated that the waste water treatment committee meets twice a month, going over ordinances from Malta and Kishwaukee College with the Kishwaukee Water Reclamation. We are trying to figure out what our wants and needs are right now, there is a list going to send out to Kishwaukee Water Reclamation to get their answers on those items. An example is at this time we do not want to give up the extra's that Genoa is doing such as if there is a water back up. Alderman Wesner is also on the committee and stated that they are working on it trying to decide which is the better route for the community and make sure that if the city decides to go with Kishwaukee Water Reclamation that everyone is on the same page. Mayor Brust stated that we are at the point that if we go with a third party for our waste that these are our must haves and these are our we would like to haves. Alderman Stage also stated that Kishwaukee Water Reclamation charges a meter fee as well as our surrounding communities, the committee would like feedback from the council on opinions on creating an ordinance for these fees. Most residential lines are ¾ inch, thinking on having 1" and above have a meter fee, the cost of the meter is greater for 1" and up. This would be a monthly charge. Most of these with the larger lines are business, duplexes, apartments. Mayor Brust stated that this is a recommendation to council to consider this ordinance, this is not formalized or finalized, trying to figure out if this is something that council is open to moving forward with or keep what we currently are doing. From the discussion council is interested in moving forward with possibly implementing this ordinance.

ANNOUNCEMENTS – Trunk or Treat on 10/29, Cruzin' Car Show on 10/30 and Halloween on 10/31

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:33 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
November 02, 2022
7:00 P.M.

City Clerk Braheny called the meeting of the City Council to order at 7:02 p.m. City clerk took roll call. Aldermen Wesner, Pulley, Freund, Stage, Winter, Cravatta, Hughes and Holcomb were present. Mayor Brust was absent. Quorum present.

City clerk Braheny asked for a motion to have Alderman Cravatta be mayor pro tem. Motion made by Alderman Wesner, seconded by Alderman Stage. Voice vote was taken. All voted yes. Motion carried.

Mayor Pro Tem Cravatta led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Wesner to accept the minutes of the October 19, 2022 City Council meeting, seconded by Alderman Freund. No further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for October 31, 2022, seconded by Alderman Holcomb. Alderman Hughes asked about the Menards charge line item 22, Public Works Director Janice Melton stated that this was for the waste water treatment plant for the bar screen, last year there was freezing issues and this is material to enclose the bar screen. Alderman Cravatta asked about line item 37 sidewalk payment #2, is this the last payment? Janice stated that this is the last payment. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Lynn Romke approached the council and spoke about us as Americans as she feels losing our freedom, she wanted to know when the last time each council member read the Constitution, The Amendments to the Constitution and Declaration of Independence. Mayor Pro Tem Cravatta stated that each council member did take an oath to uphold the Constitution when they were sworn in. City Administrator Seguss stated that she will send an email to all the council members with a copy of the constitution attached to it so that council members can read up on it.

OLD BUSINESS - None

NEW BUSINESS:

APPROVE THE 2022 TAX LEVY DETERMINATION FOR THE CITY OF GENOA: Motion made by Alderman Stage to approve the 2022 tax levy determination for the City of Genoa, seconded by Alderman Hughes. Staff has prepared the 2022 Tax Levy Determination:

City of Genoa \$875,000

Genoa Riverbend SSA \$ 92,723

Derby Estates SSA \$ 8,525

Genoa Oak Creek Estates

SSA #4 \$ 14,065

The tax levy determination being presented results in a 4.24% reduction in the City of Genoa's tax rate. A detailed presentation will be provided at the City Council meeting. A Public Hearing and final approval will be at the December 7, 2022 meeting. Finance Director Jan Tures had a slide show presentation she showed to the council explaining the tax levy. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVE A CITY OF GENOA "POLICY REGARDING USE OF CITY-ISSUED CREDIT CARDS"

Motion made by Alderman Pulley to approve a City of Genoa "Policy Regarding Use of City Issued Credit Cards", seconded by Alderman Winter. The City's Finance Advisory Committee reviewed the City's credit card policy and recommended changes as outlined in the packet. Highlights of the credit card policy include that purchases must:

- Comply with the City's Purchasing Policy
- Be accompanied by a receipt that is submitted to the Finance Office
- Be for business charge only
- Be repaid personally if charges are for personal use in addition to disciplinary actions and criminal charges

Alderman Winter asked what the limits were on for purchases on the credit cards City Administrator Seguss stated that the city's purchase policy still applies to this. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVE HEALTH INSURANCE RENEWAL EFFECTIVE DECEMBER 1, 2022 THROUGH NOVEMBER 30, 2023:

Motion made by Alderman Wesner to approve health insurance renewal effective December 1, 2022 through November 30, 2023, seconded by Alderman Holcomb. The City has received renewal proposals for the city's Employee Health Insurance Program. The Program includes health, prescription drug, dental, life, and disability insurance for qualified employees. For the 2023 health insurance renewal, which is the most expensive portion of employee's insurance package, the market trend has been an 8-15% increase. Due to demographics and risk factor changes, the city is seeing a decrease of 4.53% in cost, which represents a savings of over \$15,000. There were minimal increases to the disability insurance premium (\$72 annually) and dental premium (\$1,008 annually). While the increases to the City's portion of the insurance premiums are minimal, Staff also requested that a second dental option be included with the proposal. The dental policy offers better coverage, however, if elected, employees will be required to pay 100% of the increased cost of the premium between the basic and the higher coverage plan. Another notable changed is an optional vision policy. Currently, the City offers a discount vision plan through Blue Cross Blue Shield that is included with employee health insurance. The proposed vision insurance, if elected by the employee, offers better coverage, however, each employee would be responsible for 100% of the premium for the vision insurance. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVE THE AMENDED TERMS OF THE DOWNTOWN FAÇADE IMPROVEMENT

PROGRAM: Motion made by Alderman Hughes to approve the amended terms of the downtown façade improvement program, seconded by Alderman Pulley. The draft amendments include:

- A requirement that each building that participates in the program include brick or stone, whether through the improvement or existing brick or stone.
- Reinforcing those improvements made prior to agreement approval are ineligible.
- Stating that should the reimbursement request exceed the amount approved by the City Council, Council consideration is needed for the amount in excess of the original agreement.
- Requiring a clear color rendering that depicts proposed improvements, including materials, colors, landscaping, light fixtures, etc.

Alderman Winter expressed concern in regards to the verbiage of each building includes brick or stone, she is concerned that the amount of the budget will go over if they have to put brick or stone on the building especially if a business has a large area that needs to have this material on it, she is also concerned about there not being any guidelines except it must have some brick or stone and that some business might not apply for the grant due to this. Alderman Pulley asked if the synthetic stone or brick could be used and Alyssa stated that she does not believe that was the intention of this. Alyssa stated that it is easier for the staff to have everything outlined for business when they come in to start the application. There was some further discussion from the council about the brick and stone verbiage. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Hughes and Holcomb voted yes. Alderman Winter voted no. Motion carried.

AMEND THE CITY OF GENOA'S PERSONNEL POLICY TO ADD JUNETEENTH AS A PAID

HOLIDAY: Motion made by Alderman Winter to amend the City of Genoa's personnel policy to add Juneteenth as a paid holiday, seconded by Alderman Stage. Alderman Wesner stated that she thought we were taking a holiday out and adding this one. Alyssa stated that the staff talked about this and there was a divide about losing one of the other holidays as they all felt that each one is just as important, however there was a concern that the city does not close for either MLK or Juneteenth. Alyssa stated that the staff does have personal days and that if they felt there was a holiday, they should have off they could use a personal day for that, the staff does have a few days during the year that City Hall is closed but they have admin day where they can complete meetings and training without having the public coming in. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

APPROVAL OF THE 2023 CITY HALL CLOSINGS: Motion made by Alderman Holcomb for the approval of the 2023 City Hall closings, seconded by Alderman Winter. The amended list reflects the addition of Juneteenth as a holiday that City Hall will be closed for. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage, Winter, Hughes and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing else to report at this time.

Public Works – Public Works Director, Janice Melton stated that the council has a copy of the notice that will be sent out to residents with lead or galvanized lines that is required by the USEPA since the completion of the inventory of lead line services of homes. In the letter it gives information about lead line services and what you can do to minimize ingestion of lead. Mayor Pro Tem Cravatta stated that he would like to get an approval for residents to get a reimbursement if they get a test and send it to the laboratory. There was discussion among council members, they decided that residents with these lines will get a one time \$25 credit on their water bills once they show proof of getting their water tested. After the inventory there are about 220 homes with these lines. Public Works finished the inventory early as the deadline was April 2024, by completing this early the city is able to submit earlier for grant money to hopefully cover the homeowner's side of replacement. This grant will hopefully be submitted in the next few weeks. In the meantime, residents will receive notices if there is a disruption such as water main breaks. The city will be asking the fire department to use fire hydrants in specific areas where homes were built after 1984 if they are doing training. Sewer digester is being sealed on 11/7/22. IDOT has stated that they will not be replacing IL 72 this year due to trouble with labor shortages. Public Works is continuing to complete patch work before the weather turns bad; sweeping the streets is continuing to be done to help keep drains clear of debris; the city does not due leaf pick up as it is in our contract with Flood Brothers residents need to bag leaves and Flood Brothers will pick up the bags. Alderman Wesner asked if there was a place where residents can take leaves instead of having to bag them. Janice stated that they city does not have a place for leaves that it is best to let Flood Brothers pick them up as they recycle them and use them for compost. Public Works is getting equipment ready for snow removal; River Bend punch list phase 4 has been completed; burial of the concrete should be finished by the end of the week and on Friday afternoon at city hall had a bad gas smell and had to evacuate building Janice called DeKalb Mechanical who had been out the previous week doing repairs to work on blower system fans. They realized that the blower that takes the air out of the building would not turn on. MDK was called and was able to by pass the blower, when all that happed it created a bubble of gas that went through the system on Friday causing the gas smell. DeKalb Mechanical found a couple of dead-end lines that they capped off as a precaution.

Police Department – Chief Smith stated that the police department goes over parts of the constitution yearly such as search and seizure, due process, right to firearms. The department has been very busy the last week and half, on Sunday 10/23 there was a parade for the Broncos who won the championship on 10/22 there were 3 police cars and a few fire trucks. 10/27 participated in Camelot's active shooter drill. Wednesday the police department received all the necessary reports for the fatal accident from the hit and run, the department got an arrest warrant for the driver who was charged with motor vehicle accident involving death-Class 1 felony, failure to stop/give information or render aid-Class A and failure to exercise due care-Class C. She turned herself in the next day and was arrested on a \$50,000 bond, posted \$5,000 and was released, she has a November court date. There was a press release on Face Book if anyone has any questions. On 10/29 high school had their playoff game and won they move on and play in Princeton this Saturday. There was also trunk n treat there was a little over 300 kids who participated. 10/30 we sent 2 auxiliary officers and 1 part time officer to Sycamore to help with their Pumpkin Festival there was also Cruzin car show in town. On 10/31 there was a 17-year-old who was struck on Main and Hadsall Street, the crossing guard was in the road with the sign and a west bound vehicle did not see the crossing guard or the minor, tickets were issued to the driver and the 17-year-old was taken to the hospital and released with only minor injuries. There were no other incidents. GES and KES had their costume parades outside so that parents could come see them, there were no issue with that. The PD and Fire Department assisted with an event at the middle school where students brought in canned goods and then they had an assembly where the PD and Fire Department vs the staff played a basketball game, the staff at the middle school won.

Administrative Report – City Administrator, Alyssa Seguss stated that they are days away to submitting the IEPA low interest loan for the replacement of lead line services in hopes that the city gets quite a bit of money for forgiveness for the replacements and very hopeful that there will be funding for next year to get those lines replaced. The Cruzin car show had quite a few cars which raised concern with other businesses with coordination of being informed that this event was going on and not ample parking for other business. Alyssa is going to be working on getting an email list of the owners of businesses for communication, Janice stated that the chamber might be a good place to start to get that information.

Mayor's Report – Mayor Pro Tem Cravatta stated that he has nothing to report at this time

ANNOUNCEMENTS – None

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:29 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
November 16, 2022
7:00 P.M.

City Clerk Braheny called the meeting of the City Council to order at 7:02 p.m. City clerk took roll call. Aldermen Wesner, Pulley, Freund, Stage, Cravatta and Holcomb were present. Mayor Brust, Alderman Winter and Holcomb were absent. Quorum present.

City clerk Braheny asked for a motion to have Alderman Cravatta be mayor pro tem. Motion made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried.

Mayor Pro Tem Cravatta led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Wesner to accept the minutes of the November 2, 2022 City Council meeting, seconded by Alderman Holcomb. No further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Holcomb to approve payment of the account's payables for November 15, 2022, seconded by Alderman Stage. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS:

APPROVE THE CLOSURE OF SOUTH WASHINGTON STREET FROM ROUTE 72 TO THE ALLEY FROM 8 AM TO 4 PM ON SATURDAY, NOVEMBER 19, 2022 FOR OPENDOOR

COFFEE'S ARTISAN CHRISTMAS MARKET: Motion made by Alderman Freund to approve the closure of South Washington Street from Route 72 to the Alley from 8am to 4pm on Saturday November 19th, 2022 for Open Door Coffee's Artisan Christmas Market, seconded by Alderman Wesner. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage and Holcomb voted yes. Motion carried.

PRESENTATION OF THE UPDATED CITY OF GENOA EMERGENCY PLAN: Chief Smith spoke to the council in regards to the City of Genoa Emergency Plan, the plan has been updated with all the new information at this time. The plan is a guide if a disaster would hit Genoa, it defines the rules, says where our office would be, it also has policies in regards to bomb threats or flooding etc. This has to be in place and correct so that if the city needs help from FEMA, ILEAS and a guide for NIMS training. Public Works information is in the book to inform protocols as well.

APPROVE THE INCREASED COST FOR 3 NEW FORD F-150 TRUCKS, NOT TO EXCEED

\$22,825: Motion made by Alderman Pulley to approve the increased cost for 3 new Ford F-150 trucks, not to exceed \$22,825, seconded by Alderman Stage. An order for three 2022 Ford-F150s was placed in January 2022 to replace three 2004 Ford F150s at the Public Works Department. Ford Motor Company was unable to fulfill the order and notified the city that it hoped to complete the order in 2023, although with price increases. Additional information including price comparisons is available in the packet. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage and Holcomb voted yes. Motion carried.

APPROVE A RESOLUTION AUTHORIZING THE CITY CLERK TO RELEASE THE PERFORMANCE BOND FOR EROSION CONTROL, CONSTRUCTION ENTRANCE, TOPSOIL REPLACEMENT AND SEEDING FOR THE 84 LUMBER PROJECT LOCATED ON DERBY LINE ROAD, GENOA, ILLINOIS:

Motion made by Alderman Wesner to approve a resolution authorizing the city clerk to release the performance bond for erosion control, construction entrance, topsoil replacement and seeding for the 84 Lumber project located on Derby Line Road, Genoa, Illinois, seconded by Alderman Pulley. Alderman Wesner asked if all requirements have been met? City Administrator Seguss stated that almost all requirements have been met, however there are a few that are still outstanding but they were not on the original bond and it has been 20 years, therefore the city cannot really hold them accountable for completing the items. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage and Holcomb voted yes. Motion carried.

APPROVE ENGINEERING SERVICES BY C.E.S. FOR THE GENOA DOWNTOWN STREETSCAPE – EMMETT BLOCK AND REPLACEMENT OF LIGHTS AND CROSSWALK, NOT TO EXCEED \$94,275:

Motion made by Alderman Wesner to approve the amended terms of the downtown façade improvement program, seconded by Alderman Pulley. In order to continue moving forward with engineering and design work for the downtown revitalization project, C.E.S. drafted the work authorization within the packet to provide engineering for burying electrical wiring for streetlights, installing a “brick ribbon” along the back of the curb over the buried electrical cables, new streetlights, and brick crosswalks throughout the downtown, which conceptual drawings have been shared at previous public meetings. The authorization also includes engineering for the Emmett Street block, which the city will begin sharing ideas with the community for feedback on in the near future. Current concepts for Emmett Street include a seating and/or gathering area but additional public input is needed. Alderman Pulley asked if the closing of Emmett is part of this plan, City Administrator Alyssa stated that it is part of this whole plan however, if we do not decide to move forward with Emmett Street they will credit back a certain dollar amount. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stage and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures was absent from the meeting. City Administrator, Alyssa Seguss stated that the finance department is about to start the budgeting process with department heads next week, they will start working on their capital projects and budget sheets. December 7th is the Tax Levy Public Hearing Approval, if anyone has any questions in regards to this please reach out to Jan before December 7th as it might be difficult to get answers on the spot.

Public Works – Public Works Director, Janice Melton stated that asphalt was completed today in regards to the holes that we had Royer do. Lighting and decorations will be done hopefully this week or next week, hoping to get new Christmas decorations for next year. Letters went out to the residents with lead lines which went well and only received a few phone calls.

Police Department – Chief Smith stated that the police department helped coordinate the parade for the G-K Volleyball Girls as they came back into town from state, they are also working on having the team be part of the Celebration of Season in December. The police department is also still looking for crossing guards if anyone knows anyone who might be interested to contact Chief Smith.

Administrative Report – City Administrator Alyssa Seguss stated that they have been working on the liability carrier quote which should be ready for next meeting, looking into a software to do electronic permitting as there has been so many permits this year (as of now there has been 42 new homes). The paperwork is quite a bit. Alyssa has been looking into some Economic Development items and learning about Geofencing, which was a discussing during and EDC meeting and seeing if this information would be useful for growth in town. The wastewater committee will have Kishwaukee Water Reclamation here on December 7th to talk about the list of must haves that they have put together and hopefully give a good idea and clarity if both parties want to continue to move forward.

Mayor's Report – Mayor Pro Tem Cravatta stated that he had nothing to share at this time.

ANNOUNCEMENTS – Mayor Pro Tem Cravatta stated that former Mayor Walker's wife Amy passed away. There will be a visitation in Sycamore on Thursday from 3-8 and on Friday from 9-11 with a funeral right after. G-K Girls Volleyball won State, we have not had a State Championship since 1977.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:30 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
December 7, 2022
7:00 P.M.

Mayor Brust called the City of Genoa City Council meeting to order at 7:02 p.m. City clerk took roll call. Aldermen Wesner, Pulley, Stage, Cravatta and Holcomb were present. Alderman Freund and Winter were absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Holcomb to accept the minutes of the November 16, 2022 City Council meeting, seconded by Alderman Wesner. No further discussion. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for November 30, 2022, seconded by Alderman Stage. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS:

APPROVE AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY 2022 AND ENDING ON THE 30TH DAY OF APRIL 2023: Motion made by Alderman Wesner to approve an ordinance levying taxes for all corporate purposes for the City of Genoa, DeKalb County, Illinois for the Fiscal year commencing on the 1st day of May 2022 and ending on the 30th day of April 2023, seconded by Alderman Holcomb. City Administrator Seguss had a presentation where she explained key tax terms to help with understanding a tax levy. There was a question from some of the residents as to why they are paying for some of Kingston's parks and Township etc. This was explained due to that subdivision being in Kingston Township and not Genoa's Township. The mayor also explained that he is looking into trying to find corrective measures to try and have this streamlined, there is a way to do it but it is done at the state level. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE LEVYING SPECIAL SERVICE AREA PROPERTY TAXES FOR THE SPECIAL SERVICES TO BE PROVIDED IN THE RIVER BEND SPECIAL SERVICE AREA IN THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY, 2022 AND ENDING ON THE 30TH DAY OF APRIL, 2023: Motion made by Alderman Holcomb to approve an ordinance levying special service area property taxes for the special services to be provided in the River Bend special service area in City of Genoa, DeKalb County, Illinois for the Fiscal year commencing on the 1st day of May 2022 and ending on the 30th day of April 2023, seconded by

Alderman Hughes. Alderman Holcomb asked about the rate for the SSA, City Administrator Seguss stated that the rate has not increased, the amount has gone up due to the increase in homes built recently. Ms. Stone asked about the condos if they were individually owned or if one person owned all of them. City Administrator Seguss stated that they are one large parcel and they are included in the SSA per the tax assessment, the same as a home. Mr. Jones asked if the condos are rental units if the bill goes to the owner or the tenant? City Administrator Seguss stated that the bill always goes to the owner of the building. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE LEVYING SPECIAL SERVICE AREA PROPERTY TAXES FOR THE SPECIAL SERVICES PROVIDED IN DERBY ESTATES SPECIAL SERVICE AREA IN THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY, 2022 AND ENDING ON THE 30TH DAY OF APRIL 2023: Motion made by Alderman Pulley to approve an ordinance levying special service area property taxes for the special services provided in Derby Estates special service area in City of Genoa, DeKalb County, Illinois for the Fiscal year commencing on the 1st day of May 2022 and ending on the 30th day of April 2023, seconded by Alderman Stage. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE LEVYING SPECIAL SERVICE AREA PROPERTY TAXES FOR THE SPECIAL SERVICES TO BE PROVIDED IN GENOA OAK CREEK ESTATES UNIT FOUR SPECIAL SERVICE AREA IN THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY 2022 AND ENDING ON THE 30TH DAY OF APRIL, 2023: Motion made by Alderman Hughes to approve an ordinance levying special service area property taxes for the special services to be provided in Genoa Oak Creek Estates Unit Four special service area in City of Genoa, DeKalb County, Illinois for the Fiscal year commencing on the 1st day of May 2022 and ending on the 30th day of April 2023, seconded by Alderman Stage. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

APPROVE AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2022 TO PAY THE PRINCIPAL AND INTEREST ON \$2,500,000 GENERAL OBLIGATION BONDS SERIES 2020 OF THE CITY OF GENOA, ILLINOIS: Motion made by Alderman Wesner to approve an ordinance abating the tax heretofore levied for the year 2022 to pay the principal and interest on \$2,500,000 general obligation bonds, series 2020 of the City of Genoa Illinois, seconded by Alderman Pulley. The city administrator explained that this is something that is done every year and that the city does not need to levy taxes to pay for the bond as we have the money set aside in another bond. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are working on the new capital budget items, department heads are busy working to figure out what capital expenditures they are going to need in the near future. Within the next week or so they will get the rest of the paperwork to figure out their department operating budget. We are finishing up the quotes for the liability, work comp and cyber insurance that will be presented to the council next meeting with a new policy, there will be a nice savings.

Public Works – Public Works Director, Janice Melton stated that public works has been working on tree trimming, budget numbers for next year and getting snow plow equipment ready. Between snow events public works will be working in the Prairie Project over in River Bend, removing some invasive species, anyone who is interested in helping public works is always looking for volunteers and can call Jan at Public Works.

Police Department – Chief Smith stated that he handed out the monthly reports broken down into wards of how many calls the police department has had per description. They had about 40 calls for the month with the majority of them being accidents and then domestics. Usually, in November and December there are higher number of domestic calls. The Celebrate of the Season was one of the biggest that they have seen, it was a great time with no issues.

Administrative Report – City Administrator Alyssa Seguss presented to the council the budget report presentation, this presentation shows where the city is financially as of October 31, 2022. This is a condensed version of the budget. As she went through and explained the budget in the different departments that some areas may be over or under where they should be at the 6-month mark due to one-time payments being paid or not paid as well as some income not being received. There are also other factors such as some departments having seasonal employees or departments that have more overtime at certain times of the year. Overall, the city is doing well in all areas of the budget and most as of October 31, 2022 are under budget and if one area is over budget due to possibly a bill being paid that won't be paid again till next budget year or a lagging in deposit of monies into an area.

Mayor's Report – Mayor Brust stated that Celebrate the Season had an amazing turnout this year. Mayor Brust also stated that they are going to be making a few small tweaks to the agenda to give aldermen the chance to broach new ideas, discuss topics in a more intentional way; this will be implemented on the next agenda. Aldermen will need to put together a brief memo as to what they want to talk about and if there is any research or data that goes along with the topic to also include that in the memo. The reason for this is to speed up the process. There will also be committee group agenda items to give those aldermen that are on these committees a chance to give feedback to the council. Mayor Brust asked that if anyone has anything that they would like to be considered into next year's budget to please get this information to him or Alyssa. If you are interested in adding something to the budget it is best to get public feedback, which Alyssa can help to get that coordinated.

ANNOUNCEMENTS – None

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 9:03 p.m.

CITY OF GENOA
City Hall
City Council Public Hearing Meeting Minutes
December 7, 2022
7:00 P.M.

Public hearing on the 2022 Corporate Property Tax Levy, 2022 Tax Levy for Oak Creek Estates Unit Four Special Service Area and the 2022 Tax Levy for the River Bend Special Service Area

Mayor Brust called the meeting of the City Council Public Hearing to order at 7:03 p.m. Roll call was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb were present. Alderman Freund and Winter were absent. Quorum present.

Mayor Brust asked for a motion to have Alderman Cravatta join the meeting through a phone call due to a work conflict. Alderman Wesner made the motion to have Alderman Cravatta join the meeting through phone, seconded by Alderman Stage. No further discussion. Voice vote taken. All voted yes. Motion carried.

Public Comment – Vincent Leonforte spoke to the council with concerns on the increase of the Tax Levy and SSA. Mayor Brust informed Vincent in regards to explaining the Tax Levy and the SSA. Vincent asked how long the SSA will be at this rate, Finance Director Jan Tures and City Administrator Alyssa Seguss stated that it will always be at this rate indefinitely. Mayor Brust stated that they have a presentation that will hopefully explain and answer questions that residents might have. Mayor Brust stated that he is also working with state legislators in hopes of getting the state to pay more on the school tax to try and off set some of the expense that is on everyone's tax bill as this is one of the biggest portions of everyone's tax bill. Rick Radloff asked if the Granger Properties are also having to pay the SSA fees? Rick stated that it was his understanding that they did not have to pay impact fees or school fees. City Administrator Alyssa stated that they did have to pay impact fees however, the school waived the impact fee for the school district due to them being 55 and older and those residents would not have an impact on the district however they do pay taxes to the school district. All of the residents pay the same SSA taxes in that subdivision. Brett Amen-spoke to the council asking if the city is responsible for keeping track of who lives there and who doesn't. City Administrator Alyssa stated that they have an HOA and guidelines that they have to follow but the city is not responsible for making sure they are complying with those rules. Vincent Leonforte spoke to the council again about the lights on the new condo buildings, he stated that the lights on the buildings are on all night long and they are bright and shine into homes. Mayor Brust stated that it would be best for them to get a petition together and submit it to the city. The city will work with the builder and if it gets nowhere then it will come in front of the council.

Close the Public Hearing – Motion made by Alderman Wesner to close the public hearing, seconded by Alderman Pulley. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stage, Cravatta, Hughes and Holcomb voted yes. Motion carried.

Motion to adjourn the public hearing on the 2022 Corporate Property Tax Levy, 2022 Tax Levy for Oak Creek Estates Unit Four Special Service Area and the 2022 Tax Levy for the River Bend Special Service Area was made by Alderman Hughes, seconded by Alderman Stage. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:22 p.m.