

**City of Genoa**  
**Wastewater Treatment Committee**  
Meeting Date: May 18, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
- 3) New Business:
  - a) Discuss Committee Purpose
  - b) Member Responsibilities
  - c) Overview of Wastewater Treatment Options
  - d) Provide Feedback to Staff on information needed
  - e) Discuss Meeting Schedule
- 4) Motion to Adjourn

# **CITY OF GENOA**

## **WASTEWATER TREATMENT COMMISSION**

### ***MINUTES***

May 18, 2022

Pam Wesner called the May 18, 2022 City of Genoa Wastewater Treatment Commission to order at 6:04 PM.

On roll call, members Pam Wesner, Walter Stage, and Nick Bradac, were present; Mayor Jonathon Brust, Janice Melton, and Alyssa Seguss, City of Genoa were also present.

There being no old business, the commission moved to new businesses.

#### **New Business:**

- A. **Committee Purpose:** The Wastewater Treatment Commission discussed the Committee's purpose, reviewing the ordinance that created the Commission, as well as discussing what they want to accomplish as a Committee. Most importantly, the Commission will be the mechanism to funnel information to the City Council and public regarding information about increasing the City's wastewater capacity. The Commission also began outling questions that need to be answered during further Committee discussions.
- B. **Member Responsibilities:** Similar to item A, the Commission discussed the Who, When, Where, Why, and How of arriving at a conclusion for the best wastewater option for the City and its residents.
- C. **Overview of Treatment Options:** An executive summary of presentations and information thus far was given to the Committee.
- D. **Provide Feedback to Staff on Information Needed:** Outside of the questions previously discussed, the Commission requested a copy of the City's water rate survey.
- E. **Discuss Meeting Schedule:** The Commission decided to meet on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month prior to City Council meetings.

Mr. Bradac made a motion to adjourn the meeting at 6:55 PM, seconded by Mr. Stage. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
June 1, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
- 3) New Business:
  - a) Discuss Wastewater Treatment Options
  - b) Discuss Action Items before next meeting
- 4) Motion to Adjourn

# CITY OF GENOA

## WASTEWATER TREATMENT COMMISSION

### *MINUTES*

June 1, 2022

Pam Wesner called the June 1, 2022 City of Genoa Wastewater Treatment Commission to order at 6:00 PM.

On roll call, members Pam Wesner, Walter Stage, and Nick Bradac, were present; Mayor Jonathon Brust, Janice Melton, and Alyssa Seguss, City of Genoa were also present.

There being no old business, the commission moved to new businesses.

New Business:

A. Discuss Wastewater Treatment Options: The Wastewater Treatment Commission discussed a number of items / asked questions, including:

- Is 5,000 population increase too much for future expansion plans?  
Consensus was no but to add to question list to discuss with Engineering.
- What is the equipment cost over 5 years shared across Public Works Divisions? This would help calculate the increased costs to other divisions with out sewer funding.
- What is the average cost of 1.5 sewer employees?
- Even though the City may lose revenue from no longer providing sewer services, the City may reduce expenses in other areas, i.e. engineering.
- The City needs to confirm with KWRD that KWRD will be responsible for the upgrade and maintenance of the force main after the City pays for the initial installation.
- The Wastewater Treatment Committee would like to host a meeting at the KWRD in order for the group to tour the property. Consensus was to schedule the meeting for 6/14/2022 at 10 AM.
- The question of should Genoa expand current WWTP or build a new one in a potentially better location? What's a package plant? What's the feasibility / cost savings of a package plant? It would be helpful to get feedback from Engineering on this.
- The Committee would like to see the list of meters over ¾" to help evaluate increased user charges.
- The Committee also questioned whether it is possible to reduce capital expenses that currently utilize the \$5 capital fee in order to begin savings for the future wastewater treatment needs.

Mr. Stage made a motion to adjourn the meeting at 6:55 PM, seconded by Ms. Wesner. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
**\*\*Special Meeting\*\***  
**June 14, 2022- 10:00 AM**  
**Kishwaukee Water Reclamation District**  
**1301 Sycamore Road**  
**DeKalb, IL 60115**

**Agenda**

- 1) Call to Order and Roll Call
- 2) New Business:
  - a) Tour of Kishwaukee Water Reclamation District Facility
- 3) Motion to Adjourn

# **CITY OF GENOA**

## **WASTEWATER TREATMENT COMMISSION**

### ***MINUTES***

June 14, 2022

Pam Wesner called the June 14, 2022 City of Genoa Wastewater Treatment Commission to order at 10:00 AM at the Kishwaukee Water Reclamation District.

On roll call, members Pam Wesner and Walter Stage, were present; Janice Melton and Alyssa Seguss, City of Genoa were also present.

There being no old business, the commission moved to new businesses.

New Business:

- A. The Committee toured the Kishwaukee Water Reclamation District facility. There was discussion about the history of KWRD, the construction of the new facility, and lastly the infrastructure and treatment process. The Commission also asked KWRD questions regarding the proposed connection to the District that related to future growth and capacity of KWRD, costs for Genoa, service levels, and specifics regarding the future construction.

Mr. Stage made a motion to adjourn the meeting at 1:20 PM, seconded by Ms. Wesner. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
July 6, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

1) Call to Order and Roll Call

2) Old Business:

- a) Approval of the May 18, 2022 Special Wastewater Treatment Committee Meeting
- b) Approval of the June 1, 2022 Special Wastewater Treatment Committee Meeting
- c) Approval of the June 14, 2022 Special Wastewater Treatment Committee Meeting
- d) Discussion on deliverables from June 1, 2022 meeting
  - i. Package Plant
  - ii. Employee Costs
  - iii. Equipment Cost
  - iv. Meter Sizes

3) New Business:

- a) Discuss Wastewater Treatment Options
  - i. Member Roundtable – Goals and Objectives
  - ii. IEPA Forgiveness – Genoa WWTP
- b) Discuss Action Items before next meeting
- c) City Council update

4) Motion to Adjourn

# CITY OF GENOA

## WASTEWATER TREATMENT COMMISSION

### *MINUTES*

July 6, 2022

Nick Bradac called the July 6, 2022 City of Genoa Wastewater Treatment Commission Special Meeting to order at 6:07 PM.

On roll call, members Walter Stage and Nick Bradac were present; Mayor Jonathon Brust, Janice Melton, and Alyssa Seguss, City of Genoa; and Elisa Bonkowski of Baxter and Woodman were also present.

#### Old Business:

- A. Nick Bradac moved and Walter Stage seconded to approve the May 18, 2022 Special Wastewater Treatment Committee meeting. Upon voice vote, all members present voted yes.
- B. Nick Bradac moved and Walter Stage seconded to approve the June 1, 2022 Special Wastewater Treatment Committee meeting. All those in favor said aye.
- C. Nick Bradac moved and Walter Stage seconded to approve the June 14, 2022 Special Wastewater Committee meeting. Upon voice vote, all members present voted yes.
- D. Discussion on deliverables from the June 1, 2022 meeting:
  - i. Package Plant – The Committee discussed the potential to build a package plant as opposed to building an expansion onto the City’s existing Wastewater Treatment Plant. City Engineer Bonkowski provided background information on package plants that the City previously looked into. The Commission asked questions regarding the positives and negatives of a package plant. The Commission asked City Engineer Bonkowski if it would be possible to incrementally add capacity to avoid one large expansion. City Engineer Bonkowski stated that there is an ability to increase capacity of certain parts of the plant and she will provide additional information.

#### New Business:

- A. Discuss Wastewater Treatment Options
  - i. Member round table: Goals and Objectives
    - a. Mr. Stage provided feedback on the KWRD tour that occurred on June 14, including the following: what control is needed; response time was discussed; billing was discussed; piping size; future expansion; what is the desire of the community.
- B. Discuss Action Items for next meeting:

The following questions arose throughout the meeting to which the Commission requested feedback:

  - i. What part of the process of treatment is the limiting factor? Secondary clarifier?
  - ii. What are the package plant / manufacturer costs,



- iii. At what volume can a package plant be used?
- iv. Can we increase capacity by .2 to stay under 1?

Undiscussed items were tabled until the next Commission meeting. Mr. Bradac made a motion to adjourn the meeting at 6:59 PM, seconded by Mr. Stage. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
July 20, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
  - a) Approval of the July 6, 2022 Special Wastewater Treatment Committee Meeting
  - b) Discussion on deliverables from July 6, 2022 meeting
    - i. Limiting factors of existing WWTP
    - ii. Package plant costs
    - iii. Increased volume package plants allow
    - iv. Major Plant designation
    - v. Employee Costs
    - vi. Equipment Cost
- 3) New Business:
  - a) Discuss Wastewater Treatment Options
    - i. Member Roundtable – Goals and Objectives
  - b) Discuss Action Items before next meeting
- 4) Motion to Adjourn

# CITY OF GENOA

## WASTEWATER TREATMENT COMMISSION

### *MINUTES*

July 20, 2022

Walter Stage called the July 20, 2022 City of Genoa Wastewater Treatment Commission Special Meeting to order at 6:08 PM.

On roll call, members Walter Stage, Nick Bradac, and Pam Wesner were present; Mayor Jonathon Brust, Janice Melton, Paul Naugle, and Alyssa Seguss, City of Genoa; and Elisa Bonkowski of Baxter and Woodman were also present.

#### Old Business:

- A. Walter Stage moved and Nick Bradac seconded to approve the July 6, 2022 Special Wastewater Treatment Committee meeting. Upon voice vote, all members present voted yes.
- B. Discussion on deliverables from the June 1, 2022 meeting:
  - i. Limiting Factors of Existing WWTP – Ms. Bonkowski will continue looking into this.
  - ii. Package Plant Costs – Dependent on the additional capacity needed. A trailer mounted package plant could be between \$1 million and \$3 million. The larger package plant, the Orbal (oxidation ditch), with two new secondary clarifiers, chemical phosphorus removal, two excess flow clarifiers, and an effluent flow meter was \$12.5 million.
  - iii. Increased volume package plants allow – This is determined by the municipality, the volume can range and some package plants can be expanded onto.
  - iv. Major Plant Designation – Ms. Bonkowski explained that more than likely that the capacity of the plant would be rounded up by the IEPA when designating whether or not the plant is major or not. In example, .99 is 1, .95 is 1. She will continue to look into this.
  - v. Equipment Costs – The budget in general was discussed – An additional \$250,000 per year would be needed to cover the budget shortfall if sewer services were no longer provided and the City retained the same number of employees.
  - vi. Employee Costs – see note above. Staff will provide budget details to the Committee.

#### New Business:

- A. Discuss Wastewater Treatment Options
  - i. Member round table: What does the Committee need to know to provide a recommendation to the City Council?
    - a. Mr. Stage said that he would like to know if the City can save the capital fee in order to help pay for the future expansion / connection to KWRD. Also provided feedback that he would like

to see a WWTP expansion that would last (i.e. the Orbal) that would allow expansion. He would also be curious as to the cost of incrementally adding onto the existing plant.

- b. Ms. Wesner would like more information on what a future contract with KWRD would contain. She would like the Committee to be very clear on what the community wants in the contract. She would also like to know what employees of the City need to be able to work with KWRD.
- c. Mr. Bradac said he needs to better understand how the City will be utilizing the additional capacity if the City increased its waste treatment capacity. A Comprehensive Plan was discussed and the Mayor explained that he has a goal of growing the community in a way that makes sense which includes housing, commercial, and industrial. Mr. Bradac said that he would like to see a phased build out of the City's WWTP to increase capacity. Mr. Bradac would also like to know where the current "bottleneck" is at the WWTP. He would also like to more closely look at the KWRD ordinances.

B. Discuss Action Items for next meeting:

The following questions arose throughout the meeting to which the Commission requested feedback:

- i. Verify how we came to an expansion of .5 MGD
- ii. How long could the existing plant last? What is the expected remaining capacity over the next 10 years?
- iii. Provide Committee with the details on the \$250,000 budget shortfall

Mr. Bradac made a motion to adjourn the meeting at 6:59 PM, seconded by Mr. Stage. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
August 3, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
  - a) Approval of the July 20, 2022 Special Wastewater Treatment Committee Meeting
  - b) Discussion on deliverables from July 20, 2022 meeting
    - i. Why .5 MGD expansion? (Elisa)
    - ii. Projected capacity over next 10 years (Jan)
    - iii. Budget details if no wastewater service provided by City (Alyssa)
- 3) New Business:
  - a) Discuss Wastewater Treatment Options
    - i. Member Roundtable
  - b) Discuss Action Items before next meeting
    - i. KWRD to attend next meeting?
- 4) Motion to Adjourn

# **CITY OF GENOA**

## **WASTEWATER TREATMENT COMMISSION**

### ***MINUTES***

August 3, 2022

Pam Wesner called the August 3, 2022 City of Genoa Wastewater Treatment Commission Special Meeting to order at 6:01 PM.

On roll call, members Walter Stage, Nick Bradac, and Pam Wesner were present; Mayor Jonathon Brust, Janice Melton, Paul Naugle, and Alyssa Seguss, City of Genoa; and Elisa Bonkowski of Baxter and Woodman were also present.

#### **Old Business:**

- A. Nick Bradac moved and Pam Wesner seconded to approve the July 20, 2022 Special Wastewater Treatment Committee meeting. Upon voice vote, all members present voted yes.
- B. Discussion on deliverables from the June 1, 2022 meeting:
  - i. Why .5 MGD expansion? – Ms. Bonkowski explained that the .5 MGD was likely pointing back to a Facility Plan that had been done in 2006, which estimated that the City would need a .47 MGD expansion to accommodate growth over the next 20 years (2006-2026). This of course changed after building halted in 2008. When the City approached Baxter and Woodman about a plant expansion, it seems the .47 needed in 2006 was rounded up to .5 MGD because that is a practical size for a package plant. Staff will revisit population projections over the next 20 years.
  - ii. Projected capacity over the next 10 years – Ms. Melton presented information showing that the City could issue an additional 43 new home permits per year before being on the IEPA's restricted status due to growth. This does not accommodate for industrial or commercial growth. Under this item, the Commission also discussed at length the need to amend the City's ordinances to increase the fee for meter sizes and placing the revenue generated into capital in order to help pay for future capital costs of acquiring additional capacity. The Commission also discussed the creation of a industrial monitoring program.
  - iii. Budget details if no wastewater service is provided by the City – Ms. Seguss reviewed a financial summary that demonstrated a budget shortfall of \$250,000 if the City were to not reduce Staff and have one less division to share costs of operational budget items such as internet, phones, auditing, and IT.

#### **New Business:**

- A. Discuss Wastewater Treatment Options
  - i. Member round table: During this time, Ms. Bonkowski reviewed information on how to reduce bottlenecking at the City's WWTP, which included adding an aeration tank(s) and a secondary clarifier. There will be

additional discussion about this at a future meeting. Ms. Bonkowski also reviewed the cost of the “Fluence” (trailer) package plant which is \$1.2 - \$1.6 million plus 30% - 40% of additional equipment and construction costs. Ms. Bonkowski also explained that package plants vary in size based on the communities need. Lastly, Ms. Bonkowski also explained that per the IEPA, and additional capacity added to the City’s WWTP could require stricter effluent limits to be implemented.

B. Discuss Action Items for next meeting:

The following questions arose throughout the meeting to which the Commission requested feedback:

- i. Find population projections for the City/County for the next 20 years, if possible.
- ii. What is the cost of an additional aeration tank and secondary clarifier to reduce bottlenecking at the existing plant?

Mr. Bradac made a motion to adjourn the meeting at 6:59 PM, seconded by Ms. Wesner. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
August 17, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
  - a) Approval of the August 3, 2022 Special Wastewater Treatment Committee Meeting
  - b) Discussion on deliverables from August 3, 2022 meeting
    - i. City/County population projections
    - ii. Feasibility and costs to reduce “bottlenecking” (aeration tank(s) and clarifier tank(s))
- 3) New Business:
  - a) Discuss KWRD ordinances and agreements:
    - i. Ordinance 601
    - ii. KWRD and Malta 2020 Agreement
    - iii. KWRD and Kishwaukee College 2020 Agreement
    - iv. KWRD, Malta, and Kishwaukee College 2021 Agreement
  - b) Discuss Wastewater Treatment Options
    - i. Member Roundtable
  - c) Discuss Action Items before next meeting
- 4) Motion to Adjourn



# **CITY OF GENOA**

## **WASTEWATER TREATMENT COMMITTEE**

### ***MINUTES***

August 17, 2022

Pam Wesner called the August 17, 2022 City of Genoa Wastewater Treatment Committee Special Meeting to order at 6:02 PM.

On roll call, members Nick Bradac and Pam Wesner were present; Mayor Jonathon Brust, Janice Melton, Paul Naugle, and Alyssa Seguss, City of Genoa were also present.

#### **Old Business:**

- A. Ms. Wesner moved and Mr. Bradac seconded to approve the August 3, 2022 Special Wastewater Treatment Committee meeting. Upon voice vote, all members present voted yes.
- B. Discussion on deliverables from the August 3, 2022 meeting:
  - i. City/County population projections - Ms. Seguss stated that the DeKalb County Economic Development Corporation provided population data for the City's previous Wastewater Treatment Plant study, however, DCEDC does not have current data.
  - ii. Feasibility and costs to reduce "bottlenecking" – City Engineer Bonkowski provided email correspondence that the approximate cost of reducing the current "bottlenecking" occurring at the Wastewater Treatment Plant would be approximately \$2.1 million to add a \$900,000 secondary clarifier as well as two new aeration tanks, totaling \$1.2 million. This would create an additional 0.1 MGD of capacity. The Committee noted that the 0.1 MGD increase seems to be proportionate when considering costs when comparing to the larger .5 MGD projects previously proposed. The Committee discussed this option and would like to know what is the right amount of capacity (somewhere between 0.1 and 0.5, presently), however, this bottlenecking reduction could be an option in the future in a bind. The question then became how much capacity is needed. The Committee reviewed the data that showed each 0.1 MGD could serve 3 equivalents of Custom Aluminum / Polar Tech (industrial businesses).

#### **New Business:**

- A. Discuss KWRD ordinances and agreements:
  - i. Ordinance 601: The Committee discussed KWRD's Ordinance 601. The Committee likes the ordinance's rates and would like to amend the City's ordinances to model it. The Committee discussed the need to use increased fees to save for future expansion needs. When this change occurs, the Committee stated that there would need to be a campaign to inform residents and businesses what the increase is for.
  - ii. KWRD and Malta 2020 Agreement: The Committee discussed their concern with paragraph 4 of this document that requires Malta to get

approval for an expansion of the service area. The Committee would like to know more about what this process means. The Committee also discussed that they would like to see a “clawback” or a way to take back the sewer infrastructure if the City is unhappy with KWRD’s service.

The Committee discussed the need to have a list of questions and requirements to regionalize in order to be most productive when KWRD attends a meeting. A date for KWRD to attend a Committee meeting will be determined in the future.

The Committee did not have sufficient time to review the other agreements and their review and discussion will be tabled until the next meeting.

B. Discuss Action Items for next meeting:

The following questions arose throughout the meeting to which the Committee requested feedback:

- i. Ms. Melton will be working on updating the new rates ordinance the include updating the City’s strengths / surcharges for wastewater.
- ii. Ms. Seguss will follow up with Mr. Eddington of KWRD to inquire about examples of usage of large(r) industrial companies, i.e. Ferrara and Facebook.

Ms. Wesner made a motion to adjourn the meeting at 6:59 PM, seconded by Mr. Bradac. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
September 7, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
  - a) Approval of the August 17, 2022 Special Wastewater Treatment Committee Meeting
  - b) Discussion on deliverables from the August 17, 2022 meeting
    - i. Status of Ordinance to amend meter fees and surcharges
    - ii. Examples of capacity needed for large industrial companies
- 3) New Business:
  - a) Discuss KWRD ordinances and agreements:
    - i. Ordinance 601
    - ii. KWRD and Malta 2020 Agreement
    - iii. KWRD and Kishwaukee College 2020 Agreement
    - iv. KWRD, Malta, and Kishwaukee College 2021 Agreement
  - b) Discuss Wastewater Treatment Options
    - i. Member Roundtable
  - c) Discuss Action Items before next meeting
- 4) Motion to Adjourn

**CITY OF GENOA**  
**WASTEWATER TREATMENT COMMITTEE**  
***MINUTES***  
September 7, 2022

Pam Wesner called the September 7, 2022 City of Genoa Wastewater Treatment Committee Special Meeting to order at 6:04 PM.

On roll call, members Walter Stage and Pam Wesner were present; Mayor Jonathon Brust, Janice Melton, Paul Naugle, and Alyssa Seguss, City of Genoa were also present.

Old Business:

- A. Ms. Wesner moved and Mr. Stage seconded to approve the August 17, 2022 Special Wastewater Treatment Committee meeting. Upon voice vote, all members present voted yes.
- B. Discussion on deliverables from the August 17, 2022 meeting:
  - i. Status of Ordinance to amend meter fees and surcharges – Mrs. Seguss stated that Staff is continuing to work in the ordinance and will provide a draft to the Committee at or before the next scheduled meeting.
  - ii. Examples of capacity needed for large industrial companies- Mrs. Seguss had forwarded communications from KWRD to the Committee regarding their larger industrial users for Wastewater. The Committee discussed that some of those company's usage is larger than what the entire City of Genoa treats in a day.

New Business:

- A. Discuss KWRD ordinances and agreements:
  - i. Ordinance 601: There was no new feedback on this ordinance.
  - ii. KWRD and Malta 2020 Agreement: The Committee discussed that they would like to see KWRD's ordinances that pertain to their service levels. The Committee questioned how peak flows would be handled by the shared KWRD main. The Committee discussed the response time for KWRD. The Committee also questioned what happens to the existing plant.

The Committee added the questions referenced above to the list of items to discuss with KWRD. The Committee did not have sufficient time to review the other agreements and their review and discussion will be tabled until the next meeting.

- B. Discuss Action Items for next meeting:

The following questions arose throughout the meeting to which the Committee requested feedback:

  - i. Mrs. Seguss and Mrs. Melton will be working on a draft rate ordinance to include meter increases for meters over 1" as well as surcharges for BODs.
  - ii. The Mayor will reach out to Cortland to get their thoughts on KWRD.

Ms. Wesner made a motion to adjourn the meeting at 6:59 PM, seconded by Mr. Stage. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
October 5, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
  - a) Approval of the September 7, 2022 Special Wastewater Treatment Committee Meeting
  - b) Deliverables from September 7, 2022 meeting provided via email
- 3) New Business:
  - a) Discuss KWRD ordinances and agreements:
    - i. KWRD and Malta 2020 Agreement
    - ii. KWRD and Kishwaukee College 2020 Agreement
    - iii. KWRD, Malta, and Kishwaukee College 2021 Agreement
  - b) Discuss Wastewater Treatment Options
    - i. Member Roundtable
  - c) Discuss Action Items before next meeting
- 4) Motion to Adjourn

Meeting was called to order by Mr. Stage at 6:03 p.m.

Mr. Stage, Mr. Bradac, Mayor Jonathon Brust, Public Works Director Janice Melton, and Water Supervisor Paul Naughle were in attendance.

A motion was given to accept minutes from the September 21, 2022 meeting, motion passed.

Mayor Brust proposed that one of the committee members bring forward to the council about the meter charges based on sizes, discussed in previous meetings. Specific charges were not mentioned.

The Mayor then pointed attention to Non-negotiables, that KWRD is wanting to see. They are as follows:

- No representation
- Time response to sewer calls 30 minutes
- Damage to residents home, KWRD to cover if Sewer Main is at fault.
- Liability for collection system
- No hook - up fees. Validate
- Maintenance of Grounds around Lift Stations
- No access to Public Works Grounds
- 3% Maximum up charge Cap on rates.

The meeting was adjourned at 6:57 pm

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
October 19, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
  - a) Approval of the October 5, 2022 Special Wastewater Treatment Committee Meeting
- 3) New Business:
  - a) Discuss KWRD ordinances and agreements
  - b) Finalize list of “must haves” to present KWRD
  - c) Update to City Council on recent WTC discussions
  - d) Proposal to City Council regarding rate increases
  - e) Discuss Action Items before next meeting
- 4) Motion to Adjourn

**CITY OF GENOA**  
**WASTEWATER TREATMENT COMMITTEE**  
***MINUTES***  
October 19, 2022

Pam Wesner called the October 19, 2022 City of Genoa Wastewater Treatment Committee Special Meeting to order at 6:10 PM.

On roll call, members Walter Stage, Pam Wesner, and Nick Bradac were present; Mayor Jonathon Brust, Janice Melton, Paul Naugle, and Alyssa Seguss, City of Genoa were also present.

**Old Business:**

- A. Ms. Wesner moved and Mr. Bradac seconded to approve the October 5, 2022 Special Wastewater Treatment Committee meeting minutes. Upon voice vote, all members present voted aye.

**New Business:**

- A. Discuss KWRD ordinances and agreements- The Committee had no further comments following their review of the KWRD ordinances and agreements.
- B. Finalize the list of “must haves” to present KWRD- In addition to the list of previously established, the Committee requested to add the following:
  - i. KWRD would be required to televise residents’ homes upon request
  - ii. Administrative / Franchise Fee
  - iii. KWRD shall not in any way limit the City’s growth or expansion. The City requires that if 70% of capacity is reached through the City’s force main, KWRD is required to increase the capacity of the force main within 12 months.
  - iv. Businesses should not be required to pay for the cost of increasing the capacity of the shared force main.
  - v. What happens if KWRD “closes down”? Reimbursement of capital costs the City fronts for the shared main?
  - vi. What happens in the event there is a broken contract?
  - vii. Need a clearer direction on how they will not utilize the Public Works grounds, outside the gate of public works.
- C. Update to the City Council on recent WTC discussions – Alderman Stage will provide an update to the City Council at the October 19, 2022 City Council meeting.
- D. Proposal to the City Council regarding rate increases – The WTC is interested in reviewing the City’s current sewer rates and will propose an amendment to the City Council.



- E. Discuss action items before the next meeting- The W.T.C. should review the list of “must haves” before 10/24. Staff will send the list of “must haves” and send the list to KWRD and request their attendance at a future meeting.

**Motion to Adjourn:**

Ms. Wesner made a motion to adjourn the meeting at 6:59 PM, seconded by Mr. Stage. Upon voice vote, all members present voted aye.

**City of Genoa**  
**Wastewater Treatment Committee**  
Special Meeting  
December 7, 2022- 6:00 PM  
Municipal Center  
Council Chambers

**Agenda**

- 1) Call to Order and Roll Call
- 2) Old Business:
  - a) Approval of the October 19, 2022 Special Wastewater Treatment Committee Meeting
- 3) New Business:
  - a) Discuss Wastewater Treatment with the Kishwaukee Water Reclamation District
- 4) Motion to Adjourn

**CITY OF GENOA**  
**SPECIAL WASTEWATER TREATMENT**  
**COMMITTEE MEETING**  
***MINUTES***  
December 7, 2022

Nick Bradac called the December 7, 2022 City of Genoa Wastewater Treatment Committee Special Meeting to order at 6:05 PM.

On roll call, members Walter Stage and Nick Bradac were present; Member Pam Wesner joined at 6:10 PM; Mayor Jonathon Brust, Janice Melton, and Alyssa Seguss, City of Genoa; Mark Eddington and Mike Holland of the Kishwaukee Water Reclamation District were also present.

**Old Business:**

- A. Mr. Bradac moved and Mr. Stage seconded to approve the October 19, 2022 Special Wastewater Treatment Committee meeting minutes. Upon voice vote, all members present voted aye.

**New Business:**

- A. Discuss Wastewater Treatment with the Kishwaukee Water Reclamation District
  - i. KWRD Staff gave an overview of the KWRD as a whole. KWRD explained that Genoa needs to decide what kind of development they are seeking over the next 15-20 years. If the same amount of development that occurred over the last 15 years is wanted, then no need for additional capacity. If Genoa is looking for significant growth, either an expansion or connection to the KWRD is needed for additional capacity. KWRD told the WTC to keep in mind that expanded the current plant would require a higher connection fee for new development to pay for the expansion (\$9,100 to pay for a .5MGD at a cost of \$13 million) than the KWRD requires.
  - ii. Next, KWRD and the Committee reviewed the list of requirements that the City would have in order to connect to the KWRD. A majority of the items were agreeable to both parties after discussion.
  - iii. The Committee and KWRD need to further discuss both representation on the KWRD board and capacity limitations that would trigger increased capacity of the forced main.
  - iv. The Committee discussed needing feedback from the Comprehensive Plan in order to move forward with discussions with KWRD.

**Motion to Adjourn:**

Ms. Wesner made a motion to adjourn the meeting at 6:59 PM, seconded by Mr. Stage. Upon voice vote, all members present voted aye.