

CITY OF GENOA
City Hall
City Council Meeting Minutes
January 7, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker: None

Motion made by Alderman Lang approve the minutes of the December 17, 2019 City Council meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of December 2019, in the amount of \$349,953.25, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE

- Gordon Jones addressed Council and asked that the agenda be amended to include a proposal to put a 6 foot fence around the deteriorating property at 131 South Sycamore Street to ensure safety. Mayor Vicary responded that action is currently being taken and recommended not amending the agenda; Council agreed.
- J.T. Anesi addressed Council to thank Chief Smith for removing the abandoned car at 131 South Sycamore Street.

NEW BUSINESS

CONSIDER AN ORDINANCE FOR THE SALE OF K-9 OFFICER KANE:

- Mayor Vicary announced that Officer Kane is retiring. He thanked Officer Kane for his 7 years of service and dedication and recognized him with a proclamation.
- Motion made by Alderman Di Guido to approve an Ordinance authorizing the City of Genoa, DeKalb County Illinois to declare certain property as surplus and approving the sale of said property, seconded by Alderman Wesner. Voice vote was taken. All voted yes. Motion carried.

CONSIDER A RESOLUTION TO PAY BOND PRINCIPAL AND INTEREST WITH MFT FUNDS INSTEAD OF PROPERTY TAX FUNDS: Motion made by Alderman Wesner to approve a Resolution providing for the retirement of certain municipal indebtedness by the use of motor fuel tax funds, seconded by Alderman Lang. Treasurer Jan Tures stated that December 15, 2020 will be our final payment on the bond. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER AN ORDINANCE REDUCING PERMIT FEES FOR NEW HOME CONSTRUCTION:

Motion made by Alderman Winter to approve an Ordinance providing a one year extension of the limited temporary reduction in certain fees as an incentive for new home construction in 2020, seconded by Alderman Lang. Oak Creek Subdivision Developer, Rick Hoffman addressed Council as an advocate for waiving the impact fees. He indicated that it provides incentive to draw more people to Genoa. He also indicated that he attended the School Board meeting and they are not opposed to waiving the one time impact fee, as they will receive approximately \$3,500 in revenue annually from each home that is built. There was discussion amongst Council and consensus was split. Some Aldermen expressed that the program was created years ago as

incentive to encourage growth in Genoa when the economy was low, but the economy has bounced back and they believe the program is no longer needed. Other Aldermen expressed that the fees should be waived to continue to draw people to Genoa and provide on-going tax revenue. There was additional discussion of possibly reducing the number of homes from 15 to 10 or 5, or waiving the school impact fees, but not the park district impact fees. There was no consensus amongst Council. Mayor Vicary stated that roll call vote will be based strictly on continuing the program with no amendments to waiving the impact fees for the first 15 homes built in 2020. Roll call vote was taken. Aldermen Brust and Lang voted yes. Aldermen Winter, Cravatta, Wesner, Carroll, Di Guido and Stevenson voted no. Motion failed.

Alderman Brust proposed making a motion to re-open this subject to propose an amendment to the Ordinance as opposed to discontinuing the program completely, due to some confusion after the lengthy discussion. Alderman Stevenson made a motion to re-open the discussion, seconded by Alderman Lang. Roll call vote was taken. Aldermen Stevenson, Winter, Brust and Lang voted yes. Aldermen Wesner, Carroll, Di Guido and Cravatta voted no. Mayor Vicary abstained from voting. Motion failed.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the Liquor Commission met to discuss granting Sib’s Corner Grill a liquor license. They also discussed granting a pour liquor license for gas stations, which they were not in favor of. Alyssa then reported that the new Building Inspector, Dave Eggleston will be presenting to Council his findings during the inspection of the property located at 131 South Sycamore Street. Lastly, she reported that the movie “All the Kings Horses” will be shown after the next Council meeting.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that staff is currently working on the new budget for fiscal year 2020/2021.

Public Works – Public Works Director, Rich Gentile reported that with the mild weather, maintenance costs are down due to not having to plow and salt. He also reported that Public Works is doing some storm work as well as working on the budget.

Police Department – Chief Smith reported that the abandoned car located at 131 South Sycamore Street has been removed. He indicated that he also put a notice on the door listing violations and the new building inspector will go into additional details at the next City Council meeting. He then reported that people do not understand the new marijuana laws as they are smoking it in their vehicles. The Police Department will continue to educate people and begin issuing citations in the near future. Lastly, he reported that he would like to continue the K-9 program.

Mayor’s Report – None

ANNOUNCEMENTS – None

RECESS INTO CLOSED SESSION: Motion made by Alderman Di Guido to go into closed session for the purpose of approving the minutes of the previous closed session and for the purpose of discussing Collective Bargaining and the appointment, employment, dismissal, compensation, discipline and/or performance of specific employees as provided for in 5 ILCS 120/2 (c)(2), seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

RECONVENE INTO REGULAR SESSION: Motion made by Alderman Di Guido to reconvene into the regular session, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried.

In Closed Session, the minutes of the November 5, 2019 closed session were accepted.

CONSIDER AN AGREEMENT WITH THE METROPOLITAN ALLIANCE OF POLICE: Motion made by Alderman Cravatta to approve and authorize the execution of a collective bargaining agreement with the Metropolitan Alliance of Police for May 1, 2019 through April 30, 2022, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

Motion to adjourn the regular meeting of the City Council was made by Alderman Stevenson, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:58 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
January 21, 2020
7:00 P.M.

Before the meeting began, a moment of silence was observed in remembrance of Don Anderson, a loved Veteran & community member of Genoa.

In the absence of Mayor Vicary, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson were present.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Mayor Pro Tem Stevenson announced that due to recent emails received, item D (discussion regarding 131 South Sycamore Street) has been removed from the agenda. It will be discussed and voted on at a future meeting.

Guest Speakers: Randy Jennings, Owner of the Genoa Coin Wash, addressed Council to express his concern regarding the parking situation at the strip mall on East Main Street. He indicated that after the expansion was completed at Smoking Grill, their customers are using all the parking spaces, so the Coin Wash and Subway customers have nowhere to park. He asked that in the future, parking spaces be considered before a permit is issued to expand a business. He also indicated that he has been working with the new Building Inspector, Dave Eggleston and believes he is a great fit.

David Gurke, resident of Oak Creek Estates addressed Council to express his concerns regarding the parking by his home on Joshua Lane during football practice/games. He indicated that for 3 months during football season, people are parking on both sides of the street, in front of the fire hydrant and sometimes he is unable to get in his driveway. Council & Staff responded that they will be discussing the issue at an upcoming staff meeting to find a resolution to the problem.

J.T. Anesi addressed Council to express his concerns regarding the property at 131 South Sycamore Street. He indicated that the front door is open and should be secured to ensure no one can get in the house. He also stated that in the Building Inspector's report, it states there are various fire hazards inside the home and suggested possibly having the Genoa Fire Chief inspect the home.

Motion made by Alderman Di Guido to amend the minutes of the January 7, 2020 City Council meeting, to correct the section; Reconvene into Regular Session. It stated that Alderman Di Guido made both the motion and second motion in error. It should read motion made by Alderman Di Guido and seconded by Alderman Stevenson. Alderman Brust seconded the motion to amend the minutes to reflect the correction. Roll call vote was taken. Aldermen Di Guido, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Mayor Pro Tem Stevenson voted yes. Motion made by Alderman Cravatta to accept the amended minutes of the January 7, 2020 City Council minutes, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the first half of January 2020, in the amount of \$56,366.75, seconded by Alderman Brust. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

NEW BUSINESS

CONSIDER AN ORDINANCE REDUCING PERMIT FEES FOR NEW HOME CONSTRUCTION:

Motion made by Alderman Brust to approve an Ordinance providing a one year extension of the limited temporary reduction in certain fees as an incentive for new home construction in 2020, seconded by Alderman Lang. Alderman Cravatta stated that the current proposed Ordinance only includes waiving school impact fees for Derby Estates and Oak Creek Estates. He made a motion to amend the Ordinance to include all of Genoa, seconded by Alderman Winter. Roll call vote was taken. Aldermen Cravatta, Brust, Lang Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Aldermen Wesner abstained. Alderman Carroll voted no. Motion made by Alderman Brust to approve the Ordinance as amended, seconded by Alderman Lang. Roll call vote was taken. Aldermen Brust, Lang, Di Guido, Winter, Cravatta and Mayor Pro Tem Stevenson voted yes. Alderman Wesner abstained. Alderman Carroll voted no. Motion carried.

CONSIDER AN ORDINANCE AMENDING BUILDING PERMIT FEES: Motion made by Alderman Winter to approve an Ordinance amending Appendix A of the Municipal Code of the City of Genoa, seconded by Alderman Wesner. Administrative Director, Alyssa Seguss indicated that staff is recommending that the permit fee schedule be amended as the City transitions from B&F Construction Code Services to the new part time building inspector. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AMENDMENTS TO THE DEKALB COUNTY ENTERPRISE ZONE:

- Motion made by Alderman Winter to approve an Ordinance authorizing boundary modifications to the area known as the DeKalb County Enterprise Zone – Vacant Ground Addition, seconded by Alderman Brust. Administrative Director, Alyssa Seguss gave a brief overview and indicated that the Enterprise Zone Advisory Board has recommended these amendments. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.
- Motion made by Alderman Winter to approve an Ordinance authorizing a second amendment to the DeKalb County Enterprise Zone Intergovernmental Agreement, seconded by Alderman Lang. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.
- Motion made by Alderman Winter to approve an Ordinance amending the property tax abatement qualifying criteria and definitions in the DeKalb County Enterprise Zone, seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.
- Motion made by Alderman Winter to approve an Ordinance authorizing a third amendment to the DeKalb County Enterprise Zone Intergovernmental Agreement, seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the new Genoa Food Hub will be having their ribbon cutting on January 30th and the Annual Chamber Dinner will be on February 19th. Lastly, she reported that “All the Queens Horses” will be shown following the meeting.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that staff is currently working on the new budget for fiscal year 2020/2021.

Public Works – Public Works Director, Rich Gentile reported that the bid openings will be taking place the next day for the water main improvements. He indicated that approximately 12 contractors picked up bid packets.

Police Department – Chief Smith reported that Officer Gates reported back to work as of today and will be working 3 days per week to start off. Alderman Brust asked if there is anything the City can do regarding the antique shop that has opened up at 527 West Main Street. He indicated that all of the signs lined up along the building are not appealing. Administrative Director, Alyssa Seguss responded that Community Service Officer, Nick Garvey looked into this situation and it is difficult to do anything, as it is private property, but she would check with our building inspector to see if there might be some property maintenance issues he can address.

Mayor's Report – None

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:43 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
February 4, 2020
7:00 P.M.

In the absence of Mayor Vicary, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:02 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson were present.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Guest Speaker: Krissy Johnson, Executive Director of the Genoa Area Chamber of Commerce provided Council with a review of the 2019 Chamber Events. She indicated that with the continued support of the Chamber Businesses, other organizations and the City, the events have been very successful. There was some discussion amongst Council regarding the possibility of applying for grants and donating part of the money to the Chamber of Commerce to offer additional support.

Motion made by Alderman Winter to accept the minutes of the January 21, 2020 City Council minutes, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Carroll to approve payment of the accounts payables for the second half of January 2020, in the amount of \$96,040.75, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Carroll, Di Guido, Winter, Cravatta, Brust, Lang, Wesner and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

NEW BUSINESS

CONSENT AGENDA BY OMNIBUS VOTE

1. Motion made by Alderman Brust for unanimous consent of the City Council for use of an Omnibus vote to approve the consent agenda, seconded by Alderman Di Guido. Roll call vote was taken. Aldermen Brust, Lang, Wesner, Carroll, Di Guido, Winter, Cravatta and Mayor Pro Tem Stevenson voted yes. Motion carried.
2. Motion made by Alderman Di Guido to approve the consent agenda that includes the following items, seconded by Alderman Wesner:
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the Genoa Vets Club Memorial Day Parade on May 25, 2020
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the 2020 Genoa Days Celebration/Carnival June 9-14, 2020
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the Genoa Area Chamber of Commerce 2020 Cruisin' to Genoa Car Show on August 15, 2020
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the Genoa-Kingston High School 2020 Homecoming Parade on September 18, 2020
 - A Resolution for IDOT approval to close Route 72 (Main Street) for the Genoa Area Chamber of Commerce 2020 Celebrate the Season Event on December 4, 2020
 - Use of the Municipal Parking Lot and City Streets during the Genoa Area Chamber of Commerce 2020 Farmers' Markets on 5/23/2020, 6/27/2020, 7/25/2020, 8/22/2020 and 9/26/2020
 - Use of City Streets for the Genoa Vets Club Memorial Day Parade on May 25, 2020

- Use of the Municipal Parking Lot and City Streets during the G-K Fire District Annual Genoa Days Event June 9-14, 2020
- Use of Citizen's/Carroll Park during the Kishwaukee Valley Wanderers Kayak & Canoe the Kish Event on July 11, 2020
- Closure of South Washington Street between Hill Street and Church Street for the G-K Fire District Water Fights on July 11, 2020
- Use of the Municipal Parking Lot and City Streets during the Genoa Area Chamber of Commerce 2020 Cruisin' to Genoa Car Show on August 15, 2020
- Use of Citizen's/Carroll Park during the Genoa Area Chamber of Commerce Rockin' the Kish Event on September 11, 2020
- Use of Citizen's/Carroll Park during the Kishwaukee Valley Wanderers Volksfest Event on September 12, 2020
- Use of Citizen's/Carroll Park during the Genoa Area Chamber of Commerce Great Genoa Duck Race event on September 13, 2020
- Use of City Streets for the Genoa-Kingston High School Homecoming Parade on September 18, 2020
- Use of the Municipal Parking Lot during the Genoa Area Chamber of Commerce Fall Crawl event September 26, 2020
- Use of the Municipal Parking Lot and City Streets during the Genoa Area Chamber of Commerce 2020 Celebrate the Season event December 4, 2020

Roll call vote was taken. Aldermen Di Guido, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AN INTERGOVERNMENTAL AGREEMENT WITH DEKALB COUNTY FOR ENGINEERING SERVICES: Motion made by Alderman Wesner to approve an Intergovernmental Agreement for the provision of Engineering Services for the City of Genoa, Illinois in DeKalb County, Illinois, seconded by Alderman Winter. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER REIMBURSING FUNDS FOR A FAÇADE GRANT: Motion made by Alderman Cravatta to waive the interior property maintenance inspection requirement and reimburse grant funds for the property at 113 West Main Street in the amount of \$13,750, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER INSTALLING WATER MAIN ALONG RAILROAD AVENUE: Motion made by Alderman Winter to approve the memo dated January 28, 2020 for the purpose of installing a water main, seconded by Alderman Cravatta. Public Works Director, Rich Gentile provided a brief description of the project. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER A BID FOR A WATER MAIN PROJECT: Motion made by Alderman Wesner to award a contract to Performance Construction and Engineering not to exceed \$855,000, contingent upon the City's receipt of a low interest loan and forgiveness from the Illinois Environmental Protection Agency and acquisition of right-of-way for the Genoa Street Water Main Replacement Project, seconded by Alderman Cravatta. Public Works Director, Rich Gentile was asked why there was such a large difference in cost between the bidders. He responded that he was unsure, but Baxter and Woodman is familiar with the company that has been awarded the project. He then provided a brief description of the areas that will be

included in the project. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER A BID FOR WELL 4 MODIFICATIONS: Motion made by Alderman Cravatta to award a contract to Midwest Well Services INC, DBA Municipal Well & Pump, not to Exceed \$157,890 contingent upon the City's receipt of a low interest loan and forgiveness from the Illinois Environmental Protection Agency, seconded by Alderman Winter. Public Works Director, Rich Gentile indicated that this is the final project for Well 4. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the IBEW has completed their permitting process and have begun the project of building their electrical training facility on Forest View Drive. The signs that were outside along the old Dollar General building have been moved inside. Alyssa and Chief Smith will be meeting with the Mighty Cogs Football Organization to address the parking issues in Oak Creek Estates where the team practices. She and Chief Smith will also be meeting with the DeKalb County Administrator and Sheriff to discuss the dispatch fees. Lastly, she indicated that in 2015 the City began discussing the possibility of creating a TIF District. A study was done to establish eligibility, but the City has been advised not to create the TIF District until there is a project. A project proposal has been submitted to Teska and staff will keep Council apprised as more information is available. Alyssa was asked about updates regarding Rosati's, Sib's Corner Grill and Dunkin Donuts. She responded that Rosati's has completed their permitting process; Sib's Corner Grill has paid for their liquor license and are finishing up renovations and the Developer has an upcoming meeting with Dunkin Donuts, but the PUD expires in July.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that there was nothing additional to what had already been discussed.

Public Works – Public Works Director, Rich Gentile reported that there will be a bid opening on Monday, February 10th for sewer lining on North Locust Street and the 300 block of South Stott Street. The cost will be approximately \$80,000. A few new street lights are being installed. Lastly, he is working with ComEd regarding LED lights, which are much brighter and more energy & cost efficient. Finance Officer Manager & Treasurer, Jan Tures indicated that staff is currently trying to obtain a list from ComEd comprised of light locations, quantity and monthly charges, to assist with budget cuts. She indicated that it costs the City approximately \$75,000 per year for the streetlights.

Police Department – Chief Smith reported that he met with Jan Tures to go over the budget. He is looking into applying for a grant.

Mayor's Report – None

ANNOUNCEMENTS – In August the City of Genoa will have a new resident, as our Administrative Director, Alyssa Seguss will be having a baby. Congratulations Alyssa! The Fire & Rescue Dinner will be February 22, 2020 at the Genoa Vets Club.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:48p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
December 15, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Carroll to approve the minutes of the December 1, 2020 City Council meeting, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve payment of the accounts payables for the first half of December 2020 in the amount of \$258,821.45, seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

ANNUAL RECOGNITIONS: Chief Smith recognized Officer Tim Hoffstead's outstanding work by saving someone's life during a drug overdose. Chief Smith also recognized Sergeant Greg Edwards for his assistance with the Illinois Attorney General and Sheriff's Office, in a raid that got a perpetrator from Fox River Grove that targeted a 15-year-old girl from Genoa, off the streets. Mayor Vicary announced that due to not having a Christmas party this year, he would be recognizing Staff and Council that hit milestones this year. They were as follows:

- John Kitch – 15 years of service
- Howard Lyle – 10 years of service
- Mike Ross – 15 years of service
- Matt Dyson – 15 years of service
- Chief Smith – 25 years of service
- Pam Wesner – 25 years of service

Mayor Vicary thanked them for their service and expressed his appreciation.

CONSIDER VACATING AND DEDICATING UTILITY EASEMENTS WITHIN UNIT 6 OF THE RIVERBEND SUBDIVISION:

Motion made by Alderman Lang to approve a Resolution approving and authorizing the execution of an easement vacation plat, seconded by Alderman Brust. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

Motion made by Alderman Lang to approve a Resolution approving and authorizing the execution of an easement dedication plat, seconded by Alderman Wesner. Administrative

Director, Alyssa Seguss indicated that it is private property and the Developer has already taken responsibility. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER APPROVING THE SAGER SUBDIVISION WITHIN UNIT 2 OF THE DERBY ESTATES SUBDIVISION: Motion made by Alderman Cravatta to approve a Resolution approving and authorizing the execution of a final plat of subdivision, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

RECESS INTO CLOSED SESSION: Motion made by Alderman Di Guido to go into closed session for the purpose of approving the minutes of the previous closed session; for the purpose of releasing closed session minutes and for the purpose of discussing the appointment, employment, dismissal, compensation, discipline and/or performance of specific employees as provided for in 5 ILCS 120/2 (c)(2), seconded by Alderman Winter. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

RECONVENE INTO REGULAR SESSION: Motion made by Alderman Di Guido to reconvene into the regular session, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

In Closed Session, the minutes of the January 7, 2020 closed session were accepted.

Motion made by Alderman Lang to consider the release of certain closed session minutes, seconded by Alderman Brust. Alderman Lang read the dates of the closed session minutes to be released, the dates of closed session minutes to be released in part and the dates of closed session minutes to be held. They are as follows:

Minutes to be released: None

Minutes not to be released: 1/2/2018, 6/4/2019, 8/20/2019, 9/3/2019 and 10/1/2019

Minutes to be released in part:

1/20/2009 – of the seven paragraphs, withhold paragraph 4

2/7/2019 – of the six paragraphs, withhold paragraph 5

4/16/2019 – of the nine paragraphs, withhold paragraph 4

11/5/2019 – of the nine paragraphs, withhold paragraphs 4, 5 and 7

Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

DEPARTMENT REPORTS:

Administrative Report – Administrative Director, Alyssa Seguss reported that there was no update on the River's Mexican Cantina outdoor seating grant. She indicated that River's has asked to adjust the hours for their liquor license, which Attorney Slingerland, Mayor Vicary and the Liquor Commissioner will be looking into. Director Seguss then reported that there have been 9 applications so far for the electrostatic sprayers and delivery of them would begin the following day. The City has received the contract from Waste Management, so negotiations will be starting soon. Director Seguss and Public Works Director, Rich Gentile have been working with the Developers of the Oak Creek subdivision. Lastly, Director Seguss has been working with Corey Brackmann regarding the Dunkin Donuts project.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the City received the 214,000 check for the CURES/CARES Act. Staff is currently working on the new budget. Lastly, Treasurer Tures is working with Upstaging to get plastic dividers to be put between Council members as a safety precaution. She will update Council once she gets some pricing from Upstaging.

Public Works – Director Gentile reported that there is still plenty of road salt due to there being no snow. He also indicated that the Christmas tree lights went on without a hitch.

Police Department – Chief Smith reported that the Police Department just completed lateral testing and there were 3 qualified applicants. He indicated that the top applicant of the 3 is one of the City's current part time officer's, which he hopes to swear in as a full time officer at the January 5, 2021 City Council meeting. Chief Smith then reported that the police department has begun the process of "Use of Force" Certification, which came down from the federal level. Lastly, he reported that he will be working with Attorney Slingerland regarding rental properties in town. Chief Smith would like to implement an Ordinance stating that landlords are responsible if tenants are nuisances and also give the City the authority to evict those tenants.

Mayor's Report – Mayor Vicary reported that the City sent another letter to Governor Pritzker informing him of Genoa's electrostatic sprayer program, so he is waiting to see if we receive a response. Secondly, Mayor Vicary indicated that he had a discussion with Bill Lloyd regarding his TIF District proposal and a follow-up letter was sent as well. Lastly, Mayor Vicary wished both Aldermen Di Guido & Brust good luck in the upcoming election, as they are Mayoral Candidates.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:47 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
February 18, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:07 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present.

Four Cub Scouts from Pack 117 of Genoa assisted Mayor Vicary in leading the Pledge of Allegiance.

Guest Speaker: Vaughn Kuerschner from Waste Management addressed Council to discuss 2 services that Waste Management provides to the City of Genoa. The “At Your Door” program and the recycling program. The “At Your Door” program is a hazardous waste and electronics recycling program where the items are picked up at the resident’s door for no extra charge. He indicated that 18,000 lbs. of electronics were collected in 2019, in which 14,000 lbs. were actually recycled. He then discussed the regular recycling program. He stated that China will only accept 0.5% of contaminated recycling. The national average of contaminated recycling is 25% and Genoa is currently at 32%. In order to reduce the percentage of contaminated recycling, Waste Management would like to roll out a curbside education program in April of this year, which entails the driver’s putting tags on cans that contain contaminated recycling. The tag will notate what the contaminate is. The driver will take the contaminated recycling for a few weeks. If the contaminate continues to be in the recycling after that, a tag will be put on the can and it will not be taken. Before and during the roll out of the program, Waste Management will provide information to the residents as to what is and is not recyclable. Lastly, he stated that recycling is approximately \$100 per ton to process, so it is important that residents be educated on correct recycling.

Motion made by Alderman Brust to approve the minutes of the February 4, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Carroll to approve payment of the accounts payables for the first half of February 2020, in the amount of \$92,803.22, seconded by Alderman Brust. Roll call vote was taken. Aldermen Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust, Lang and Wesner voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – J.T. Anesi addressed Council and stated that after the Building Inspector’s report on the house located at 131 South Sycamore Street, he feels the house absolutely needs to be demolished due to years of neglect that has caused unsafe and inhabitable conditions.

OLD BUSINESS - None

NEW BUSINESS

CONSIDER REIMBURSING FUNDS FOR A FAÇADE GRANT: Motion made by Alderman Stevenson to waive the interior property maintenance inspection requirement and reimburse grant funds for the property at 415 West Main Street in the amount of \$15,000, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Di Guido voted yes. Motion carried.

CONSIDER A FINAL PAYMENT FOR THE NORTH ELEVATED WATER STORAGE TANK REPAINTING AND IMPROVEMENTS: Motion made by Alderman Wesner to approve a final payment for the North Elevated Water Storage Tank repainting and improvements to L.C. United Painting Company, INC. not to exceed \$354,000, seconded by Alderman Carroll. Alderman Brust asked if the \$354,000 is the City’s portion that is due. Treasurer, Jan Tures and Public Works Director, Rich Gentile responded that the City will

have to pay the \$354,000 up front and will be reimbursed approximately 75% upon completion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER ACCEPTING A ROAD DEDICATION: Motion made by Alderman Cravatta to approve an Ordinance accepting the dedication of a part of Railroad Avenue to the City of Genoa, seconded by Alderman Winter. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER AWARDING A CONTRACT FOR SANITARY SEWER LINING: Motion made by Alderman Di Guido to award a contract to Hoerr Construction, INC. for sanitary sewer lining, not to exceed \$101,612.80, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

DISCUSSION REGARDING 131 SOUTH SYCAMORE STREET AND CONSIDERATION OF DEMOLITION, NUISANCE ABATEMENT AND /OR REPAIR:

- Motion made by Alderman Di Guido to authorize the City Attorney and Mayor to execute a contract with Northern Illinois Service Company for the asbestos removal and demolition of 131 South Sycamore Street, not to exceed \$29,355, seconded by Alderman Winter. No further discussion, as this subject was discussed at the Committee of the Whole meeting earlier in the evening. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter and Brust voted yes. Aldermen Cravatta, Wesner and Carroll abstained and Alderman Lang voted no. Motion carried.

*Since the motion passed for demolition, the nuisance abatement and/or repair options were nullified.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the City received a petition from Open Door Coffee for a Planned Unit Development. They would like to open a coffee shop with a drive-thru at 502 West Main Street. The Public Hearing will be on March 12, 2020 and then come to a City Council meeting for final approval. She then reported that she, Chief Smith and Alderman Di Guido met with DeKalb County to discuss the dispatching situation and due to Sandwich, Illinois joining the dispatch center, our cost will decrease by approximately \$65,000. Lastly, she reported that staff is continually working on the parking situation in the Oak Creek subdivision.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that staff is continually working on the Budget and currently there is a short-fall of \$117,000. She indicated that since the City will be saving in dispatching fees, the deficit will decrease substantially. She stated that other cuts have been made as well, along with redistributing some money to another fund. Jan was asked what created the large deficit. She responded that our largest hurdles are dispatch fees and the Police Pension Fund. She indicated that staff is looking into using MFT funds to pay for street lighting, which costs the City approximately \$75,000 a year. This will assist in reducing the Budget deficit.

Public Works – Public Works Director, Rich Gentile reported that included in the packet was a map showing where the water main repairs will be. He also reiterated what Treasurer Tures talked about pertaining to using MFT money for street lighting. Lastly, he reported that Sprint is interested in putting antennas on our South Water Tower, which will increase cellular service and create additional revenue for the City.

Police Department – Chief Smith reported that a glass window has been installed at the Police Station front desk. A donation from previous Alderman, Laurie Curley was used to pay for the window. He then reported

that all the squads now have printers in them. They were installed at no cost and the County will supply the paper at no cost as well. Eventually tickets will be submitted electronically. Susie Smith celebrated her 16th anniversary on February 4th; Officer Schuring completed his 18-month probation; Officer Barnett shoveled an elderly man's driveway during the last snowstorm; and during a traffic stop, Officer Baxa discovered there was a kidnapping warrant in Rockford for the passenger in the car.

Mayor's Report – None

ANNOUNCEMENTS – Annual Chamber Dinner on Wednesday, February 19th and the Fire Department Chili Supper on Saturday, February 22nd at the Veteran's Club.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:40 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
March 3, 2020
7:00 P.M.

In the absence of Mayor Vicary, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson were present. Alderman Cravatta arrived at 7:25 p.m.

Guest Speaker: City Clerk Winker swore in Greg Edwards as Deputy Chief of Police.

Motion made by Alderman Di Guido to approve the minutes of the February 18, 2020 City Council meeting, as well as the minutes of the Special Committee of the Whole meeting on February 18, 2020, seconded by Alderman Brust. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Carroll to approve payment of the accounts payables for the second half of February 2020, in the amount of \$442,661.16, seconded by Alderman Winter. Roll call vote was taken. Aldermen Carroll, Di Guido, Winter, Brust, Lang, Wesner and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

CONSIDER APPOINTMENTS TO THE PLAN COMMISSION AND THE POLICE AND FIRE COMMISSION:

- Motion made by Alderman Wesner to approve the appointment of Jennifer Barton as a member of the Plan Commission, seconded by Alderman Carroll. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.
- Motion made by Alderman Brust to approve the appointment of Eliot Morris as a member of the Police and Fire Commission, seconded by Alderman Wesner. Roll call vote was taken. Alderman Brust, Lang, Wesner, Carroll, Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AN AGREEMENT WITH DEKALB COUNTY FOR DISPATCH SERVICES: Motion made by Alderman Di Guido to approve an agreement with DeKalb County for dispatch services from July 1, 2020 until June 30, 2026, seconded by Alderman Brust. Council Members were pleased with this 36% reduction in fees and commended staff for their efforts. Roll call vote was taken. Aldermen Di Guido, Winter, Brust, Lang, Wesner and Carroll voted yes. Mayor Pro Tem Stevenson abstained. Motion carried.

CONSIDER THE PURCHASE OF WATER METER READING SOFTWARE: Motion made by Alderman Wesner to approve the purchase of MI Net Mobile Reader System from Mueller, not to exceed \$6,000, seconded by Alderman Brust. Public Works Director, Rich Gentile explained that this is a software upgrade which will enable compatibility with both older and new meters. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF A DUMP BOX: Motion made by Alderman Carroll to approve the purchase of a Dump Box from Bonnell Truck Equipment, not to exceed \$27,648, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Carroll, Di Guido, Winter, Brust, Lang, Wesner and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the letter to the Genoa Woods residents would be mailed the following day; staff is coordinating the asbestos removal at 131 South Sycamore Street and demolition should begin within 2 to 4 weeks; Prairie State Winery has completed their façade improvements and will be receiving their grant reimbursement; Beth Fowler has expressed interest in the façade program as well; City staff assisted the Chamber in submitting a grant to the Community Foundation for redevelopment of their website, as well as funds to support community events; Plan Commission meeting and public hearing for Open Door Coffee is scheduled for March 12th; staff anticipates consideration for a revolving loan at an upcoming City Council meeting for the future buyer of the property located at 313 West Main Street; staff has drafted lease agreements for the tenants occupying the old City Hall spaces, to include rent increases as the Units are no longer serving as incubator spaces, as well as maintenance of the building being approximately \$10,000 this and next fiscal year. Lastly, Director Seguss reported that she handed out a chart summary of the proposed reformatting of the liquor code and asked Council for feedback, as she would like to present an Ordinance at the March 17, 2020 City Council meeting for approval of the amendments. She also expressed the importance of getting the amendments approved as liquor license renewals begin in early April. Director Seguss was asked if there are any other areas that could be used for incubator space. She responded not at this time.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that staff is working on revising the Budget and Capital Improvement Plan. She indicated that staff will be presenting the Budget at a Committee of the Whole meeting on March 30th.

Public Works – Public Works Director, Rich Gentile provided a brief overview of the 2 emergency items in the packet, which consist of a tap box and transfer switch for the new portable generator and emergency repairs to the Waste Water Treatment Plant generator. He expressed the importance of the generators, as they prevent system back-ups during power outages.

Police Department – Chief Smith announced that Auxiliary Officer, Logan Hanselmann has resigned due to accepting a full time position with the Palatine Police Department and introduced his replacement, Mike Walsh; he indicated that the Police Department is looking into buying a Ford Explorer hybrid to assist with fuel costs; he thanked Alderman Carroll for her baked goods at the Fire Fighters Chili Supper and lastly, he received a call from Margy Leonard stating that she and her daughter would like to get some items out of the house at 131 South Sycamore Street.

Mayor's Report – None

ANNOUNCEMENTS – A Committee of the Whole meeting will be held tonight following the regular City Council meeting as well as another one on March 30th for presentation of the Budget.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:33 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
March 17, 2020
7:00 P.M.

In the absence of Mayor Vicary, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Lang and Mayor Pro Tem Stevenson were present. Motion made by Alderman Wesner to allow Alderman Brust to attend the meeting remotely due to a work related absence, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

Mayor Pro Tem Stevenson announced that there would be an Emergency meeting following the regular City Council meeting to discuss the Coronavirus disease 2019.

Guest Speaker: None.

Motion made by Alderman Cravatta to approve the minutes of the March 3, 2020 City Council meeting, as well as the minutes of the Special Committee of the Whole meeting on March 3, 2020, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Lang to approve payment of the accounts payables for the first half of March 2020, in the amount of \$88,450.64, seconded by Alderman Wesner. Chief Smith was asked which Officer from line item #15 is attending detective training. He responded Officer Baxa for educational purposes. Public Works Director, Rich Gentile was asked which traffic signal the repairs were done on for line item #22. He responded that it was the one at Sycamore Street and Main Street, due to wire deterioration over the years and heating elements that were installed in the control box. Finance Manager and Treasurer, Jan Tures was asked about line item #30 to NetComm 2000. She explained that we exceeded the amount budgeted for them because of the purchase and set up of 2 new computers, due to the upgrade from Microsoft 2007 to 2010 and also issues with Public Works computers. Administrative Director, Alyssa Seguss was asked for an update regarding line item #40 to Teska Associates, Inc. She responded that the cost was due to additional information being requested by Council regarding the TIF District. She indicated that Teska has been tentatively scheduled to come to the April 7, 2020 Council meeting and if the City decides to move forward with the TIF District, additional fees will be incurred. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Cravatta, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS - None

NEW BUSINESS

CONSIDER AUTHORIZATION OF A REVOLVING LOAN: Motion made by Alderman Cravatta to approve and authorize the execution of a revolving loan agreement with Marengo Properties, LLC for a restaurant at 313 West Main Street, contingent upon retirement of the revolving loan currently held for 313 West Main Street by John Shipley, seconded by Alderman Lang. The investor, Joe Lazar introduced himself and stated that he is in the process of purchasing the building from John Shipley with the intent of opening a restaurant. The owner of the restaurant that will be potentially occupying the space at 313 West Main Street addressed Council as well. He currently owns Cruisin on Route 72 in Gilberts and indicated that he has been

rated 4 ½ stars on Yelp for 17 years. Roll call vote was taken. Alderman Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AN ORDINANCE APPROVING A PUD FOR 502 WEST MAIN STREET: Motion made by Alderman Cravatta to approve an Ordinance granting the issuance of a preliminary and final Planned Unit Development for a commercial building with a drive-up/thru, outdoor seating and second floor residential for the property at 502 West Main Street, seconded by Alderman Lang. Nick & Stephanie Bradac, the owners of Open Door Coffee addressed Council to give a brief overview of their intent. They indicated that they will be converting the property at 502 West Main Street into a café; selling light breakfast and lunch items, along with sweets. They would like to also use the space for community gatherings. Council asked the Bradac's for clarification regarding parking. Mr. Bradac responded that there will be 6 regular parking spots, along with 1 handicap spot. He stated that there are also 2 current spots located on the property, as well as public parking around the area. Administrative Director, Alyssa Seguss also clarified that the parking does meet the requirement of the Unified Development Ordinance that was discussed at the Plan Commission meeting. Mr. Bradac also explained how the drive-up would work. He indicated that cars would enter from the South side of the property, head North, turn right to get to the drive-up window and exit onto Washington Street. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE 2020 CITY OF GENOA ZONING MAP: Motion made by Alderman Wesner to approve an Ordinance adopting the 2020 zoning map for the City of Genoa, seconded by Alderman Carroll. Administrative Director explained that the map was updated to include Units 4 & 6 in the Riverbend subdivision. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AN IEPA LOW INTEREST LOAN AGREEMENT: Motion made by Alderman Wesner to approve and authorize the execution of the Illinois Environmental Protection Agency's low interest loan and principal forgiveness agreement for the Well 4 improvements and South Genoa Street water main improvements, not to exceed \$659,129.70, seconded by Alderman Lang. Public Works Director, Rich Gentile informed Council that the City will receive 60% forgiveness and the remaining balance will have a low interest rate of 1.5%. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang, and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER CRACK ROUTING AND FILLING: Motion made by Alderman Lang to approve crack routing and filling of City streets per the bid specifications submitted by Behm Pavement Maintenance, Inc., not to exceed \$59,543.57, seconded by Mayor Pro Tem Stevenson. Public Works Director, Rich Gentile informed Council that this is a budgeted project. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Cravatta, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF AUTOMATIC WATER DISTRIBUTION FLUSHING STATIONS: Motion made by Alderman Wesner to approve the purchase of 2 automatic water distribution flushing stations from Ferguson Waterworks DeKalb, IL, not to exceed \$7,000, seconded by Alderman Carroll. Public Works Director, Rich Gentile explained to Council that these stations will be placed by dead end streets to assist with drawing water through it and discharging it into the storm sewer, in order to keep water moving to avoid sediment and also to maintain good water quality. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF A UTV: Motion made by Alderman Wesner to approve the purchase of a John Deere UTV from AHW, LLC, Somonauk, IL, not to exceed \$9,900, seconded by Alderman Lang. Public Works Director, Rich Gentile was asked what the UTV would be used for. He responded the Durango that he

had been using for the prairie paths is no longer usable and the Public Works trucks are too big, so a UTV would be sufficient. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss updated Council on the Coronavirus precautions that staff has put into place. The City Hall & Police Department lobbies are currently closed until at least March 30th. Department Heads are informing staff as to when they should stay home. Information regarding COVID 19 has been placed on our social media and website, with direction to contact the Center for Disease Control or the Department of Public Health for more information. She also stated that the City is keeping apprised of updates from the Illinois Municipal League. Lastly, Director Seguss stated that following the current meeting, an Emergency meeting will be held to discuss precautions and/or procedures that may need to be put in place for future emergencies.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the budget report through February 29th is in the packet. She then indicated that staff is currently working on the budget & capital improvement plan presentation, which is tentatively scheduled for March 30th. She stressed the importance of getting the budget approved no later than the April 21st City Council meeting, as May 1st begins the new fiscal year. Treasurer Tures was asked about her notes on the budget report that state that revenues are up by 4.7% due to 100% of property taxes being paid. She responded that the property taxes cannot be spread out throughout the year, so the final payment is received in October, which puts the City ahead of schedule for funds received in the fiscal year budget. She was also asked about the 4.8% decrease in sales tax. Treasurer Tures confirmed that sales tax is definitely down and the City needs a large business (such as a gas station) to open for sales tax to increase. Also, with businesses shutting down or having limited operations due to the coronavirus, the City is anticipating sales tax to continue to decrease.

Public Works – Public Works Director, Rich Gentile reported the sewer lining project has been postponed for 2 weeks. Letters are anticipated to go out around March 30th to residents in the area and work is projected to start 2 weeks following the letters. No meters will be installed in residential houses due to the current COVID 19 situation. Lastly, he reported that he is still having issues with the property owner on Railroad Avenue regarding the water main project in that area. If the owner does not sign the plat of dedication, the City will not do that section of water main work in that area, which only benefits that property owner.

Police Department – Chief Smith reported that he has instructed his staff to limit their response to medical calls. Sometimes they go to those calls to assist the Paramedics, but it is not required. All squads are stocked with gloves & masks. Due to the COVID 19, all time off has been temporarily suspended for his staff, with the exception of Officer Schuring who will be taking paternity leave.

Mayor's Report – Mayor Pro Tem Stevenson announced that Mayor Vicary wanted to be at the meeting, but due to him working for the airlines, he wasn't able to attend. The airline industry has been hit extremely hard during this time.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:50 p.m.

CITY OF GENOA
City Hall
Emergency Meeting Minutes
March 17, 2020
8:00 P.M.

Mayor Pro Tem Stevenson called the Emergency meeting to order at 8:05 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Lang and Mayor Pro Tem Stevenson were present. Motion made by Alderman Wesner to allow Alderman Brust to attend the meeting remotely, due to a work related absence, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

BONAFIDE EMERGENCY FINDING: Motion made by Alderman Wesner to find that there is a bonafide emergency, pursuant to the Open Meetings Act, 5 LCS 120/2.02(a), warranting this special meeting of the City Council based on the following finding of fact:

- Coronavirus disease 2019 (COVID-19) is a potentially severe acute respiratory infection caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2). The virus first identified as the cause of an outbreak of pneumonia of unknown cause in Wuhan City, Hubei Province, China, in December 2019; and
- On March 9, 2020, Governor J.B. Pritzker declared all counties in the State of Illinois as a disaster area; and
- On March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and
- Governor Pritzker issued Executive Order 2020-04 (COVID-19 Executive Order No. 2), cancelling all public and private gatherings in the State of Illinois of 1,000 people or more to implement social distancing; Governor Pritzker issued Executive Orders 2020-05 and 2020-06 (COVID-19 Executive Order Nos. 3 and 4), closing all public and private schools through March 30, 2020; and Governor Pritzker issued Executive Order 2020-07 (COVID-19 Executive Order No. 5) suspending service at bars and restaurants in the State of Illinois to the public through March 30, 2020 and limiting all public and private gatherings in the state of Illinois of 50 people or more to implement social distancing

Motion seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

ACTION ITEMS RELATED TO CORONAVIRUS DISEASE 2019 (COVID-19):

- Motion made by Alderman Winter to approve an Ordinance amending Title 1, Administration, Chapter 5, Mayor, of the City of Genoa Municipal Code to add a provision for a Local Disaster Declaration and establish the power and authority of the Mayor during a Local State of Emergency, providing for the exercise of extraordinary powers by Executive Order of the Mayor during a State of Emergency within the City, seconded by Alderman Cravatta. Administrative Director, Alyssa Seguss began by stating that the purpose of the Emergency meeting was to discuss precautionary steps that may need to be taken due to the coronavirus or any other type of emergency. An Ordinance has been proposed to allow the Mayor to declare a Local State of Emergency which would allow

him to approve the payment of bills and possibly the budget. After a lengthy discussion, consensus amongst most of the Council was that they were not comfortable with Section 2; Item *D* regarding additional powers and authorities of the Mayor during a Local State of Emergency where the authorization and approval of Council would be relinquished to the Mayor. They felt that all power should not be given to one person. Ron Sheahan asked if he could address Council; permission was granted. Ron stated that with modern technology, it would not be difficult to establish a quorum and agreed that power should not be given to one person. Mayor Pro Tem Stevenson stated that Attorney Jack Slingerland advised him to inform Council that during a Local State of Emergency, a Special meeting can be called with a 2-day notice and a quorum of 5 could vote to cancel the State of Emergency. There was also some discussion regarding Section 2, Item *C* with regard to curfew. After further discussion, Alderman Winter motioned to amend her original motion and strike items *C* and *D* in Section 2 of the Ordinance, seconded by Alderman Lang. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll and Mayor Pro Tem Stevenson voted yes. Alderman Di Guido abstained. Motion carried.

Motion made by Alderman Lang to approve the above Ordinance with the amendment of removing items *C* and *D* in Section 2, seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Winter, Cravatta, Brust and Mayor Pro Tem Stevenson voted yes. Alderman Di Guido abstained. Motion carried.

- Motion made by Alderman Lang to approve an Ordinance waiving remote attendance rules for the duration of a Local State of Emergency Declaration, seconded by Alderman Wesner. Administrative Director, Alyssa Seguss informed Council that if passed, this Ordinance would only be in effect in the case of a Local State of Emergency Declaration for up to 30 days; unless extended. Once the emergency declaration is removed, the Ordinance would no longer be in effect. Alderman Di Guido clarified that currently, there must be a physical quorum present in order to allow remote attendance, but if this Ordinance passes, then in a Local State of Emergency declared by the Mayor, it would allow remote attendance without a physical quorum. Administrative Director, Alyssa Seguss was asked about public attendance. She responded that the public would have access to remote meetings, via Google Hangouts or a number provided to join a conference call. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Cravatta, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

Mayor Pro Tem Stevenson announced that the Committee of the Whole meeting is tentatively scheduled for March 30, 2020 for the Budget presentation.

Motion made by Alderman Wesner to adjourn the meeting at 8:48, seconded by Alderman Lang. Voice vote was taken. All voted yes.

CITY OF GENOA
City Hall
City Council Meeting Minutes
April 7, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Winter and Lang were present. Motion made by Alderman Wesner to allow Aldermen Di Guido, Stevenson, Cravatta and Brust to attend the meeting remotely due to a family or other emergency, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

Guest Speaker: City Clerk Winker swore in part time Officer Trevor Owen

Motion made by Alderman Wesner to approve the minutes of the March 17, 2020 City Council meeting, as well as the minutes of the Emergency meeting on March 17, 2020, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Lang to approve payment of the accounts payables for the second half of March 2020, in the amount of \$158,628.00, seconded by Alderman Wesner. Public Works Director, Rich Gentile was asked for clarification of line item #31, the appraisal for Railroad Avenue. He responded that due to the water main project, an appraisal needed to be done in order for Railroad Avenue to be dedicated to the City. Director Gentile was also asked if line item #42 was just a one-time set-up fee for the portable generator. He responded yes. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – No individuals were physically present at the meeting. Resident, Gordon Jones attended remotely, but did not have any issues to discuss.

OLD BUSINESS - None

NEW BUSINESS

CONSIDER THE PURCHASE OF TWO STREET LIGHTS: Motion made by Alderman Lang to approve the purchase and installation of two street light poles, light brackets and necessary electrical wire from Meade Electric Company, not to exceed \$11,675.00, seconded by Alderman Carroll. There was a brief discussion regarding cost savings and how the City would be in charge of the street lights instead of ComEd. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER ITEMS TO PROVIDE ECONOMIC RELIEF DURING THE COVID-19 PANDEMIC:

- Motion made by Alderman Wesner to waive water penalty payments and cease water service shut-offs until the July 2020 billing cycle, seconded by Alderman Lang. Consensus amongst Council was that it would be the right thing to do during this unprecedented time. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.
- Motion made by Alderman Lang to extend the liquor license fee deadline until July 31, 2020, seconded by Alderman Winter. Administrative Director, Alyssa Seguss explained that the fee is not waived; it is just postponed. It was also determined that since some of these businesses are currently closed and have no source of income, the City should support them in their time of need. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion

carried.

- Motion made by Alderman Wesner to approve a Resolution authorizing the forbearance of City of Genoa revolving loan payments during the Illinois State of Emergency due to COVID-19, seconded by Alderman Carroll. There was discussion as to whether the forbearance payments would extend the term of the loan or if the payments would need to be paid in full once the State of Emergency has been lifted. Council determined that extending the term of the loan would be more feasible. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.
- Motion made by Alderman Winter to approve a Resolution authorizing the forbearance of Genoa Township Park District Fitness Center rent payments during its closure due to COVID-19, seconded by Alderman Lang. There was in-depth discussion regarding this item. Although Council was sympathetic to this situation, impact to the City's Budget would need to be considered as revenues from the Park District Fitness Center are approximately \$4200 per month. Consensus amongst Council was to help the Park District during this unprecedented time. Council was not comfortable leaving an open-ended time frame for the forbearance payments; therefore, Alderman Winter amended her original motion for Section 2 of the Resolution to state that forbearance payments would be for the months of March and April 2020, seconded by Alderman Carroll. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.

2020-2021 FISCAL YEAR BUDGET REVIEW: Treasurer and Finance Office Manager, Jan Tures provided a brief overview of the Budget. She indicated that the City of Genoa's Budget is 8 million dollars, which is comprised of 16 separate funds. Other highlights included: receiving the GFOA "Excellence in Financial Reporting Award" for 13 consecutive years resulting in an improved bond rating; the City has \$1,154,820 in General Fund reserves, which is approximately 5 months of expenditures; final payments on the 2005 & 2010 bonds will be made in December 2020; challenges include, escalating Police Pension contributions & sales tax down approximately 50%. Treasurer Tures informed Council that due to the COVID-19 pandemic, the City's Budget will be impacted, but she was unable to predict how much at this time as the State of Emergency is currently active.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the City Hall and Police Department Lobbies will remain closed until at least May 1, 2020; Java with Jeff has been cancelled and will be rescheduled for a later date; there have been several inquiries regarding chicken permits; additional information from Teska regarding TIF District is delayed until at least May and lastly, she asked Council how they would like to proceed with meeting attendance; to keep the same current format with the female Aldermen attending physically and the male Aldermen attending remotely or to alternate. Consensus was to keep the same format until the State of Emergency has been lifted.

Finance Report – Treasurer & Finance Office Manager, Jan Tures had nothing additional to report after her Budget presentation.

Public Works – Public Works Director, Rich Gentile went over the projects scheduled and equipment needed for the new Budget year. Some of them include: A Control Center for Well 3 that will be located in the center of town, along with a new pump down the line; new motors & pumps for the lift stations; rebuilding of generator at Walnut Street; getting rid of invasive trees and planting Oak trees along the trails; road project at Stiles/Evans Streets; new street striper and repairing the Auger system. Lastly he reported that paperwork is being finalized for the Well 4 project and work is anticipated to begin in approximately 3 weeks.

Police Department – Chief Smith reported that due to the COVID-19 pandemic, there has been a decrease in calls and the Police Department has ample supply of masks and hand sanitizer.

Mayor's Report – None

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:30 p.m.

CITY OF GENOA
City Hall
Public Hearing & City Council Meeting Minutes
April 21, 2020
7:00 P.M.

Mayor Vicary called the public hearing to order for the Annual Budget for the Fiscal Year beginning May 1, 2020 and ending April 30, 2021 at 7:03 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido and Lang were present. Alderman Winter was absent. A motion was made by Alderman Di Guido to allow Aldermen Stevenson, Cravatta and Brust to attend remotely due to a family or other emergency, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Di Guido, Stevenson, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried. There were no comments from the public or the Aldermen. Mayor Vicary closed the public hearing. Motion to adjourn the public hearing was made by Alderman Wesner, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:08 p.m.

Mayor Vicary called the regular meeting of the City Council to order at 7:09 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido and Lang were present. Alderman Winter was absent. A motion was made by Alderman Di Guido to allow Aldermen Stevenson, Cravatta and Brust to attend remotely due to a family or other emergency, seconded by Alderman Lang. Roll call vote was taken. Aldermen Di Guido, Stevenson, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None.

Motion made by Alderman Di Guido to approve the minutes of the April 7, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the first half of April 2020 in the amount of \$96,913.91, seconded by Alderman Lang. Chief Smith was asked why payment was made to Ford in Belvidere. He responded that the vehicle is under warranty, so service can be done at any Ford Dealership. Administrative Director, Alyssa Seguss was asked if line item #9 to Equirrium is a new website vendor. She responded that it is an update for the City's mobile app, due to some residents being unable to pay their water bills on the old app. She indicated that it is the same company, they just had a name change. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Gordon Jones from Pebble Beach Drive addressed Council and asked if the debris from the demolition of the house at 131 South Sycamore Street was hauled away or if it was buried underground and if someone from the City was there observing the demolition. Public Works Director, Rich Gentile responded that the City's Building Inspector, Dave Eggleston was there observing; the water and sewer hook-ups were disconnected and the foundation and other debris was hauled away. The property was back-filled with earth material. There was some discussion regarding why the garage was not

demolished. It was due to it being on a separate parcel. Some of the Aldermen were not aware that the garage would remain standing and some of the Aldermen stated that they were aware of this. City Attorney, Jack Slingerland was asked what the City's next step is in this process. He responded that the judge will need to approve the City's bill and enter a judgment against the property owner for that amount of money and begin the foreclosure process.

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021 FOR THE CITY OF GENOA: Motion made by Alderman Lang to approve an Ordinance adopting the Annual Budget for the Fiscal Year beginning May 1, 2020 and ending April 30, 2021 for the City of Genoa, seconded by Alderman Di Guido. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Cravatta and Brust voted yes. Motion carried.

CONSIDER THE ANNUAL INCREASE FOR WATER AND SEWER RATES: Motion made by Alderman Stevenson to approve an Ordinance amending Title 8, Chapter 6, rates and charges, of the municipal code for the City of Genoa, DeKalb County, Illinois, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Cravatta, Brust, Lang, Wesner, Carroll and Di Guido voted yes. Motion carried.

CONSIDER AN ORDINANCE INCREASING REFUSE AND RECYCLING FEES PER THE CONTRACT WITH WASTE MANAGEMENT: Motion made by Alderman Lang to approve an Ordinance amending Title 4, Public Health and Safety, Chapter 2, Garbage, Junk and Refuse, of the City of Genoa municipal code for the City of Genoa, DeKalb County, Illinois, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Cravatta and Brust voted yes. Motion carried.

CONSIDER THE PURCHASE AND INSTALLATION OF A MULTIRAKE BAR SCREEN FOR THE WASTEWATER TREATMENT PLANT:

- Motion made by Alderman Lang to waive the bid process and approve the purchase of a multirake bar screen for the wastewater treatment plant from Enviro-Care, not to exceed \$151,100, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Cravatta and Brust voted yes. Motion carried.
- Motion made by Alderman Wesner to waive the bid process and approve the installation of a multirake bar screen for the wastewater treatment plant by Dahme Mechanical, not to exceed \$53,375, seconded by Alderman Carroll. Alderman Cravatta was concerned as to why the installation cost is so expensive and would it be possible to find another contractor that would be cheaper. Public Works Director, Rich Gentile responded that due to this being a specialized piece of equipment, he would not like to risk any contractor installing it. He indicated that some of the installers from Dahme Mechanical were involved in the design and fabrication of the product and installation requires a special skill set. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER RENEWING LEASE AGREEMENTS FOR OLD CITY HALL AT 113 NORTH GENOA STREET:

- Motion made by Alderman Wesner to approve a renewal of a lease agreement with Scott Herron for property at 113 North Genoa Street, Unit 1, seconded by Alderman Carroll. Alderman Lang expressed that the timing of the lease renewal and increase in rent is coming during a difficult time and suggested possibly not increasing the rent until June or July when the business re-opens, instead of in May. Administrative Director, Alyssa Seguss responded that she has spoken with Mr. Herron and he is okay with the increase. Also, he has requested forbearance for April and May payments, which if approved, he would not be required to pay the increased amount until at least June and would have until the end of his lease in April 2021 to make up his payments. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Motion carried.
- Motion made by Alderman Lang to approve a renewal of a lease agreement with the Genoa Area Chamber of Commerce for property at 113 North Genoa Street, Unit 2, seconded by Alderman Wesner. There was some discussion regarding whether or not the Chamber should have to pay rent, not just utilities. It was determined that the City will continue to provide in-kind services for the rent. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Cravatta and Brust voted yes. Motion carried.
- Motion made by Alderman Wesner to approve a renewal of a lease agreement with Crown Exteriors for property at 113 North Genoa Street, Unit 3, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER PLACING HERRON AND CO BARBERS' RENT PAYMENTS IN FORBEARANCE: Motion made by Alderman Wesner to approve a Resolution authorizing the forbearance of Scott Herron's/Herron and Co Barbers' rent payments during its closure due to COVID-19, seconded by Alderman Lang. There was no additional discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that she received a presentation from a company called MetroNet regarding fiber optic internet, cable and phone services, that would like to enter into a franchise agreement with the City. It is being reviewed and will be presented at the 2nd City Council meeting in May. If the agreement is approved, construction would tentatively begin in June with projected completion in October. A Public Hearing will also be required before proceeding forward.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the City has received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA for the 14th consecutive year. She also reported that there have been 17 building permits issued in the last few weeks. Included in these permits are 3 large remodels, a new home in the Oak Creek subdivision and another 4 Unit in the Riverbend subdivision. Council commended Treasurer Tures for her excellent work in receiving the GFOA award again this year.

Public Works – Director Gentile reported that letters regarding the water main work will be going out to the residents in the surrounding area to notify them, as well as provide information as to how they will be effected. He also stated that the sewer lining projected has been pushed back to June.

Police Department – Chief Smith reported that the Police Department has a new part time Officer Ryan Kovacs. He also stated that American Family Insurance donated food for all of the Officers.

Mayor's Report – Mayor Vicary stated that he and Director Seguss have been on some conference calls with the Governor and hopes that things will begin opening up soon.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:00 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
May 5, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido and Winter were present. Aldermen Stevenson and Lang were absent. A motion was made by Alderman Di Guido to allow Aldermen Cravatta and Brust to attend remotely due to a family or other emergency, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Di Guido, Winter, Cravatta, Brust, Wesner and Carroll voted yes. Motion carried.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None.

Motion made by Alderman Di Guido to approve the minutes of the April 21, 2020 City Council meeting, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of April 2020 in the amount of \$102,187.18, seconded by Alderman Di Guido. Administrative Director, Alyssa Seguss was asked when the payment to DeKalb County Dispatch will be decreasing. She responded that the new agreement will be effective July 1, 2020. Line item #23 to LarCal was questioned as to what it was for. It was determined that it was for the installation of privacy screenings on the City Hall & Police Department doors. Roll vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta and Brust voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Gordon Jones from Pebble Beach Drive attended the meeting remotely, but did not speak.

OLD BUSINESS – None

NEW BUSINESS

CONSIDER A LEASE AGREEMENT WITH THE MIGHTY COGS FOR THE USE OF A PARK WITHIN THE OAK CREEK ESTATES SUBDIVISION: Motion made by Alderman Wesner to approve a temporary Authorized Use Agreement between the Mighty Cogs and the City of Genoa for the use of a park, seconded by Alderman Winter. The question was raised as to whether the street is wide enough for the residents in the subdivision to have enough room to back out of their driveways with cars parked along the opposite side of the street. It was determined that the street is wide enough to accommodate for that. Administrative Director, Alyssa Seguss stated that if the agreement gets passed, the City will contact the resident that was directly affected by this, to let him know that his concerns have been addressed and hopefully this will rectify the situation. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER NO PARKING ORDINANCE: Motion made by Alderman Winter to approve an Ordinance amending Title 6, Chapter 2, Stopping, Standing and Parking, Section 8 of the City of Code of the City of Genoa, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Wesner, Carroll and Di Guido voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that she printed out a pamphlet that she received regarding the State’s plan to begin reopening Illinois. There are 5 phases of the plan. She indicated that she believes that DeKalb County is currently in phase 2, but at this point there is no timeline as to when the additional phases will occur.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that she is currently working on the Audit. She also stated that 17 new permits have been issued since the last City Council meeting, which is 15 more than last year at this time.

Public Works – Director Gentile reported that the water main work at Genoa Street & Lorraine Drive has begun; IDOT has completed the striping in town and prep work for the sewer lining will be on May 18th and the project will begin in June.

Police Department – Chief Smith reported that the Police Department has received complaints regarding people not wearing face coverings and not social distancing. He indicated that the Police Department will continue to educate, but will not be breaking up parties.

Mayor’s Report – Mayor Vicary indicated that he has been receiving calls from business owners that are currently closed due to COVID-19, asking if the City would allow them to open back up. He stated that if any City staff members or Aldermen receive these calls, to let them know that the City does not have the authority to allow them to open back up, as it is mandated by the State of Illinois.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:18 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
May 19, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Winter and Lang were present. Alderman Cravatta was absent. A motion was made by Alderman Wesner to allow Aldermen Di Guido, Stevenson and Brust to attend remotely due to a family or other emergency, seconded by Alderman Lang. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Brust and Lang voted yes. Motion carried.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None.

Motion made by Alderman Winter to approve the minutes of the May 5, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the first half of May 2020 in the amount of \$107,322.79, seconded by Alderman Winter. Alderman Carroll questioned line item #3 to B&F Construction Code Services, as she thought the City was not utilizing them anymore. Administrative Director, Alyssa Seguss responded that B&F is just finishing projects that were started prior to the City hiring a building inspector. The amount of line item #22 to Lexipol, LLC was questioned as well. Police Chief, Robert Smith responded that the charges are for annual fees for PD Policies. He stated that it automatically updates new state laws and assists with problematic employees. Roll vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Gordon Jones from Pebble Beach Drive attended the meeting remotely, but did not speak.

OLD BUSINESS – None

NEW BUSINESS

CONSIDER PLACING THE FITNESS CENTER'S RENT IN FORBEARANCE: Motion made by Alderman Stevenson to approve a Resolution authorizing the Forbearance of Genoa Township Park District Fitness Center rent payments during its closure due to COVID-19, seconded by Alderman Wesner. Prior to the meeting, Alderman Di Guido emailed the Park District some questions with regard to their request for extended forbearance of their rent payments. Paul Bafia, Executive Director of the Genoa Township Park District addressed Council to provide an overview of the challenges that the Park District and Fitness Center are facing due to COVID-19. He stated that when the Fitness Center first shut down in the middle of March, they lost about 30% to 40% of membership revenues; currently they are at a 50% to 60% loss. He also stated that the Park District has had little to no income coming in since the shut-down due to programs being cancelled. They have begun issuing refunds for payments made for the cancelled programs, including residents who purchased pool passes, as the pool will not be

open this season. He stated that all of the refunds that need to be issued will be approximately \$20,000; which does not factor in all the revenue that will be lost over the summer due to cancelled programs, such as summer camp which normally generates about \$50,000 in revenue. Executive Director Bafia was asked if the Park District has financial surplus. He responded yes, the Park District has a 3 month operational surplus, which they have begun using due to being shut-down for 2 months. He also stated that when the Fitness Center opens back up in Phase 4 of the Restore Illinois Plan around July 1st, he anticipates larger expenses due to extra cleaning supplies & personal protection equipment that will be needed in order to be in compliance with State requirements. Lastly, Director Bafia asked Council to consider reducing their rent once the Fitness Center opens back up, as he is unsure if or when memberships will begin increasing. Mayor Vicary responded that his request will be revisited at a later meeting.

In the proposed Resolution, it states that the Park District's rent would be in forbearance for the duration of its closure; there was some inquiry as to whether that meant when the Park District opens with restrictions or when they are open to full capacity. After a lengthy discussion, Alderman Stevenson rescinded his original motion, in order to re-state the verbiage of the Resolution, seconded by Alderman Wesner. Motion made by Alderman Lang to approve a Resolution authorizing the Forbearance of Genoa Township Park District Fitness Center rent payments due to COVID-19 during its closure or August 1, 2020; whichever occurs first, seconded by Alderman Wesner. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter and Brust voted yes. Motion carried.

CONSIDER BOUNDARY MODIFICATIONS TO THE DEKALB COUNTY ENTERPRISE ZONE: Motion made by Alderman Stevenson to approve a Resolution authorizing boundary modifications to the area known as the DeKalb County Enterprise Zone – Syngenta, seconded by Alderman Winter. Paul Borek from the DeKalb County Enterprise Zone, who was attending remotely, gave a brief overview. He stated that the proposed modifications are to attract a Global Agri-Business Company; Syngenta. The amendment would expand the Enterprise Zone to include a 24 acre building site within an 88-acre agricultural parcel; a 96,000 square foot facility for greenhouses, customer experience center, laboratories, warehousing and office space for business research and development. Roll call vote was taken. Aldermen Stevenson, Winter, Brust, Lang, Wesner and Di Guido voted yes. Alderman Carroll voted no. Motion carried.

CONSIDER AMENDING THE LOAN AMOUNT FOR AN IEPA LOAN FOR THE NORTH WATER TOWER REPAINTING AND REPAIRS: Motion made by Alderman Di Guido to approve and authorize the execution of a repayment and final loan closing agreement amendment, not to exceed \$70,292.67, seconded by Alderman Carroll. There was no discussion. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

CONSIDER CANCELLING CODERED: Motion made by Alderman Di Guido to approve and authorize the execution of a Separation Agreement and General Release between the City of Genoa and OnSolve, LLC, seconded by Alderman Lang. Administrative Director, Alyssa Seguss explained that the cost of having CodeRED is \$3,000 per year and the City only used it 3 times last year, which is a costly expense. She suggested other options such as posting on social media, email blasts through our water billing/budgeting software. She also stated that there is a new tornado siren in the River Bend subdivision, along with a new one planned for the Derby

Estates subdivision which will assist with alerting residents in an emergency situation. She also indicated with smart phone technology, weather and emergency apps can be downloaded to receive alerts. She indicated that cancelling this under-utilized program would save \$3,000, which would assist with current Budget constraints. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

CONSIDER REPAIRS TO THE WASTEWATER TREATMENT PLANT AIR LIFT RETURNS: Motion made by Alderman Wesner to approve repairs to the wastewater treatment plant air lift returns, not to exceed \$6,520, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Brust and Lang voted yes. Motion carried.

CONSIDER REPAIRS TO THE WASTEWATER TREATMENT PLANT PRIMARY CLARIFIERS: Motion made by Alderman Winter to waive the bid process and approve repairs to the primary clarifier's collector drive unit by DPS Equipment, not to exceed \$53,100, seconded by Alderman Stevenson. Public Works Director, Rich Gentile provided a brief description of the equipment and how the process works. He indicated that to buy the replacement parts that are needed, the cost would be approximately \$45,000; he believes upgrading it for \$53,100 would be a better option. Roll call vote was taken. Aldermen Winter, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF A TRAILER MOUNTED HOT BOX: Motion made by Alderman Wesner to approve the purchase of a trailer mounted hot box for asphalt patching from Monroe Truck Equipment, not to exceed \$31,465.00, seconded by Alderman Lang. Public Works Director, Rich Gentile was asked if both bids were for the same hot box. He responded yes. He was also asked what the additional \$3,500 was for. He responded for extra equipment needed. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Brust and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that she included a memo in the packet that would normally be discussed in Executive Session, but since ½ of the Council was attending remotely, it would be difficult. She indicated that there is a piece of property that the City has been maintaining, but recently discovered is not actually owned by the City. A contract negotiation has occurred and will be presented at an upcoming meeting. She also indicated that DeKalb County Community Garden's has been very successful with their Grow Mobile Events; however, the event held at the Community Gardens off of North Sycamore Street, there is only one way in and out of the parking lot, which caused traffic issues. They have asked to use the City's parking lot to free up the traffic congestion. It will be proposed at the next City Council meeting for official approval.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the City had its preliminary audit and it went very well. She indicated that there have been 15 additional permits issued since the last meeting, including 1 new home. Lastly, she stated that the City received the March sales tax numbers and we are down 18.9%.

Public Works – Director Gentile reported that the City has an opportunity to reconstruct Genoa Street through a fast track grant. The cost would be covered at 100%. The challenge is, if the City does not receive the grant, the original plan to do the small portion of Genoa Street that is in the budget for this year would be delayed, as the City would not be able to put it out for bid until we know if the grant has been awarded or not. Consensus amongst Council was to apply for the grant and put some information on social media to keep residents apprised of the situation. The water main & sewer lining projects are underway. He then reported that there are some storm sewer issues that have been on-going for years that need to be addressed, so he will be bringing more information to Council at a later date. Lastly, he indicated that the bump-outs downtown will be completed in the upcoming week.

Police Department – Chief Smith reported that he had a State Police conference call to discuss the emergency rule that was put in place by Governor Pritzker regarding businesses that are open illegally. He indicated that the Police Department will not be mandating that. He stated that court was held earlier that day in the Police Department lobby. Eight people were scheduled and only 1 person showed up. Chief Smith indicated that he informed his staff that there will be a future canine position opening up and he had 1 person indicate that they would be interested. Alderman Stevenson stated that he received a complaint about Open Door Coffee patrons not crossing the street in the crosswalk and someone almost got hit by a car. Chief Smith responded that he would talk with the Owners.

Mayor's Report – Mayor Vicary stated that he had participated in a couple conference calls with the DeKalb County Mayors Forum regarding the challenges our small businesses and communities are facing. After long discussions, a letter was drawn up and sent to Governor Pritzker asking him to allow businesses that are not included in Phase 3, to be able to open up with the guidance of local, state and federal health organizations.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:30 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
June 2, 2020
7:00 P.M.

Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:10 p.m. Roll call was taken. Aldermen Wesner, Carroll, Winter, Lang and Mayor Pro Tem Stevenson were present. Alderman Cravatta was absent. A motion was made by Alderman Lang to allow Alderman Brust and possibly Alderman Di Guido to attend remotely due to a family or other emergency, seconded by Alderman Wesner. Voice vote was taken. All voted yes. Motion carried. Alderman Di Guido arrived at 7:20 p.m. due to being unable to connect remotely.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Guest Speaker – Andrew Kim, Director of Public Finance with PMA Securities, LLC gave an overview of the Bond process and explained different types of bonds. Staff has been working with Mr. Kim regarding finance options for a 2.5 million dollar Streets and Public Infrastructure Improvements Bond to allow for the overdue and much needed street repairs. Mr. Kim also expressed that interest rates are very low so now would be a great time for the City to apply for the Bond.

Motion made by Alderman Di Guido to approve the minutes of the May 19, 2020 City Council meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of May 2020 in the amount of \$81,414.39, seconded by Alderman Carroll. Roll vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER A PERMIT FOR OUTDOOR SEATING FOR BARS AND RESTAURANTS DURING THE COVID-19 PANDEMIC: Motion made by Alderman Wesner to approve the City of Genoa outdoor seating permit application, seconded by Alderman Di Guido. Administrative Director, Alyssa Seguss stated that she and Chief Smith sat down with the business owners to discuss safety measures and requirements. There were no complaints regarding outdoor seating blocking sidewalks or business entrances. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF PROPERTY ON MADISON STREET: Motion made by Alderman Lang to approve a Resolution approving and authorizing the execution of a Real Estate Purchase Contract, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE PURCHASE OF A SQUAD CAR FOR THE POLICE DEPARTMENT:

Motion made by Alderman Carroll to approve the purchase of a 2019 Ford Taurus from Veto Enterprises, not to exceed \$28,900, seconded by Alderman Wesner. Chief Smith stated that the Police Department wanted to purchase a Ford Explorer, but they are not taking orders for them until 2021. He stated that the City will save approximately \$15,000 due to the vehicle not being marked out; it will have internal lights as well. Chief Smith will be putting his current Explorer back in the fleet to be available for a new Canine. Roll call vote was taken. Aldermen Carroll, Di Guido, Winter, Brust, Lang, Wesner and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER ALLOWING THE DEKALB COUNTY COMMUNITY GARDENS THE USE OF THE MUNICIPAL PARKING LOT:

Motion made by Alderman Wesner to approve the DeKalb County Community Gardens' use of the Municipal Parking Lot on June 19, 2020 from 3:30 p.m. until 6:30 p.m., seconded by Alderman Lang. Although it did not pertain to the item being voted on, there was some discussion regarding the assurance of the gardens being maintained properly. Administrative Director Seguss stated that she has a contact for the DeKalb County Community Gardens and will reach out to them regarding this. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that included in the packet was a memo regarding the donation of a pavilion for Central Park in the River Bend subdivision. If there are any questions regarding this, please contact Public Works Director, Rich Gentile.

Finance Report – Finance Office Manager & Treasurer, Jan Tures stated in addition to what has already been discussed, she continues working on the Audit as it is a 3-month process. Also, the City has issued approximately 20 more permits than last year at this time.

Public Works – Director Gentile was on vacation.

Police Department – Chief Smith reported that due to the heavy rain the prior week, extra Officers were called out to assist with traffic until Public Works was able to put up barricades. He also indicated that there was a peaceful protest at Main Street & South Washington Street. There was some looting in DeKalb and Sycamore on May 31st. Genoa received a threat that they would be heading to Genoa, so additional Officers were on duty that night. Nothing became of the threat.

Mayor's Report – Mayor Pro Tem Stevenson made a statement addressing the current state of our Country. He indicated that the Country is angry & divided and it is heartbreaking to see all of the violence & destruction taking place. He stated that Elected Officials and Department Heads are in positions where their voices are heard and urged everyone to use words of hope and kindness, instead of despair. He stated that he is proud to be part of our Community and proud to serve with everyone.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:15 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
June 16, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Winter and Lang were present. Alderman Stevenson was absent. A motion was made by Alderman Carroll to allow Aldermen Brust, Di Guido and Cravatta to attend remotely due to a family or other emergency, seconded by Alderman Winter. Roll call vote was taken. Aldermen Carroll, Di Guido, Winter, Cravatta, Brust, Lang and Wesner voted yes. Motion carried.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – Joe Salerno, Market Manager for MetroNet provided a presentation regarding fiber-optic internet, television and phone services. He provided a brief overview of the benefits to having fiber optic services. There were some questions from Council regarding the recently developed subdivisions that are not eligible for the fiber optic services at this time. Mike Taylor, Project Manager for MetroNet explained that those areas are what they call a “high cost per pass” (home); meaning there’s a low density of homes in those areas, which means it would be a couple thousand dollars per home to install the fiber optics. He indicated that he will install some devices, so in the future they will be able to expand services to the homes in those areas.

Motion made by Alderman Di Guido to approve the minutes of the June 2, 2020 City Council meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the first half of June 2020 in the amount of \$112,682.32, seconded by Alderman Carroll. Roll vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Jerry Sester addressed Council to express his concern regarding the permit that was issued for a band that was playing on Main Street in a residential area on the previous Saturday afternoon. He indicated that the band was really loud and the people that were there were not following the 6-foot social distancing order. Mr. Sester expressed that he doesn’t feel a permit should be issued for a band in a highly populated residential area. Mayor Vicary apologized for the loud noise and let Mr. Sester know that staff would discuss the issue and make any needed amendments to the permit process going forward.

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AMENDING THE CITY’S SEXUAL HARASSMENT POLICY: Motion made by Alderman Di Guido to approve an Ordinance amending Title 1, Chapter 17, Ethics, Section 7 of the Municipal Code of the City of Genoa, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Di Guido, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

CONSIDER A FINANCIAL ADVISORY AGREEMENT FOR THE ISSUANCE OF A BOND FOR STREET AND PUBLIC IMPROVEMENTS: Motion made by Alderman Lang to approve a Resolution approving and authorizing the execution of a Financial Advisory Agreement with PMA Securities, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Cravatta and Brust, voted yes. Motion carried.

CONSIDER THE PURCHASE AND INSTALLATION OF A NEW FURNACE AND AIR CONDITIONING UNIT AT OLD CITY CALL: Motion made by Alderman Wesner to approve the purchase and installation of a new furnace and air conditioning unit at 113 North Genoa Street by DeKalb Mechanical, not to exceed \$7,950, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust and Lang, voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that she is currently working on Food Truck permitting. There are 5 annual food truck permits so far. She indicated that she will have a façade program grant request at the next City Council meeting for Open Door Coffee. Lastly, she stated that a copy of the Annual ComEd report is in the packet. She indicated that George Gaulrapp normally comes to the meeting and goes over the report with Council, but due to COVID-19, he decided it would be best to come to a future meeting if anyone was interested.

Finance Report – Finance Office Manager & Treasurer, Jan Tures stated building permit applications are continuing to be submitted; 28 since the last Council meeting. She also reported that she is continually preparing for the upcoming audit.

Public Works – Director Gentile reported that due to all of the flooding recently, he is working on configuring costs and getting quotes for repairs. He indicated that there are approximately 8 locations that have issues, some of which have been going on for many years, and need to be taken care of as soon as possible.

Police Department – Chief Smith reported that there was a fatal heroin overdose; a planned peaceful protest came through town, which equated to 4 cars; the new squad car was picked up and should be fully operational by the end of July. He stated that he, Director Seguss, Alderman Stevenson and Ron Sheahan met with the Pastor of the Gospel Life Bible Church, his wife and some community members to have a discussion regarding ideas of how to bring Genoa together as a community. There was a Genoa Days protest parade, which consisted of about 20 cars, ATV's and some golf carts. Lastly, noise complaints were received regarding the band that Mr. Sester brought up early in the meeting.

Mayor's Report – Mayor Vicary thanked Chief Smith for the all the work the Police Department has been doing due to on-going issues. He then indicated that by the July 21st meeting, everyone should be able to attend the Council meeting in person, as Illinois has moved to phase 4.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Cravatta, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:55 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
July 7, 2020
7:00 P.M.

In Mayor Vicary's absence, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Winter, Brust and Mayor Pro Tem Stevenson were present. Aldermen Di Guido, Cravatta and Lang were absent. In the absence of City Clerk Winker, Jan Tures was City Clerk Pro Tem.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Guest Speaker – Beth Fowler of Fowler Dance Studio at 303 West Main Street addressed Council to express her interest in the Façade Grant Program. She gave a brief explanation of the improvements she would like to do.

Motion made by Alderman Wesner to approve the minutes of the June 16, 2020 City Council meeting, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Brust to approve payment of the accounts payables for the second half of June 2020 in the amount of \$687,705.14, seconded by Alderman Wesner. Roll vote was taken. Aldermen Brust, Wesner, Carroll, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER THE USE OF MFT FUNDS FOR THE PURCHASE OF ROAD SALT, CRACK FILLING, STREET LIGHTING AND STORM SEWER REPAIRS: Motion made by Alderman Wesner to approve an IDOT Resolution allowing motor fuel tax funds to be appropriated to the City of Genoa for crack filling, street lighting, storm sewer repairs and the purchase of road salt, not to exceed \$173,250, seconded by Alderman Brust. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Winter, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER A FAÇADE GRANT AGREEMENT FOR THE BUILDING TO BE OCCUPIED BY OPEN DOOR COFFEE: Motion made by Alderman Winter to approve a Façade Grant Agreement with Mark Bradac for 502 West Main Street, not to exceed \$17,043, seconded by Alderman Brust. Since the building has 2 front entrances; 1 on Main Street and 1 on Washington Street, they would be eligible for \$15,000 in reimbursement for each entrance, for a total of \$30,000. They are only requesting reimbursement in the amount of \$17,043, due to part of the renovations being started prior to the grant being approved. Roll call vote was taken. Aldermen Winter, Brust, Wesner, Carroll and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AN AGREEMENT WITH OPEN DOOR COFFEE FOR THE USE AND MAINTENANCE OF THE PARKWAY: Motion made by Alderman Wesner to approve a Permitted Use and Maintenance Agreement with Open Door Coffee, LLC, seconded by

Alderman Winter. There was some discussion regarding the Coffee Truck already being moved before receiving Council's approval. Public Works Director, Rich Gentile explained the agreement regarding the parking lot & indicated that the truck was moved temporarily due to construction. Chief Smith was okay with it. Roll call vote was taken. Aldermen Wesner, Carroll, Winter, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER WALNUT STREET CULVERT IMPROVEMENTS: Motion made by Alderman Wesner to approve Walnut Street culvert improvements, not to exceed \$10,000, seconded by Alderman Winter. Public Works Director, Rich Gentile explained this will be 1 of 3 culvert projects due to flooding that has been on-going for years. He indicated that in addition to Walnut Street, the other 2 areas are Madison Street and Route 23 behind Genoa Motors. Roll call vote was taken. Aldermen Wesner, Carroll, Winter, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER CRACK SEALING IN THE RIVERBEND SUBDIVISION: Motion made by Alderman Winter to approve crack sealing in the Riverbend subdivision by Behm Pavement Maintenance, INC., not to exceed \$42,593.25, seconded by Alderman Brust. Public Works Director, Rich Gentile explained to Council that there was some confusion as to how much crack sealing was to be done. The crack sealing should have been completed over a 2-year time period, but it was all done at once, therefore; the cost was much higher than budgeted for. Roll call vote was taken. Aldermen Winter, Brust, Wesner, Carroll and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss was absent.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that there have been 42 new permits since the last City Council meeting; including a couple in-ground pools and 1 new house; in addition to 2 Occupancies of Grainger Homes in the Riverbend subdivision. She then reported that she is currently preparing for the remote audit for fiscal year 19/20.

Public Works – Director Gentile reiterated his earlier explanation regarding the temporary parking of the Open Door Coffee Truck. Mayor Pro Tem Stevenson commented that he was glad to see the potholes on Route 72 were filled in a timely manner.

Police Department – Chief Smith asked Council for guidance regarding the K-9 Program going forward. He indicated that there isn't anything for the program in the budget this year, but there is a surplus due to the new squad car being less than anticipated. He also indicated that there will be extra funds available due to the School Resource Officer, Victoria Gates resigning. Chief Smith explained that the Police Department will not be hiring another School Resource Officer. He stated that it will go from a full time position to a part time position and he will be covering the hours. He expressed that he believes the K-9 would be a piece of equipment & should be paid for by the City. He indicated that fund raising and donations would most likely cover equipment used for the K-9. Mayor Pro Tem Stevenson asked Chief Smith what the K-9 would be used for. Chief Smith responded mostly for Public Relations. The dog would go to the schools, be used for tracking missing children and would also be useful on the nightshift to assist with belligerent people. He then reported that he purchased 3 on-line training courses which include, police response to autism, de-escalation techniques and bias & racial profiling. Part time Officer, Trevor Owens has been temporarily working full time hours to help cover the

vacant full time position; he hopes to bring him on full time in August. Lastly, the fireworks were crazy over the 4th of July weekend, but no fires or injuries.

Mayor's Report – None

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:42 p.m.

CITY OF GENOA
City Hall
Public Hearing & City Council Meeting Minutes
July 21, 2020
7:00 P.M.

Mayor Vicary called the public hearing to order for granting an additional cable television franchise at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present. The question was asked if there would be connection to Pinehurst Circle which is located out of City limits. MicroNet responded that they will complete the in-town connections and then a Special Projects Manager will come back and analyze to see if other areas would be dense enough to meet their return on investment. Mayor Vicary closed the public hearing. Meeting was adjourned at 7:05 p.m.

Mayor Vicary called the regular meeting of the City Council to order at 7:06 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None.

Motion made by Alderman Wesner to approve the minutes of the July 7, 2020 City Council meeting, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Lang to approve payment of the accounts payables for the first half of July 2020 in the amount of \$104,259.68, seconded by Alderman Winter. Administrative Director, Alyssa Seguss was asked to elaborate on line item #3 regarding reimbursement for a fence due to error. She explained that a permit was issued for a 6-foot fence, but it was on a side yard, which is not allowed; only a 4-foot fence is permitted. The fence was already put up when the error was identified, so the City reimbursed the resident for the cost incurred to change the side yard fence to be in compliance. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER A CABLE TELEVISION FRANCHISE AGREEMENT WITH METRONET:

- Motion made by Alderman Cravatta to approve a Resolution approving and authorizing the execution of a Franchise Agreement with CMN-RUS, INC, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.
- Motion made by Alderman Wesner to approve a Letter of Agreement with MetroNet, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER AN EXTENSION OF A PUD FOR 705 EAST MAIN STREET:

- Corey Brackmann of Brackmann Construction addressed Council to provide an update regarding the 705 East Main Project. He indicated that he was close to an agreement with Dunkin Donuts and then Covid-19 hit and it fell by the wayside. He expressed that he doesn't have any committed tenants at this time and requested a 6 month to 1-year extension of the PUD. There was some discussion amongst Council and Mr. Brackmann; consensus was that the City would not lose or gain anything from approving the extension.
- Motion made by Alderman Wesner to approve an Ordinance approving an extension of a Final Planned Unit for a Commercial building located at 705 East Main Street, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER A FAÇADE GRANT AGREEMENT FOR THE BETH FOWLER SCHOOL OF DANCE BUILDING AT 303 WEST MAIN STREET:

Motion made by Alderman Stevenson to approve a Façade Grant Agreement with Beth Fowler for 303 West Main Street, not to exceed \$17,858.31, seconded by Alderman Brust. Administrative Director Seguss was asked if more funds for this program are available or if this grant used the remaining funds or exceeds the allotted amount for the fiscal year. She responded that with this Façade Agreement, it would be slightly over the allotted budget amount, but she believes there is still approximately 200k+ in the over-all fund. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Di Guido voted yes. Motion carried.

CONSIDER THE FISCAL YEAR 2019/2020 BUDGET AMENDMENT: Motion made by Alderman Di Guido to approve an Ordinance amending the Annual Budget for the Fiscal Year beginning May 1, 2019 and ending April 30, 2020 for the City of Genoa, DeKalb County, Illinois, seconded by Alderman Lang. There was some discussion regarding 2 previous employees who were given refunds from the Police Pension Fund. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

CONSIDER PROPOSALS FOR BOND AND DISCLOSURE COUNSEL FOR THE CITY'S PUBLIC INFRASTRUCTURE BOND:

Motion made by Alderman Lang to approve a proposal from Chapman and Cutler for Bond Counsel and Disclosure Counsel for the City's 2020 Public Infrastructure Bond, not to exceed \$9,500, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER INCREASING THE FENCE PERMIT FEE: Motion made by Alderman Winter to approve an Ordinance amending Appendix A of the City Code of the City of Genoa, seconded by Alderman Brust. There was some discussion regarding the proposal of raising a fence permit amount. It was explained that it is due to 2 inspections being needed as opposed to 1. The increased fee will cover the City's cost to pay the Building Inspector. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Wesner, Carroll, Di Guido and Stevenson voted yes. Alderman Lang voted no. Motion carried.

CONSIDER CONTRIBUTIONS TO THE DEKALB COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR A GRANT: Motion made by Alderman Wesner to approve the contribution of \$2,500 to the DeKalb County Soil and Water Conservation District to aid in the application for a Watershed Planning Grant, seconded by Alderman Stevenson. Public Works Director, Rich Gentile explained that this works in conjunction with other entities, including the ability to tap into their Consultant. The grant will assist with larger projects, including the ditch on Walnut that needs to be switched over. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER THE FUTURE OF THE POLICE K-9 PROGRAM:

- Discussion regarding the Police K-9 Program: Chief Smith addressed Council to express why he feels the Police K-9 Program is needed. He stated that the Dog will provide positive PR for the City and the Police Department; will act as an extra Officer on the night shift; will be a passive dog, so will be more friendly and there is already a vehicle in the current fleet equipped for the dog. Chief Smith explained that although nothing was budgeted for a new K-9, there are other budgeted funds available due to Officer Gates resigning and not being replaced, as well as the Police Department buying a car as opposed to an SUV. The approximate cost of the Dog would be \$11,500, plus fuel cost and discounted veterinarian visits. The Police Department already has a bite suit and other equipment. He also indicated that the Police Department receives monetary and dog food donations, which will help to keep costs down. There was some discussion amongst Council and consensus was the K-9 Program would be great for the City & Police Department.
- Motion made by Alderman Cravatta to proceed with the purchase of a Police K-9, seconded by Alderman Lang. There was no additional discussion. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Alderman Winter abstained.
- Motion to proceed with donations for the Police K-9: *Due to the previous item being passed, there was no need to proceed with this agenda item.*

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss had no report.

Finance Report – Finance Office Manager & Treasurer, Jan Tures was absent.

Public Works – Director Gentile reported that the water main project has been completed; paving repair work is scheduled for later in the week and next week, work will begin on the Well 4 Generator, Motor Control Center and the Well itself.

Police Department – Chief Smith reported that they have been working on the new radios. They don't work inside the building; only outside and in the Police vehicles. He then reported that one of the Officers has been exposed to Covid-19.

Mayor's Report – Mayor Vicary reported that due to Covid-19, air travel has greatly decreased and United Airlines will be laying off 30,000 employees in the next few days. He stated that he

is unfortunately one of those being laid off. He is unsure if he will be able to secure another position within United Airlines and if he does, he doesn't know where it will be. He indicated that he is planning on finishing out his term as the Mayor of Genoa, but will not be seeking re-election. He thanked Council and Staff for their patience and understanding.

ANNOUNCEMENTS – Alderman Stevenson announced that Alderman Di Guido has been promoted to Sergeant First Class (E-7) in the Army Reserve.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:48 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
August 4, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present.

Mayor Vicary led the Pledge of Allegiance.

*****Mayor Vicary announced that the 2nd item on the agenda regarding the powers of the Building Inspector was removed from the agenda to be discussed at a later date.***

Guest Speaker – None

Motion made by Alderman Di Guido to approve the minutes of the July 21, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of July 2020 in the amount of \$108,580.46, seconded by Alderman Carroll. Line item #18 to Frontier was questioned. Finance Office Manager & Treasurer Jan Tures explained that the expense is for all of the City phone lines. Roll vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Executive Director of the Genoa Area Chamber of Commerce, Krissy Johnson addressed Council. She provided an update as to how the Chamber is moving forward with scheduled events. She indicated that the Golf Outing is still on; the Great Genoa Duck Race will be virtual; the Volksmarch will still be taking place, but the Craft Beer & Wine Festival portion of the Volksfest, Rocking the Kish and the Fall Crawl have been cancelled. She also stated that the Business Expo is scheduled for October 17, 2020, but she is unsure if it will be allowed to be held inside the school. She will keep the City apprised. She thanked the City & Council members for their support during these unprecedented times.

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS: Motion made by Alderman Wesner to approve an Ordinance authorizing the issuance of General Obligation Bonds (alternate revenue source) of the City in an aggregate principal amount, not to exceed \$2,500,000, to finance street, sidewalk and alley improvements and related public infrastructure projects in and for the City, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER AN AMENDMENT TO THE MUNICIPAL CODE RELATING TO POWERS OF THE BUILDING INSPECTOR: *This item was removed from the agenda to be discussed at a later date.*

CONSIDER AN AMENDMENT TO THE MUNICIPAL CODE RELATING TO GOLF CARTS: Motion made by Alderman Cravatta to approve an Ordinance creating Title 6, Chapter 6, Golf Carts, of the Municipal Code of the City of Genoa, seconded by Alderman Wesner. Alderman Cravatta began the discussion by requesting several amendments be made to the proposed Ordinance. After a lengthy discussion, the following amendments were agreed upon: adding Utility Terrain Vehicles to the Ordinance, as they have seats, seat belts, turn signals and steering wheels; changing the age from 18 years old to 16 years old with a valid Driver's License in order to operate a Golf Cart or UTV; lowering the application fee from \$100 to \$75; removing the time restrictions that the Golf Cart/UTV can be operated due to them having lights & turn signals; removing the requirement of anyone under the age of 5 years old not being allowed to be transported in these vehicles, due to car seats having the ability to be strapped securely into the vehicle seat and lastly to add verbiage regarding the decibel levels of the UTV's. There was some concern regarding UTV's riding on wooded trails and was suggested to put signage and barriers to avoid that from happening. There was also the concern of public safety and burdening the Police Department with calls of people disregarding the rules. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Cravatta, Brust and Lang, voted yes. Alderman Stevenson voted no. Motion carried.

DEPARTMENT REPORTS

Administrative Report – None

Finance Report – None

Public Works – Director Gentile reported that mosquito abatement is not really warranted at this time and also referenced the memo in the packet regarding Chiller repairs.

Police Department – Chief Smith reported that school will be starting on Monday, August 17th from 8 a.m. to 1 p.m. The families that have decided to do the hybrid learning will alternate days between attending in-school and remote learning at home. Chief Smith stated that he will be the School Resource Officer; the radios are now working and Officer Hoffstead has signed up for his K-9 class.

Mayor's Report – Mayor Vicary announced that Administrative Director, Alyssa Seguss had her baby on July 29th and welcomed Jack Riley Seguss to the City of Genoa family.

ANNOUNCEMENTS – Lions Club will be having a drive-thru pork chop dinner fundraiser on August 7th @ 4 p.m. at the Genoa Township Park District.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:08 p.m.

CITY OF GENOA
City Hall
Public Hearing & City Council Meeting Minutes
August 18, 2020
7:00 P.M.

In the absence of Mayor Vicary, Mayor Pro Tem Stevenson called the public hearing to order concerning the intent of the City Council to sell General Obligation Bonds (alternate revenue source) to finance street, sidewalk and alley improvements and related Public Infrastructure Projects in and for the City, not to exceed \$2,500,000. Roll call was taken. Aldermen Carroll, Winter, Brust and Mayor Pro Tem Stevenson were present. Aldermen Wesner, Cravatta and Lang were Absent. Motion made by Alderman Brust to allow Alderman Di Guido to attend the public hearing remotely due to a work related absence, seconded by Alderman Winter. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried. There were no comments, questions or concerns from Council or the Public. Mayor Pro Tem Stevenson closed the public hearing. Meeting was adjourned at 7:05 p.m.

Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:06 p.m. Roll call was taken. Aldermen Carroll, Winter, Brust and Mayor Pro Tem Stevenson were present. Aldermen Wesner, Cravatta and Lang were absent. Motion by Alderman Carroll to allow Alderman Di Guido to attend the meeting remotely due to a work related absence, seconded by Alderman Winter. Roll call vote was taken. Alderman Carroll, Di Guido, Winter, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Guest Speaker – None.

Motion made by Alderman Brust to approve the minutes of the August 4, 2020 City Council meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve payment of the accounts payables for the first half of August 2020 in the amount of \$383,154.56, seconded by Alderman Carroll. Alderman Carroll commented that item #22 for a beaver removal at the Riverbend detention drainage area seemed excessive. It was determined that it was multiple beavers that were removed, not just one. Alderman Di Guido asked for clarification of line item #9 to Braniff Communications. Public Works Director, Rich Gentile responded that the cost is for the annual siren service and also repair work that was done to one of the sirens on Madison Street. Roll call vote was taken. Aldermen Winter, Brust, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER PROPOSALS FOR BOND UNDERWRITER/PLACEMENT AGENT FOR THE CITY'S PUBLIC INFRASTRUCTURE BOND: Motion made by Alderman Brust to approve a proposal from Baird as Underwriter/Placement Agent for the City's 2020 Public Infrastructure Bond, not to exceed \$15,684, seconded by Alderman Winter. Treasurer, Jan Tures explained that this is the next step of the bond process. The Underwriter/Placement Agent purchases the bond and re-sells it. Alderman Brust asked why the total debt service is different for both Baird and the Placement Agent. Treasurer Tures responded that she was unsure, but would find out and update Council. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Winter and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – None

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that she and Public Works Director, Rich Gentile have been working on Administrative Director, Alyssa Seguss's workload during her leave of absence and the Golf Cart/UTV Ordinance has been updated, an application packet has been put together and stickers have been ordered.

Public Works – Director Gentile reported that the area for the pavilion that was donated to Central Park has been staked out and concrete will be poured and work will begin over the next few weeks. Alderman Di Guido stated that there were quite a few limbs & trees along the paths by the Kishwaukee River and asked if it had been cleaned up. Director Gentile responded that the paths are a lower priority and some of the bigger trees take time to get removed, but Public Works will definitely work on it. Alderman Di Guido expressed his concern about 2 trees that were impeding on the path by the foot bridge. Director Gentile responded that it will be taken care of.

Police Department – Chief Smith reported that the start of school has been pushed back to August 31st; the new squad should be completely equipped within a couple weeks and lastly he indicated that Kirkland did not approve ATV's; only golf carts.

Mayor's Report – None

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Carroll, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:20 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
September 1, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Stevenson, Winter, Cravatta, Brust and Lang were present. Alderman Carroll was absent. Motion made by Alderman Brust to allow Alderman Di Guido to attend the meeting remotely due to a work related absence, seconded by Alderman Cravatta. Voice voted was taken. All voted yes. Motion carried.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Winter to approve the minutes of the August 18, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of August 2020 in the amount of \$90,365.97, seconded by Alderman Winter. Line item #47 to Verizon was questioned. Alderman Cravatta asked who from the City has cell phones that are included in that cost. Finance Office Manager & Treasurer, Jan Tures responded that the Mayor, Department Heads (excluding herself), Public Works Staff and Police Department Staff have City issued cell phones. Roll vote was taken. Aldermen Wesner, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER PROPOSALS FOR BOND REGISTRAR AND PAYING AGENT FEES FOR THE CITY'S PUBLIC INFRASTRUCTURE BOND: Motion made by Alderman Lang to approve a proposal from Zions Bancorporation for Bond Registrar and paying Agent fees for the City's 2020 Public Infrastructure Bond, not to exceed \$4,650, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Combined with Finance Report

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that Beth Fowler is interested in increasing the amount of her façade grant for additional upgrades and building permits are up 92 from last year at this time, along with 8 new construction homes. Treasurer Tures indicated that she is currently preparing for a 2-hour phone call with S&P to get the City's Bond Rating.

Public Works – Director Gentile briefly went over the Zoom meeting he attended with the Kishwaukee Water Reclamation District, Baxter & Woodman, the Village of Kingston and the

Village of Kirkland, regarding the Northern DeKalb County Sewer Study. He expressed that the primary goal was to identify where the Communities would like the sewer lines to run. He indicated that the sewer main would run down Route 72 from Kirkland to Genoa. Director Gentile indicated that if the expansion does go through, the Kishwaukee Water Reclamation District would be responsible for the sewer main. Concern from Council was that if the City relinquishes control, the District could possibly sky-rocket the rates. Director Gentile acknowledged that it is a possibility, but City Attorney Slingerland would review the contract agreement to help protect the City's interests. There will be additional information provided at a later date, as this project is in the very beginning stages.

Police Department – Chief Smith reported that school started August 31st and no issues so far; the new squad is done and is outside if anyone wanted to see it and 3 Golf Cart/UTV applications have been received. Chief explained the application process and indicated that the information is on the City Website.

Mayor's Report – Mayor Vicary announced that former Alderman Joanne Watson passed away and flowers were sent on behalf of City Council & Staff. He then reported that the Celebration of Life for Don Anderson will be on October 3, 2020 at the VFW; the City will present Don's wife with a flag box and proclamation.

ANNOUNCEMENTS – Alderman Di Guido stated that he attended a Property Taxation Webinar that was presented by State Representative, Jeff Keicher. He indicated that it had great fundamental knowledge. He indicated that he would forward the PowerPoint Presentation to Treasurer Tures, who will in-turn forward it to Council.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Cravatta. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:35 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
September 15, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present. Quorum present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Cravatta to approve the minutes of the September 1, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the first half of September 2020 in the amount of \$80,105.90, seconded by Alderman Stevenson. Roll call vote was taken. Aldermen Wesner, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Alderman Carroll abstained. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AN ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS: Motion made by Alderman Stevenson to approve an Ordinance providing for the issuance of not to exceed \$2,500,000 General Obligation Bonds (alternate revenue source), for the purpose of financing street, sidewalk and alley improvements and related public infrastructure projects in and for the City, the pledge of certain revenues to the payment of principal and interest on said Bonds and the levy and collection of a direct annual tax sufficient to pay such principal and interest, if the pledged revenues are insufficient to make such payment, and authorizing the sale of said Bonds to the purchaser thereof, seconded by Alderman Di Guido. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Di Guido voted yes. Motion carried.

CONSIDER A RESOLUTION TO APPROVE AN ENGAGEMENT LETTER WITH S&P GLOBAL RATINGS FOR A CREDIT RATING FOR THE CITY'S BOND ISSUANCE: Motion made by Alderman Lang to approve a Resolution approving and authorizing an engagement letter with S&P Global Ratings for issuance of a credit rating, not to exceed \$12,000, seconded by Alderman Winter. Alderman Brust asked for clarification regarding the \$12,000 fee, as to whether that is the maximum amount or if additional sales value and applicable taxes would be added. Treasurer Jan Tures explained that the understanding is the \$12,000 is the maximum amount the City would have to pay. The fees could be less, depending on whether the bonds wind up being a private sale or a public sale. Treasurer Tures also explained that the City usually receives a rating from Moody, but has been advised from Andrew Kim of PMA that a rating from S&P will most likely be more favorable, which would in turn

give the City a lower interest rate on the bond. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER A SECOND FAÇADE GRANT AGREEMENT FOR THE BETH FOWLER SCHOOL OF DANCE BUILDING AT 303 WEST MAIN STREET, NOT TO EXCEED \$7,988.75: Motion made by Alderman Cravatta to approve a second Façade Grant Agreement with Beth Fowler for 303 West Main Street, not to exceed \$7,988.75, seconded by Alderman Winter. Mayor Vicary stated that the Façade Program has been getting some recognition, as the newspaper has contacted the City asking how the downtown area is being restored so quickly. There was some discussion regarding the windows on the East side of the building. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER AN ORDINANCE FOR SURPLUS EQUIPMENT SALES: Motion made by Alderman Di Guido to approve an Ordinance authorizing the sale and/or disposal of items of personal property owned by the City of Genoa, seconded by Alderman Lang. Public Works Director, Rich Gentile was asked if there has been much success with auctions in the past. He responded yes. He indicated that sometimes equipment is purchased for parts. He also stated that the money received from these sales is put toward the purchase of new equipment. Roll call vote was taken. Alderman Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

CONSIDER THE PURCHASE OF INTERNAL CHIMNEY SEALS FOR STORM SEWER REPAIRS: Motion made by Alderman Wesner to approve the purchase of internal chimney seals for storm sewer pipe repairs from Ferguson Waterworks Company, not to exceed \$5,900, seconded by Alderman Lang. Public Works Director, Rich Gentile gave a brief overview of the project. He indicated that a relief pipe will redirect water to a new storm sewer to avoid a resident's sump pump from constantly running when the pond is high during heavy rains. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Finance Office Manager & Treasurer, Jan Tures reported that Administrative Director, Alyssa Seguss has been helping out with a few things in the office while on maternity leave, which has been helpful. She also indicated that Cruisin and Country Financial has contacted the City, as they are also interested in the Façade Grant Program.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that she has a 2-hour interview call on Thursday with the bond company; working on final numbers for the audit and also liability insurance renewal.

Public Works – Director Gentile reported that they are working on the access road for the canoe launch; contractors will be submitting quotes over the next week. A new contractor has been located for City sidewalk repairs. Lastly, he is hoping to have CES, an engineering company that will be doing the City Street Program come to the next City Council meeting and do a presentation to provide more information about the program. Director Gentile was asked about the Genoa Street grant that the City submitted. He stated that he did not hear anything, so he believes that the City did not get the grant, but will follow up.

Police Department – Chief Smith reported that Officer Hoffstead is currently in week 2 of canine school; the canine is 15 months old & his name is Enzo; 6 Golf Carts/UTV's have been inspected so far and Kyle Ziemba has been hired as a new part time Officer.

Mayor's Report – Mayor Vicary announced that the Genoa Pharmacy has closed; his business will now be in Hampshire only. Mayor Vicary also introduced Christi Slavenas who is running for DeKalb County Board.

ANNOUNCEMENTS – Thursday, September 17th, the Fire Department will be hosting a blood drive from 3:30 p.m. to 7:30 p.m. for a young boy scout with a heart condition. Saturday, September 19th, there will be a popcorn sales table at Open Door Coffee. A new restaurant will be opening in Genoa in a few weeks called Cruisin.

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:28 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
October 6, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present. Quorum present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – Kyle Ziemba, new part time Police Officer was introduced by Chief Smith.

Motion made by Alderman Di Guido to approve the minutes of the September 15, 2020 City Council meeting, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of September 2020 in the amount of \$257,721.18, seconded by Alderman Carroll. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

OLD BUSINESS – None

NEW BUSINESS

PRESENTATION OF THE CITY OF GENOA FISCAL YEAR 2019-2020 AUDIT: Brian LeFevre from Sikich presented an overview of the 2019-2020 Fiscal Year Audit. He explained that there are phases of the audit throughout the year and over all, the audit confirms checks and balances. He stated that the City of Genoa has received the Excellence in Financial Reporting Reward for the 14th consecutive year from the GFOA. He stated that Treasurer Tures is very professional and organized and she and staff are great to work with.

Motion made by Alderman Wesner to accept the Comprehensive Annual Financial Report for the Fiscal Year ended April 30, 2020, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER THE USE OF CITY STREETS FOR A CELEBRATE THE SEASON PARADE: Motion made by Alderman Cravatta to approve the use of City streets for the purpose of allowing the Genoa Area Chamber of Commerce to hold a Celebrate the Season parade on Friday, December 4, 2020, seconded by Alderman Di Guido. Krissy Johnson, the Executive Director of the Genoa Area Chamber addressed Council to explained how they would like to do the Celebrate the Season event this year due the mandated social distancing order. She indicated that the tree lighting will be virtual through Facebook Live and there will be an electric type parade that will encompass a 5-mile radius. She stated that after the parade, people will disburse, as there will not be any additional activities that evening. The Santa House will be in town and there will be scheduled times for kids to visit Santa, but not the evening of the parade

and tree lighting. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER A FAÇADE GRANT AGREEMENT WITH MARENGO PROPERTIES, LLC AT 313 WEST MAIN STREET: Motion made by Alderman Wesner to approve a Façade Grant Agreement with Marengo Properties, LLC for 313 West Main Street, not to exceed \$15,000, seconded by Alderman Lang. Alderman Brust questioned the benches that will be in front of the business, as to whether or not they would meet the criteria for the Façade Grant. There was some discussion as to the benches being permanent or moveable fixtures. Another concern was if the depth of the benches would interfere with snow removal. Public Works Director, Rich Gentile indicated that there would need to be 3 feet of space for snow removal and if it becomes an issue, it will be addressed with the business owner. There was also a question raised about the roof being eligible for reimbursement, but it was determined that it is an overhang on the front of the building, not a roof. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Alderman Winter abstained. Motion carried.

CONSIDER THE DONATION OF CITY PROPERTY: Motion made by Alderman Lang to approve an Ordinance authorizing the donation of items of personal property owned by the City of Genoa, seconded by Alderman Di Guido. Chief Smith indicated that the bicycles will be donated to the high school cross country team. Roll call vote was taken. Alderman Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER SIDEWALK REPAIRS: Motion made by Alderman Stevenson to approve a proposal from Unitrim Cement & Landscaping for sidewalk repairs, not to exceed \$19,351.71, seconded by Alderman Wesner. There was no discussion. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Lang, Wesner, Carroll and Di Guido voted yes. Motion carried.

CONSIDER PAVING THE CANOE LAUNCH ACCESS ROAD: Motion made by Alderman Di Guido to approve a proposal from Meyer Paving, Inc. for asphalt pavement of the City's canoe launch access road, not to exceed \$15,246.00, seconded by Alderman Brust. Public Works Director, Rich Gentile was asked about the longevity of the paving due to flooding issues. He responded that it should hold up fairly well, as it will be thicker and the water should drain off quicker than the current trail. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

CONSIDER THE PURCHASE OF WATER METERS: Motion made by Alderman Carroll to approve the purchase of 30 water meters from Mueller, not to exceed \$6,650.00, seconded by Alderman Cravatta. There was no discussion. Roll call vote was taken. Aldermen Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust, Lang and Wesner voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Finance Office Manager & Treasurer, Jan Tures reported that Administrative Director, Alyssa Seguss will be returning from maternity leave on October 12th and City Attorney Slingerland is looking into the statutes for the election day closure for municipalities put into place by Governor Pritzker.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the City received its credit rating from S&P; AA-, which means the City will receive a better interest rate on the bond. She indicated that Wednesday, October 7th would be private placement bond day and there is already an offer that looks promising. She indicated that it could potentially be an approximate savings of \$80,000 over 15 years. The money should be received by the end of October and will be invested until the City is ready to use it. Treasurer Tures was asked for a status update regarding the businesses that were in forbearance on their loan payments due to Covid19. She responded that the businesses are caught up and the City is in good shape financially.

Public Works – Director Gentile reported that the primary tank at the treatment plant is being worked on and the downtown area is looking good with the scarecrow contest going on. Lastly, he indicated that he will be assisting the Genoa Area Chamber by making a sleigh for Santa to ride in at the Celebrate the Season parade.

Police Department – Chief Smith reported that 9 Golf Carts/UTV's permits have been issued and so far there hasn't been any problems. There have been some disturbing Facebook posts that he intervened on to de-escalate the situations. There have been about 40 cars hit with eggs; 5 kids have been caught and will be issued tickets for damage. Lastly, the police were called to a disturbance on Second Street by Chamberlain Apartments; car was stolen, along with 2 firearms. One of the firearms was stolen and involved in a shooting in Rockford the night before.

Mayor's Report – Mayor Vicary reported that he spoke at the Celebration of Life for Don Anderson and presented his wife with a proclamation and a flag box in appreciation of Don's service to our Country, City and Community. He also requested that all flags in town be at half-staff for Mr. Anderson on Wednesday, October 7th. Mayor Vicary also reported that he attended a zoom meeting with other surrounding area Mayor's, State Representative Kiecher and Senator Severson to discuss the recent mitigation guidelines that the County Health Department has set on behalf of Governor Pritzker. Consensus amongst them all was that small businesses are struggling and will possibly be forced out of business if they continue to be strapped by all the restrictions. Mayor Vicary explained in his zoom meeting that there is an electro-static sanitizing machine that can be sprayed and will dry within 5 minutes. He stated that a letter was drawn up and sent to Governor Pritzker's Office regarding this sanitizing equipment & technique, and requested that funds be allocated to businesses for the purchase of them, instead of forcing the businesses to shut down due to the strict mitigations.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:05 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
October 20, 2020
7:00 P.M.

In Mayor Vicary's absence, City Attorney, Jack Slingerland called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Cravatta, Brust and Lang were present. Aldermen Stevenson and Winter were absent. Quorum present. City Attorney, Jack Slingerland asked for a motion to appoint Alderman Di Guido as Mayor Pro Tem. This motion was made by Alderman Lang and seconded by Alderman Brust. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Cravatta and Brust voted yes. Motion carried.

Mayor Pro Tem Di Guido led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Wesner to approve the minutes of the October 6, 2020 City Council meeting, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Carroll to approve payment of the accounts payables for the first half of October 2020 in the amount of \$107,081.26, seconded by Alderman Wesner. Public Works Director Rich Gentile was asked if Santa's Sleigh for the Genoa Area Chamber Celebrate the Season Parade is a donation or if the City will be reimbursed for it. He responded that it is a donation. Roll call vote was taken. Aldermen Carroll, Cravatta, Brust, Lang, Wesner and Mayor Pro Tem Di Guido voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER AMENDMENTS TO THE DEKALB COUNTY ENTERPRISE ZONE:

Motion made by Alderman Lang to approve an Ordinance authorizing boundary modifications to the area known as the DeKalb County Enterprise Zone – Conserv FS, seconded by Alderman Wesner. Paul Borek the Executive Director of the DeKalb County Economic Development Corporation gave a brief overview of the proposed boundary modifications. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Cravatta, Brust and Mayor Pro Tem Di Guido voted yes. Motion carried.

PRESENTATION OF THE CITY OF GENOA'S 2021 STREET IMPROVEMENTS AND CONSIDER A SERVICE AGREEMENT WITH CES:

Kevin Bunge, President of CES, INC presented Council with information pertaining to the proposed plan for the 2021 street improvements. He explained that CES will provide the necessary engineering to meet State and Local requirements for street design specifications for the 16 streets included in the project. He indicated that improvements will begin with South Genoa Street and went over the chart of the other streets included as well. He explained that by doing all of these streets in one project, it will be a savings of approximately 20%. Director Gentile also provided additional information regarding the project. He indicated that bids will go out in January or February of 2021, with an expected start date of July or August 2021.

- Motion made by Alderman Wesner to approve an Engineering Services Agreement with CES, INC. for the 2021 street improvements preliminary engineering, not to exceed \$140,100, seconded by Alderman Carroll. Roll call vote was taken. Aldermen Wesner, Carroll, Cravatta, Brust, Lang and Mayor Pro Tem Di Guido voted yes. Motion carried.

CONSIDER PRAIRIE STATE WINERY'S USE OF THE MUNICIPAL PARKING LOT FOR THEIR NOUVEAU CELEBRATION: Motion made by Alderman Cravatta to approve Prairie State Winery's use of the Municipal parking lot on Thursday, November 19, 2020, seconded by Alderman Wesner. The question was asked if there would be any liability on the City. Mayor Pro Tem Di Guido responded that he had the same question and had spoken with Administrative Director, Alyssa Seguss regarding this. He stated that Director Seguss would be reaching out to the owner of Prairie State Winery to provide him with a limitation on City liability and release indemnity agreement to sign. Director Seguss added that the owner of the winery stated that he will be roping off the parking lot so there will only be one entrance. Roll call vote was taken. Alderman Cravatta, Brust, Lang, Wesner, Carroll and Mayor Pro Tem Di Guido voted yes. Motion carried.

CONSIDER AN ORDINANCE AMENDING THE MUNICIPAL CODE PERTAINING TO GOLF CARTS: Motion made by Alderman Brust to approve an Ordinance amending Title 6, Motor Vehicles and Traffic, Chapter 6, Golf Carts, Section 4, of the Municipal Code for the City of Genoa, seconded by Alderman Carroll. Public Works Director, Rich Gentile explained that he is proposing that Golf Carts and UTV's not be operated on paved trails, except the trail between Stearn Drive and Madison Street, to provide control measures to ensure pedestrian safety. After some questions and discussion, Director Gentile stated that he will be putting another plan for accessibility together to be presented at the next City Council meeting. Roll call vote was taken. Aldermen Brust, Lang, Wesner, Carroll, Cravatta and Mayor Pro Tem Di Guido voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported the she has been working on some development projects; amendments in the Riverbend subdivision for the row homes and some additions to the Oak Creek subdivision. It has been determined that Municipalities do not need to close for Election Day and the November 3rd City Council meeting has been moved to Monday, November 2nd due to the election.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the City received an offer on the bond from JP Morgan Chase Bank and it has been accepted. The bond will be for 15 years at a 1.54% interest rate; fees to S&P will be \$8,400 instead of \$12,000. She indicated that the savings will be approximately \$80,000. The money will be invested until the City is ready to use it for the street projects in 2021.

Public Works – Director Gentile reported the canoe access road has been completed; Public Works will be finishing miscellaneous paving and working on winter equipment for snow removal. He indicated that Public Works has an ample amount of salt for the season.

Police Department – Chief Smith reported that some vehicles were gone through in the Willow Glen and Riverbend subdivisions; he will be following up on footage that was captured. There will be extra staff on duty for Halloween; there are 160 kids signed up for the Trunk or Treat event taking place in the Custom Aluminum parking lot. Lastly, there will be extra staff on duty for the election as well.

Mayor's Report – Mayor Pro Tem Di Guido reported that he and his family checked out the all of the scarecrows downtown; the Governor has advised that the mitigations for our Region will continue through November 14th and encouraged the Aldermen to try and come up with some ideas of how support businesses as much as possible. Cortney Strohacker, Executive Director for the DeKalb County Convention and Visitors Bureau was nominated for the 31st Annual Athena award. Lastly, Mayor Pro Tem Di Guido welcomed back Administrative Director Seguss from maternity leave.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:10 p.m.

CITY OF GENOA
City Hall
Special Meeting
City Council Meeting Minutes
November 2, 2020
7:00 P.M.

Mayor Vicary called the special meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Di Guido, Stevenson, Brust and Lang were present. Aldermen Carroll and Winter were absent. Motion made by Alderman Wesner to allow Alderman Cravatta to attend the meeting remotely due to an illness related absence, seconded by Alderman Brust. Roll call vote was taken. Aldermen Wesner, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Quorum present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Mayor Vicary announced that Item E on the agenda regarding golf cart regulations was removed due to Public Works Director, Rich Gentile not being able to attend the meeting.

Motion made by Alderman Di Guido to approve the minutes of the October 20, 2020 City Council meeting, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the second half of October 2020 in the amount of \$450,428.66, seconded by Alderman Brust. There was no discussion. Roll call vote was taken. Aldermen Wesner, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE - None

OLD BUSINESS – None

NEW BUSINESS

CONSIDER HEALTH INSURANCE RENEWAL: Motion made by Alderman Di Guido to approve health insurance renewal effective December 1, 2020 through November 30, 2021, seconded by Alderman Lang. Roll call vote was taken. Aldermen Di Guido, Stevenson, Cravatta, Brust, Lang and Wesner voted yes. Motion carried.

CONSIDER WASTE MANAGEMENT CONTRACT RENEWAL: Motion made by Alderman Wesner to authorize contract negotiations with Waste Management for a contract renewal, seconded by Alderman Brust. Mayor Vicary asked if any of the Aldermen would like to participate in the negotiations. Aldermen Di Guido and Wesner expressed interest. Mayor Vicary responded that staff would be reaching out to them when the negotiations begin. Roll call vote was taken. Aldermen Wesner, Di Guido, Stevenson, Cravatta, Brust and Lang voted yes. Motion carried.

CONSIDER PERSONNEL POLICY AMENDMENTS: Motion made by Alderman Cravatta to approve personnel policy amendments regarding vacation leave and payroll deductions, seconded by Alderman Brust. Alderman Di Guido stated that previously when Supervisors and Sergeants were allowed to cash out vacation time, it was due to them not always being able to

take their vacation time and asked if this change is due to non-union employees not being able to use their time. Mayor Vicary responded that it is more of an equality issue and asked Administrative Director, Alyssa Seguss to elaborate on it. She stated that currently there are 8 Department Heads, Sergeants and Supervisors that are authorized to cash out vacation time. There was a request to amend the personnel policy to allow full-time, non-union employees to cash out 40 hours of vacation time, as there are only 7 employees that the amendment would pertain to. Treasurer, Jan Tures indicated that although it would impact the budget, most of the full-time, non-union employees prefer to use their time off as opposed to cashing it out and funds could be allotted for the next budget. Alderman Cravatta indicated that he sees it as a cost neutral due to not having to pay overtime when the department is short staffed due to employees taking time off. Alderman Brust indicated that since Department Heads, Sergeants and Supervisors are able to cash out 80 hours of vacation, he believes allowing the full-time, non-union employees to cash out 40 hours of vacation is a fair compromise. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Di Guido and Stevenson voted yes. Motion carried.

CONSIDER THE 2019 TAX LEVY DETERMINATION FOR THE CITY OF GENOA:

Motion made by Alderman Di Guido to approve the 2019 Tax Levy determination for the City of Genoa, seconded by Alderman Brust. Alderman Di Guido thanked Treasurer Tures for all of her hard work on this. Roll call vote was taken. Aldermen Di Guido, Stevenson, Cravatta, Brust, Lang and Wesner voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – None

Finance Report – None

Public Works – None – Director Gentile was absent

Police Department – Chief Smith reported that there were 308 kids at the Trunk & Treat event. He indicated that the car break-ins that were reported previously turned out to be some teenagers from Wisconsin; the black car that was sited at the break-ins was found and some of the stolen property was recovered. He then reported that there was a Halloween party on Walnut Street that went viral and a bunch of people from Rockford went to the party and it got out of hand. Lastly Chief Smith reported that extra staff will be on duty on election night in case of any issues. Sergeant Edwards explained that the sign that was demolished on Route 72 was due to a car pulling out on the main street from a side street and was t-boned due to the other vehicle being in her blind spot.

Mayor's Report – Mayor Vicary reported that he received a response from Governor Pritzker's office regarding the letter that Mayor Vicary wrote to him pertaining to helping businesses stay open instead of shutting them down, but believes the Governor didn't even read it, as there were just some attachments regarding over-crowding. Mayor Vicary announced that Cortney Strohacker's father passed away and stated that the City would be sending flowers to offer condolences.

ANNOUNCEMENTS – None

Motion to adjourn the special meeting of the City Council was made by Alderman Wesner, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:23 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
November 17, 2020
7:00 P.M.

In Mayor Vicary's absence, Mayor Pro Tem Stevenson called the regular meeting of the City Council to order at 7:10 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Lang and Mayor Pro Tem Stevenson were present. Alderman Cravatta was absent. Motion made by Alderman Di Guido to allow Alderman Brust to attend the meeting remotely due to a work related absence, seconded by Alderman Lang. Roll call vote was taken. Aldermen Di Guido, Winter, Brust, Lang, Wesner, Carroll and Mayor Pro Tem Stevenson voted yes. Quorum present.

Mayor Pro Tem Stevenson led the Pledge of Allegiance.

Guest Speaker – Corey Brackmann of Brackmann Construction addressed Council with a presentation of a business that is interested in renting the second of the 3 units of the commercial building he is constructing at 705 East Main Street. The business that is interested in the second unit is a wine and chocolate bar concept. The business would be requesting a full liquor license, not just wine. They would apply for a gaming license as well. Although Council has been hesitant to allow additional gaming businesses in town, they expressed that this seems to be a unique business with chocolate being paired with wine, as well as packaging the chocolate for purchase. This business would also assist with getting Dunkin Donuts underway, as the bank is requiring Mr. Brackmann to secure 2 tenants before approving his loan to build. Mr. Brackmann indicated that the approximate timeline for starting to build would be in February or March of 2021.

Motion made by Alderman Lang to approve the minutes of the November 2, 2020 Special City Council meeting and the November 2, 2020 Special Committee of the Whole meeting, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Wesner to approve payment of the accounts payables for the first half of November 2020 in the amount of \$264,389.49, seconded by Alderman Winter. Chief Smith was asked what fund the canine expenses come out of. He responded that the training for the canine came out of his canine training budget, as well as the surplus of funds due to Officer Gates resigning. Alderman Carroll questioned the charges for engineering services. It was determined that the charges were due to wrapping up various IEPA projects, in addition to new street projects being started. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – Gordon Jones addressed Council. He stated that the golf cart and UTV project to expand the sidewalk to allow golf carts and UTV's on sidewalks is not a reasonable expense. The project is estimated at \$13,000 and there have only been approximately 13 permits issued for golf carts and UTV's. Mr. Jones also indicated that putting slats in the fence around the property at Duval Street is not a necessary expense either, as he believes it would make it look like more of a junkyard.

OLD BUSINESS – None

NEW BUSINESS

CONSIDER THE 2021 CITY HALL CLOSINGS AND MEETINGS: Motion made by Alderman Lang to approve the list of 2021 City of Genoa Council, Boards and Commissions meetings, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Brust and Mayor Pro Tem voted yes. Motion carried.

Motion made by Alderman Wesner to approve the list of 2021 office closings, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER GOLF CART REGULATIONS AND PATHS: Public Works Director, Rich Gentile began the discussion by stating that the issue at hand is whether or not to continue restricting golf carts and UTV's from using the sidewalks. He indicated that the golf carts and UTV's are street ready and powerful, which he believes could be dangerous to pedestrians. Director Gentile also stated that there is an alternate route for the golf carts and UTV's, which is from Forest View Drive to South Washington Street and takes approximately 3 minutes and it is less than one mile. There was discussion amongst Council and consensus amongst most of Council was to leave the Ordinance as is, where the golf carts and UTV's are still restricted from sidewalk use.

Motion made by Alderman Di Guido to not amend the Municipal Code, seconded by Alderman Lang. There was no further discussion. Roll call vote was taken. Aldermen Di Guido, Winter, Brust, Lang, Carroll and Mayor Pro Tem Stevenson voted yes. Alderman Wesner voted no. Motion carried.

CONSIDER A RESOLUTION SUPPORTING A GRANT APPLICATION FOR A PEDESTRIAN BRIDGE: Motion made by Alderman Lang to approve a Resolution of the City of Genoa, Illinois, regarding support of the City of Genoa ITEP grant application for the Riverfront Trail and Bridge Enhancement Project, seconded by Alderman Di Guido. Public Works Director, Rich Gentile explained that this is a great project that would enhance the community and would connect the Oak Creek subdivision with the Riverbend subdivision. Director Gentile indicated that if the City of Genoa receives this grant, 80% of the project would be paid by Federal funds. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Winter, Brust and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER AN ORDINANCE ESTABLISHING BUILDING INSPECTOR AUTHORITY: Motion made by Alderman Winter to approve an Ordinance creating Title 1, Chapter 10, Building Inspector, of the Municipal Code of the City of Genoa, seconded by Mayor Pro Tem Stevenson. Administrative Director, Alyssa Seguss briefly explained that with recently hiring our Building Inspector, he does not have authority in the City of Genoa's Municipal Code. Approving this Ordinance would give the Building Inspector authority to deem a property inhabitable, which would begin the abatement process. He would also have authority to issue code violations which would ultimately wind up going to administrative adjudication. Roll call vote was taken. Aldermen Winter, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE CREATION OF A NEW OUTDOOR WEATHERIZATION GRANT: Motion made by Alderman Winter to approve the creation of a New Outdoor Weatherization Grant, seconded by Alderman Wesner. This grant was created to assist businesses interested in weatherizing outdoor seating. The proposed grant would reimburse up to \$10,000 to cover

eligible expenses that comply with building and fire safety codes, as well as the State of Illinois COVID guidelines. Administrative Director, Alyssa Seguss explained that the Health Department has not approved Rivers' Mexican Cantina and Grill's plans for the outdoor seating, as they would need to have 2 sides of the outdoor seating area open, which would not be feasible in severely cold weather. Rivers' Mexican Cantina and Grill is currently in contact with the Health Department to try to amend their plans to meet the outdoor seating guidelines. Director Seguss indicated that if the plans are not approved by the Health Department, the grant money would just remain in the CDAP fund. Director Seguss stated that Rivers' does not qualify for a façade grant, as they are not on a public street and not located in the downtown district. Rivers' Mexican Cantina and Grill asked about taking out additional funds on their CDAP loan, but they have not paid back 50% of the loan yet, so they don't qualify. There was concern by Council regarding the amount of the grant and the business not having to pay for part of the renovations themselves. Director Seguss stated that this grant is being proposed due to businesses struggling to stay open. The Façade Grant program was created when the economy was different and it was for beautification, not necessity. After additional discussion regarding the amount of the grant, consensus was to move forward with the proposed \$10,000. Roll call vote was taken. Aldermen Winter, Brust, Lang, Wesner, Carroll, Di Guido and Mayor Pro Tem Stevenson voted yes. Motion carried.

CONSIDER THE APPROVAL OF A N.O.W. GRANT FOR RIVERS' MEXICAN CANTINA AND GRILL: Motion made by Alderman Wesner to approve a N.O.W. Grant application for Rivers' Mexican Cantina and Grill, not to exceed \$10,000, pending Health Department approval certifying that the plans comply with the State's Restore Illinois guidelines, seconded by Alderman Di Guido. Administrative Director, Alyssa Seguss reiterated that Rivers' Mexican Cantina and Grill did submit plans to the Health Department, but the plans were not approved due to not meeting required guidelines. Director Seguss stated that if guidelines remain where 2 sides of the outdoor area have to remain open, this grant will most likely not move forward. After additional discussion, Council felt comfortable approving the grant, as it would need to meet the State's guidelines and have approval from the Health Department in order to proceed. Roll call vote was taken. Aldermen Wesner, Carroll, Di Guido, Winter, Brust, Lang and Mayor Pro Tem Stevenson voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that as of Friday, November 20, 2020, Illinois is moving into Tier 3 resurgence mitigations. The City purchased 3 electrostatic sprayers for City Hall, Public Works and the Police Department for sanitizing. It was approximately \$2,400 for all of them.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the October Budget & Treasurer's reports are in the packets. She indicated that the City hasn't incurred any substantial losses as of yet. Treasurer Tures stated that the tax levy notices for the Oak Creek and Riverbend subdivisions will be in the paper this week, for the Public Hearings at the December 1st meeting. Lastly, the City submitted revisions to DCEO for the Cures Act and CARES Act for 214k in grant money that the City will be receiving if approved.

Public Works – Director Gentile reported that the fence slats on Duval Street would assist with masking the concrete blocks and vehicles stored on the property. He indicated that most of the items stored there belong to the Fire Department and perhaps they should contribute to the cost of the slats. Alderman Wesner stated that she has spoken with a few of the neighbors, who

indicated that they don't feel the slats are necessary. They feel that just keeping the area cleaned up would be sufficient. Alderman Lang suggested possibly planting some shrubs might be an alternate option.

Police Department – Chief Smith reported that Election night was quiet; there was a domestic call regarding a custody battle in the Riverbend subdivision, where one of the parents was holding the infant so tight, that the child began turning purple; there was a heroin fatality on Prairie Street and lastly, a vehicle drove into the Derby Estates pond.

Mayor's Report – None

ANNOUNCEMENTS – Mayor Pro Tem Stevenson stated that with State's COVID restrictions, future meeting may need to go back to part of the Council attending via Zoom. Staff will keep Council apprised.

Motion to adjourn the special meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:45 p.m.

CITY OF GENOA
City Hall
Public Hearing & City Council Meeting Minutes
December 1, 2020
7:00 P.M.

Mayor Vicary called the public hearing to order at 7:00 p.m. for the 2020 Tax Levy for Oak Creek Estates Unit Four Special Service Area and the 2020 Tax Levy for the Riverbend Special Service Area. Roll call was taken. Aldermen Carroll, Di Guido, Stevenson, Winter, Cravatta, and Brust were present. Aldermen Wesner and Lang were absent. There was no discussion. Mayor Vicary closed the public hearing. Motion to adjourn the public hearing was made by Alderman Carroll, seconded by Alderman Di Guido. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:01 p.m.

Mayor Vicary called the regular meeting of the City Council to order at 7:01 p.m. Roll call was taken. Aldermen Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust were present. Aldermen Wesner and Lang were absent.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker - None

Motion made by Alderman Stevenson to approve the minutes of the November 17, 2020 regular City Council meeting, seconded by Alderman Carroll. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve payment of the accounts payables for the second half of November 2020 in the amount of \$56,819.89, seconded by Alderman Brust. Line item #4 to Arvizu Sewer & Drain was questioned as to why the City used a contractor for sewer rodding and camera inspection, instead of having staff do it. Public Works Director, Rich Gentile responded that the City will be reimbursed, as it pertains to a deferred plan for the resident; the City pays the contractor and then the resident pays the City back on a monthly plan along with their water bill. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Carroll, Di Guido and Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

NEW BUSINESS

CONSIDER AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE CITY OF GENOA: Motion made by Alderman Winter to approve an Ordinance levying taxes for all Corporate purposes for the City of Genoa, DeKalb County, Illinois, for the Fiscal Year commencing on the 1st day of May, 2020 and ending on the 30th day of April, 2021, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Carroll, Di Guido and Stevenson voted yes. Motion carried.

CONSIDER ORDINANCES LEVYING SPECIAL SERVICE AREA PROPERTY TAXES FOR RIVERBEND, DERBY ESTATES AND OAK CREEK ESTATES UNIT 4:

- Motion made by Alderman Brust to approve an Ordinance levying Special Service Area property taxes for the special services to be provided in Riverbend Special Service Area in

the City of Genoa, DeKalb County, Illinois for the Fiscal Year commencing on the 1st day of May, 2020 and ending on the 30th day of April, 2021, seconded by Alderman Winter. There was no discussion. Roll call vote was taken. Aldermen Brust, Carroll, Di Guido, Stevenson, Winter and Cravatta voted yes. Motion carried.

- Motion made by Alderman Winter to approve an Ordinance levying Special Service Area property taxes for the special services provided in Derby Estates Special Service Area in the City of Genoa, DeKalb County, Illinois for the Fiscal Year commencing on the 1st day of May, 2020 and ending on the 30th day of April, 2021, seconded by Alderman Brust. There was no discussion. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Carroll, Di Guido and Stevenson voted yes. Motion carried.
- Motion made by Alderman Stevenson to approve an Ordinance levying Special Service Area property taxes for the special services to be provided in Genoa Oak Creek Estates Unit Four Special Service Area in the City of Genoa, DeKalb County, Illinois for the Fiscal Year commencing on the 1st day of May, 2020 and ending on the 30th day of April, 2021, seconded by Alderman Winter. Roll call vote was taken. Aldermen Stevenson, Winter, Cravatta, Brust, Carroll and Di Guido voted yes. Motion carried.

CONSIDER AN ORDINANCE ABATING THE TAX HERTOFORE LEVIED FOR THE YEAR 2020 TO PAY THE PRINCIPAL OF AND INTEREST ON THE 2020 PUBLIC INFRASTRUCTURE BOND:

- Motion made by Alderman Cravatta to approve an Ordinance abating the tax heretofore levied for the year 2020 to pay the principal of and interest on \$2,500,000 General Obligation Bond, Series 2020, of the City of Genoa, Illinois, seconded by Alderman Carroll. There was no discussion. Roll call vote was taken. Aldermen Cravatta, Brust, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

CONSIDER A PROPOSAL FROM SIKICH, LLP FOR THE 2021 ANNUAL AUDIT:

Motion made by Alderman Di Guido to adopt a Resolution approving and authorizing the execution of an Agreement between the City of Genoa and Sikich LLP for fiscal year 2021 Audit Services, seconded by Alderman Stevenson. There was no discussion. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust and Carroll voted yes. Motion carried.

CONSIDER AN AGREEMENT WITH ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES FOR INSURANCE:

Motion made by Alderman Di Guido to adopt a Resolution approving and authorizing the execution of an Agreement between the City of Genoa and Arthur J. Gallagher Risk Management Services for insurance, seconded by Alderman Winter. Treasurer, Jan Tures was asked if it would be beneficial to bundle all of the different insurances together. She responded that Arthur J. Gallagher gets quotes from various groups that they are associated with and the City receives the best results. She explained that the City used to have insurance through the Illinois Municipal League (IML), but it was very expensive, so the City switched to Arthur J. Gallagher 3 years ago. Treasurer Tures indicated that IML has asked to provide a bid for the City of Genoa next year, so the City will bid the insurance out then. Roll call vote was taken. Alderman Di Guido, Stevenson, Winter, Cravatta, Brust and Carroll voted yes. Motion carried.

CONSIDER AN ELECTROSTATIC SPRAYER PURCHASING PROGRAM: Motion made by Alderman Di Guido to approve the creation of an electrostatic sprayer purchasing program, seconded by Alderman Cravatta. Previously, Mayor Vicary wrote a letter to Governor, J.B. Pritzker requesting that instead of shutting businesses down, perhaps providing them with the necessary tools to assist with sanitizing would be a better option. Mayor Vicary gave a brief overview of how the electrostatic sprayer works and how it sanitizes. He stated that these sprayers are used on airplanes and hospitals for sanitizing. He indicated that he would like the City to purchase some of these sprayers for businesses in Genoa. There was some discussion regarding the quantity to purchase and some concern as to if it would be feasible to purchase them, since it will not change the Governor's order and allow businesses to open. The City's goal is to assist businesses in every way possible, in hopes that they will not be forced to close indefinitely due to the financial strain. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust and Carroll voted yes. Motion carried.

DEPARTMENT REPORTS

Administrative Report – Administrative Director, Alyssa Seguss reported that the City is hoping to have the community calendars out before Christmas. There will be a Plan Commission meeting on December 10th to discuss a re-subdivision of two Lots in Derby Estates, which will be on the City Council agenda for December 15th to be voted on. Lastly, no update on the Rivers Mexican Cantina outdoor seating grant.

Finance Report – Finance Office Manager/Treasure, Jan Tures reported that the City has been approved for the \$214,000 Cures/Cares grant and should receive the funds very soon.

Public Works – Director Gentile reported that the City was inspected by OSHA and the City will need additional training due to new regulations. Public Works has been working on the tree for the annual tree lighting and preparing for the Jingle Bell Parade.

Police Department – Chief Smith reported that the Jingle Bell Parade will be on Friday, December 4th at 6 p.m. The police department received 4 lateral applications for a full time officer and a decision will be made on December 9, 2020.

Mayor's Report – Mayor Vicary indicated that the Aldermen should have a jacket or some type of clothing with the City of Genoa logo embroidered on them, as it makes people aware of who you are and possibly generate additional businesses coming to Genoa.

ANNOUNCEMENTS - None

Motion to adjourn the regular meeting of the City Council was made by Alderman Carroll, seconded by Alderman Cravatta. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 7:34 p.m.

CITY OF GENOA
City Hall
City Council Meeting Minutes
December 15, 2020
7:00 P.M.

Mayor Vicary called the regular meeting of the City Council to order at 7:00 p.m. Roll call was taken. Aldermen Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta, Brust and Lang were present.

Mayor Vicary led the Pledge of Allegiance.

Guest Speaker – None

Motion made by Alderman Carroll to approve the minutes of the December 1, 2020 City Council meeting, seconded by Alderman Stevenson. Voice vote was taken. All voted yes. Motion carried.

Motion made by Alderman Winter to approve payment of the accounts payables for the first half of December 2020 in the amount of \$258,821.45, seconded by Alderman Cravatta. Roll call vote was taken. Aldermen Winter, Cravatta, Brust, Lang, Wesner, Carroll, Di Guido and Stevenson voted yes. Motion carried.

ITEMS FROM INDIVIDUALS IN ATTENDANCE – None

OLD BUSINESS – None

NEW BUSINESS

ANNUAL RECOGNITIONS: Chief Smith recognized Officer Tim Hoffstead's outstanding work by saving someone's life during a drug overdose. Chief Smith also recognized Sergeant Greg Edwards for his assistance with the Illinois Attorney General and Sheriff's Office, in a raid that got a perpetrator from Fox River Grove that targeted a 15-year-old girl from Genoa, off the streets. Mayor Vicary announced that due to not having a Christmas party this year, he would be recognizing Staff and Council that hit milestones this year. They were as follows:

- John Kitch – 15 years of service
- Howard Lyle – 10 years of service
- Mike Ross – 15 years of service
- Matt Dyson – 15 years of service
- Chief Smith – 25 years of service
- Pam Wesner – 25 years of service

Mayor Vicary thanked them for their service and expressed his appreciation.

CONSIDER VACATING AND DEDICATING UTILITY EASEMENTS WITHIN UNIT 6 OF THE RIVERBEND SUBDIVISION:

Motion made by Alderman Lang to approve a Resolution approving and authorizing the execution of an easement vacation plat, seconded by Alderman Brust. There was no discussion. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

Motion made by Alderman Lang to approve a Resolution approving and authorizing the execution of an easement dedication plat, seconded by Alderman Wesner. Administrative

Director, Alyssa Seguss indicated that it is private property and the Developer has already taken responsibility. Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

CONSIDER APPROVING THE SAGER SUBDIVISION WITHIN UNIT 2 OF THE DERBY ESTATES SUBDIVISION: Motion made by Alderman Cravatta to approve a Resolution approving and authorizing the execution of a final plat of subdivision, seconded by Alderman Lang. There was no discussion. Roll call vote was taken. Aldermen Cravatta, Brust, Lang, Wesner, Carroll, Di Guido, Stevenson and Winter voted yes. Motion carried.

RECESS INTO CLOSED SESSION: Motion made by Alderman Di Guido to go into closed session for the purpose of approving the minutes of the previous closed session; for the purpose of releasing closed session minutes and for the purpose of discussing the appointment, employment, dismissal, compensation, discipline and/or performance of specific employees as provided for in 5 ILCS 120/2 (c)(2), seconded by Alderman Winter. Roll call vote was taken. Aldermen Di Guido, Stevenson, Winter, Cravatta, Brust, Lang, Wesner and Carroll voted yes. Motion carried.

RECONVENE INTO REGULAR SESSION: Motion made by Alderman Di Guido to reconvene into the regular session, seconded by Alderman Lang. Voice vote was taken. All voted yes. Motion carried.

In Closed Session, the minutes of the January 7, 2020 closed session were accepted.

Motion made by Alderman Lang to consider the release of certain closed session minutes, seconded by Alderman Brust. Alderman Lang read the dates of the closed session minutes to be released, the dates of closed session minutes to be released in part and the dates of closed session minutes to be held. They are as follows:

Minutes to be released: None

Minutes not to be released: 1/2/2018, 6/4/2019, 8/20/2019, 9/3/2019 and 10/1/2019

Minutes to be released in part:

1/20/2009 – of the seven paragraphs, withhold paragraph 4

2/7/2019 – of the six paragraphs, withhold paragraph 5

4/16/2019 – of the nine paragraphs, withhold paragraph 4

11/5/2019 – of the nine paragraphs, withhold paragraphs 4, 5 and 7

Roll call vote was taken. Aldermen Lang, Wesner, Carroll, Di Guido, Stevenson, Winter, Cravatta and Brust voted yes. Motion carried.

DEPARTMENT REPORTS:

Administrative Report – Administrative Director, Alyssa Seguss reported that there was no update on the River's Mexican Cantina outdoor seating grant. She indicated that River's has asked to adjust the hours for their liquor license, which Attorney Slingerland, Mayor Vicary and the Liquor Commissioner will be looking into. Director Seguss then reported that there have been 9 applications so far for the electrostatic sprayers and delivery of them would begin the following day. The City has received the contract from Waste Management, so negotiations will be starting soon. Director Seguss and Public Works Director, Rich Gentile have been working with the Developers of the Oak Creek subdivision. Lastly, Director Seguss has been working with Corey Brackmann regarding the Dunkin Donuts project.

Finance Report – Finance Office Manager & Treasurer, Jan Tures reported that the City received the 214,000 check for the CURES/CARES Act. Staff is currently working on the new budget. Lastly, Treasurer Tures is working with Upstaging to get plastic dividers to be put between Council members as a safety precaution. She will update Council once she gets some pricing from Upstaging.

Public Works – Director Gentile reported that there is still plenty of road salt due to there being no snow. He also indicated that the Christmas tree lights went on without a hitch.

Police Department – Chief Smith reported that the Police Department just completed lateral testing and there were 3 qualified applicants. He indicated that the top applicant of the 3 is one of the City's current part time officer's, which he hopes to swear in as a full time officer at the January 5, 2021 City Council meeting. Chief Smith then reported that the police department has begun the process of "Use of Force" Certification, which came down from the federal level. Lastly, he reported that he will be working with Attorney Slingerland regarding rental properties in town. Chief Smith would like to implement an Ordinance stating that landlords are responsible if tenants are nuisances and also give the City the authority to evict those tenants.

Mayor's Report – Mayor Vicary reported that the City sent another letter to Governor Pritzker informing him of Genoa's electrostatic sprayer program, so he is waiting to see if we receive a response. Secondly, Mayor Vicary indicated that he had a discussion with Bill Lloyd regarding his TIF District proposal and a follow-up letter was sent as well. Lastly, Mayor Vicary wished both Aldermen Di Guido & Brust good luck in the upcoming election, as they are Mayoral Candidates.

ANNOUNCEMENTS – None

Motion to adjourn the regular meeting of the City Council was made by Alderman Wesner, seconded by Alderman Winter. Voice vote was taken. All voted yes. Motion carried. Meeting was adjourned at 8:47 p.m.