



City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

Meeting
Agenda
January 16, 2019
City of Genoa City Council Chambers
6:00 p.m.

Don Anderson
Chairman

Ron Slavenas
Secretary

Danny Gallagher
Member

- I. Call to Order & Roll Call
- II. Approval of the minutes from October 17, 2018.
- III. Visitor Comments
- IV. Payment of Bills
- V. Chairman's Report
- VI. Recruitment and Promotion
 - a) City of Genoa will be looking at promoting a Sergeant from the current list soon.
 - b) Recruitment process will begin after May 2019 to establish a basic recruit eligibility list.
The current list expires 9/12/19.
 - c) Testing dates can be established at the April 17th meeting.
- VII. Unfinished business
- VIII. New business
 - a) Lateral applications (deadline for completed applications was 1/14/19)
 - b) Permission from the board to narrow the interviews to the top ten applicants received.
 - c) Interview dates for the Lateral Applicants.
 - d) Review proposed rules and guidelines for the board.
 - e) Full-time officer resignation from the department.
- IX. Schedule next calendar year meeting dates: 1/16, 4/17, 7/17 and 10/16.
- X. Adjournment



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City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

Meeting
Agenda
April 17, 2019
City of Genoa City Council Chambers
6:00 p.m.

Don Anderson
Chairman

Ron Slavenas
Secretary

Danny Gallagher
Member

- I. Call to Order & Roll Call
- II. Approval of the minutes from January 16, 2019.
- III. Visitor Comments
- IV. Payment of Bills
- V. Chairman's Report
- VI. Recruitment and Promotion
 - a) Officer Hathcoat was recently promoted to Sergeant on 4/2/19.
 - b) Review of approved recruitment dates: Applications available 5/1/19 – 5/17/19, Written Test on 6/1/19 at the Genoa Veterans Home and Oral Interviews scheduled for 6/22/19.
 - c) Officer Tim Hoffstead was sworn in as a FT Officer on 3/5/19 replacing Officer Dom Collins.
- VII. Unfinished business
- VIII. New business
 - a) Approval of rules and guidelines for the board.
- IX. Next meeting date: 7/17.
- X. Adjournment



City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

Meeting
Agenda
July 17, 2019
City of Genoa City Council Chambers
6:00 p.m.

Don Anderson
Chairman

Ron Slavenas
Secretary

Danny Gallagher
Member

- I. Call to Order & Roll Call
- II. Approval of the minutes from April 18, 2019.
- III. Visitor Comments
- IV. Payment of Bills
- V. Chairman's Report
- VI. Recruitment and Promotion/Discipline
 - a) Recent disciplinary action
 - b) Finalization of the recruitment list.
- VII. Unfinished business
- VIII. New business
- IX. Adjournment



City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

Meeting
Agenda
October 30, 2019
City of Genoa City Council Chambers
6:00 p.m.

Don Anderson
Chairman

Daniel Gallagher
Secretary

Frank Trost
Member

- I. Call to Order & Roll Call
 - A. Introduction of new Board Member.
- II. Approval of the minutes from July 17, 2019.
- III. Visitor Comments
- IV. Payment of Bills
- V. Chairman's Report
- VI. Recruitment and Promotion
- VII. Unfinished business
- VIII. New business
 - A. Amend Police and Fire Regulations to show the total percentage in total score from 80% to 70% for written examination and from 20% to 30% for the oral interview process.
- IX. Next meeting date: January 15, 2020.
- X. Adjournment



City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

January 16, 2019
Meeting Minutes

Don Anderson
Chairman

Ron Slavenas
Secretary

Danny Gallagher
Member

The meeting was called to order at 6:03pm by Chairman Don Anderson. The meeting was held at the City of Genoa (City Council area) 333 East First Street, Genoa, IL 60135. Also present was board member Ron Slavenas. Chief Smith and Sergeant Edwards were present representing the Police Department. Board Chairman Danny Gallagher was absent for the meeting.

Slavenas made a motion to approve the minutes for the Meeting on October 17, 2018 meeting, seconded by Anderson, motion carried.

There were no visitor comments or bills to be paid.

Chairman Anderson had no report.

Promotion: Chief Smith announced the City will allow a Sergeant promotion to take place on April 2nd, 2019. The Genoa Police Department currently has a valid Sergeant List with Officer Hathcoat remaining on the list. The board agreed with the current Sergeant's list and recommended Officer Hathcoat for promotion.

Recruitment: The current eligibility list is set to expire on 9/12/19. Chairman Anderson made a motion to set the testing dates for the new recruitment testing as the following: Applications available from May 1, 2019 through May 17, 2019, Written Test will be on June 1st, 2019 at the Genoa Veterans Home in Genoa and the Oral Interviews will take place at the Genoa City Hall on June 22nd, 2019. The motion was seconded by Slavenas, motion carried.

There was no Old Business to discuss.

New Business: Chief Smith announced that Officer Dom Collins resigned from the department effective January 5, 2019. Chief Smith announced the department accepted lateral applications for the possible replacement for Officer Collins. The police department received over 20 applications for the lateral position.



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Chairman Anderson and board member Slavenas reviewed the lateral applications received. Anderson made a motion after reviewing the applications to narrow the field to the top five applications recommended by the board. The motion was seconded by Slavenas, motion carried. The five recommended lateral applicants selected were (Hoffstead, Pyferoen, Oldham, Palmsiano and Perkins). The oral interview date for the lateral applicants is January 21, 2019.

Sergeant Edwards will call to schedule the interviews with the board on January 21, 2019 beginning at 5:00pm.

The board took no action on the proposed rules and guidelines for the board. The matter will be discussed at the next meeting on April 17, 2019.

The meeting dates were announced for the year. (1/16, 4/17, 7/17 and 10/16)

The meeting was adjourned at 6:55pm on a motion from Anderson, seconded by Slavenas, motion carried.

Next meeting is scheduled for April 17, 2019 at 6:00pm.

Chairman Don Anderson

Secretary Ron Slavenas



City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

April 18, 2019
Meeting Minutes

Don Anderson
Chairman

Ron Slavenas
Secretary

Danny Gallagher
Member

The meeting was called to order at 6:05pm by Chairman Don Anderson. The meeting was held at the City of Genoa (City Council area) 333 East First Street, Genoa, IL 60135. Also present was board member Ron Slavenas. Sergeant Edwards was present representing the Police Department. Board Chairman Danny Gallagher was absent for the meeting.

Slavenas made a motion to approve the minutes for the Meeting on January 16, 2019 meeting, seconded by Anderson, motion carried.

There were no visitor comments or bills to be paid.

Chairman Anderson had no report.

Promotion: Sergeant Hathcoat was promoted at the April 2, 2019 City Council Meeting. Officer Tim Hoffstead was sworn in as Full-Time on 3/5/19 to replace Officer Dom Collins.

Recruitment: Review of approved recruitment dates: Applications available 5/1/19 – 5/17/19, Written Test on 6/1/19 at the Genoa Veterans Home and Oral Interviews scheduled for 6/22/19.

Old Business: The board had a chance to review the proposed rules and guidelines for the board. A motion was made by Anderson to approve the rules, seconded by Slavenas. Motion carried.

New Business:

The meeting dates were announced for the year. (1/16, 4/17, 7/17 and 10/16)

The meeting was adjourned at 6:45pm on a motion from Anderson, seconded by Slavenas, motion carried.

Next meeting is scheduled for July 17, 2019 at 6:00pm.



City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

Chairman Don Anderson

Secretary Ron Slavenas



City of Genoa
Police & Fire Commission

333 E. First Street
Genoa, IL 60135

October 30, 2019
Meeting Minutes

Don Anderson
Chairman

Danny Gallagher
Secretary

Frank Trost
Member

The meeting was called to order at 6:03pm by Chairman Don Anderson. The meeting was held at the City of Genoa (City Council area) 333 East First Street, Genoa, IL 60135. Also present was board members Danny Gallagher and Frank Trost. Police Chief Robert Smith was present to represent the City/Police Department.

Trost a newly appointed board member introduced himself to the board. Trost has many years of police experience and recently retired from the Elgin Police Department. Trost will fill the recent vacancy on the board after Ron Slavenas retired.

Gallagher made a motion to approve the minutes for the Meeting on July 17, 2019 meeting, seconded by Anderson, motion carried.

There were no visitor comments or bills to be paid.

Chairman Anderson had no report.

Promotion: Chief Smith reported no promotion items. Chief Smith did present the board with notice that an officer was recently suspended for 2 days. The officer has since requested a hearing from the board. Chief Smith reported that she failed to file this appeal request within a timely manner and asked the board to respond to her attorney. Anderson agreed to respond to this request.

Unfinished Business: None

New Business: Chief Smith requested the board to look at the Police and Fire regulations and how the board scores. A request was made to change the percentage from 80% to 70% for the written portion of the scoring and 20% to 30% for the oral interview section. Trost made a motion which was seconded by Gallagher, motion carried.

The next meeting date will be January 15, 2020.

The meeting was adjourned at 7:12pm on a motion from Anderson, seconded by Trost, motion carried.

Chairman Don Anderson

Secretary Danny Gallagher