

CITY OF GENOA
City Hall
City Council Meeting Minutes
January 5, 2021
7:00 P.M.

In Mayor Vicary's absence, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson were present.

In City Clerk Winker's absence, Mayor Pro Tem Stevenson asked for a motion to allow Alyssa Seguss to serve as the City Clerk for that evening's meeting. Motion made by Alderman Di Guido to approve Alyssa Seguss as the City Clerk for the January 5, 2021 meeting, seconded by Alderman Brust. Voice vote was taken. All voted yes. Motion carried.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Guest Speaker – Mayor Pro Tem Stevenson swore in Full-Time Officer Kyle Ziemba.

Motion made by Alderman Di Guido to approve the minutes of the December 15, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of December 2020 in the amount of \$120,861.76, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AN AMENDMENT TO THE HOURS OF O LIQUOR LICENSES:

Motion made by Alderman Wesner to approve an Ordinance Amending Title 3, Chapter 3, Liquor Control, Section 13 of the Municipal Code of the City of Genoa, seconded by Alderman Winter. Kristina Garcia, representative of Rivers' Mexican Cantina and Grill, discussed the modifications they have made to the services the restaurant provides amid the COVID-19 Pandemic, including providing breakfast. Rivers' is requesting an amendment to the Municipal Code to allow their liquor license class to serve liquor at 8 AM on Sundays rather than 10 AM. There was discussion as to whether or not serving liquor earlier would be impactful to increase revenues. Roll call vote was taken. Aldermen Wesner, Carroll, Winter, Brust and Lang and Mayor Pro Tem Stevenson voted yes. Alderman Di Guido voted no. Motion carried.

CONSIDER A CONSTRUCTION STANDARDS SPECIFICATIONS AND DETAILS MANUAL: Motion made by Alderman Di Guido to approve a Construction Standards Specifications and Details Manual, seconded by Alderman Lang. Streets, Sewer, and Forestry Supervisor, Janice Melton, explained to the Council that these standards are needed to insure that infrastructure installed by developers is done using best practices and high quality material, therefore, prolonging the life of the infrastructure and reducing costs for the City to do repairs. The Council thanked Supervisor Melton for her efforts in producing the Manual. Roll call vote

was taken. Aldermen Di Guido, Winter, Brust, Lang, Wesner, Carroll, and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE DISPOSAL OF SURPLUS EQUIPMENT: Motion made by Alderman Wesner to approved an Ordinance Authorizing the City of Genoa, DeKalb County Illinois to Declare Certain Property as Surplus and Approving the Disposal of Said Property, seconded by Alderman Lang. Administrative Director Alyssa Seguss explained to the Council that much of the equipment to be recycled was previously in the Aldermen's Office and no longer works. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang, and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS:

Administrative Report – Administrative Director, Alyssa Seguss reported that Staff has been working on a new draft of the Kingston Sewer Agreement as the current 40 year agreement is set to expire in June of 2021. Alyssa Seguss also reported that an administrative staff member has tested positive for COVID-19 and those who have been exposed are quarantined. She also reported that the City Hall lobby will be closed for the remainder of the week.

Finance Report – In the absence of Treasurer Janis Tures, Administrative Director Alyssa Seguss reported that Department Heads and Supervisors are working on their budgets for their respective departments. Treasurer Janis Tures will soon be estimating revenues and then the Treasurer and Administrative Director will determine whether revenues will be sufficient to meet requests and where expenditures will need to be adjusted.

Public Works – Streets, Sewer, and Forestry Supervisor Janice Melton reported on Public Works' efforts during the recent winter storms.

Police Department – In Chief Smith's absence, Deputy Chief Greg Edwards was present and had nothing to report.

Mayor's Report – None.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Brust. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:42 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
January 19, 2021
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Di Guido, Stevenson, Winter, Cravatta and Lang were present. Alderman Carroll was absent. Motion made by Alderman Wesner to allow Alderman Brust to attend the meeting remotely due to a work related absence, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Quorum present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Di Guido to approve the minutes of the January 5, 2021 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the first half of January 2021 in the amount of \$186,412.30, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AGREEMENTS WITH DEKALB COUNTY REGARDING DISASTER MITIGATIONS AND PLANS:

Motion made by Alderman Stevenson to approve a Resolution adopting the 2019 DeKalb County All Hazards Mitigation Plan, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Di Guido voted yes. Motion carried.

Motion made by Alderman Wesner to approve a Resolution authorizing the execution of a Memorandum of Understanding between County, Cities, Towns and Villages in the County of DeKalb, State of Illinois, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Wesner, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

DEPARTMENT REPORTS:

Administrative Report – Administrative Director Seguss had no report.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the first draft of the new Budget is almost complete. She suggested that Council email her any suggestions that they have for Budget.

Public Works – Streets, Sewer and Forestry Supervisor, Janice Melton reported that there is still an ample supply of road salt.

Police Department – Chief Smith reported that in-person school had started back up that day. He then provided a brief overview of a few highlighted items in the new Illinois Police Reform Bill, as it is over 700 pages. He also indicated that there have been 2 additional arrests at the apartment complex where there have been on-going issues.

Mayor's Report – Mayor Vicary expressed that the 764 page Illinois Police Reform Bill was presented at 3:00 a.m. and voted on at 4:00 a.m., which does not appear to be an ethical way of resolving issues.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:13 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
February 2, 2021
7:00 P.M.

In the absence of Mayor Vicary, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson were present.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Guest Speaker: None

Motion made by Alderman Lang to accept the minutes of the January 19, 2021 City Council meeting and the minutes of the January 19, 2021 Committee of the Whole meeting, seconded by Alderman Cravatta. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of January 2021, in the amount of \$64,212.50, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

NEW BUSINESS

CONSENT AGENDA BY OMNIBUS VOTE

1. Motion made by Alderman Brust for unanimous consent of the City Council for use of an Omnibus vote to approve the consent agenda, seconded by Alderman Lang. Roll call vote was taken. Aldermen Brust, Lang, Wesner, Carroll, Di Guido, Winter, Cravatta and Mayor Pro Tem Stevenson voted yes. Motion carried.
2. Motion made by Alderman Lang to approve the consent agenda that includes the following items, seconded by Alderman Winter:
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the 2021 Genoa Days Celebration/Carnival June 8-13, 2021
 - Use of the Municipal Parking Lot and City Streets during the G-K Fire District Annual Genoa Days Event June 8-13, 2021
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the Genoa Area Chamber of Commerce 2021 Cruisin' to Genoa Car Show on August 21, 2021
 - Use of the Municipal Parking Lot and City Streets during the Genoa Area Chamber of Commerce 2021 Cruisin' to Genoa Car Show on August 21, 2021
 - Use of Citizen's/Carroll Park during the Genoa Area Chamber of Commerce Rockin' the Kish Event on September 10, 2021
 - Use of Citizen's/Carroll Park during the Genoa Area Chamber of Commerce Great Genoa Duck Race event on September 12, 2021
 - Use of the Municipal Parking Lot during the Genoa Area Chamber of Commerce Fall Crawl event October 2, 2021
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the Genoa Area Chamber of Commerce 2021 Celebrate the Season Event on December 3, 2021

- Use of the Municipal Parking Lot and City Streets during the Genoa Area Chamber of Commerce 2021 Celebrate the Season event December 3, 2021
- Use of the Municipal Parking Lot and City Streets during the Genoa Area Chamber of Commerce 2021 Farmers' Markets on 5/22/2021, 6/26/2021, 7/24/2021, 8/28/2021 and 9/25/2021

Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Cravatta, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF A SEWER CAMERA: Motion made by Alderman Wesner to approve the purchase of a video push camera, rolling center skid and LED light from Insight Vision, not to exceed \$6,444, seconded by Alderman Carroll. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss informed Council that staff received a request to disconnect a property that is currently in city limits, in order to build a barn on the property. She provided a memo to Council with additional details. Director Seguss then stated that the property at 131 South Sycamore Street will go up for auction on February 11, 2021 at 1 p.m. Lastly, a draft has been sent to the Village of Kingston for their new Sewer Agreement.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that staff is continuing to work on the Budget.

Public Works – Public Works Streets, Sewer and Forestry Supervisor, Janice Melton reported that there has been 15" of snow over the last 4 plowing events. Public Works had 2 bobcats and a backhoe redistributing accumulated snow in the downtown area and subdivisions. Public Works is also keeping up with addressing residents' concerns regarding snow plowing. Lastly, there was a meeting with Enviro-Care regarding bar screen; installation will take place the end of February or early March.

Police Department – Deputy Chief Edwards had no report

Mayor's Report – None

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:27p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
February 16, 2021
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Carroll, Di Guido, Stevenson, Winter and Brust were present. Aldermen Wesner and Cravatta were absent. Motion made by Alderman Brust to allow Alderman Lang to attend the meeting remotely due to a personal illness, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Stevenson, Winter and Lang voted yes. Quorum present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Winter to approve the minutes of the February 2, 2021 City Council meeting, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Stevenson to approve payment of the accounts payables for the first half of February 2021 in the amount of \$147,642.87, seconded by Alderman Brust. Roll call vote was taken. Aldermen Stevenson, Winter, Brust, Lang, Carroll and Di Guido voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER THE 2021 ZONING MAP: Motion made by Alderman Brust to approve an Ordinance adopting the 2021 zoning map of the City of Genoa, seconded by Alderman Carroll. There was no discussion. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Stevenson, Winter and Lang voted yes. Motion carried.

CONSIDER ALLOWING THE GIRL SCOUTS USE OF THE CITY PARKING LOT: Motion made by Alderman Di Guido to approve the use of the City Parking Lot by the Girl Scouts on February 28, 2021 from 12 PM to 3 PM following the submission of a certificate of insurance naming the City as an additional insured, seconded by Alderman Carroll. The question was asked if there was a plan to avoid traffic flow issues. Chief Smith responded that it shouldn't be an issue, as there will be less traffic on a Sunday afternoon than there is during the week during distribution at the food hub. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Brust, Lang and Carroll voted yes. Motion carried.

CONSIDER AN ORDINANCE REDUCING PERMIT FEES FOR NEW HOME CONSTRUCTION: Motion made by Alderman Brust to approve an Ordinance providing a one-year extension of the limited temporary reduction in certain fees as an incentive for new home construction, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Brust, Lang, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER THE PURCHASE OF IT EQUIPMENT AND SOFTWARE: Motion made by Alderman Di Guido to approve the purchase of IT equipment and software as identified in a memo dated February 4, 2021, not to exceed \$16,500, seconded by Alderman Winter. There was

no discussion. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Brust, Lang and Carroll voted yes. Motion carried.

CONSIDER THE ACKNOWLEDGMENT OF THE CANOE LAUNCH AND TRAIL IMPROVEMENTS: Motion made by Alderman Stevenson to approve a Resolution acknowledging the participation in and completion of the ComEd Green Region Program, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Brust, Lang, Carroll and Di Guido voted yes. Motion carried.

CONSIDER THE USE OF MFT FUNDS FOR THE EAST HILL STREET IMPROVEMENTS:

- Motion made by Alderman Winter to approve the Local Public Agency Agreement for federal participation, not to exceed \$96,000, seconded by Alderman Stevenson. Treasurer Tures explained that the \$96,000 is the City's share of the \$500,000 cost of the East Hill Street Project. Roll call vote was taken. Aldermen Winter, Brust, Lang, Carroll, Di Guido and Stevenson voted yes. Motion carried.
- Motion made by Alderman Brust to approve a Resolution for maintenance under the Illinois Highway Code, not to exceed \$500,000, seconded by Alderman Winter. Roll call vote was taken. There was no discussion. Aldermen Brust, Lang, Carroll, Di Guido, Stevenson and Lang voted yes. Motion carried.

CONSIDER THE WINDOW REPAIR AND REPLACEMENT AT CITY HALL: Motion made by Alderman Winter to approve the repair and replacement of windows at City Hall, by General Mirror and Glass, not to exceed \$7,600, seconded by Alderman Di Guido. Administrative Director Seguss explained that a majority of the windows being replaced are upstairs at the fitness center. Roll call vote was taken. Aldermen Winter, Brust, Lang, Carroll, Di Guido and Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS:

Administrative Report – Administrative Director Seguss reported that the Sheriff's Sale for the property located at 131 South Sycamore Street was sold for \$9,000. Staff continues working on the Waste Management contract that is coming up. The City is researching rates from other companies for comparison.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the 2nd draft of the new Budget is almost complete. She indicated that Aldermen Di Guido and Stevenson met with staff for their input and there will be a presentation at the March 16th City Council meeting.

Public Works – Streets, Sewer and Forestry Supervisor, Janice Melton reported that due to the several snow events over the last few weeks, the City is low on salt. More has been ordered, but if not received before our salt supply has been depleted, IDOT in Sycamore will loan us some until ours is received.

Police Department – Chief Smith reported that the Police Department policies are in compliance with the State of Illinois' Use of Force laws.

Mayor's Report – None

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Carroll, seconded by Alderman Brust. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:19 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
March 2, 2021
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Carroll, Di Guido, Stevenson, Winter, Brust and Lang were present. Aldermen Wesner was absent. Motion made by Alderman Brust to allow Alderman Cravatta to attend the meeting remotely due to a work related absence, seconded by Alderman Winter. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Stevenson, Winter, Cravatta and Lang voted yes. Quorum present.

Mayor Vicary announced that a boy scout was attending the meeting via zoom.

Mayor Vicary led the Pledge of Allegiance.

Mayor Vicary presented Susie Smith, Administrative Assistant for the Genoa Police Department, a proclamation for her retirement. Susie worked for the Genoa Police Department for 17 years. Mayor Vicary thanked her for her service and dedication.

Guest Speaker – Krissy Johnson, Executive Director of the Genoa Area Chamber of Commerce addressed Council. She introduced Kelly Kuschel, the part-time assistant for the Chamber. Krissy thanked the City of Genoa Staff and Aldermen for their continued support and sponsorship to the Chamber of Commerce. Krissy stated that the Chamber of Commerce Annual meeting will be virtual this year due to COVID-19 restrictions. The meeting will be on 3/25/21 at 11:00 a.m. She then presented the City with an Ambassador Award as well as an Anniversary Award to celebrate the City being established 85 years ago.

Motion made by Alderman Stevenson to approve the minutes of the February 16, 2021 City Council meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Carroll to approve payment of the accounts payables for the second half of February 2021 in the amount of \$134,177.35, seconded by Alderman Lang. Roll call vote was taken. Aldermen Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Mike Cretsinger, owner of Genoa Motors addressed Council. He indicated that he has had a business in Genoa for 15 years and has sold roughly 4,000 cars, bringing in approximately ½ million dollars of revenue. Mr. Cretsinger informed Council that his business is struggling and asked if the City could provide some financial assistance, such as a business loan. Mayor Vicary responded that he would discuss the situation with the Aldermen and City Staff to determine if there would be any financial assistance options available to him.

OLD BUSINESS – None

NEW BUSINESS

CONSIDER THE PURCHASE OF EQUIPMENT FOR AN INTERNATIONAL TRUCK: Motion made by Alderman Lang to approve the purchase of a plow wing and calcium chloride tank, not to exceed \$16,310, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Lang, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER AMENDMENTS TO THE MUNICIPAL CODE REGARDING LIQUOR LICENSES AND REDUCTION AND DELAY OF LIQUOR LICENSE FEES:

- Motion made by Alderman Cravatta to approve an Ordinance amending Title 3, Chapter 3, Liquor Control of the Municipal Code, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.
- Motion made by Alderman Cravatta to approve a Resolution authorizing the extension and reduction of liquor license fees in 2021 due to COVID-19, seconded by Alderman Brust. There was no discussion. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER AN ORDINANCE REDUCING PERMIT FEES FOR NEW HOME CONSTRUCTION: Motion made by Alderman Brust to approve an Ordinance providing a one-year extension of the limited temporary reduction in certain fees as an incentive for new home construction, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Brust, Lang, Carroll, Di Guido, Stevenson, Winter and Cravatta voted yes. Motion carried.

CONSIDER ENGINEERING FOR A WATER MAIN: Motion made by Alderman Stevenson to approve an Engineering Services Agreement with Baxter and Woodman, not to exceed \$9,400, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Carroll and Di Guido voted yes. Motion carried.

RECESS INTO CLOSED SESSION: Motion made by Alderman Di Guido to go into closed session for the purpose of approving the minutes of the previous closed session; for the purpose of discussing the appointment, employment, dismissal, compensation, discipline and/or performance of specific employees as provided for in 5 ILCS 120/2 (c) and for the purpose of discussing imminent litigation as provided for in 5 ILCS 120/2 (c), seconded by Alderman Lang. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang and Carroll voted yes. Motion carried.

RECONVENE INTO REGULAR SESSION: Motion made by Alderman Di Guido to reconvene into the regular session, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

In Closed Session, the minutes of the December 15, 2020 closed session were accepted.

DEPARTMENT REPORTS:

Administrative Report – Administrative Director Seguss reported that a letter was sent to the Genoa Township regarding Genoa Woods. She indicated that the City would like a mutual agreement for maintenance funding for things such as plowing, seal coating and hot patching, with the Township, as Genoa Woods is not within City limits, but the City has been servicing that area for many years. Director Seguss then reported that a letter has been drafted to Branott Land Group, LLC, who owns a property on Stone Creek Circle. The City has been maintaining this property, although it is not owned by the City. The letter to Branott Land Group, LLC informed them of their options going forward; they begin maintaining the property immediately, the City maintains the property and in turn bills them for the services provided, or they allow the City to obtain ownership of the property. Director Seguss then reported that Aldermen Brust, Stevenson and Di Guido have been involved in the negotiations for the new Waste Management contract coming up. She indicated that she believes the City is not getting a sufficient deal and

suggested extending the contract for 6 months, while the City looks for other provider options. Lastly, Director Seguss reported that the City received a ComEd Openlands Grant and is considering putting in a park in the Riverbend subdivision by the intersection of Preserve Drive and Stearn Drive.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the final draft of the new Budget is almost complete. She indicated that the deadline would be this week for any input, as she needs to get the numbers finalized for the presentation at the March 16th City Council meeting.

Public Works – Streets, Sewer and Forestry Supervisor, Janice Melton reported that the salt shipment has been received, but hopefully it won't be needed any more this season. Supervisor Melton indicated that they have noticed an increase of flow over the last few days, due to all of the snow melting due to the warmer weather.

Police Department – Chief Smith reported that with Susie Smith's retirement, the Police Department is working on filling the gap. Part Time Clerk, Becky Taft will be helping out with the mandatory reporting and filling in when she can; approximately 12 to 16 hours per week. He indicated that he, Deputy Chief Edwards and Sergeant Hathcoat will be assisting with the other duties, such as FOIA requests and subpoena's from attorneys. Chief Smith went over a few highlights of the procedures/laws included in the new criminal justice reform bill. He indicated that body cameras must be worn by all officers by the year 2025; footage cannot be reviewed until the report is written; whenever there is a complaint against an officer, the complainant must sign a sworn affidavit; all complaints stay in officer's file regardless of whether the complaint is founded or not, and no cash bail will go into effect in January 2023.

Mayor's Report – Mayor Vicary announced that City Attorney, Jack Slingerland has tendered his resignation, effective April 30, 2021. Mayor Vicary thanked Attorney Slingerland for his years of service to the City.

ANNOUNCEMENTS – Alderman Di Guido stated that he took advantage of early registration for MetroNet and he received a call that they are now scheduling installation.

Motion to adjourn the regular meeting of the City Council was made by Alderman Lang, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:15 p.m.

CITY OF GENOA
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City Council Meeting Minutes
March 16, 2021
7:00 P.M.

In the absence of Mayor Vicary, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson were present. Alderman Wesner was absent.

Mayor Pro Tem Stevenson and a boy scout from Troop 71 earning a merit badge led the Pledge of Allegiance.

Guest Speaker: None

Motion made by Alderman Brust to accept the minutes of the March 2, 2021 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Carroll to approve payment of the accounts payables for the first half of March 2021, in the amount of \$207,222.90, seconded by Alderman Brust. There was no discussion. Roll call vote was taken. Aldermen Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – James & Lorelee Vassar, who reside in the Derby Estates subdivision, addressed Council regarding their desire to build a barn type structure on the parcel next to their home that they are in the process of purchasing. They indicated that the structure would have a foundation, as well as heat and air conditioning; it would be used for storage and hobby's; would be 1 story, approximately 50'x70'; would be tasteful and as close to their home as possible & obscured by a line of trees. Administrative Director, Alyssa Seguss stated that barns are not allowed in City limits, however a 200 square foot shed is allowed, as well as an accessory cottage. Mr. & Mrs. Vassar stated that they are open to suggestions and would be willing to adjust their structure plans to meet the building requirements. Mayor Pro Tem Stevenson stated that Aldermen would work with staff to look into options and suggested they submit a drawing of what they would like to build and its location.

NEW BUSINESS

CONSIDER THE PURCHASE OF LED COBRA HEAD STREET LIGHTING: Motion made by Alderman Di Guido to approve the purchase of 25 LED Cobra Heads through a ComEd incentive program, not to exceed \$7,088.75, seconded by Alderman Winter. There was some discussion regarding a friend of Alderman Cravatta's doing the work, as he does this work for a living and would save the City approximately \$1,000 on the project. After additional discussion, it was decided that Council would approve the purchase of the lights regardless of who they are purchased from as long as the price does not exceed \$7,088.75. Roll call vote was taken. Aldermen Di Guido, Winter, Cravatta, Brust, Lang, Carroll and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF EQUIPMENT FOR THE WASTEWATER TREATMENT PLANT: Motion made by Alderman Winter to approve the purchase of a drive unit from Walker Process, not to exceed \$24,850, seconded by Alderman Brust. There was a memo in the packet regarding this item. There was no further discussion. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AMENDING THE MUNICIPAL CODE RELATED TO CITY COUNCIL MEETING DAYS: Motion made by Alderman Di Guido to approve an Ordinance amending Title 1, Chapter 6, City Council, Section 3 of the Municipal Code of the City of Genoa, seconded by Alderman Winter.

Alderman Winter stated that 2 candidates are running for Ward 1 to replace Alderman Carroll and suggested checking with those candidates to see if changing the City Council meeting days would be a conflict for them. After further discussion, Alderman Di Guido made the motion to table this item for now, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

CONSIDER A 6 MONTH CONTRACT EXTENSION WITH WASTE MANAGEMENT:

Vaughn Kuerschner from Waste Management approached Council to provide an overview of the new proposed contract costs, as well as a cost saving option. Waste Management is proposing no increase for 2021 and a 3.5% increase each year for the next 4 years. The increase over the past several years has been 3%. Mr. Kuerschner indicated that the 3.5% increase is due to Waste Management not being able to keep up with their rising costs. He then indicated that if Genoa went to every other week recycling, instead of every week, it would save the residents \$2.04 per month and if some residents would need an extra recycling cart, it would be provided at no additional charge. He also stated that 94% of the material collected in Genoa from the "At Your Door" recycling program, has been recycled. Council asked Mr. Kuerschner why Genoa's rates are higher than some other cities. He responded that costs cannot be compared; as different services are provided for various cities. An Alderman asked if there would be a savings if Genoa decreased the number of events that Waste Management provides services for. Administrative Director, Alyssa Seguss responded that it would not be cost effective to do that, as the price reduction would be miniscule. After additional discussion, a few of the Aldermen thanked Mr. Kuerschner for his continued partnership with the City of Genoa over the years, but felt it would be in the City's best interest to have Staff & Aldermen research options and pricing over the next 6 months.

Motion made by Alderman Brust to approve a Resolution providing authority to sign an amendment to an Agreement with Waste Management for a 6-month contract extension, seconded by Alderman Di Guido. There was no further discussion. Roll call vote was taken. Aldermen Brust, Lang, Carroll, Di Guido, Winter, Cravatta and Mayor Pro Tem Stevenson voted yes. Motion carried.

FISCAL YEAR 2021-2022 BUDGET PRESENTATION: Treasurer and Finance Office Manager, Jan Tures provided a brief overview of the Budget. She indicated that the City of Genoa's Budget is 7 million dollars, which is comprised of 16 separate funds and is currently balanced. Other highlights included: the City's General Fund reserves as of 4/30/21 is projected to be \$1,444,770, which is approximately 6 months of expenditures; Police Pension contributions continue to be a challenge, as \$480,000 will be contributed for the FY21/22; the City received \$214,227 from Coronavirus Relief Fund Assistance, which helped off-set costs incurred from the pandemic; Water & Sewer Fund is balanced and payments for the 2020 Bonds for street improvements will be due in June & December 2021. Treasurer Tures then provided an overview of the 5-year Capital Improvement Plan, which outlined multi-year projects, prioritized by importance. The CIP includes larger repairs/maintenance, rehabilitation, construction of new infrastructures, as well as vehicle/equipment replacement. Treasurer Tures then indicated that the CIP will have a fund deficit in the next few years. The current capital improvement fee on the water bills will increase gradually over the next few years to assist with bridging the gap.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the Village of Kingston Sewer Agreement negotiations are not going well. She indicated that she believes the contract goes to a Board Member, their Engineer, City Attorney, Board President and Village Clerk. The new contract begins June 1, 2021 and the City will move forward with their new rates. Director Seguss then reported that she met with Mike Cretsinger, Owner of Genoa Motors and provided him with other options regarding his request for a loan through the City and she will continue to work with him regarding a project he may be interested in doing that would qualify for a CDAP loan. Lastly, Director Seguss stated that the April 6th City Council meeting will be moved to Monday, April 5th due to the Election.

Finance Report – Treasurer & Finance Office Manager, Jan Tures had nothing further after her Budget presentation.

Public Works – Public Works Streets, Sewer and Forestry Supervisor, Janice Melton explained to Council her reason for wanting to bid on the purchase of a 2005 Pelican Sweeper instead of using the budgeted amount to service the current 1982 Pelican Sweeper. The budgeted amount is \$45,000 and the amount of the bid is \$24,850, which is well under the budget amount and the equipment is 13 years newer. There was no vote, but there was no objection from Council to move forward with the bid.

Police Department – Sergeant Hathcoat reported that tax returns cannot be garnished to pay fines and Officer Baxa has been promoted to Detective.

Mayor's Report – None

ANNOUNCEMENTS – The April 6th City Council meeting has been moved to April 5th due to the Election.

Motion to adjourn the regular meeting of the City Council was made by Alderman Di Guido, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:50p.m.

CITY OF GENOA
City Hall
Public Hearing & Special City Council Meeting Minutes
April 05, 2021
7:00 P.M.

Mayor Vicary called the public hearing to order for the Annual Budget for the Fiscal Year beginning May 1, 2021 and ending April 30, 2022 at 7:02 p.m. Roll call was taken. Aldermen Carroll, Di Guido, Stevenson, Winter and Brust were present. Aldermen Wesner, Cravatta and Lang were absent. There were no comments from the public or the Aldermen. Mayor Vicary closed the public hearing. Motion to adjourn the public hearing was made by Alderman Carroll, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:04 p.m.

Mayor Vicary called the regular meeting of the City Council to order at 7:06 p.m. Roll call was taken. Aldermen Carroll, Di Guido, Stevenson, Winter and Brust were present. Aldermen Wesner, Cravatta and Lang were absent.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – Mr. Mark Eddington, Executive Director of the Kishwaukee Water Reclamation District addressed Council. He provided background information as to what the Kishwaukee Water Reclamation District is and what they are seeking. He indicated that they have a state of the art facility and are looking to capture waste water resources by seeking out regional partners. Mr. Eddington explained the project concept, timing and upfront costs. Council had some concerns regarding rate assurance. Mr. Eddington responded that terms would be in the agreement, if the City of Genoa decides to move forward and partner with them.

Motion made by Alderman Winter to approve the minutes of the March 16, 2021 City Council meeting, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Stevenson to approve payment of the accounts payables for the second half of March 2021 in the amount of \$101,347.40, seconded by Alderman Carroll. Roll call vote was taken. Aldermen Stevenson, Winter, Brust, Carroll and Di Guido voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022 FOR THE CITY OF GENOA: Motion made by Alderman Brust to approve an Ordinance adopting the Annual Budget for the Fiscal Year beginning May 1, 2021 and ending April 30, 2022 for the City of Genoa, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER RENEWING A LEASE AGREEMENT FOR OLD CITY HALL AT 113 NORTH GENOA STREET: Motion made by Alderman Brust to approve a renewal of a lease agreement with the Genoa Area Chamber of Commerce for property at 113 North Genoa Street, Unit 2, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER THE USE OF MFT FUNDS FOR THE 2021 STREET IMPROVEMENT PROGRAM: Motion made by Alderman Di Guido to approve a Resolution for maintenance under the Illinois Highway Code, not to exceed \$1,000,000, seconded by Alderman Carroll. There was no discussion. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Brust and Carroll voted yes. Motion carried.

CONSIDER THE CLOSURE OF ROUTE 72 AND USE OF CITY STREETS FOR THE MEMORIAL DAY PARADE:

- Motion made by Alderman Di Guido to approve a Resolution for IDOT approval to close Route 72 (Main Street) for the Genoa Vets Club Memorial Day Parade on May 31, 2021, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Brust and Carroll voted yes. Motion carried.
- Motion made by Alderman Stevenson to approve the use of city streets for the Genoa Vets Club Memorial Day Parade on May 31, 2021, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Brust, Carroll and Di Guido voted yes. Motion carried.

CONSIDER THE EXTENSION OF A PUD ORDINANCE: Motion made by Alderman Stevenson to approve an Ordinance approving an extension of a Final Planned Unit Development for a commercial building located at 705 East Main Street, seconded by Alderman Brust. Roll call vote was taken. Aldermen Stevenson, Winter and Brust voted yes. Alderman Carroll abstained and Alderman Di Guido voted no. Motion carried.

CONSIDER AMENDING THE MUNICIPAL CODE RELATED TO CITY COUNCIL MEETING DAYS: Motion made by Alderman Stevenson to approve an Ordinance amending Title 1, Chapter 6, City Council, Section 3 of the Municipal Code of the City of Genoa, seconded by Alderman Brust. It was brought up that the new meeting day was a conflict for Alderman Cravatta. Administrative Director, Alyssa Seguss indicated that her understanding is that either day (Monday or Wednesday) would potentially be a conflict with Alderman Cravatta's work schedule. His current work schedule was adjusted due to COVID-19, which will most likely change as restrictions are lifted. Roll call vote was taken. Aldermen Stevenson, Winter, Brust, Carroll and Di Guido voted yes. Motion carried.

CONSIDER THE SALE OF SURPLUS EQUIPMENT: Motion made by Alderman Brust to approve an Ordinance authorizing the City of Genoa, DeKalb County, Illinois, to declare certain City property as surplus and approving the sale of said property, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER NO PARKING ON SOUTH STATE STREET: Motion to approve an Ordinance amending Title 6, Chapter 2, stopping, standing and parking, Section 8 of the municipal Code of the City of Genoa. ****This item was tabled due to additional information received that day in the late afternoon****

CONSIDER AMENDMENTS TO FOOD TRUCK REGULATIONS REGARDING SALES TAX AND PERMIT FEES: Motion made by Alderman Di Guido to approve an Ordinance amending Title 3, Chapter 7, Mobile Food Vendors, of the Municipal Code of the City of Genoa, seconded by Alderman Stevenson. There was some discussion regarding keeping the permit fees the same to assist with drawing more businesses to town. Another perspective was that the permits are time consuming and the businesses will recoup their fees fairly quickly with their sales. Roll call vote was taken. Aldermen Di Guido, Stevenson and Carroll voted yes. Aldermen Winter and Brust abstained. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that there will be a Plan Commission meeting on Thursday, April 8th regarding the sub-division of 2 Lots in Derby Estates; the Building Inspector will begin tagging homes that do not have their house number displayed, as it is a public safety concern and lastly, staff met with Kingston representatives regarding the new sewer agreement and most of the minor issues have been resolved, but not the rates yet.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the Budget is balanced.

Public Works – Director Gentile reported that he will be working with staff on a comprehensive report to better understand the breakdown of either going with the Kishwaukee Water Reclamation District or having Genoa build/expand their own waste water treatment plant.

Police Department – Chief Smith reported that 9 new Golf Cart/UTV permits have been issued, in addition to the 14 that were previously issued. So far there haven't been any issues.

Mayor's Report – Mayor Vicary wished both Mayoral candidates good luck and thanked them for their professionalism during their campaigns.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Carroll, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:50 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
April 20, 2021
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present. Quorum present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Di Guido to approve the minutes of the April 5, 2021 City Council meeting, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve payment of the accounts payables for the first half of April 202, in the amount of \$144,348.12, seconded by Alderman Lang. Alderman Di Guido questioned item #20, the payment to MNP Properties, LLC. Administrative Director Seguss responded that MNP Properties is a business downtown that the City reimbursed for cleaning services, due to a water leak caused by the City's buffalo box. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER THE USE OF MUNICIPAL PARKING SPACES AND MUNICIPAL PARKING LOT:

- Motion made by Alderman Stevenson to authorize the use of Municipal Parking Spaces on both sides of Route 72 from Monroe Street to Sycamore Street, parking spaces on the East side of Monroe Street, and the Municipal Parking Lot for Cruisin' from 9 AM to 3 PM for a car show on June 13, 2021, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Di Guido voted yes. Motion carried.
- Motion made by Alderman Lang to authorize the use of Municipal Parking Spaces on both sides of Route 72 from Monroe Street to Sycamore Street, parking spaces on the East side of Monroe Street, and the Municipal Parking Lot for Cruisin' from 9 AM to 3 PM for a car show on September 5, 2021, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.
- Motion made by Alderman Wesner to authorize the use of Municipal Parking Spaces on both sides of Route 72 from Monroe Street to Sycamore Street, parking spaces on the East side of Monroe Street, and the Municipal Parking Lot for Cruisin' from 9 AM to 3 PM for a Trunk-or-Treat event on October 24, 2021, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER AMENDMENTS TO A FAÇADE GRANT AGREEMENT: Motion made by Alderman Cravatta to approve an amendment to Open Door Coffee's Façade Grant Agreement, with the total grant amount not to exceed \$20,544.00, seconded by Alderman Lang. There was discussion regarding the amount of the grant; which was determined that since Open Door Coffee is on a corner and has 2 front façade's, they are eligible for grant money for each of the two sides. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER AN ORDINANCE REDUCING PERMIT FEES FOR NEW HOME CONSTRUCTION: Motion made by Alderman Brust to approve an Ordinance providing a one-year extension of the limited temporary reduction in certain fees as an incentive for new home construction, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Brust, Lang, Wesner, Carroll, Di Guido, Stevenson, Winter and Cravatta voted yes. Motion carried.

CONSIDER THE ANNUAL GARBAGE RATE INCREASE PER THE CONTRACT EXTENSION WITH WASTE MANAGEMENT: Motion made by Alderman Wesner to approve an Ordinance amending Title 4, Chapter 2, Section 5, Rates for Garbage and Recycling Charges, of the Municipal Code of the City of Genoa, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER THE PURCHASE OF LIFT STATION CONTROLS FOR THE RIVERBEND LIFT STATION: Motion made by Alderman Di Guido to approve the purchase of lift station controls from Automatic Controls, not to exceed \$6,068, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

CONSIDER RESOLUTIONS REGARDING 2021 STREET PROJECTS:

- Motion made by Alderman Winter to approve a Resolution of Intent of a M.F.T. / G.O. Bond, seconded by Alderman Carroll. There was no discussion. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.
- Motion made by Alderman Winter to approve a Resolution providing for the retirement of certain Municipal indebtedness by the use of Motor Fuel Tax Funds, not to exceed \$100,000, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.
- Motion made by Alderman Stevenson to approve a Resolution for improvements under the Illinois Highway Code, not to exceed \$96,000, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Di Guido voted yes. Motion carried.

CONSIDER CONCRETE WORK AT CITY HALL AND RIVERBEND: Motion made by Alderman Winter to waive the bid process and approve sidewalks at the new Riverbend Park and concrete work at City Hall, including a handicap ramp railing, not to exceed \$26,718, seconded by Alderman Lang. Alderman Cravatta questioned the amount, as the memo that was written had a different amount than the motioned amount. It was determined that the memo was incorrect. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.

CONSIDER THE REVISED 2021 ANNUAL MEETING LIST: Motion made by Alderman Stevenson to approve the revised 2021 Annual Meeting List, seconded by Alderman Brust. A couple of the Aldermen expressed that changing the meetings from Tuesday nights to Monday nights would be difficult for them to attend due to work schedules and/or being out of town for a long weekend. After additional discussion, consensus amongst Council was to change the City Council meetings to Wednesday instead of Monday. Attorney Slingerland advised tabling the item and having a Special City Council meeting in May to revisit this item. Alderman Wesner made a motion to table the item, seconded by Alderman Cravatta. Voice vote was taken. All voted yes. Motion carried.

CONSIDER AN AMENDMENT TO THE PERSONNEL POLICY REGARDING PURCHASING: Motion made by Alderman Lang to approve an amendment to the purchasing policy within the Personnel Policy, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

DEPARTMENT REPORTS:

Administrative Report – Administrative Director Seguss reported that staff has been working through IT changes. A new server is in place, including a new firewall. Staff has also gotten quotes from MetroNet, which will save the City a couple hundred dollars per month and believes it will be better service. Director Seguss was asked if the City has a back-up internet provider. She responded that it is being discussed. Lastly, Director Seguss indicated that there is a training on May 1st and she encouraged all Council members to attend it.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that she will be begin working on the preliminary steps for the Audit.

Public Works – Public Works Director, Rich Gentile and Streets, Sewer and Forestry Supervisor, Jan Melton were unable to attend the meeting. No report.

Police Department – Chief Smith reported that in 2020 the number of accident reports went down to 54 from 71 accidents in 2019.

Mayor's Report – Mayor Vicary thanked everyone for their support over the years and wished the new Council members luck in their new positions.

ANNOUNCEMENTS – There will be a Special Committee of the Whole meeting on Friday, April 23rd at 7:00 PM with a celebration afterward at the Veteran's Club.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:35 p.m.

CITY OF GENOA
City Hall
City Council Special Meeting Minutes
May 5, 2021
7:00 P.M.

Mayor Brust called the Special meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Stevenson, Winter and Cravatta were present. Alderman Lang was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Motion made by Alderman Pulley to accept the minutes of the April 20, 2021 City Council meeting and April 23, 2021 Special Committee of the Whole Meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for April 30, 2021, in the amount of \$126,582.21, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Winter and Cravatta voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

NEW BUSINESS

APPROVAL OF THE APPOINTMENT OF MELISSA FREUND, WARD 2 ALDERMAN: Motion made by Alderman Cravatta to approve the appointment of Melissa Freund for the Ward 2 Alderman, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Winter and Cravatta voted yes. Motion carried.

MELISSA FREUND WAS SWORN IN AS ALDERMAN IN WARD 2

APPROVAL OF THE APPOINTMENT OF BRENT HOLCOMB, WARD 4 ALDERMAN: Motion made by Alderman Stevenson to approve the appointment of Brent Holcomb for the Ward 4 Alderman, seconded by Alderman Cravatta. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Cravatta voted yes. Motion carried.

BRENT HOLCOMB WAS SWORN IN AS ALDERMAN IN WARD 4

ORDINANCE AMENDING TITLE 1, CHAPTER 6, CITY COUNCIL, SECTION 3 OF THE MUNICIPAL CODE OF THE CITY OF GENOA: Motion made by Alderman Wesner to approve the ordinance amending title 1, chapter 6, City Council, section 3 of the municipal code of the City of Genoa this ordinance changes City Council meeting days from Monday to Wednesday. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVAL OF THE AMENDED 2021 ANNUAL MEETINGS CALENDAR: Motion made by Alderman Stevenson to approve the amended 2021 annual meetings calendar, seconded by Alderman Winter. There was no further discussion. Roll call vote was taken. Alderman Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

ORDINANCE AMENDING TITLE 8 CHAPTER 6, RATES, CHARGES, OF THE MUNICIPAL CODE OF THE CITY OF GENOA, DEKALB COUNTY, ILLINOIS:

Motion made by Alderman Cravatta to approve ordinance amending title 8 chapter 6, rates, charges, of the Municipal Cod of the City of Genoa, DeKalb County Illinois, seconded by Alderman Winter.

This ordinance amends various fees related to water and sewer utility billing:

1: Creates a \$15/1,000 gallons fee for bulk water purchases. Currently, the City charges \$20 per fill up. A more appropriate fee similar to neighboring municipalities should be established by ordinance.

2: Establishes a fee for water meter radios. Currently, the City charges \$155 for a new meter which includes the radio. Staff found that due to the increase in cost of materials (copper, brass etc.) due to COVID related shortages, the City now pays more than \$155 for this equipment. Staff is recommending separating the radio from the meter fee and increasing the combined total to \$200 to reflect true costs. While the total cost is increasing, offering the radio and meter to be purchased separately may represent a cost savings for residents in the event they need either the radio or the meter and therefore are not charged for both. Similarly, to the costs for the meter, the costs for the City to purchase a water meter setter have also increased and the City pays \$385 for this equipment and is only charging \$260, hence the recommendation to change this fee to \$400. Alderman Cravatta asked about the radios and the setter fees; Treasurer and Finance Office Manager, Jan Tures provided a brief overview between the radio and the setter. Alderman Cravatta expressed a concern that if a setter breaks who is responsible for the replacement of it, Treasurer and Finance Office Manager, Jan Tures stated that if the setter was faulty or worn out the City would replace it at no charge to the resident, however if the setter was not working due to neglect on the homeowners it would be the homeowners responsibility.

AUTHORIZE THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR GOVERNMENTAL BODY MAINTENANCE OF TRAFFIC CONTROL DEVICES: Motion made by Alderman Pulley to approve the authorization of the mayor to enter into an intergovernmental agreement for governmental body maintenance of traffic control devises, seconded by Alderman Stevenson. This was explained to the city council that the City's current Intergovernmental Agreement with the Illinois Department of Transportation for maintenance of traffic signals is set to expire June 30, 2021. If approved, the IGA would be for a term of 10 years. Alderman Pulley asked why the intersection of Main and Washington is 50/50 maintenance while the intersection between RT 23 and Main St is 100% of the State; Acting Public works director Jan Melton said that the City completes the maintenance of the traffic signals and then the City will bill the State of Illinois the entire cost for the intersection of RT 23 & Main as that whole intersection is a State intersection; as the intersection of Main and Washington is 50/50 due to it intersecting with 50% State and 50% non State. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

A RESOLUTION DESIGNATING SIGNATORIES FOR THE CITY OF GENOA: Motion made by Alderman Winter to approve the resolution of designating signatories for the City of Genoa, seconded by Alderman Cravatta. This was explained to the city council that the City Council is required to authorize signatories for the purposes of signing various financial documents. Following the commencement of Mayor Vicarys term, staff is recommending a resolution to designate Mayor Brust, the Finance Office Manager, Alderman Stevenson and Alderman Lang as signatories. The Finance Office Manager, Alderman Stevenson and Alderman Lang have been designated as signatories for a number of years, the only change is adding Mayor Brust as a signatory. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

DESIGNATE THE CITY TREASURER AS THE AUTHORIZED OFFICIAL TO MAKE CARDHOLDER CHANGES AT ANY TIME WITH HEARTLAND BANK. Motion made by Alderman Cravatta to approve the designation of the city treasurer as the authorized official to make cardholder changes at anytime with Heartland Bank, seconded by Alderman Winter. This was explained to the city council that with the retirement of Rich Gentile, a new credit card needs to be issued to the Public Works Department. When staff called Heartland Bank to make this change, Heartland Bank explained that the City needs either the council to authorize each specific person to carry a credit card and determine said persons credit card limit or designate one individual that is authorized to make cardholder changes at anytime with Heartland Bank. To the staff's knowledge, this function has always been handled by the Finance Office and they are recommending that the council authorize the City Treasurer to make cardholder changes. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE THE USE OF THE PARK PAVILION AT CARROLL MEMORIAL PARK BY THE GENOA PUBLIC LIBRARY DISTRICT ON JUNE 24, 2021 FROM 1 P.M. TO 4 P.M. AND JULY 1, 2021 FROM 1 P.M. TO 4 P.M. Motion made by Alderman Wesner to approve the use of the park pavilion at Carroll Memorial Park by the Genoa Public Library District on June 24, 2021 from 1 p.m. to 4 p.m. and July 1, 2021 from 1 p.m. to 4 p.m. seconded by Alderman Pulley. This was explained to the Council that the Genoa Public Library District has requested the use of the Park Pavilion at Carroll Memorial Park on June 24, 2021 and July 1, 2021. The Library will provide a certificate of insurance naming the City as an additional insured. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE THE USE OF CENTRAL PARK IN RIVERBEND BY THE GENOA PUBLIC LIBRARY DISTRICT ON JUNE 23, 2021 FROM 9 A.M. TO 11 A.M. Motion made by Alderman Wesner to approve the use of Central Park in Riverbend by the Genoa Public Library District on June 23, 2021, seconded by Alderman Pulley. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

APPROVE A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A FINAL PLAT OF SUBDIVISION. Motion made by Alderman Cravatta to approve a resolution approving and authorizing the execution of a final Plat of Subdivision, seconded by Alderman Winter. This was explained to the Council that the Planning Commission held a meeting and public hearing on April 8, 2021 for the purposes of considering a Final Plat of Subdivision for the Poegel Subdivision. If approved, this Final Plat will combine two residential lots in the Derby Estates Subdivision and vacate an easement between the lots. There are not any utilities within the easement. The Poegels have requested this subdivision because they wish to build a home over the current property line between the lots. If approved, the new lot meets standards within the Unified Development Ordinance. The Planning commission unanimously recommended approval with the

conditions outlined in the resolution. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that she would like to welcome all the new officials and not to hesitate if anyone has any questions.

Finance Report – Treasurer & Finance Office Manager, Jan Tures stated that it is audit time with the current fiscal year ending and a new year starting.

Public Works – Public Works Streets, Sewer and Forestry Supervisor, Janice Melton explained to Council that brush pick up has been taking about 2 – 2 ½ days due to residents setting out more than just brush as this pick up was intended for. At this her suggestion is to limit residents to a 3x5 pile per week for brush pick up. It has been put on Facebook, the City Website and will be put on the water bill; at this time, they will continue to pick up the pile but they will be giving letters to residents informing them that in the future the city will only be picking up a 3x5 pile. Alderman Stevenson suggested a deadline for this information to get out to residents. Alderman Cravatta expressed concern about the size if there happens to be an act of God circumstance vs a resident doing lawn maintenance at this Acting Director of Public Works Melton stated that it may be difficult to determine if it's an act of God or not, however if it's a city tree Public Works will take care of it 100%. Acting Director of Public Works Melton also stated that Public Works spends quite a bit of time mowing and have come to realize with the help of Director Seguss that they have been mowing private resident's lawn. They will be sending out letters explaining to those residents that they will no longer be mowing those areas. Acting Director of Public Works Melton also mentioned about the CCR (consumer confidence report) it is all good for 2020 and will be going out on water billing and presented to council at the next meeting. There was no vote by the council.

Police Department – Chief Smith reported that the department is accepting applications for Police Officer till May 25, 2021. They are looking for 1 officer. Chief Smith also reported that Administrative Director Seguss, the City's building inspector and himself are looking at the property at 682 Park Ave as of May 24, 2021 will be in Adjudication as the owner is now living out of the Country; he also stated that even the realtor can't get into the building. There have also been several complaints of speeding on Madison Street; Chief Smith said that he has the speed trailer there he has also had people come in last week and this week help monitor this; hoping that on May 19, 2021 they can get a report of what is going on, Chief Smith stated that it seems it's not a lot of speeding as it is people rolling the stop signs. Chief Smith has talked with the High School Ag Department who has agreed to help the Park next to Genoa Café look nice by planting flowers, however they will not be mowing this. Chief Smith stated that a resident has submitted an entertainment permit for the date of June 12, 2021; this resident is going to have a live band and lives on the corner of Main St and Stott St, Chief Smith is asking advice from the council if the permit should end at 9 p.m. or 10 p.m. as there was a resident who complained last year due to the noise. The city ordinance for noise is 10 p.m. for quiet time. Alderman Winter and Cravatta said that since quiet time is 10 p.m. we should allow the permit to expire at 10 p.m. There was no vote by the council

Mayor's Report – Mayor Brust welcomed all new members. Mayor Brust and Administrative Director Seguss have been working on getting a few new commissions started, one of the biggest one is the Economic Commissions that will be put together for the 5/19/21 meeting for the Council to look at. Mayor Brust is also looking to start a Beautification Committee and would like 1 or 2 Alderman to come up with the requirements and standards of the committee. The purpose of this committee is to keep the town looking nice it can be for the downtown businesses for new construction, maintenance on buildings and extend to residents homes. Mayor Brust and a few other members attending the new elected officials training act, if you missed it there is a recording that you can go back and listen to, there is also a required test for the new elected officials that

needs to be completed, however the site is down currently; once it is back up and going the new elected officials will be notified and have to complete the test.

ANNOUNCEMENTS – None

Motion to adjourn the Special meeting of the City Council was made by Alderman Wesner, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:35p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
May 19, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers - None

Motion made by Alderman Stevenson to accept the minutes of the May 5, 2021 Special City Council meeting seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for April 15, 2021, in the amount of \$212,631.64, seconded by Alderman Stevenson. Alderman Cravatta asked if every little bill has to be a separate line item; Alderman Lang asked about line item 20, 2020 real estate tax bill, Finance Director Tures stated that this is for the properties that the City owns that have leases on, the other properties that don't have renters or leases are tax exempt such as the properties where the water towers sit. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Winter and Cravatta voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Authorize the Administrative Director to Enter into A Grant Agreement with the DeKalb County Community Foundation for the New Park in Riverbend Project: The City of Genoa has received a Community Needs Grant from the DeKalb County Community Foundation (DCCF) to help in the purchase of park equipment for a park in Riverbend located at 627 Stearn Drive. This lot was originally platted as a park; however, equipment was not installed by the original developer. With this grant in the amount of \$1,500 and developer contribution funds (paid through building permits for new homes in Riverbend), the equipment can now be purchased and installed later this summer. A representative of the DCCF will be attending the meeting to present a check to the Council. The motion above authorizes Staff to enter into the agreement in the packet with the DeKalb County Community Foundation binding the City to commit to non-discrimination, a grant report, publicly recognizing the DCCF for funds when the project is publicized, and also recognizing that the City will be required to return funds if they are used improperly. Motion made by Alderman Holcomb to approve the Administrative Director to enter into a grant agreement with the DeKalb County Community Foundation for the new park in Riverbend Project, seconded by Alderman Cravatta. Manny Penna was present from the DeKalb County Community Foundation who presents the Council with \$1,500 grant to help build the park in River Bend. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Appointment of Boards and Commissions as Stated in Memo from Mayor Jonathon Brust Dated May 14, 2021: Motion made by Alderman Cravatta to approve the appointment of Boards and Commissions as stated in memo from Mayor Jonathon Brust dated May 14, 2021, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Authorize the Closure and Use of South Washington Street by Open Door Coffee from Main Street to the Alley on South Washington Street on June 12th from 8:00 AM to 2:00 P.M. OpenDoor Coffee will be hosting an event on June 12th and will need additional parking for their vendors. OpenDoor Coffee will be responsible for setting up and taking down barricades for the event. OpenDoor Coffee will be required to submit a Certificate of Insurance naming the City of Genoa as an additional insured prior to the event. The Chief of Police has considered this request and *City Council approval is recommended*. Motion made by Alderman Stevenson to approve the Closure and Use of South Washington Street by Open Door Coffee from Main Street to the Alley on South Washington Street on June 12th from 8:00 AM to 12:00 P.M, seconded by Alderman Lang. Alderman Wesner asked what kind of event this is for, Nick Bradic from Open Door Coffee was present to inform the Council of the event; they are calling it a block party to have food trucks, sidewalk chalking, Girl Scouts to have some small carnival games, Dan Dillett will be performing and possibly other things going on. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

An Ordinance Approving a Preliminary Plat of Subdivision for Oak Creek Estates Unit 4 Phase 2 and 3: The City of Genoa received a request for approval of a Preliminary Plat of Subdivision for Oak Creek Estates Unit 4 Phase 2 and 3. The Staff Report in this packet provides an overview of items that were considered in reviewing the request. A Plan Commission meeting was held on May 13th. During the meeting, residents of Ellwood Greens and members of the Plan Commission expressed concerns of storm water drainage that comes from the golf course and gathers within Phase 2 of the project. It was explained that Final Engineering will be reviewed when the petitioner requests a Final Plat of Subdivision and Final Planned Unit Development in the future. *The Plan Commission unanimously recommended to the City Council approval of the Final Plat of Subdivision for Oak Creek Estates Unit 4 Phase 2 and 3 with the conditions outlined in the ordinance (including that Final Engineering will need to be reviewed prior to final approval)*. Motion made by Alderman Cravatta to approve the ordinance of the preliminary plat of subdivision for Oak Creek Estates Unit 4 Phase 2 and 3, seconded by Alderman Lang. Alderman Pulley stated that he would like to have this Plat of Subdivision for Oak Creek Estate Unit 4 Phase 2 and 3 to review before it is finalized especially what is Lot 81 which states service to final sewer well when it becomes finalized through the Planning Commission. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

An Ordinance Annexing the Oak Creek Estates Outlot “A” to the City of Genoa: Upon reviewing the petition for the Preliminary Plat of Subdivision for Oak Creek Estates Unit 4 Phase 2 and 3, it was realized that the “Outlot A” that connects the Oak Creek Estates Subdivision’s future Maple Lane and Elwood Green’s Ellwood Greens Road was not annexed to the City. When annexed, this property will be zoned AG without a zoning hearing. The only function of this lot is to serve as a roadway but it makes sense to annex it as it is part of the City’s Oak Creek Estates Subdivision. Motion made by Alderman Wesner to approve the ordinance annexing the Oak Creek Estates Outlot “A” to the City of Genoa, seconded by Alderman Pulley. No

discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Ordinance Amending Authorizing the City of Genoa, DeKalb County Illinois to Declare Certain Property as Surplus and Approving the Disposal or Sale of Said Property: Included as Exhibit A to this Ordinance is a list of equipment to be disposed of, given to past officials (a Chromebook and cell phone), or sold. The list of equipment to be disposed of all contains either broken or outdated equipment/furniture ranging from 1985 corded phones to a Chromebook from 2016 that no longer functions. Many of the computers and monitors to be disposed of are due to the recent IT updates that replaced all of the computers at Public Works. The Squad to be sold has been replaced. Motion made by Alderman Wesner to approve the ordinance amending authorization to the City of Genoa, DeKalb County Illinois to declare certain property as surplus and approving the disposal or sale of said property, seconded by Alderman Pulley. Administrative Director Seguss stated that the items to keep was the Chromebook and phone as past mayor Vicary had requested to keep these items for his personal use after his term. Chief Smith also stated that the squad car will eventually be auctioned off if they are unable to sell it and it needs about \$1,500.00 worth of work done to it at this time. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Motion to Authorize the Mayor to Sign Final Loan Repayment Amendment with the Illinois Environmental Protection Agency for the Well #4 and Genoa Street Water Main Projects: In the packet is a Loan Repayment Amendment from the Illinois Environmental Protection Agency. The City Council had previously approved these projects and loan with the IEPA and the work has now been completed. The Amendment is due to the \$800,000 of the total \$1,323,883.87 of the project being forgiven, leaving the City to pay \$523,883.87 over a term of 20 years at an interest rate of 1.5%. Also in the packet is the Repayment Schedule showing the City making semi-annual payments of \$15,298.93 (with the exception of the first year). These loan payments have been accounted for in the Fiscal Year 2021-2022 Annual Budget. Motion was made by Alderman Pulley to authorize the mayor to sign final loan repayment amendment with the Illinois Environmental Protection Agency for the Well #4 and Genoa Street Water Main Projects seconded by Alderman Lang. Alderman Cravatta asked if there were any plans to pay off the loan sooner, Finance Director Tures stated that the loan is a set 20-year loan in which the City was more aggressive in the first 8 years and pay less the final years. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

An Ordinance Amending Title 8, Chapter 6, Rates and Charges of the Municipal Code of the City of Genoa, DeKalb County, Illinois: The Ordinance increases both the Inside and Outside Corporate Limits water and sewer rates by 3% which has typically been done each May and states that rates will be increased by 3% annually in May. This ordinance also increases the Capital Improvement Fee from \$3.00 to \$5.00. This ordinance does not include language to amend the Municipal Code to charge multiple unit users as previously proposed.

Effect on utility bills:

| | |
|---|--|
| Water 3% increase = \$.10 / 1,000 gallons | Generates additional \$16,000 in revenue |
| Sewer 3% Increase = \$.10 / 1,000 gallons | Generates additional \$16,000 in revenue |
| Capital Improvement Fee Increase \$3 to \$5 | Generates additional \$48,000 in revenue |

Including the water and sewer rate increase plus the Capital Improvement Fee increase, the average monthly bill (calculated with a 6,000-gallon usage) would increase by \$3.50. *Due to the funds that will be needed in the upcoming Fiscal Years for capital improvements, generating additional revenue for these improvements is recommended.* After discussion Alderman Cravatta made a motion to amend the Ordinance Title 8, Chapter 6,

Rates and Charges of the Municipal Code of the City of Genoa, DeKalb County, Illinois to increase annually in 2021 and 2022 by 3%, and increase the Capital Improvement Fee from \$3 to \$5; seconded by Alderman Holcomb. Administrative Director Seguss explained that if nothing is done with the water rates that starting in year 3 the positive amount in the account will turn negative. The 3% is something that the City has been doing for a long time. Mayor Brust stated that this Ordinance is so that increase can be automatically added every year without coming to the City Council for approval. Alderman Lang stated that she feels that this should come back to City Council even if it is every other year. Alderman Cravatta stated that he would like to possibly increase it more so that we can get ahead of the account becoming red in a couple of years again. There was much discussion from the City Council. Alderman Lang would like to have this come up every other year to the City Council instead of it being indefinitely. Alderman Cravatta made a motion amend the Ordinance Amending Title 8, Chapter 6, Rates and Charges of the Municipal Code of the City of Genoa, DeKalb County, Illinois that the water and sewer rates are increased on the first of May annually by 3% for the years of 2021 & 2022. Seconded by Alderman Holcomb. No further discussion on the amended ordinance. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

An Ordinance Amending Title 1, Chapter 7, City Clerk, and Title 2, Chapter 3, Board of Fire and Police Commissioners, of the Municipal Code of the City of Genoa, DeKalb county, Illinois: The Ordinance attached amends language in the Municipal Code pertaining to the bonds to be held for certain City Officials per State Law. The City of Genoa will pay the premiums of these bonds which are required by State Law. Motion made by Alderman Lang to approve the Ordinance Amending Title 1, Chapter 7, City Clerk, and Title 2, Chapter 3, Board of Fire and Police Commissioners, of the Municipal Code of the City of Genoa, DeKalb county, Illinois seconded by Alderman Winter. Alderman Stevenson asked why this Ordinance was necessary, Mayor Brust stated that Attorney Kelly stated it was necessary. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Authorize the Purchase of Watchguard Video Server and Redaction Software, Body Cameras and Interview Room System from Watchguard Video, Not to Exceed \$23,346. The amount of \$25,000 was budgeted specifically for the purchase of the Watchguard System. The cost breakdown includes the following:

| | |
|-------------------------------|------------|
| Server and Redaction Software | (\$14,240) |
| 3 Body Cameras and Equipment | (\$3,656) |
| 1 Interview Room Camera Setup | (\$5,450) |
| Total Cost | (\$23,346) |

The Server will replace the old system bought in 2012. The Redaction Software is required to block faces and other restricted captures for requests and court purposes. The body cameras will fulfill most of the 2025 state mandate. The interview room camera set up will link squad video and body camera video for a complete case file. Motion made by Alderman Cravatta to approve the Purchase of Watchguard Video Server and Redaction Software, Body Cameras and Interview Room System from Watchguard Video, Not to Exceed \$23,346, seconded by Alderman Wesner. Officer Hathcoat gave a brief description that this will have a larger server and will be able to move video from the car, body camera and interrogation room seamlessly. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Authorize the Mayor to Sign A Master Customer Agreement with Watchguard Video, INC. for the Purchase of Police Video Hardware and Software: This Agreement with Watchguard Video, INC. outlines the equipment that the City is purchasing in item K and their responsibilities for products provided, installation service, maintenance, data protection and retention, and warranties. The Agreement also declares

responsibilities of the City such as protecting the equipment and software by only allowing “Authorized Users” access to the equipment and agreeing to not disclose confidential information. Motion made by Alderman Wesner to Authorize the Mayor to Sign A Master Customer Agreement with Watchguard Video, INC. for the Purchase of Police Video Hardware and Software, seconded by Alderman Pulley. No discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Authorize the Mayor to Sign an Equipment Purchase and Software License Addendum with Watchguard Video, INC: This Addendum states the expectations of software and equipment purchase and delivery and warranties for the WatchGuard software. Motion made by Alderman Holcomb to Authorize the Mayor to Sign an Equipment Purchase and Software License Addendum with Watchguard Video, INC, seconded by Alderman Stevenson. No discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Authorize the Mayor to Sign A Subscription Software Addendum with Watchguard Video, INC: This Addendum states the expectations of the software subscription service purchase and subscription service delivery, access to such subscription service software, subscription service license terms, and warranties for the WatchGuard subscription software. Motion made by Alderman Stevenson to Authorize the Mayor to Sign A Subscription Software Addendum with Watchguard Video, INC, seconded by Alderman Lang. No discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Authorize the Mayor to Sign A Video as a Service Addendum with Watchguard Video, INC: This Addendum states the Body Cameras to be received under Item J, their warranty, software licenses, and warranties. Motion made by Alderman Stevenson to Authorize the Mayor to Sign A Video as a Service Addendum with Watchguard Video, INC, seconded by Alderman Lang. No discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Closed Session: For the purpose of approving the minutes of the previous closed session and For the purpose of discussing the Appointment, Employment, Dismissal, Compensation, Discipline and/or Performance of Specific Employees as Provided for in 5 ILCS 120/2(c): Motion made by Alderman Stevenson to go to Closed Session: For the purpose of approving the minutes of the previous closed session and For the purpose of discussing the Appointment, Employment, Dismissal, Compensation, Discipline and/or Performance of Specific Employees as Provided for in 5 ILCS 120/2(c), seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Reconvene Regular Session: Motion made by Alderman Freund to reconvene regular session, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Appointment of the City Administrator, Development Administrator, Treasurer, Budget Officer, Public Works Director, Chief of Police, City Attorney, and City Engineer: Motion made by Alderman Wesner to Appointment of the City Administrator, Development Administrator, Treasurer, Budget Officer, Public Works Director, Chief of Police, City Attorney, and City Engineer, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that there will be a new sewer agreement for Kingston, Mayor Brust and City Administrator Alyssa are working on a Beatification Committee for downtown and revamping the Economic Development Commission will hopefully be on the next City Council Meeting.

Finance Report – Treasurer & Finance Director, Jan Tures stated that they have till July to complete the audit and that the City received the Certificate of Achievement for Excellence in Financial Reporting this has been received for approximately 14 or 15 years in a row.

Public Works – Public Works Director, Janice Melton stated that plants have been planted in the downtown area, they are waiting for houses to be finished so that they can plant the trees that they have, Public Works will be doing pot hole patching, they will be filling in the hole that is in front of the Fire Department Aqueduct top gate to be installed next week. They have hired a permanent part-time Forestry he has some background for this position, they are also hoping to get a program for tree keeper and Public Works Director Melton will be transferring her information to the program.

Police Department – Chief Smith reported that the department has about 20 applications for Police Officer. High School Graduation is this Saturday but is being held at the NIU Convocation Center, Chief Smith talked to the school about the run that normally takes place during Genoa Days and the school has decided to cancel that event as well. At this time there are 25 total golf cart permits and 5 permits from last year that did not renew; there has been a few complaints of golf carts being rode on the sidewalks in subdivisions but otherwise it is going well.

Mayor's Report – Mayor Brust stated he went to a community champ meeting at which he is networking with other municipalities and it seems that there are events that are going on later in the year such as Cornfest. Mayor Brust congratulated all of the new promotions.

ANNOUNCEMENTS – Alderman Stevenson reminded everyone about the Open Door Coffee Event and also stated that the Winery has opened its newly remodeled patio.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:27p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
June 2, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang were present. Alderman Winter was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – Paul Borek, DeKalb County Economic Development Corporation spoke to the council about the Opportunity Unbound program for DeKalb County to promote community and development in Genoa.

Motion made by Alderman Wesner to accept the minutes of the May 19, 2021 City Council meeting seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Lang to approve payment of the account's payables for April 15, 2021, in the amount of \$102,060.38, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Mr. Gordon Jones approached the City Council with concerns about Item D on Agenda with regards to permitting craft and storage barns as a special use, he wanted to know what the final decision was from planning commission and if any residents living within 500 feet were notified about this special use. City Administrator Segus stated that the planning commission had a lengthily discussion in regards to this permit and indicated that they do not wish to amend the Unified Development Ordinance to allow Craft and Storage Barns; as far as informing the residents, the city is not required to inform the residents individually but a notification was posted in the Daily Chronicle.

OLD BUSINESS - None

NEW BUSINESS

Consent Agenda by Omnibus Vote: 2021 Events

MOTION OF UNANIMOUS CONSENT OF THE CITY COUNCIL FOR USE OF AN OMNIBUS VOTE TO APPROVE THE CONSENT AGENDA. Motion made by Alderman Wesner to approve the unanimous consent of the City Council for use of an Omnibus vote to approve the consent agenda, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Motion to Approve the Consent Agenda that Includes the Following Items:

- **APPROVE THE USE OF CITIZENS'/CARROLL MEMORIAL PARK DURING THE KISHWAUKEE VALLEY WANDERERS' "KAYAK AND CANOE THE KISH" EVENT ON July 10, 2021.**
- **APPROVE THE USE OF CITIZENS'/CARROLL MEMORIAL PARK DURING THE GENOA AREA CHAMBER OF COMMERCE'S "LUCHA LIBRE WRESTLING" ON SEPTEMBER 10, 2021**
- **APPROVE THE USE OF CITIZENS'/CARROLL MEMORIAL PARK DURING THE KISHWAUKEE VALLEY WANDERERS' "VOLKSFEST" EVENT ON SEPTEMBER 11, 2021.**
- **APPROVE THE USE OF CITIZENS'/CARROLL MEMORIAL PARK DURING THE KISHWAUKEE VALLEY WANDERERS' "FAMILY FUN FEST" EVENT ON SEPTEMBER 12, 2021**
- **APPROVE A RESOLUTION AUTHORIZING A TEMPORARY ROAD CLOSURE FOR THE GENOA-KINGSTON HIGH SCHOOL HOMECOMING PARADE**

The Genoa-Kingston School District would like to request to have their Homecoming Parade on Friday September 24, 2021. The parade starts at 3:30 pm and stages at the parking lot located at Railroad and Sycamore Street. The parade will go South on Sycamore, West on Main Street, North on Washington and West on Second Street. The parade will end at the Genoa Middle School. If approved, this Resolution will be sent to IDOT for approval to close Route 72 for the parade. Alderman Cravatta asked about the Lucha Libre Wrestling event, Brian Wallace was in attendance and explained that Luchadora out of Aurora will be at the event, this will be a family friendly event and there will be a cost to get into the event. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Consider an Intergovernmental Agreement Between the City of Genoa and the Genoa Township Park

District: This Intergovernmental Agreement with the Genoa Township Park District formalizes the transfer of 80% (previously 76%) of the Riverbend Special Service Area funds to the Genoa Township Park District. These funds that are transferred to the Genoa Township Park District are for the costs of maintaining the parks as well as providing in district rates to the residents within the Riverbend Subdivision (which is not within the Genoa Township Park District). This is not a new SSA tax. The concept of the SSA tax, which was established in 2004, was within the Riverbend Annexation Agreement and intended for the purposes above.

The only change from the informal agreement in place for almost 20 years is that the amount transferred to the Genoa Township Park District is 80% (\$58,770 in FY 2021-2022) of the funds, rather than 76%. After discussion, it was decided that the Park District would be responsible for repairing the equipment but would need additional funding to cover these costs. As a matter of due diligence, Staff evaluated the costs of maintaining these parks and found that the Park District is a significant cost savings for maintenance when compared to a third party (the City does not have enough Staff to do this in house). In addition to the savings for mowing, the Park District also provides in district rates to Riverbend Residents and this can be a cost savings of hundreds of dollars a year for some families. Lastly, the repair and replacement of equipment can be very costly and special service area funds will be needed in the next 5 years to replace park equipment, which will be the responsibility of the Park District to budget for.

As a matter of clarification as to how the SSA relates to property taxes, the Residents within Riverbend pay \$.06/\$100 EAV to Kingston Township Park District and \$.50/\$100 of EAV to the Riverbend SSA. Other non-

Riverbend residents within the boundaries of the City of Genoa and the Genoa Township Park District pay \$.56/\$100 EAV to the Genoa Township Park District. The SSA was designed so that Riverbend Residents do not pay more on their tax bill due to being in two Park Districts as opposed to other City Residents.

Motion made by Alderman Lang to approve the Intergovernmental Agreement Between the City of Genoa and the Genoa Township Park District, seconded by Alderman Stevenson. Alderman Stevenson asked if both parties agreed on this; Paul Bafia Executive Director of the Park District was present and assured the council that it was agreeable with the Park District. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve the Purchase of Playground Equipment From Team Reil, Inc., Not to Exceed \$36,691: Within the packet is a quote and a rendering of park equipment to be installed at the park located at 627 Stearn Drive in Riverbend. This equipment should have been installed by the original developer of the Riverbend subdivision in the early 2000's. Since the subdivision is now out of litigation and the park property has been deeded to the City, the City can now complete this park using developer contribution funds (paid through building permits for each home in Riverbend). The city has coordinated with the Park District given their experience in designing parks and purchasing equipment. The Park District has had good experiences with Miracle playground equipment and also good experiences with Team Riel, a local company. Staff applied for a DeKalb County Community Foundation Grant to help with the purchase of the park equipment and \$1,500 was received. After installation of the equipment and completion of the park, maintenance of the park and future maintenance and/or replacement of the equipment will be paid for by the Park District through Riverbend Special Service Area funds.

Motion made by Alderman Wesner to approve the purchase of playground equipment from Team Reil, Inc., not to exceed \$36,691 seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Discussion Regarding Permitting Craft and Storage Barns as a Special Use: On May 13, 2021, the Plan Commission discussed amending the Unified Development Ordinance to allow Craft and Storage Barns as a Special Use in the Suburban Residential District. Staff recommended that this Special Use have the recommendations outlined in the Staff Report within the Council packet. While the Plan Commission discussed more restrictive requirements for some time during the meeting, the entire Plan Commission agreed that they would prefer not to amend the UDO to allow Craft and Storage Barns as a Special Use. Some comments that were made include that as a Plan Commission Member and resident, they would not want to live next to a barn. There was also a discussion that the land could be better used. Staff explained that the property for which the request to allow barns originates from has sat vacant for 20 years, the Plan Commission agreed that they rather have the property remain empty then try to use it for an undesirable use. The Plan Commission is a recommending body. Staff is requesting direction from the City Council as to whether or not the City Council wishes to allow Craft and Storage Barns as a Special Use in the Suburban Residential District prior to Staff preparing an ordinance. The Council indicated that they do want to allow Craft and Storage Barns as a Special Use. City Administrator stated that they will prepare the ordinance and bring it to city council for approval, if it is approved the residents that requested the amendment would have to request a special use permit, have to go through zoning which would include a public hearing.

An Ordinance Amending Title 2, Chapter 4, Economic Development Commission, of the Municipal Code of the City of Genoa, DeKalb County Illinois This Ordinance amends the Chapter of the Municipal Code that created the Economic Development Commission. The EDC has not met in well over a year. With reorganizing by appointing new members and reprioritizing with new goals and objectives, the hope is to

create inspiration and interest in the EDC. Motion made by Alderman Lang to approve the ordinance annexing Title 2, Chapter 4, Economic Development Commission, of the Municipal Code of the City of Genoa, DeKalb County Illinois, seconded by Alderman Holcomb. No discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

An Ordinance Creating Title 2, Chapter 9, Downtown Beautification Commission, of the Municipal Code of the City of Genoa, DeKalb County, Illinois: This ordinance creates a new Commission, the Downtown Beautification Commission. The Mayor and Staff reviewed Beautification Committees in several other municipalities and created the ordinance in the packet that aligns with the intention of the Committee. If approved, Commission members will be appointed at an upcoming meeting, Motion made by Alderman Pulley to approve the ordinance Creating Title 2, Chapter 9, Downtown Beautification Commission, of the Municipal Code of the City of Genoa, DeKalb County, Illinois, seconded by Alderman Holcomb. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Consider an Amendment to the City's Water and Sewer Work Reimbursement Agreement: Within the packet is an amended "Water and Sewer Work Reimbursement Agreement". For a number of years, the City has loaned property owners funds for costs of repair and replacement to their water and sewer utility infrastructure. Residents pay these loans back with each utility bill over a period of 36 months. With the increase in materials, costs for repair and replacement of this infrastructure have also gone up. For this reason, an increase in the loan amount from \$3,500 to \$4,000 is recommended. These agreements are currently approved by Finance Office Staff. Included in the amendments to the agreement is language to clarify that these agreements with residents are administratively approved, which is not clear in the current agreement. The term of the agreement has also been added to the agreement language. Motion was made by Alderman Lang to authorize the amendment to the city's water and sewer work reimbursement agreement, seconded by Alderman Holcomb. Alderman Stevenson asked how often this happens; Finance Director Tures stated that it does not happen that often. Alderman Cravatta asked how the city determines if it is the homeowner's responsibility or the City's, Public Works Director Melton stated that they have factors to determine this and they strongly recommend that the homeowner get 3 quotes to have the work completed. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that she has emailed Alderman that still need to complete open meetings act training, Public Works Director Melton and City Administrator Seguss have been working with Rick Hoffman on unit 4 phase 1 in Oak Creek, they are putting the final lift on the road have put bike paths along the pond. The next Planning Commission meeting on 6/13 will be cancelled. Head shots for the city council will be at 6:15 pm on June 16, suggestion of business casual dress.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time.

Public Works – Public Works Director, Janice Melton stated that Hill Street improvements are going to be starting with a target date of June 14th, residents during this time will have limited access to homes (they will be notified of this), curb removal, storm sewers enhanced and sidewalks being done. City Administrator will Segus will get a tentative schedule out to City Council.

Police Department – Chief Smith reported that he just completed a 40-hour school resource class with all the updates, changes and mandates. There was a Memorial Day Service, Middle School graduation was held on 6/1 with two different ceremonies. There was a resident in Ward 4 that made several complaints of ATV/UTV/Golf Carts drag racing, at this time the police department has not had any other complaints of this extreme, the resident would like signage throughout town warning people that the city allows these in town at which this time Chief Smith does not feel this is necessary. There are tall weeds in Derby Estates there are 4 lots they sent letters to that they have until 6/10 to mow, the center area of Stone Creek Cir will also have till 6/10. The Trackside Restaurant and the pile of concrete over in River Bend will be on the adjudication for June. The Police Department has received 17 police applications with the next step being a written test on 6/19 at 9:00am.

Mayor's Report – Mayor Brust informed everyone of the passing of Mr. David Jepson who was an integral part of our finance department and he was the one who started the certificate that we have received the last 14 years. Our deepest sympathies go out to family and friend of David's, the visitation is tomorrow 6/3 from 4-6pm. There have been many questions from residents on Facebook about water bills and changes that the city has done. The city is making some changes internally to be more transparent with the residents regarding capital improvements, they are getting a template together to put on the city website to keep residents informed.

ANNOUNCEMENTS – There were no announcements

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:55 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
June 16, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Stevenson to accept the minutes of the June 2, 2021 City Council meeting seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the amended account's payables for June 15, 2021, in the amount of \$133,414.13, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Lynn Romke spoke to the City Council in regards to something that she read about our American Flag having fringe around the edge which stated “The altering of the American flag, by adding the fringe, mutilates the flag and is against the Uniform Code of Military Justice. The Gold Fringe Flag Stands for no Nation and no Constitution. It stands for Admiralty Law! Not Constitutional law, not Common Law, but the law that has taken over our nation and court system! It represents Martial Law!” When asked Ms. Romke was not able to produce a source of this quote. City Administrator Seguss informed Ms. Romke that the staff will look into this and change the flag if needed. Dennis Di Guido spoke to the City Council with some concerns he asked that trees in Willow Glen Subdivision be trimmed as they are covering some sidewalks, he wanted to know if the City Council Packet could be available online so that residents are able to look and participate in concerns they may have. He has noticed with the warmer weather that there are more UTV's out that are not following the guidelines of the City Ordinance. He also addressed the Alderman's information on the City's webpage needs to be updated with the correct information and on Mayor Brust's page that is on the city website stating that there are many grammar mistakes on the mayor's portfolio and that his portfolio is basically just his campaign statements.

OLD BUSINESS - None

NEW BUSINESS

DISCUSS REDUCING THE GENOA TOWNSHIP PARK DISTRICT FITNESS CENTER'S RENT:

Motion made by Alderman Winter to discuss reducing the Genoa Township Park District Fitness Center's rent by 50% for the remainder of 2021 and 25% in 2022, seconded by Alderman Stevenson. There was quite a bit of discussion from the City Council about this reduction. Public Works Director Melton stated that the city has had complaints from the Park District with it being too hot; after further investigation they found that the ceiling tiles in one of the rooms had been removed. The Park District was asked to put them back as it was causing the cooling system to not function correctly, this was completed on 5/27/21. The city is paying approximately \$4500 for a new cooling conditioner and it costs approximately \$35000.00 for maintenance for

the entire building per year. Alderman Winter asked what the balance is on the rent forbearance that the Park District participated in with the city, Finance Director Tures stated it was \$9,552. There was discussion from the Council about possibly lowering the rent 25% but locking in another 5-year contract. This was tabled for further discussion.

CONSIDER AN ECONOMIC DEVELOPMENT SERVICES AGREEMENT:

Motion made by Alderman Stevenson to approve an agreement with Jock Sommese to work as an Economic Development Consultant for the City of Genoa, seconded by Alderman Holcomb. Jock Sommese was present and explained how he can help the city bring new business into the community but also help with the existing businesses grow and expand. There was some discussion about how to pay for these services, Mr. Sommese stated that there will be some items that will be paid by the State and other items through the city. City Administrator Seguss stated that the City funding will come out of the CDAP Fund for now. This is a 6-month contract and at the end of the 6 months it should give a clear picture if the City should continue the contract or cancel it. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Consider an Agreement with Metronet for Phone, Internet, and Cable Services for Municipal

Buildings: Motion made by Alderman Cravatta for the agreement with Metronet for the City of Genoa to receive phone, internet, and cable services for municipal facilities. There was no further discussion, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Consider the Purchase of a Downtown Clock from Chompko L.A., Not to Exceed \$12,715: Motion made by Alderman Wesner for the purchase of a downtown clock from Chompko L.A., not exceed \$12, 715, seconded by Alderman Pulley. The council stated that it was a great looking clock, Alderman Cravatta asked if this was being paid for by a grant; City Administrator Seguss stated that this will be paid for by the CDAP Fund; the amount that is being approved does not include what the electrician will charge if one is needed. There was discussion about the lighting and the council agreed that if we can choose what lighting will light up the clock soft lighting is preferred. There is a 3-year warranty on the clock as well. Roll call was taken Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Discuss the Draft Kingston Sewer Agreement: Motion made by Alderman Wesner to discuss the draft of the Kingston Sewer Agreement seconded by Alderman Pulley. Genoa and Kingston signed a 40-year Sewer Treatment Agreement in 1978. This Agreement was extended an additional 3 years and expired earlier this month. One concern from the 1978 agreement that needed to be addressed with this new agreement is Kingston's usage. They are allotted 1,000 population equivalents (P.E.'s) per day, which is sometimes exceeded month to month. Genoa has asked Kingston to install an electronic meter so that Genoa can read the flow daily instead of on a month-to-month basis, which they have agreed to. A 10% penalty will be charged on days the flow exceeds 1,000 P.E.'s. During negotiations, the City has also discussed with Kingston rates and fees that the Village pays. Under the 1978 agreement, Kingston pays 76% of the rate because they maintain their own collection system and Genoa only provides treatment. Currently, Kingston pays 76% of the

in-city limits rate. Kingston also pays one single \$5 capital fee and one single user charge for the entire Village because they only have one meter read by Genoa. For 2020, Kingston was billed a total of \$80,603. In the draft agreements, Genoa has asked Kingston to pay 76% of the out of city limits rate (1.5 x the in-city limits rate) and a capital fee and user fee per unit, rather than per meter, which they have not agreed to. There was quite a bit of discussion from the city council; they are concerned that the Village is paying less than Ellwood Greens who pays Genoa's out of town rates. There was discussion that the Village needs to get their own treatment plant and if that took place that would free up approximately 10% of Genoa's waste treatment. City Administrator Seguss and Mayor Brust are going to negotiate further with the Village to come to an agreeable contract on both sides and will report back to the council.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that the Hill Street improvement will begin on 6/17/21 and she has a time line that she will hand out to all the city council members. There will be a more detailed reports on Facebook as the projects move forward for the residents to see.

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are continuing to work on the audit and that the auditors will be at City Hall for a full week in July.

Public Works – Public Works Director, Janice Melton stated that she met with the concrete contractor in regards to the Hill Street improvement; they will be starting on the South side of the street then move to the North side so that residents have a place to park while the curbs are being completed, this will take approximately 14 days. Golf cart signs have been ordered. She would also like to have the residents be aware of the current drought situation and move to have watering done on even and odd days. At this time our well is about 3' lower than what it was in December. There is no issue with running out of water at this time but she would like to be cautious until we get some rain. There will be a posting on Facebook, City Website and back of the water bill about watering on even and odd days to inform residents.

Police Department – Chief Smith reported that they have completed a 20-day report for Madison Street; there are 35,780 vehicles using this street in that time. From 12:00pm-8:00pm is when the majority of the violations have occurred; the department will conduct another report at a later time. He thanked Public Works for setting out barricades for the events that took place over last weekend for the car show, Open Door Coffee's event and the Winery had an event going on as well. Was great seeing everyone out and enjoying the city again.

Mayor's Report – Mayor Brust stated that Administrative Director Seguss and himself attended a logistics conference in DeKalb, they are getting a lot certified that the rail road is interested in and continuing to look to see what economic developments we can get to come into the city.

ANNOUNCEMENTS – Mayor Brust announced the passing of City Employee Matt Dyson, he was a great guy and will be missed greatly by the city. A moment of silence in memory of Matt was observed.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:30 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
July 7, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the June 16, 2021 City Council meeting seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for June 30, 2021, in the amount of \$152,699.25, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Resident Lori Curley had a question about agenda item Deputy Mayor; she was wondering why the need to have a Deputy Mayor and a Mayor Pro Term? Mayor Brust stated that this position is to fill additional responsibilities to work load and to act as a liaison for committees and commissions that the current mayor is not able to attend.

OLD BUSINESS - None

NEW BUSINESS

Appointment of Rob Lange to the Economic Development Commission: Motion made by Alderman Lang to approve the appointment of Rob Lange to the Economic Development Commission. Seconded by Alderman Holcomb; Mayor Brust stated that he was thrilled to have Rob he owns Cruzin in town and feels he would do a great job on the EDC. Alderman Winter asked if he was filling a vacant seat or adding an additional seat, City Administrator Seguss stated that when the EDC was reformatted Chamber Director Krissy Johnson became an ex-officio member so Rob will be filling in her seat. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve the Use of the Municipal Parking Lot by Prairie State Winery on August 20, 2021 from 12 PM – 7 PM: Motion made by Alderman Wesner to approve Prairie State Winery to use the Municipal Parking Lot from 12 pm to 7 pm on August 20th to host an “appreciation BBQ” for their wine club members. Seconded by Alderman Pulley. The Winery intends to have music in the parking lot along with barbecuing and their slushie machine available. The Winery will be roping off the area and only allowing one entrance where wrist bands and guest check-in will be required. Wine members will be picking up their wine subscription which may be opened at the event and the slushie machine will be available but the Winery doesn't intend to serve additional wine. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

DISCUSS REDUCING THE GENOA TOWNSHIP PARK DISTRICT FITNESS CENTER'S RENT:

Motion made by Alderman Stevenson to discuss reducing the Genoa Township Park District Fitness Center's rent by 50% for the remainder of 2021 and 25% in 2022. Seconded by Alderman Lang. Paul Bafia Executive Director and Holly Ber Fitness Center Director were present to discuss the reasoning for the rent reduction. They explained that COVID took a big hit with the fitness center due to having to close down from March 2020 to July 2020, then when they did open back up members had to wear masks while working out at all times and other members just were not ready to come back. They have done their best to cut where they could with staff, hours, marketing etc.; they have tried to get creative and do at home workouts. Alderman Cravatta proposed that 50% is a large reduction and would like to propose a 25% reduction with Jock from SBC to take a look at everything and help to get more revenue in. Alderman Stevenson proposed getting rid of debt from last year and do a 50% reduction in rent and re-evaluate at the end of the year. City Administrator Seguss will take a look at the offer and present again to the council.

Approve an Ordinance Creating Title 1, Chapter 18, Deputy Mayor, of the Municipal Code of the City of Genoa, DeKalb County, Illinois: Motion made by Alderman Wesner to approve an Ordinance Creating Title 1, Chapter 18, Deputy Mayor, of the Municipal Code of the City of Genoa, DeKalb County, Illinois, seconded by Alderman Pulley. Mayor Brust and Staff have drafted the ordinance within the packet to amend the Municipal Code to create the position of Deputy Mayor. The Deputy Mayor, among other tasks delegated by the mayor, would conduct City Council and Committee of the Whole meetings in the mayor's absence, attend public engagements as representative of the city at the request of the mayor, and attend board and commission meetings as assigned by the mayor. City Attorney Cahill stated that by creating this Ordinance the council is being proactive that if something should happen to our current mayor there is already someone in place to take the position, this position is a one-year term position and will be re-voted on every year by the council as to who will fill this position. Alderman Pulley stated that he has had a few residents contact him with concerns about this roll. Alderman Stevenson asked if there was extra pay for this, City Attorney Cahill stated that you cannot give an Alderman more pay for this roll. Roll call vote was taken. Aldermen Wesner, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Alderman Pulley and Alderman Winter abstained. Motion carried.

Approve the Appointment of Alderman Chuck Cravatta as Deputy Mayor of the City of Genoa: Motion made by Alderman Wesner to approve the appointment of Alderman Chuck Cravatta as Deputy Mayor of the City of Genoa, seconded by Alderman Lang. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Ordinance Providing for a Mayor Pro Tem for the City of Genoa: Motion made by Alderman Cravatta to approve an ordinance providing for mayor pro tem for the City of Genoa, seconded by Alderman Pulley. State law authorizes the City of Genoa to designate a Mayor Pro Tem. Alderman James Stevenson has served as the Mayor Pro Tem since 2013. This Ordinance would designate Alderman James Stevenson as the Mayor Pro Tem, who would act in his official capacity in the absence of the Mayor and Deputy Mayor. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an IDOT Resolution Allowing Motor Fuel Tax Funds to be Appropriated to the City of Genoa for Street Lighting and the Purchase of Road Salt, Not to Exceed \$95,000: Motion made by Alderman Wesner to approve IDOT resolution allowing motor fuel tax funds to be appropriated to the City of Genoa for street lighting and the purchase of road salt, not to exceed \$95,000, seconded by Alderman Stevenson. The Illinois Department of Transportation requires that the City approve and file annually a Resolution for street maintenance that will be paid for using Motor Fuel Tax (MFT) funds. In Fiscal Year 2021-2022, street maintenance costs to be paid for using MFT funds include the purchase of \$15,000 of road salt and also the electricity cost for street lighting which is estimated at \$80,000. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Agreement with Service Concepts for A Mechanical Maintenance Agreement at the Municipal Building, Not to Exceed \$5,480: Motion made by Alderman Wesner to approve an agreement with Service Concepts for a mechanical maintenance agreement at the municipal building, Not to Exceed \$5,480, seconded by Alderman Winter. The City of Genoa has contracted with Service Concepts for (HVAC) maintenance services for a number of years. This quote does not include call-outs when a repair is needed but is the same as services that have been provided previously. The contract presented by Service Concepts would be effective until August of 2022. Alderman Stevenson asked if there were any other bids from other service companies; City Administrator Seguss stated that Public Works Director Melton has gotten another quote from DeKalb Mechanical at which point they are comparable to Service Concepts however we will also be using DeKalb Mechanical for service calls. Public Works Director Melton states that Service Concepts has been working on the equipment and is familiar with everything that has been and needs to be done. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Agreement with Service Concepts for A Mechanical Maintenance at the Public Works Building, Not to Exceed \$2,940: Motion made by Alderman Winter to approve an agreement with Service Concepts for a mechanical maintenance at the public works building, not to exceed \$2,940, seconded by Alderman Holcomb. This contract includes the same maintenance services that have been provided previously by Service Concepts, however, the Public Works Director removed methane boiler from the maintenance agreement because it is not being used at this time. This represents a cost savings of \$945. This contract would be effective until August of 2022. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Ordinance Amending the Annual Budget for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021 for the City of Genoa, DeKalb County, Illinois: Motion made by Alderman Lang to approve an ordinance amending the annual budget for the fiscal year beginning May 1, 2020 and Ending April 30, 2021 for the City of Genoa, DeKalb County, Illinois, seconded by Alderman Stevenson. After each budget year, the City is required to amend the budget when the expenditures in a fund exceed the amount budgeted in that fund. For Fiscal Year 2020-2021, the Bond Capital Fund as well as the Garbage Fund require amendments. There was not a revenue budgeted for the Bond Capital Fund and of course there was not an expenditure included in the budget either. The Garbage Fund also requires an amendment to the expenditures, as the actual expenditures were \$2,260 over budget. The Garbage Fund is typically amended each year as it is

difficult to estimate the number of new homes that will receive service as well as those homes that were vacant and are now occupied. Finance Director stated that there really was not much to change, the bond was added due to it not being in the original budget and the reason why the garbage is higher is due to the fact that it is hard to predict a total. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Ordinance Amending the Unified Development Ordinance to Allow Craft and Storage Barns as A Special Use in the Suburban Residential Zoning District: Motion made by Alderman Pulley to approve an ordinance amending the Unified Development Ordinance to allow craft and storage barns as a special use in the suburban residential zoning district, seconded by Alderman Lang. A public hearing to consider Craft and Storage Barns was held on May 13th. The Plan Commission discussed more restrictive regulations than what was originally proposed by Staff, however, the Plan Commission ultimately indicated that they do not wish to amend the Unified Development Ordinance to allow Craft and Storage Barns. Staff incorporated feedback from the Plan Commission in the draft ordinance to be considered by the City Council. Some feedback incorporated includes 50' side and rear setbacks, requiring a driveway, and adding to the definition of commercial uses that are not allowed. If approved by the Council, the residents interested would need to file a petition for annexation and a plat of resubdivision to combine their two lots to equate to 6 acres and meet the 5-acre minimum requirement. They would also apply for a special use permit, which would be considered by the Plan Commission to which they would provide a recommendation to the Council. Dependent on the petitioner, this could occur in September. Alderman Wesner expressed a concern about what happens if the property sells, City Administrator Seguss stated that if the property sells the ordinance states that the craft and storage barn has requirements for setbacks and a minimum of 5 acres to keep from having barns in any residential districts randomly. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Amended Agreement with Metronet for Phone, Internet, and Cable Services for Municipal Buildings: Motion made by Alderman Stevenson to approve an amended agreement with Metronet for Phone, Internet and cable services for municipal buildings, seconded by Alderman Winter. At the most recent City Council meeting, the Council approved an agreement with Metronet for services amounting to \$813. Metronet contacted the city shortly after explaining that a few phone numbers were left off this agreement and the price would need to be changed accordingly. These phone numbers belong to alarms and other lines that will now be cancelled. The new total for services is \$1,018. With this in mind, while this isn't as large of a cost savings as was previously stated, Staff is hopeful to receive better service from Metronet, however, hiccups are anticipated with the transition. There has also been an addendum added to the agreement that if there are chronic issues with Metronet, the City can cancel the agreement. Based on Metronet's definitions of chronic issues that would allow the City to end the City's contract, there have been "chronic" issues with Frontier in the past. The city currently pays \$1,494 for Frontier and Charter services combined. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that the city is sending out about 10 waste hauling requests for proposals and is hopeful to get out by end of week. Would like to have all bids back by July 30, 2021. Looking to get some feedback from the council in regards to Kingston Township waste water agreement; the mayor met with Kingston and the agreement came up and Kingston would like the City of Genoa to participate in the Kishwaukee Water Reclamation District which has been brought up to council before and at this time our system is not at capacity and we do not need to move forward with that expense at this time, that has been communicated with Kingston. There has still not been any progress on the agreement and the staff is asking if the council would be ok if they put a date on the agreement to be finalized by August 15, 2021 at which time if it is not then the Village of Kinston will pay non resident rates by ordinance. This is to try and get the Village to sit down with the city to come to an agreement. There was no disagreement from the council. Alderman Wesner asked about the empty lot on the corner of Prairie and 72; City Administrator Seguss stated that the gentleman that is wanting to build the building is working with another investor in town who has the means to build the building without having to have 3 businesses before construction can take place.

Finance Report – Treasurer & Finance Director, Jan Tures stated that the auditors will be here next week for 2-3 days with the other days virtual.

Public Works – Public Works Director, Janice Melton stated that there is a new flow chart for public works; it takes about 2 years to fully train a new employee fully. CES the engineer will be on site tomorrow doing some more pouring and hopefully able to get some gravel for residents' driveways.

Police Department – Chief Smith reported that they will be conducting police interviews next week July 14, 2021; the week after that Police and Fire meet to hopefully have a finalized list by August 1, 2021. Chief Smith has starting calling out to residents who have their UTV/Golf Cart stickers to make sure they have slow moving emblem; this will be added to the check list for future registration. There were a lot of fireworks calls. K-9 was called out twice to Sycamore and both times were a success. Genoa assisted Kirkland with traffic for the Parade and Fireworks. Officer Edwards on June 19th celebrated 24 years with the department.

Mayor's Report – Mayor Brust stated that he attended the ribbon cutting today at Cruzin and talked with some residents and business owner who is interested in opening up another restaurant in town.

ANNOUNCEMENTS – City Administrator Segus wanted to mention that the Planning Commission meeting is tomorrow night at 7 pm for anyone who would like to attend; they are discussing a commercial building that needs to be rezoned as a 4-unit multi-family building, the council will see the recommendation for this on 7/21/21. The community garage sales are this weekend

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:40 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
July 21, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang were present. Alderman Winter was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Freund to accept the minutes of the July 7, 2021 City Council meeting seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Stevenson to approve payment of the account's payables for July 15, 2021, in the amount of \$117,732.82, seconded by Alderman Pulley. Alderman Lang asked about line item #29 the charge for the Radar if this was an annual cost, Chief Smith stated that this was an annual cost for all of the squad cars. Alderman Cravatta asked about line item #31 if this was to repair the chiller at City Hall, Public Works Director Melton stated that this was for the mother board for the chiller however there will be another large charge in repairing the chiller. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Proclaim July 30th – August 1st Veterans Weekend: Mayor Brust read the proclaim honoring our Veteran's, Senior Citizens, First Responders and Health Care Workers, proclaiming July 30th-August 1st as Veterans weekend.

Approve the Use of Citizens' / Carroll Memorial Park by Kara Lee on September 19, 2021 from 1 PM to 4 PM: Motion made by Alderman Wesner for approval to utilize Citizens' Park for a public fund-raising event, seconded by Alderman Lang. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Ordinance Approving the Rezoning of and Issuance of a Final Planned Unit Development for A 4-Unit Multi-Family Building Located at 307, 309, 311, and 313 Jackson Street: Motion made by Alderman Stevenson to approve the ordinance for the rezoning of and issuance of a final planned unit development for a 4-unit multi-family building located at 307, 309, 311 and 313 Jackson Street, seconded by Alderman Pulley. The City of Genoa received a request for a rezoning and Planned Unit Development for an *existing* 4-unit multi-family building. There is currently a 4-unit multi-family building located at 307-313 Jackson Street, which is an illegal nonconforming use as it appears the nonconforming use (the living space on

a first floor in the Central Business and Civic District) began following the adoption of the Unified Development Ordinance and therefore making it illegal. By rezoning the property to residential, residential on the first floor is allowed with a special use. The Plan Commission held a Public Hearing on July 8, 2021. The Plan Commission unanimously recommended approval of the rezoning of 307-313 Jackson Street from Central Business and Civic District to City Residential, as well as the proposed Planned Unit Development for a 4-unit multi-family building with the conditions outlined in the Development Project Review Report. Following the meeting, an ordinance was drafted incorporating the rezoning as well as the P.U.D. with conditions recommended by the Plan Commission. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Intergovernmental Agreement Between the City of Genoa and the Genoa Township Park District: Motion made by Alderman Cravatta for an agreement with the Park District, seconded by Alderman Lang. This formalizes the transfer of 76% of the SSA funds received from the Oak Creek Estates Unit 4 SSA. Like Riverbend, Oak Creek Estates Unit 4 is not located in the Genoa Township Park District boundaries and the SSA provides for maintenance of parks and open space and in-district rates to residents. This agreement is nearly identical to the agreement approved by the Council for the transfer of the Riverbend SSA funds to the Park District. The Park District currently maintains the park and will now also be taking over the mowing in the retention pond area. As two additional phases of Oak Creek Estates Unit 4 have received preliminary plat approval, there will need to be an amendment to this agreement following any additional open space or parks being platted, improved, and deeded to the City. The city has met with the Executive Director of the Park District several times to discuss this agreement. If approved by the Council, the Park Board will also then consider the agreement for approval. No further discussion. Roll call was taken Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve a Resolution Authorizing the Reduction of the Genoa Township Park District Fitness Center Rent Payments: Motion made by Alderman Cravatta to approve a resolution authorizing the reduction of the Genoa Township Park District Fitness Center rent payment, seconded by Alderman Lang. Following council discussion regarding the reduction of the fitness center's rent, a resolution was drafted to reduce the rent for July, August, and September of 2021 by 50%. The Park District must then submit an updated profit and loss statement showing whether or not the fitness center is still operating at a deficit. If it is still operating at a deficit, the months of October, November, and December of 2021 will also be reduced by 50%. The Fitness Center has reached out to Jock Sommese at the Small Business Development Center. Jock will be looking over financial documents and then meeting with the fitness center in the near future. Alderman Cravatta stated that he went to the Park District Board Meeting this past Monday and they were very appreciative that he was there, they were also appreciative with what the city has put together to help them. Alderman Stevenson asked if Alderman Cravatta knew if they have yet spoken to Jock, Alderman Cravatta stated that he believes they have. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve a Second Amendment to the Development Agreement for Riverbend Addition to Genoa:

Motion made by Alderman Wesner to approve the second amendment to the development agreement for Riverbend addition to Genoa, seconded by Alderman Pulley. Earlier this year, the Council discussed utility easements that were previously located in Unit 6 of the Riverbend Subdivision, which is where Brian Grainger is currently building 4-unit age restricted condos. As part of this development, two portions of streets which were previously Stearn Drive and Angler Lane were vacated and soon after so were the utility easements. The agreement re-affirms that those utilities within Unit 6, including those that were previously located beneath Stearn Drive which are currently in-active and being built over, are entirely the Developer's responsibility to maintain and repair and not the City of Genoa's. The agreement also explains that ultimately, the Developer will transfer his responsibility to an H.O.A. The agreement includes an amended improvement schedule. There is an exhibit that was removed from the draft document that reaffirmed that in the case of foreclosure of the lots in discussion, the bank would be responsible for the utilities and not the city. The Developer was not able to get the bank to sign the document. Staff could continue to pursue this, however, the Amendment to be considered still has value in that, it very clearly states the utilities are not the responsibility of the city. Mayor Brust stated that what the council is voting on tonight is still subject to attorney review. City Administrator Seguss stated that there is something in regards to the HOA that the attorneys need to add to this. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that next Tuesday will be the new EDC meeting on July 27th at 8:30am; the staff is working with the residents on the craft and barn storage they have submitted an application for special use. Requests for city garbage contract was sent out last week about 3-5 proposals went out with a return date of August 3rd or 4th, they are hoping to go through them and present to the council by the end of August beginning of September so that if a new company will be able to get everything together so that they can start on November 1, 2021. Dunkin Donuts is finally on its way, they have a new property owner of the area across from McDonald's who will be building the building, there are 3 business that are interested in moving in. Hopefully by next month they will be able to start construction.

Finance Report – Treasurer & Finance Director, Jan Tures stated that the audit was completed on Monday and they have a final call meeting on Thursday, there were a few changes with GASB as well as a few other minor changes but otherwise all was good. Alderman Lang asked how often GASB changes rules; Finance Director Tures stated every year there are multiple changes.

Public Works – Public Works Director, Janice Melton stated that Hill Street will be paved over next week; DNR was out and shocked the river to measure, weigh and identify the fish. They measure the river as 1-60 and we are in the 50. With the drought well levels are holding, well #5 is a little shallow but also still holding. On 6/20/21 between the hours of 11pm-12am we got about 2 ½ inches of rain and the chart recorder showed a big increase in the sewer system which shows that there are homes that have a direct gutter drain into the system; public works will be going around and smoking the sanitary sewers to check venting in homes and to see what homes have direct gutter to sanitary sewer and have those homeowners change how their gutters drain; this will also help those with sewer problems. A letter will go out to residents ahead of time.

Police Department – Chief Smith reported that he would like to thank the fire and police commission for coming in for meetings and interviews; we have 7 candidates on the list, hoping to hire by October/November with schooling starting in January. Thank you to public works as they mowed the neglected areas in town and tickets will be sent to those who are responsible. Calls since 7/7/21-7/20/21 there was 31 incident reports and 107 calls, we get a lot of domestic calls in town not sure why, we had 77 last year total this year we are at 51 as of 7/10/21 which is up 9 from last year.

Mayor's Report – Mayor Brust stated that we hosted the Community Champions Meeting of DeKalb County Economic Development Commission at the winery in town.

ANNOUNCEMENTS – Alderman Pulley shared with the council about the city having a Fall Festival in late September early October where we can feature all the clubs in Genoa such as the Garden Club, Women's Club, have the FFA there with their pumpkin stand, have the Fire Department and Chamber involved, maybe a meet and greet with the Fall sports from the school, have booths set up, maybe show what jobs are open within the community, have rides. He stated that some of the community members have offered to help fund this as well as possibly using some help from the city. This is all in the early stages of planning and any help or ideas would greatly be appreciated.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:45 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
August 4, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb were present. Alderman Cravatta and Lang were absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the July 21, 2021 City Council meeting seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Stevenson to approve payment of the account's payables for July 31, 2021, in the amount of \$164,990.85, seconded by Alderman Freund. Alderman Holcomb asked if we maintain the ponds example the Derby Estates Pond, Public Works Director Janice Melton stated that the city does maintain the ponds when needed. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Approve the purchase and repair of a compressor for the heating and cooling system at city hall by Service Concepts, not to exceed \$16,476.08: Motion made by Alderman Wesner to approve the purchase and repair of a compressor for the heating and cooling system at city hall by Service Concepts, seconded by Alderman Pulley. Alderman Pulley asked if Service Concepts was the bid winner for HVAC for the city, Public Works Director Janice Melton stated that yes Service Concepts is the city's contractor for the scheduled maintenance however this is something that was not scheduled. Alderman Stevenson asked if this was the same chiller that we were having problems with and Janice stated that this is not the same chiller this is chiller 1. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

Approve hot patching repair to Watson Dr and Reid Rd by Curran Contracting, not to exceed \$12,000: Motion made by Alderman Pulley to approve the hot patching repair to Watson Dr and Reid Rd by Curran Contracting not to exceed \$12,000, seconded by Alderman Holcomb. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

Approve plumbing improvements to city hall (police department) by Berg Plumbing, not exceed

\$17,800: Motion made by Alderman Wesner to approve plumbing improvements to city hall (police department) by Berg Plumbing, not exceed \$17,800, seconded by Alderman Holcomb. Alderman Stevenson asked if there is currently no bathroom now; Police Officer Chris stated that there is currently a bathroom but it is a secure bathroom as well as a sterile bathroom and not really a place that officers can put their stuff or take care of anything that they have come in contact with, there is not currently a shower or laundry area to take care of officer's exposures. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

Approve a bid for improvements to North Locust Street, South Locust Street, Elm Street, Church Street, South Stott Street, South Brown Street, South Hadsall Street and Koch Drive by Schroeder Asphalt Services, not to exceed \$412,928.62:

Motion made by Alderman Pulley for the improvements to the Streets listed above, with Schroeder Asphalt Services being the lowest responsive bidder, bidding \$412,928.62. This is approximately \$60,000 less than what the city had estimated. This project will be funded by the 2020 Bond, seconded by Alderman Winter. Alderman Stevenson asked Janice if we have worked with Schroeder in the past, she stated that the city has not, however she has spoken with our engineer who also works with Cherry Valley and they have used them and did a good job. City Administrator Seguss reported that she has handed out an updated timeline for the street repairs; Hill Street is just about done with North Locust, Elm, Church South Stott, South Brown, South Hadsall, Koch and Central Streets all being next with this motion. South Genoa, North Washington, North Sycamore, East Railroad and Homewood are going out for bid in the next couple of weeks. Roll call was taken Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that there are 4 bids that have come back from waste haulers which were Waste Management, Flood Brothers, Lake Shore Recycling and GFL. Seguss will send out the full report to council about 350 pages; thought of having a Committee of the Whole meeting on Tuesday August 17th at 7pm to discuss this further before the next City Council Meeting. Seguss will reach out to different communities to see how they are liking the services that they currently have to help the Council make a decision.

Finance Report – Treasurer & Finance Director, Jan Tures stated she had a telephone conversation with the auditors which went great; there were 2 minor issues the 1st being sales tax on credit card payments, the city is tax exempt and should not be paying sales tax. The 2nd issue was there needs to be a written process in place for police officers to take money after hours when city hall is not open. Tures also stated that the street project is going on all different sources of payments about \$96,000 was supposed to come out of the MFT fund but it came out of a bond money, in dealing with MFT the other day they realized the mistake and we are trying to work it out with IDOT to clear up \$100,000 to pay the bond principal that is due every year; IDOT needs a letter from the city for clarification on the \$96,000.

Public Works – Public Works Director, Janice Melton stated that she would like to thank everyone involved with the street repairs; those involved have taken a lot of time and effort in completing the project ahead of schedule.

Police Department – Deputy Chief stated that they are starting to do background checks on the potential new hires soon and hoping that the school will stay open so that the new officer can start school in January of 2022.

Mayor's Report – Mayor Brust reported that the liquor commission needs 2 members and is hoping that Alderman Wesner will continue on the commission again and asked the council for another member. The Inaugural EDC meeting a couple of weeks ago, 4 out of the 5 people showed up; it was very energized there was lots of great brainstorming and ideas for what the future of Genoa should look like. They will be meeting again next Tuesday.

ANNOUNCEMENTS – Alderman Pulley stated that Harvest Fest is making great progress, had a meeting last week with Genoa Park District, Food Hub, Chamber of Commerce and United Way; as word gets out, more organizations and the community want to be part of this event as well as support it. As of now it looks like it will be a zero cost to the city except for overtime for the police officers. A flier was handed out at the meeting.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:20 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
August 18, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the August 4, 2021 City Council meeting seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for August 15, 2021, in the amount of \$105,321.94, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Resident Bill Bugna lives on Central Ave and the alley behind those houses since it was repaved now has a slope and is flooding the backyards along the alley. Mr. Bugna stated that there used to be speed bumps staggered in the alley to not only control the speeding down the alley but also control the water so that it does not flood the back yards. Mr. Bugna also stated that people are speeding down the alley. Public Works Director Jan Melton stated that Alderman Pulley called her and she went out to investigate the area with our city engineer and has 3-4 options to look into along with getting estimates for cost. Public Works Director Melton stated that once the estimates were put together, she would inform the council to decide the best solution.

OLD BUSINESS - None

NEW BUSINESS

Approve the Purchase of Iron for the Prairie Street Water Main Project from Core and Main, Not to Exceed \$56,500: Motion made by Alderman Stevenson to approve the purchase of iron for the Prairie Street water main project from Cor and Main, not to exceed \$56,500, seconded by Alderman Pulley. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Consider an Ordinance Amending Appendix A of the Municipal Code of the City of Genoa: Motion made by Alderman Lang to consider an ordinance amending Appendix A of the Municipal Code of the City of Genoa, seconded by Alderman Winter. This Ordinance amends fees for various building permits. Some of the fees are being simplified (i.e. rather than two separate fees for a rough and final inspection for electrical projects, there is just one fee for electrical permits). The fee for replacement of a hot water fee is being increased by \$5 to be consistent with the City's costs for this inspection. The \$.09 fee per lineal foot for fences over 150' is being removed because it causes confusion with applicants and it has not been used in the recent past. There are 3 new inspection fees that are proposed to be added to

Appendix A:

- A fee for sheds with a concrete pad-\$75.00- one fee for the shed, another for the concrete pad. This simplifies the permitting process to have one fee rather than two.
- A fee for a patio-\$75.00- this fee has not been explicitly stated in the Code, however, this is the fee residents have been charged under the miscellaneous permit based on required inspections. This simplifies the permitting process to have one fee rather than two.
- A fee for utility permits-\$100- these are permits requested by utilities to get approval from Public Works prior to digging. They have been charged \$100 in the past, however, this fee should be adopted by the Council and stated in the Code.

Alderman Freund asked for some clarification on replacement of water heater and patio permits; City Administrator Seguss stated that residents are supposed to get a permit to replace a water heater and a permit is needed for a larger patio however a walkway does not a permit. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Ordinance Pertaining to the Coronavirus Local Fiscal Recovery Fund: Motion made by Alderman Cravatta for the approval of an ordinance pertaining to the Coronavirus Local Fiscal Recovery Fund, seconded by Alderman Lang. This Ordinance, drafted by the Illinois Municipal League, allows the Mayor to sign and agree to both the NEU Award Terms and Conditions and the Assurance of Compliance with the Civil Rights Requirements for the American Rescue Plan Act funds. The NEU Award Terms and Conditions generally states how the funds can be used, the time period for using the funds, and reporting/record requirements. It also outlines that an award recipient cannot discriminate. There are other requirements, such as any publication produced with the funds must contain a sentence that the project is supported by the federal award and that an award recipient should encourage contractors to adopt on the job seat belt policies, among other requirements. A conflict of interest policy is also included on page 2 of the ordinance. The City is eligible for \$711,939.83 in ARPA funding. Finance Director Tures stated that this new Federal Grant money the city is slated to get, part of this process to get this Federal Grant money is to have this agreement signed and an ordinance to go along with it. There is a preliminary list the Federal Government decides how to spend the money, they will have a finalized list. The city will get half the money one year and then the other half the next year. The city has to know by 2024 how they will spend the money and the projects have to be completed by 2026. The city has until September 30, 2021 to apply for the money on the website. Roll call was taken Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that the sewer agreement with Kingston is getting closer to being complete. The next proposal will include a rate to be charged to Kingston that is 76% of 100% (100% of our resident's rates). Kingston will be paying the capital fee and user fee.

Finance Report – Treasurer & Finance Director, Jan Tures stated that the monthly statements are in the packet and if anyone has any questions to please reach out.

Public Works – Public Works Director, Janice Melton stated that at this time she has nothing new to report.

Police Department – Chief Smith reported that we had all the tornados this past Monday, the siren is designed to go off 3-5 minutes then shut off, in the future when there are multiple tornados instead of hitting the siren multiple times the police department is only going to have it go off once, then if we get another tornado that is close, they will set the siren to go off again. At this time the County can't set off our siren because we moved to digital radios and the siren is the old radio, it needs to have an updated program so that county can set the siren off if needed. School started on Monday not too many problems. Car Show is this Saturday we will have staffing there for it. Had 8 applications for new hire, the first pick passed away, the second pick another job, number 3 we are starting background check on. Starting demo work on the police garage.

Mayor's Report – Mayor Brust stated that he has nothing new at this time.

ANNOUNCEMENTS – Alderman Winter stated that she posted on Facebook in Hampshire and Pingree Grove to see how those communities liked Flood Brothers, most of the feedback people were happy with the service.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:32 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
September 1, 2021
8:20 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Wesner to accept the minutes of the Special Meeting of August 17, 2021 and August 18, 2021 City Council meeting seconded by Alderman Freund. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for August 31, 2021, in the amount of \$91, 387.23, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

AUTHORIZE THE MAYOR TO ENTER INTO A SERVICES AGREEMENT WITH RKDIXON:

Motion made by Alderman Lang to approve the contract with RKDixon for maintenance and repair of the City's copy machines, as well as 4,000 black and white copies and 1,200 color copies per month. The Finance Director has reduced the copies per the contract based on past usage, which will save almost \$2,700 per year. The cost for the service is \$205.60 per month; however, the city will be billed for any overages of copies which may happen from time to time. The cost is \$.01 per black and white copy and \$.08 per color copy. The term of the contract is for 1 year, which if approved, will retroactively begin on 7/15/2021 due to a delay from RKDixon sending the contract to the City for approval. Aside from the reduction in copies, the service agreement is the same services previously received by the city for the copy machines. The city has worked with RKDixon for several years and is happy with the service they provide, seconded by Alderman Holcomb. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

APPROVE A RESOLUTION AUTHORIZING THE MAYOR TO REQUEST A PERMIT FROM THE ILLINOIS DEPARTMENT OF TRANSPORTATION TO LOCATE, CONSTRUCT, OPERATE, AND MAINTAIN A WATER MAIN BENEATH ROUTE 72:

Motion made by Alderman Pulley to approve the resolution which authorizes the city to apply for a permit from IDOT to allow the city to cut into Route 72 to do work for the Prairie Street Water Main Project. This work will be completed by a contractor at a later date. The City of Genoa will work with a contractor for restoration of the highway as required by IDOT, seconded by Alderman Cravatta. There was no further

discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Ordinance Amending Section 7-9-25, Small Wireless Facilities, Providing for the Regulation of and Application for Small Wireless Facilities and Revising Existing Small Wireless Facilities Deployment Provisions: Motion made by Alderman Lang for the agreement to approve an Ordinance to amend the City Code in regards to Small Wireless Facilities. The City of Genoa adopted a “Small Cell Ordinance” that was drafted by the Illinois Municipal League after the State of Illinois passed the Illinois Small Wireless Facilities Deployment Act. Shortly after, the Federal Communications Commission (FCC) created new regulations governing the implementation of small wireless technology, which conflicted with Illinois regulations in some ways. Some of these FCC regulations were challenged in court, but with these issues now resolved, our City Attorney is recommending that the City update its Small Wireless Facilities Ordinance. There are still some conflicts between Federal and State law, and in these instances, the City Attorney has deferred to Federal regulations within the Ordinance, seconded by Alderman Winter. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approval of the Appointment of Alderman Pam Wesner to the Liquor Commission: Motion made by Alderman Cravatta to approve the appointment of Alderman Pam Wesner to the Liquor Commission, seconded by Alderman Lang. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approval of the Appointment of Alderman Courtney Winter to the Liquor Commission: Motion made by Alderman Wesner to approve the appointment of Alderman Courtney Winter to the Liquor Commission, seconded by Alderman Cravatta. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approval of A Bid and Authorize the Mayor to Execute a Contract with Schroeder Asphalt Services for Improvements to South Genoa Street, North Washington Street, North Sycamore Street, East Railroad Avenue and Homewood Drive Not to Exceed \$721,647.64: Motion made by Alderman Cravatta to approve the bid that were opened on August 23rd for the 2021 MFT street projects as well as a letter from C.E.S., INC., the City’s consulting engineers, recommending the City award the bid for these projects to Schroeder Asphalt Services and to authorize the mayor to execute a contract with Schroeder Asphalt Services for improvements to South Genoa Street, North Washington Street, North Sycamore Street, East Railroad Avenue and Homewood Drive. Schroeder Asphalt Services was the lowest responsive bidder, bidding at \$721,647.64. The Engineer’s Estimate was \$827,905.75, meaning the project came in over \$100,000 under budget. Schroeder Asphalt Services was also awarded the bid for several other street projects in Genoa which should begin in the coming weeks. Per the Contract, Schroeder will complete South Genoa Street in November with the remaining streets to be finished in May 2022., seconded by Alderman Winter. No further discussion. Roll call was taken Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that performing the audit cover letter and during 2021 there has been 28 new home permits which is a significant increase and have not seen that many permits since 2007, many of those are for Brian Granger development; those homes are selling between \$280,000-\$340,000. Building permits have also gone up 150% in 2021. 14 streets are under construction which is a huge undertaking by the city. On the September 22, 2021 agenda there are a few big items that are coming up: Kingston Sewer Agreement and Waste Hauler Agreement. Alderman Holcomb asked if there was an out in the contract with Flood Brothers after a year if things were just not going well. City Administrator Seguss stated that we can define something that would constitute an out if these metrics are not met, we will have our city attorney help us with that area of the contract.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time.

Public Works – Public Works Director, Janice Melton stated that she had a pre con meeting with CES and Schroder for the 1st bid about getting awarded hypothetically to get the curb situation fixed on Hadsall Street to fix the water situation that residents were concerned about at the council meeting a few weeks ago; looks like we should be able to get it done for just under \$10,000 instead of the \$20,000-\$25,000 as was mentioned before. Alterations need to be completed during the 1st phase of the alley. Met with CES to discuss the safe routes to school program that is a grant program to help with walkways throughout town to get kids safe to school. Met with Genoa Chamber for Volksfest for next weekend. Alderman Cravatta stated that he was approached by someone asked about getting a sidewalk down by Lloyd Landscaping business. Public Works Director Melton and Mayor Brust stated that this has been looked into before and it was a very costly project, however this program might be able to help with that.

Police Department – Chief Smith reported that we are working with the Sherriff's office because we are having some high temperatures in the South water tower which holds all of the radios and equipment; this is not going to be an easy fix. There is a home football game on Friday, Cruzin is putting on a car show on Sunday down the side streets from 9am-3pm. There were no issues with the car show on August 21st. There were kids playing on the tracks on August 21st that caused the engineer to hit the emergency break that broke something apart on the train, kids were then hiding under the train. There are 6 kids that got tickets for trespassing however at this time the railroad is not siting them for all the time that was lost from this plus damages.

Mayor's Report – Mayor Brust reported that the city has VIP tickets to Volksfest, there is a demo order to tear down the house behind the lot where the 3 unit building is going at the East end of town as well as he has been talking to a developer who is interested in the lot next to McDonald's for another food option. Mayor Brust also asked that if anyone could attend the Kingston meeting and report back to the council on what the discussion was regarding the waste agreement. Mayor Brust also announced that the next city council meeting will be moved from September 15th to September 22nd. Congratulation to Alderman Lang who is going to the Coast Guard Reserves.

ANNOUNCEMENTS – Alderman Cravatta stated that he went to the DeKalb County EDC meeting and the mayors of DeKalb and Sycamore were there, they stated that they were excited to have more involvement from Genoa. Volksfest is September 10th through the 12th, Friday is Lucha Libre Wrestling, Saturday is Craft Beer and Wine Festival and Sunday is Fun and Fitness Walk. Alderman Pulley stated that Harvest Fest planning is going well.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:50 p.m.

CITY OF GENOA
City Hall
Special City Council Meeting Minutes
September 22, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Winter, Cravatta and Holcomb were present. Alderman Stevenson and Lang was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Freund to accept the minutes of the September 1, 2021 Committee of the Whole Meeting and the September 1, 2021 City Council meeting seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for September 15, 2021, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Holcomb and Cravatta voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Approve an Ordinance Authorizing Execution of an Agreement By and Between the City of Genoa and Flood Bros Disposal Co. to Provide Solid Waste Collection and Disposal Services to the City of Genoa:

Mayor Brust at this time stated that we will hold off on a motion to approve the contract with Flood Brothers Disposal Co for residential waste hauling services. Waste Management was present and presented a proposal to the council and those citizens in attendance as well as Michael from Flood Brothers. Both answered questions from the council and those from the audience. A few of the items that were of concern was the billing, bulk items, residents moving out and all of the waste being picked up without being charged for more than two bulk items, free hauling for Churches within the town, and senior discounts.

Authorize the Mayor to Enter into An Agreement with the Village of Kingston for Wastewater

Treatment: Motion made by Alderman Pulley for the authorization to let the mayor enter into an agreement with the Village of Kingston for waste water treatment for a 5 year term without a renewal. Genoa will install an electronic meter to evaluate the flow from Kingston on a day to day basis instead of a monthly basis. In the draft agreement, Genoa has asked Kingston to pay 76% of the in-city limits sewer rate, 50% of the capital fee and 76% of user fee per unit, rather than per meter which Kingston has agreed to. Kingston's Board approved the agreement on September 6th, billing under the new rate structure will begin with the bill due in October, seconded by Alderman Holcomb. Alderman Cravatta stated that he attended Village of Kingston meeting and this passed unanimously and everyone was pleased with the agreement. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Winter, Cravatta and Holcomb voted yes. Motion carried.

Approve An Ordinance Amending Title 3, Chapter 3, Liquor Control, Section 9 Insurance Required, of the Municipal Code of the City of Genoa: Motion made by Alderman Pulley to approve an Ordinance Amending Title 3, Chapter 3, Liquor Control, Section 9 Insurance Required, of the Municipal Code of the City of Genoa, this ordinance amends the insurance requirements within the City Code for liquor license holders. There was no further discussion, seconded by Alderman Holcomb. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Winter, Cravatta and Holcomb voted yes. Motion carried.

Approve the Installation of Curbing on an Alley Along the Alley Between Route 23 and Hadsall Street by Schroeder Asphalt Services, Inc., Not to Exceed \$12,500: Motion made by Alderman Wesner for the installation of curbing on an alley along the alley between Route 23 and Hadsall St by Schroder Asphalt Services, Inc not to exceed \$12,500, seconded by Alderman Pulley. No further discussion. Roll call was taken Aldermen Wesner, Pulley, Freund, Winter, Cravatta and Holcomb voted yes. Motion carried.

Approve the Refurbishing of the International Truck # 123 by Mark's Machine Shop, Not to Exceed \$25, 302: Motion made by Alderman Wesner to approve the refurbishing of the International Truck # 123 by Mark's Machine Shop, Not to Exceed \$25, 302, seconded by Alderman Pulley. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that a decision needs to be made for the waste hauler contract within the next week so that a finalized contract can be approved.

Finance Report – Treasurer & Finance Director, Jan Tures stated that they have received the final audit report and approval will be at the October meeting.

Public Works – Public Works Director, Janice Melton stated that there are issues with the pedestrian bridge, public works finished the repairs today. She is hoping that when it gets inspected that it will be approved for traffic on foot and gulf cart/atv usage, she does feel that vehicle traffic will no longer be able to use the bridge. She is hopeful that it will be derated by only 50% when it gets inspected.

Police Department – Chief Smith reported that the homecoming parade and football game is this Friday, homecoming dance is Saturday for the high school. Garage renovation at the police state is well on the way hopes of completion will be mid-October; they have saved some money by having the police department staff complete some of the work. They will be seeing approval by the Police and Fire Commission and will have a special meeting but not until October. The first four applicants are off the list for new hire, at this time the list only had about 7-8 so they might try and get more applications. They will be reprogramming the key fobs for city hall from when the storm hit it took everything out.

Mayor's Report – Mayor Brust stated he had nothing new to report

ANNOUNCEMENTS – Alderman Pulley announced that Harvest Fest is moving along and that the city will have a booth there, he is asking for a couple of Alderman's help to man the city booth. Social media has had a great response. Alderman Cravatta stated that if anyone is downtown Chicago starting tomorrow and going through the 25th the IML Annual Conference is going on.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:45 p.m.

CITY OF GENOA
City Hall
Special City Council Meeting Minutes
September 28, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb were present. Alderman Lang was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

NEW BUSINESS

Approve an Ordinance Authorizing Execution of an Agreement By and Between the City of Genoa and Flood Bros Disposal Co. to Provide Solid Waste Collection and Disposal Services to the City of Genoa:

The city decided to go through an RFP process to determine if there were cost savings available for the residents for waste hauling. Four proposals were received: Flood Brothers, Waste Management, GFL and Lakeshore. The city held a Committee of the Whole Meetings in both August and September as well as discussed this contract at the September 22nd meeting in order to solicit public input. The council ultimately indicated that there was interest in reviewing a contract with Flood Brothers. A thorough comparison of current services with Waste Management and services to be provided by Flood Brothers is also available. This information has been shared with residents via social media and discussed at length at Committee of the Whole and City Council meetings. Services per the draft, Flood Brothers contract will remain largely the same. The City of Genoa's contract with Waste Management expires at the end of October. Mayor Brust stated that before making a motion to approve this ordinance would like to first discuss with the council any concerns or changes that the council would like to make. There are a few changes that will go into the contract the first being bulk pick ups will be up to 75lbs, anything over 75lbs the resident will need to call Flood Brothers for a special pick up. If the resident does not call for the special pick up Flood Brothers will leave a tag on the item stating that this item requires a special pickup and the resident will be required at that point to contact Flood Brothers for the pick up and will be charged \$20 for each item that requires a special pickup. The second amendment is the services to church's will now include incorporated and unincorporated Genoa address, including Crosswinds and Trinity Lutheran Churches free of charge. A few of the alderman stated that they are very happy with the way the contract is reading and addresses the concerns that many had. Motion made by Alderman Pulley to approve the ordinance authorizing execution of an agreement by and between the City of Genoa and Flood Bros Disposal Co. to Provide Solid Waste Collection and Disposal Services to the City of Genoa with amendments of 3C, 3LX and attorney approval seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb voted yes. Alderman Wesner voted nay. Motion carried.

ANNOUNCEMENTS – Alderman Pulley announced that Harvest Fest has a few additions with the NIL Girl Scouts and Kishwaukee Valley Historical Society now being part of the Fest.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:09 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
October 6, 2021
7:00 P.M.

Mayor Pro Temp Stevenson called the meeting of the City Council to order at 7:03 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Holcomb and Lang were present. Alderman Winter, Cravatta and Lang were absent. Quorum present.

Mayor Pro Temp Stevenson made a motion for Alderman Winter to be present through remote. Alderman Wesner made the motion seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Mayor Pro Temp Stevenson led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Freund to accept the minutes of the September 22, 2021 Special City Council meeting and the September 28, 2021 Special City Council Meeting seconded by Alderman Wesner. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for June 15, 2021, in the amount of \$169,868.56, seconded by Alderman Pulley. Alderman Stevenson inquired about the line item for the upgrade of interview room booking system; Police Chief Smith stated that it was for a Watch Guard System for a new camera system for the booking room, currently the officers are having to either use a cell phone or a camera that is not always reliable. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

APPROVE THE CLOSURE OF SOUTH WASHINGTON STREET FROM THE ALLEY TO MAIN STREET FOR AN OPENDOOR COFFEE EVENT ON NOVEMBER 20, 2021:

Motion made by Alderman Wesner to approve the closure of South Washington Street from the alley to Main Street for an OpenDoor Coffee event on November 20, 2021 during a Christmas Market event. The event would take place on the closed street, which would not directly block any other businesses or residences, seconded by Alderman Holcomb. Stephanie Bradac was present and informed the council that there will be an assortment of vendors, live music, coffee, Santa Claus and other events that day. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

WAIVE THE BID PROCESS AND APPROVE THE PURCHASE AND INSTALLATION OF THE EAST PRIMARY CLARIFIER CROSS COLLECTOR DRIVE ASSEMBLY BY DPS EQUIPMENT SERVICE, INC NOT TO EXCEED \$66,500:

Motion made by Alderman Pulley to waive the bid process and approve the purchase and installation of the east primary clarifier cross collector drive, last year the West Clarifier was purchased and installed by DPS, which was the low bid last year. Staff is requesting that the bid process be waived due to difficulty of obtaining bids and the specialty service to be offered, which also leads to limited bidders. This item was budgeted, however, is \$13,000 over the budgeted amount due to material increases, seconded by Alderman Wesner. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that there has been great progress of the 2021 property maintenance issues that have been closed; however, there is still quite a few on the list. The city has submitted the safe route for school grant that if approved should cover 80% of funding for sidewalks on Watson, Reed, Cooper Court, South Brown and Central Ave, should find out if it's approved in the Spring and construction will start in 2023. The city has received the new clock for downtown today and public works will put it up as weather and time permits. Derby Estates will soon have Metronet fiber installed as this was not part of the original agreement due to the return on investment from Metronet, however, there is enough homes and complaints that Metronet has agreed to install at Derby Estates. Alderman Stevenson asked if there were any other subdivisions that do not have Metronet, Alyssa stated that Oak Creek Unit 4 is the only remaining subdivision that does not have it and Metronet is going to look into possibly installing there as well.

Finance Report – No report

Public Works – Public Works Director, Janice Melton stated that there is a snow and ice control plan available for the 2021 season. The structural engineer has assessed the pedestrian bridge which has been de-rated and Janice has made suggestions from reading the report from the engineer that she has passed along to council members.

Police Department – Chief Smith reported on a few of the property maintenance issues being taken care of with either tickets, court dates or lien of property. Speed trailer has been moved and placed by the sewer treatment plant as there has been complaints of garbage trucks speeding, however, there does not appear to be any garbage trucks speeding, it seems to be a lot of cars however. The camera is not the greatest quality and in the near future would like to upgrade the trailer. As of now the city pays approximately \$1500 a year for maintenance and upkeep of the trailer. The city has also looked into the signs with the electronic speed.

Mayor's Report – No report

ANNOUNCEMENTS – Mayor Pro Temp Stevenson thanked Alderman Pulley and everyone involved with Harvest Fest which was a big hit within the community.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Pulley. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:22 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
October 20, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang were present. Alderman Freund and Alderman Winter was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Holcomb to accept the minutes of the June 2, 2021 City Council meeting seconded by Alderman Cravatta. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Pulley to approve payment of the account's payables for June 15, 2021, in the amount of \$178,517.33, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE –

OLD BUSINESS - None

NEW BUSINESS

Approve An Ordinance Amending Title 9, Chapter 1, Building Codes, Section 1, Building Code, of the Municipal Code of the City of Genoa: Motion made by Alderman Wesner to approve an ordinance that allows non-metallic (plastic) electrical boxes for electrical devices for residential construction. This amendment would continue to require metallic electrical boxes for commercial construction. The city adopted the 2003 International Building Code, which allows non-metallic boxes; however, an amendment was made to require metallic electrical boxes in residential and commercial construction. This amendment is more restrictive than the code and contractors have asked the Council to reconsider. There are several local communities that allow non-metallic boxes for residential construction and the city's Building Inspector has determined that the regulations within the code are adequate without the city establishing additional requirements for residential construction as long as ceiling fans have a box rated for ceiling support/fans. That being said, the Inspector would suggest to continue requiring metal boxes for commercial construction, which is included in the ordinance, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Presentation of the City of Genoa Fiscal Year 2020-2021 Audit Report by Sikich: Brian from Sikich was present to present the Audit Report year end April 30, 2021.

Accept the Comprehensive Annual Financial Report for the Fiscal Year Ended April 30, 2021: Motion made by Alderman Wesner to accept the comprehensive annual financial report for the fiscal year ended April 30, 2021, each year, the City's financials and accounting controls are reviewed by an independent auditor, Sikich. The City's financial statements are presented as a Comprehensive Annual Financial Report (AFR). In this format, the basic financial statements, statements of net position and budget-to-actual statements are provided with additional information about the City in the introductory section and a statistical section toward the end of the document to show a historical comparison. The City of Genoa will be submitting the Comprehensive AFR to the Government Finance Officers Association (GFOA) in order to be considered for the Certificate of Achievement for Excellence in Financial Reporting. The City of Genoa has received the Certificate with the past 15 Comprehensive AFRs submitted and believes the Audit once again conforms with the GFOA's award standards. The Management's Discussion and Analysis (MD&A) is available in the Comprehensive AFR and will be posted on the City's website, once the Comprehensive AFR is accepted by the Council. The MD&A is designed to provide a narrative overview and analysis of the City's financial activities for the past fiscal year. The MD&A focusses on significant financial issues as well as changes in the City's financial position. There were a few questions from the council that were answered by Brian from Sikich, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Discuss the Reduction of the Genoa Township Park District Fitness Center's Rent for the Months of October, November and December: Motion made by Alderman Lang to discuss the reduction of the Genoa Township Park District Fitness Center's rent for the months of October, November and December this past July, the City Council approved a resolution that reduced the Park District Fitness Center's rent by 50% in July, August, and September. The Resolution also states, "A 50% reduction of rent, excluding utilities, for an additional 3 months (October 2021, November 2021, and December 2021) shall be contingent on the Fitness Center providing a profit and loss statement in September of 2021 that demonstrates the Fitness Center is still operating at a deficit". The Fitness Center has provided this profit and loss statement, which shows that the Fitness Center had a loss of \$8.26 in September. The resolution approved in July 2021 as well as the profit and loss statement provided by the Park District is in the packet. The 50% reduction for October, November, and December amounts to \$5,004, seconded by Alderman Holcomb. Council stated that they would like to have someone from the Park District here to answer some questions. They are meeting with Jock on 10/25/21, Alderman Cravatta suggested the 50% reduction for 3 more months at this time in hopes that things will turn around. The council agreed to reduce the rent for 1 month to 50% to let them meet with Jock and come to next council meeting to discuss further.

Approve an Ordinance Annexing the Bonheur Senior Options LLC Property Located at the Southwest Corner of Derby Line Road and Secretariat Drive to the City of Genoa: Motion made by Alderman Stevenson to discuss an ordinance annexing the Bonheur Senior Options LLC Property located at the Southwest Corner of Derby Line Road and Secretariat Drive to the City of Genoa. The City received a petition for annexation from Evolution Associates, LLC, as Contract Buyer, and Bonheur Senior Options, LLC, as property owner to annex the 1.8-acre property at the corner of Secretariat Drive and Derby Line Road. The purpose of the annexation is for the Special Use to be considered below, seconded by Alderman Cravatta. Jim and Linda Vasser were present to along with their builder and the project manager for the subdivision. Roll call was taken Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve an Ordinance Approving Zoning Upon Annexation to Suburban Residential, A Final Plat of Subdivision, and A Special Use Permit for A Craft and Storage Barn at the Property Located at the Corner of Derby Line Road and Secretariat Drive: Motion made by Alderman Cravatta to approve an ordinance for zoning upon annexation to the suburban residential, A Final Plat of Subdivision and a special use permit for a craft and storage barn at the property located at the corner of Derby Line Road and Secretariat Drive. In July, the City Council amended the Unified Development Ordinance to allow Craft and Storage Barns as a Special Use. Standards and criteria are outlined in 4.3.3 M of the Unified Development Ordinance as well as the Staff Report within the packet. Based on the standards and criteria approved by the City Council, Evolution Associates, LLC submitted a petition to rezone a 1.8-acre parcel following annexation, a Final Plat of Subdivision (to combine 2 parcels in order to make a parcel larger than 5 acres), as well as a request for a Special Use for a Craft and Storage Barn, which is outlined in the Staff Report. At the September 9, 2021 Plan Commission meeting and Public Hearing for the request, residents of the Derby Estates subdivision attended the meeting due to concern of having a barn “in their subdivision”. While the subject property is not within their subdivision, it would be adjacent to the subdivision with an entrance off of Secretariat Drive (which was suggested by Staff due to the 45 MPH speed limit on Derby Line Road). Other concerns of residents included having to look at the barn and also concern of what the barn could be used for and/or what could be stored in the barn. With 4 Plan Commission members present, 3 voted to recommend the petition for approval, with one member voting no. Ultimately, there was no recommendation by the Plan Commission because not enough members voted yes to make the recommendation (4 yes’s were needed). Following the September 9, 2021 Plan Commission meeting, Staff worked with Evolution Associates, LLC to address concerns of the residents that attended the meeting. The petitioners have since moved the driveway to the Craft and Storage Barn to Derby Line Road as well as revised their landscaping plans to accommodate the new driveway location. Architectural and building plans have been submitted showing the architectural enhancements that have been made to the building. The petitioners plan for a crop to be planted in 2022 before construction of the building begins, however, after construction of the building (beginning in 2023), the property can only be baled for hay and used for craft and storage purposes (rather than commercial, agricultural, or as a permanent residential unit). Landscaping screening will be completed in 2023. The zoning request is consistent with surrounding use and the subdivision creates a conforming lot. Information submitted for the Plan Commission meeting, as well as revised plans, meet the requirements for a Special Use Permit for a Craft and Storage Barn seconded by Alderman Lang. Alderman Wesner asked if this can ever be used as anything but Craft and Storage? Attorney Kelly stated that no it can’t be used per the Ordinance as anything else. Alderman Wesner also asked if it could be used by others? Alyssa stated that would then be considered commercial instead of residential and would need to be re-zoned again. Jim and Lori Vesser showed pictures of the finished building with landscape. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve the Purchase of three 2022 Ford F-150s from Marrow Bros, with A Grand Total Not to Exceed \$80,000: Motion made by Alderman Lang to approve the purchase of three 2022 Ford F-150s from Marrow Bros, with a grand total not to exceed \$80,000, seconded by Alderman Pulley. Alderman Pulley asked if there will be a liftgate in the new truck, Public Works Director Janice stated that there will be liftgates. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve the Expense of Design Engineering for Reconstruction of Watson Drive, Reid Road, and Cooper Court by C.E.S., Inc, Not to Exceed \$17,379.25: Motion made by Alderman Pulley to approve the expense of design engineering for reconstruction of Watson Drive, Reid Road, and Cooper Court by C.E.S., Inc, Not to Exceed \$17,379.25, there is a proposal from C.E.S. that includes design engineering, reconstruction, and construction engineering for Watson Drive, Reid Road, and Cooper Court, totaling \$283,033.50. These are preliminary estimates; however, approval of the design engineering is needed if the Council wishes to move forward with the project. These streets were analyzed and determined to be failed, which makes them a priority. The engineering and reconstruction would be paid for using the 2020 Public Improvement Bond, which has funds remaining after existing street projects are completed and paid for. If approved, C.E.S. would complete design engineering and the project would go out for a bid. This project would likely be completed in Spring 2022, seconded by Alderman Lang. There was no further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve Engineering Expenses for Submitting A Rebuild Illinois Grant Application by C.E.S., Not to Exceed \$7,500: Motion made by Alderman Cravatta to approve the engineering expenses for submitting a rebuild Illinois Grant Application by C.E.S., not to exceed \$7,500, seconded by Alderman Holcomb. At this time the area goes from Sycamore Street to the Y. Mayor Brust asked that as council members drive through other towns that they take pictures and email them to Alyssa to put in a presentation. Alderman Wesner stated that a long time ago there was a committee that had pictures and cost for lighting etc. Roll call vote was taken. Aldermen Wesner, Pulley, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that Flood Brothers have delivered the new toters to residents is going well, staff has received a few calls. This up coming week will be Waste Managements last week for pick-up and they will pick-up their toters.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time.

Public Works – Public Works Director, Janice Melton stated with the pedestrian bridge being derated she would like to have signs and possibly tickets being handed out for those who drive over the bridge in a vehicle that is more than 2500 pounds. City Administrator Seguss suggested tabling the issue to gather more information and presenting it to the council. City Administrator Seguss and Public Works Director Melton attended the IPWMA in Bloomington with great success in learning more about updating our emergency management plan, cyber security, disaster protocols and networking.

Police Department – Chief Smith reported that city court is 10/25 which will be dealing with a lot of property issues; there is a home football game this Friday 10/22; on Facebook there is a K9 grant on Aftermath that everyone can vote 1 time per day till 10/26; the Police Department is looking for Auxiliary members this is a paid position however they are not sworn in applicants must be 18 years or older. On 11/3 there are 3 high school students that will be getting their Eagle Scouts. Halloween hours on 10/31 are from 4-7.

Mayor's Report – Mayor Brust attended a congratulations ceremony for high school student Alane Lynn for recognition by the National Merritt Scholarship Corporation, something that millions of students take a test to get recognized and less than 35,000 receive that recognition.

ANNOUNCEMENTS – Congratulation to Alderman Lang for graduating boot camp.

Motion to adjourn the meeting of the City Council was made by Alderman Stevenson, seconded by Alderman Wesner. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:30 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
November 3, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang were present. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Pulley to accept the minutes of the October 20, 2021 City Council meeting seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Stevenson to approve payment of the account's payables for October 31, 2021, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Holcomb, Cravatta and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

RECOGNITION OF EAGLE SCOUTS CHRISTIAN HUERTA, JAMES DRESKA, AND HUNTER SWANSON

Update on Progress in Riverbend By Grainger – Brian Grainger was present and stated that currently there are 28 units with 27 of them are sold. Next year they are hoping that 8-12 more units will be complete maybe more depending on the interest; there has been some interest in a couple having basements and they are looking into that. Later next year they will start the club house. Alderman Cravatta stated that he had a resident approach him in regards to the entrance and wondered whose responsibility that on up keep, Brian and Alyssa stated that they would look into that.

APPROVE THE 2021 TAX LEVY DETERMINATION FOR THE CITY OF GENOA:

Staff has prepared the 2021 Tax Levy Determination:

| | |
|--------------------------------|-----------|
| City of Genoa | \$820,000 |
| Genoa Riverbend SSA | \$ 80,753 |
| Derby Estates SSA | \$ 8,100 |
| Genoa Oak Creek Estates SSA #4 | \$ 11,318 |

Motion made by Alderman Wesner for an agreement to approve the 2021 Tax Levy Determination for the City of Genoa, seconded by Alderman Stevenson. The tax levy determination being presented results in a 2.3% reduction in the City of Genoa's tax rate. A detailed presentation will be provided at the City Council

meeting. A Public Hearing and final approval will be at the December 1, 2021 meeting. Finance director Jan Tures gave a presentation explaining the Tax Levy. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Discuss the Reduction of the Genoa Township Park District Fitness Center's Rent for the Months of November and December: This past July, the City Council approved a Resolution that reduced the Park District Fitness Center's rent by 50% in July, August, and September. The Resolution also states, "A 50% reduction of rent, excluding utilities, for an additional 3 months (October 2021, November 2021, and December 2021) shall be contingent on the Fitness Center providing a profit and loss statement in September of 2021 that demonstrates the Fitness Center is still operating at a deficit". In September, the Fitness Center had a loss of \$8.26. This item was on the October 20, 2021 City Council Agenda and the Council approved the 50% reduction for October, however, the Council had some questions so the item has been placed on the agenda once again to consider the reduction for November and December. Paul Bafia, Executive Director of the Park District, Holly and Jock were present at the meeting to answer questions and discuss the plan to get fitness center back up and running to not need any further assistance from the city. Staff is looking for guidance on how to proceed with the Fitness Center's rent. At this time the council agreed to give the fitness center November and December a rent reduction of 50% and then meet again towards the end of December to have another discussion and see where their numbers are at.

Reject All Bids for the 2021 Partial Service Lateral CIPP Lining Project: Motion made by Alderman Wesner to reject all bids for the 2021 Partial Service Lateral CIPP lining project, seconded by Alderman Pulley. On October 27, 2021, a bid was received for the sewer lateral lining project which amounted to \$70,000. \$130,000 was budgeted for the lateral lining project and Item F, with Item F being prioritized. City Staff and Civil Engineering Services is recommending that the Council reject all bids received for the 2021 Partial Service Lateral CIPP Lining Project. Staff will reconsider the scope of the project and analyze the costs compared to benefits. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Award A Bid to Visu-Sewer of Illinois, LLC, for the 2021 Sanitary Sewer CIPP Lining Project Base Bid, Alternate 1, Alternate 2, and Alternate 3, and Reject Alternate 4, Not to Exceed \$113,727: Motion made by Alderman Stevenson, award a bid to Visu-Sewer of Illinois, LLC, for the 2021 Sanitary Sewer CIPP Lining Project Base Bid, Alternate 1, Alternate 2, and Alternate 3, and Reject Alternate 4, not to exceed \$113,727, seconded by Alderman Lang. There were 2 bids received on October 27, 2021 for the sanitary sewer main lining project. Staff and C.E.S. are recommending approval of the base bid, alternate 1, 2, and 3 which would entail sewer lining on Holly Court, Jackson Court, Reid Road, Watson Drive, and Cooper Court. Alternate 4's cost far exceeded Staff's estimate, which is explained in Item G. These areas were prioritized due to the infiltration and inflow into the sanitary system these mains allow. Lining will reduce I&I and prolong the life of the sewer mains as well as reduce flow into the City's Waste Water Treatment Plant that has limited capacity remaining. Due to the high cost from the bids, this project was prioritized over the lateral lining because the main lining must be done first. No further discussion. Roll call was taken Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve Sandblasting and Spray lining the Locust Street Lift Station by Advanced Rehabilitation, Not to Exceed \$17,000: Motion made by Alderman Wesner to approve the sandblasting and spray lining the Locust Street Lift Station by Advanced Rehabilitation, not to exceed \$17,000, seconded by Alderman Lang. A bid was received for lining the Locust Street Lift Station (Alternate 4 discussed above), which amounted to \$31,500. Staff had previously received a quote for this work which had come in at almost half the cost. Attached is a quote to sandblast and spray line the Locust Street lift station for \$17,000. The cost difference is likely due to both the bidder's availability to do the work as well as materials used for the project. The Contractor has done work in the City of Genoa previously. This project is in an effort to reduce the infiltration and inflow into the sewer system. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Approve Health Insurance Renewal Effective December 1, 2021 through November 30, 2022: Motion made by Alderman Pulley to approve the Health Insurance Renewal effective December 1, 2021 through November 30, 2022, seconded by Alderman Wesner. The City has received renewal proposals for the City's Employee Health Insurance Program. The Program includes health, prescription drug, dental, life, and disability insurance for qualified employees. In 2020, the City's health insurance renewal reduced 14.5% which resulted in a \$43,105 cost savings. The renewal for medical, dental, life, and disability effective December 1, 2021 had an increase \$42,260. Blue Cross Blue Shield adjusts their quote based on the previous year's claims, changes in employees and their coverage, and the filed rates established by the State of Illinois. City Staff has discussed this cost increase with the City's health insurance broker and ways to reduce the cost of the renewal premiums. One option is losing the City's grandfathered-in status with the City's current plan and implementing an Affordable Care Act (ACA) plan. The City did request quotes from the broker to purchase an ACA plan for health insurance and the City Employee's benefits would be greatly reduced while still increasing the premium in cost by \$24,503 for the upcoming year of coverage. Additionally, there is a possible 20% excise tax that the city may be required to pay under the ACA plan. Staff is recommending approval of the current insurance program due to the net cost savings of \$845 over three years (2019-2022), however, action may need to be taken should the City see a similar increase again for 2023. There was no discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Cravatta, Holcomb and Lang voted yes. Motion carried.

Discuss Downtown Streetscape Designs: The City of Genoa will be applying to the Rebuild Illinois' Rebuild Downtowns and Main Streets Capital Grant Program (RDMS). There is \$50 million in funding available. The current project costs based on preliminary drawings are estimated at \$900,000. RDMS does not require a minimum funding match but it would aid in the success of the grant application if the city were to match with at least 10%. While the grant application is due in January 2022, it is likely that the project would not begin until 2023. Images from Aldermen that submitted design ideas were compiled into a presentation. Through the presentation and discussion, Staff and the Engineers are seeking input on design preferences so that the grant application process can be finalized. Kevin from CDS was present to answer any questions and help with the discussion to get ideas of what the council is looking for to improve the downtown area. Lots of ideas were brought up and it seems all were interested in new street signs, brick in either the sidewalks or over the street, lighting down main street and even on some of the side streets, banners, landscaping, some type of art or murals and another thought was maybe purchasing a building or property downtown to revitalize and create something in the downtown area.

Recognition of Alderman Katie Lang Upon Her Retirement as Ward 4 Alderman. Mayor Brust gave Alderman Lang a proclamation and everyone wishes Alderman Lang the best of luck in her new adventures.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that the Mayor, Jan, Chief and herself had first meeting to begin negotiations with the Police Commission for the contract that expires in April of 2022; Annual report and calendar is underway, the city held a calendar contest with the high school for the design of the cover in which there were a few designs submitted and a finalist has been chosen which will be shown at the next meeting; Flood Brothers stated waste removal this last week, there were no major issues the city received just a few phone calls in regards to the billing but nothing major. Genoa Street will be closed from November 4th till November 20th for reconstruction as well as many streets within town are being paved currently.

Finance Report – Treasurer & Finance Director, Jan Tures stated that she has nothing new to report at this time.

Public Works – Public Works Director, Janice Melton stated that she has nothing to report at this time

Police Department – Chief Smith reported that he would like to thank the mayor and council for recognizing the Eagle Scouts it has been shared already on the Genoa Police Page on Facebook, there were 236 kids for the trunk or treat, Halloween there were no reported incidents, Friday there were 2 cars that were paintballed but it was between 2 high school students and has been taken care of; the K9 grant that was on Facebook was not awarded to Genoa but he wanted to thank everyone who voted.

Mayor's Report – Mayor Brust has nothing to report at this time

ANNOUNCEMENTS – Alderman Lang was happy to see in census report that our population has gone up, it was not a huge increase but we did not loose any residents as some of the other surrounding communities have.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 9:16 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
November 17, 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Pulley, Freund, Stevenson, Winter and Holcomb were present. Alderman Wesner and Alderman Cravatta were absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – Krissy Johnson, Executive Director of the Genoa Area Chamber of Commerce presented to the council the upcoming events for the Chamber for December of 2021 and the whole 2022 season.

United Way of the Genoa-Kingston Area Marcie Billington spoke to the council about the history of United Way, the ways the local United Way has helped our community and informing everyone that donation can be made online, through the mail or HR deduction.

Motion made by Alderman Pulley to accept the minutes of the November 3, 2021 City Council meeting seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Stevenson to approve payment of the account's payables for November 15, 2021, seconded by Alderman Holcomb. Roll call vote was taken. Aldermen Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Approve the List of 2022 Office Closings- Motion made by Alderman Holcomb to approve the list of 2022 office closings, seconded by Alderman Freund. There was no further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

Approve the List of 2022 City of Genoa Council, Boards, and Commissions meetings: Motion made by Alderman Holcomb to approve the list of 2022 City of Genoa Council, Boards and Commission meetings, seconded by Alderman Stevenson. No further discussion. Roll call vote was taken. Aldermen Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

Approve A Resolution Approving and Authorizing the Execution of an Agreement between the City of Genoa and Arthur J. Gallagher Risk Management Services for Insurance: Motion made by Alderman Pulley, to approve a resolution approving and authorizing the execution of an agreement between the City of Genoa and Arthur J. Gallagher Risk Management Services for Insurance, seconded by Alderman Winter. No further discussion. Roll call was taken Aldermen Pulley, Freund, Stevenson, Winter and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss was not present

Finance Report – Treasurer & Finance Director, Jan Tures was not present

Public Works – Public Works Director, Janice Melton stated that South Genoa Street was going great and residents should be able to use their driveways again by the end of the week; there was a sink hole in which public works took care of. The first part of the water main expansion is almost complete. Two Public Works employees have gone through chain saw training which the city was able to get for free.

Police Department – Chief Smith reported that there is an increase in accident and domestic calls from last year; however, there is a decline of criminal damages and theft from last year. The Police Department will be directing traffic for each of the Chamber's Celebration of the Season events in December.

Mayor's Report – Mayor Brust reported that he met with the engineers last week to get more refined details for the proposal for the downtown renovation grant so it can be finalized, be approved by the city council and submitted on time. The new city calendar is about complete and will hopefully go to print next week. For the front cover of the calendar, we had a competition for the high school students to submit cover art in which one has been selected; Layla Martinez's cover was the winner.

ANNOUNCEMENTS – Alderman Pulley announced that Harvest Fest will be September 30th – October 1st, 2022; they are trying to get a team together for next year's festivities.

Motion to adjourn the meeting of the City Council was made by Alderman Pulley, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:28 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
December 1 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb were present. Alderman Pulley was absent. Quorum present.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – None

Motion made by Alderman Holcomb to accept the minutes of the November 17, 2021 City Council meeting seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for November 15, 2021, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

Consider an Ordinance Levying Taxes for All Corporate Purposes for the City of Genoa – Motion made by Alderman Stevenson to approve an ordinance levying taxes for all corporate purposes for the City of Genoa, DeKalb County, Illinois for the Fiscal year commencing on the 1st day of May, 2021 and ending on the 30th day of April, 2022, seconded by Alderman Wesner. No further discussion. Roll call vote was taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

Consider an Ordinance Levying Special Service Area Property Taxes for Riverbend, Derby Estates and Oak Creek Estates Unit 4

- Motion made by Alderman Stevenson to approve an ordinance levying special service area property taxes for the special services to be provided in Riverbend Special Service area in the City of Genoa, DeKalb County, Illinois for the fiscal year commencing on the 1st day of May, 2021 and ending on the 30th day of April 2022, seconded by Alderman Freund. No further discussion. Roll call vote was taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.
- Motion made by Alderman Holcomb to approve an ordinance levying special service area property taxes for the special services to be provided in Derby Estates Special Service area in the City of Genoa, DeKalb County, Illinois for the fiscal year commencing on the 1st day of May, 2021 and ending on the 30th day of April 2022, seconded by Alderman Winter. No further discussion. Roll call vote was

taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

- Motion made by Alderman Stevenson to approve an ordinance levying special service area property taxes for the special services to be provided in Genoa Oak Creek Estates Unity Four Special Service area in the City of Genoa, DeKalb County, Illinois for the fiscal year commencing on the 1st day of May, 2021 and ending on the 30th day of April 2022, seconded by Alderman Freund. No further discussion. Roll call vote was taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

Consider an Ordinance Abating the Tax Heretofore Levied for the year 2021 to Pay the Principal of and Interest on the 2020 Public Infrastructure Bond- Motion made by Alderman Wesner to approve the ordinance abating the tax heretofore levied for the year 2021 to pay the principal of and interest on \$2,500,000 general obligation bonds, series 2020, of the City of Genoa, Illinois, seconded by Alderman Holcomb. No further discussion. Roll call vote was taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that Brian Granger had an open house this evening, he had quite a few people in and out taking a look at the units that are already built with quite a few leases signed as well as quite a few commitments for units that are going to be built next year. Calendar and annual report are off the to printers and we are hopeful that they will be able to be mailed out just before Christmas. Alderman Winter asked about the downtown area in which Alyssa stated that they have had a smaller committee meeting in which some exhibits have been put together with Photoshop; it looks really great and if we get the grant the project will probably not start until 2023 as we will not know if we were awarded the grant until later in 2022.

Finance Report – Treasurer & Finance Director, Jan Tures stated that all these tax levy's will be filed to the County before the deadline of December 28th.

Public Works – Public Works Director, Janice Melton stated that the alley behind the strip mall at RT 23 and RT 72 the 45-degree angled downspouts were installed; the building owner was very cooperative and is paying for the downspouts. We have not yet had considerable amount of rain yet to see if it fully takes care of the issue but is hopeful that it will. Public Works has been out with the street sweeper quite a bit this year and has been able to keep up with the leaves. Public Works has received the new truck that will be in the Parade this weekend; salt has been delivered and ready for snowfall.

Police Department – Chief Pro Term reported that the police department is all set for the Celebration of the Season festivities on Friday and Saturday evenings.

Mayor's Report – Mayor Brust stated that he and Alyssa met with a developer earlier this week that is well established in the DeKalb, Sycamore area and talked about a project from a few years back. Based on the conversation with this developer there is a lot of interest in brining this project back. This will be near the downtown area as residential office buildings. This developer since has a new partner in which they will bring a proposal in for them to look at. This is still in the very early stages but exciting to have the potential of new developments. The Dunkin Donuts building is coming along.

ANNOUNCEMENTS – Celebration of the Seasoning is this weekend Friday Santa comes to town and the tree lighting along with other activities downtown; Saturday evening is the parade.

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:21 p.m.

CITY OF GENOA
City Hall
City Council Public Hearing Meeting Minutes
December 1 2021
7:00 P.M.

Public hearing on the 2021 Tax Levy for Oak Creek Estates Unit Four Special Service Area and the 2021 Tax Levy for the River Bend Special Service Area

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Freund, Stevenson, Winter, Cravatta and Holcomb were present. Alderman Pulley was absent. Quorum present.

Public Comment – None

Close the Public Hearing – Motion made by Alderman Cravatta to close the public hearing, seconded by Alderman Stevenson.

Motion to adjourn the public hearing on the 2021 tax levy for Oak Creek Estates Unit Four Special Service Area and the 2021 Tax Levy for the River Bend Special Service Area was made by Alderman Cravatta, seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:02 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
December 15 2021
7:00 P.M.

Mayor Brust called the meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter and Holcomb were present. Alderman. Quorum present. Motion made by Alderman Wesner to have Alderman Cravatta present via phone due to work conflict, seconded by Alderman Holcomb. Alderman Cravatta was present in person to meeting at 7:45pm.

Mayor Brust led the Pledge of Allegiance.

Guest Speakers – Brian Wallace, Kate Holcomb and Carolyn Tobinson from Kishwaukee Valley Wanderers presented to the council about putting in a disc golf course at Carol Park. They have reached out to local businesses about sponsoring a hole for the golf course and received a huge acceptance. They have also had several people stating they will come help clear away any overgrowth to put in the disc golf. The council feels that this would be a great addition to the city and help get people into town. Kate Holcomb also presented to the council the upcoming events that the Kishwaukee Valley Wanderers will be doing next year.

Motion made by Alderman Stevenson to accept the minutes of the December 1, 2021 City Council meeting and 2021 Public Hearing on December 1, 2021, seconded by Alderman Holcomb. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the account's payables for December 15, 2021, seconded by Alderman Pulley. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Citizen Jim Joyce addressed the council in regards to the Midweek newspaper, he feels that the newspaper should no longer be delivered to homes, as in his current neighborhood there is a driveway that has 6 papers that are piled up, he would like the Midweek to stop delivering to homes. The mayor stated that the city will look into this and thanked him for his time.

OLD BUSINESS - None

NEW BUSINESS

Consent Agenda by Omnibus Vote – Motion made by Alderman Wesner to approve a motion of unanimous consent of the city council for use of an Omnibus vote to approve the consent agenda, seconded by Alderman Stevenson. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

Motion made by Alderman Freund to approve the motion to approve the consent agenda that includes the following items, seconded by Alderman Wesner. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

- Use of Citizen's/Carroll Park and downtown sidewalks during the Eggapalooza event on April 9th and 10th, 2022

- Use of Citizen's/Carroll Park during the Clean the Kish event on June 25, 2022
- Use of Citizen's/Carroll Park during the Kishwaukee Valley Wanderers Kayak & Canoe the Kish event on July 16, 2022
- Use of Citizen's/Carroll Park during the Kishwaukee Valley Wanderers Rumble on the River event on September 9, 2022
- Use of Citizen's/Carroll Park for the Volksfest events September 9th and 10th, 2022

Approve an Economic Development Services Agreement: Motion made by Alderman Holcomb to approve an economic development services agreement with Jock Sommese to continue working as the Economic Development Consultant for the City of Genoa. Mr. Sommese has served as the City Economic Development Consultant since June of 2021 and aided with the city with re-establishing the Economic Development Commission as well as connecting the Mayor and City Staff with local resources to further economic development. In the coming months, Mr. Sommese will be working to set up meetings with local business owners to enhance relationships and discuss growth of Genoa, seconded by Alderman Pulley. The Mayor stated that the current agreement ends December 2021, he would like to extend the contract and have Jock's focus shift towards working on small business retention and how to keep the downtown area thriving. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

Presentation Regarding the Rebuild Downtowns and Main Streets Capital Grant Program Application- City Administrator Alyssa Seguss and Kevin from C.E.S. went over the presentation of the proposal that will be submitted for the Capital Grant Program for the revitalization of the downtown area. Kevin suggested that if the city could afford to match either 10 or 20% of the total cost it looks better for approval of the grant. Alderman Stevenson asked Finance Director Tures if the city has the funds to match 20%? Tures stated that the funds were available for that match in the Public Improvement Bond. The council all agreed to match 20% of the improvement.

Approve the Purchase of a CAD System from Central Square, Not to Exceed \$12,030- Motion made by Alderman Wesner to approve the Police Department to purchase a CAD (Computer Aided Dispatch) System to replace their existing system that is outdated and no longer supported. This system will help streamline the mandatory reporting required by the State of Illinois. This purchase was budgeted for in the 2021-2022 Budget and there are sufficient funds in the line item within the budget, seconded by Alderman Pulley. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

Approve and Authorize the Mayor to Sign an IEPA Final Loan Closing Amendment for Drinking Water Project L175598, Well Number 4 Improvements and Water Main Replacements- Motion made by Alderman Pulley to approve and authorize the mayor to sign an IEPA final loan closing amendment for drinking water project L175598, well number 4 improvements and water main replacements. There is a revised loan document for the Well 4 and water main projects that was completed earlier this year. A description of the original project is included in the loan document. This loan document is being amended in order to reduce the principal by \$104,912.79 (from \$1,459,129.70 to \$1,354,216.91) due to the project being completed under budget, seconded by Alderman Winter. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

| | |
|------------------------------|----------------|
| Eligible Project Cost: | \$1,354,216.91 |
| Construction Period Interest | \$ 1,378.65 |
| Less Principal Forgiveness | \$ 800,000.00 |
| Total Amount Financed | \$ 555,595.56 |

1.5% interest rate

20 year term

Approve and Authorize the Mayor to Sign a Master CPA Professional Services Agreement with Sikich LLP- Motion made by Alderman Stevenson to approve and authorize the mayor to sign a Master CPA Professional Services Agreement with Sikich LLP, The City of Genoa has contracted with Sikich since 1999 for audit services. Sikich provides auditing services to over 100 governmental clients, making them a prominent auditing firm in Northern Illinois. For the past 22 years, Sikich has provided excellent auditing services as well as outstanding resources regarding accounting issues. The agreement includes the general conditions of working with Sikich and will not need to be renewed each year, seconded by Alderman Holcomb. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

Approve and Authorize the Mayor to Sign a Statement of Work with Sikich LLP, Not to Exceed \$24,165- Motion made by Alderman Winter to approve and authorize the mayor to sign a statement of work with Sikich LLP, not to exceed \$24,165, in previous years, Sikich has included the statement of work within the agreement for services, however, has since made these two separate documents. Moving forward, should the city continue to work with Sikich, only the Statement of Work will need to be approved each year. While the agreement in the above item includes their general conditions, such as confidentiality, billing, and communication practices, the statement of work details the services to be provided to the City of Genoa specifically. This year, the costs of these services has increased by 3%, totaling \$24,165. This cost increase is similar to increases in previous years and a minimal increase for the cost of doing business given the current financial climate. The cost for these services is largely attributed to the City of Genoa Fiscal Year Ended April 30, 2022 Audit, which is required by law. An audit of the Police Pension Fund and an opinion on the generally accepted government auditing standards are also required, which is included in the Statement of Work being considered seconded by Alderman Cravatta. No further discussion. Roll call vote was taken. Aldermen Wesner, Pulley, Freund, Stevenson, Winter, Cravatta and Holcomb voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – City Administrator, Alyssa Seguss reported that they had a meeting with the police union before city council and she is happy to report that both parties are in agreement with proposals that both parties have submitted and everything should be in place for the April 2022 deadline. Alyssa also reported that the Mayor, Finance Director and herself have been having meetings discussing the upcoming budget and looking into some investment and reserve policies. Alderman Stevenson asked about the house on North Sycamore Street that used to be rented out to the chamber. Alyssa stated that currently at this time it is sitting vacant however we have had some revenue coming in over the last fiscal years from IDOT has rented it out for a decent amount but other than that it is sitting vacant. We do encourage for it to be rented as opportunities arise.

Finance Report – Treasurer & Finance Director, Jan Tures stated that they are on the way of discussing budget and looking into investment policies for our surplus. Jan also stated that she looked into the LED street lights as Alderman Cravatta had asked about in the last meeting, as she has found that the city is currently saving about 13% but it is hard to tell if this is due to the LED lights or due to the winter billing not in yet.

Public Works – Public Works Director, Janice Melton stated that she has nothing to report at this time

Police Department – Deputy Chief stated that he has nothing to report at this time

Mayor's Report – Mayor Brust stated that on Thursday December 16th at 11:00am they are doing a ribbon cutting for South Genoa Street to celebrate the road improvement that was long overdue. The city has also received recently a proposal from a developer for a spilt residential with commercial property within the city limits of Genoa, we are hopeful that more information can be shared in the near future. In the new year the staff will be looking at properties throughout town that is zoned a certain way or needs rezoning to bring in new things, if any council members would like to be part of these discussions to please let Alyssa know.

ANNOUNCEMENTS – None at this time

Motion to adjourn the meeting of the City Council was made by Alderman Wesner, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:06 p.m.